



Town of Nahant, Massachusetts

Application for Utility Abatement

INSTRUCTIONS: Please type or legibly print all information. Attach any documentation that supports the abatement request. Sign, date and submit to: Office of the DPW, Town Hall, 334 Nahant Rd, Nahant, MA 01908. Applications must be received within 30 calendar days of the billing date of the disputed bill. For assistance in completing this form contact Mary Lowe, Nahant DPW at 781-710-4981.

Name of Applicant: _____ Application Number: _____
(Leave Blank)

Mailing Address: _____

Telephone Number: _____ Email: _____

Utility Abatement Requested for Water: Sewer: Trash:

Location and description of property served by the utility: _____

Account #(s): _____ Date of Bill: _____ Billing period: _____

Amount of Bill: \$ _____ Amount of Abatement Requested: \$ _____

Please Note: Customers who file abatement applications or requests are required to have paid all uncontested prior bills (including interest and penalties if applicable). The request for an abatement or adjustment must be received in the Town Administrator's office **within 30 days of the date of the bill in dispute**. Interest will accrue on any amount over 30 days old. Applications for abatements will be processed within 14 business days. The consumption must be 75% greater than three-year average to be considered for abatement.

Only one abatement per three-year period

Request an abatement or adjustment for the reason stated below:

- ☐ Abatement/Adjustment for Water and/or Sewer Charges Due to Major Leak
 - ☐ Resident must submit copy of bill from plumber verifying the leak was fixed
 - ☐ Resident will be charged the average use per person Plus 25%
- ☐ Abatement/Adjustment for error in estimated reading
 - ☐ If the Town is unable to obtain a reading due to meter non read, the bill will be estimated and a 25% surcharge applied. (Average use per person Plus 25%). After repair/rewiring of meter, the next reading will capture actual consumption and bill will be adjusted.
- ☐ Other Abatement/Adjustment (explain in comments below)

Subscribed this _____ day of _____ 20__ under penalties of perjury.

Signature of Applicant: _____

Do not write below this line

Reviewed by: _____ Date of Review: _____

Action Taken: ___ Approved Amount \$ _____ ___ Disapproved

Approval/Disapproval Signature: _____ Date: _____