

Board of Selectmen – Meeting Minutes
Wednesday February 11, 2026 via ZOOM
Robert Tibbo, Chairman, Gene Canty, Vice Chairman
Patrick O'Reilly, Recording Secretary, Alison Nieto, Town Administrator

Attendance: Robert Tibbo (RT), Patrick O'Reilly (PO), Alison Nieto (AN)

Gene Canty (GC): joined at the 8:33 minute mark and was in attendance for the remainder of the meeting.

1. Meeting Opening

RT: opened the meeting at 6:30pm

2. Opening Comments

RT:

- a. Winter Parking Ban** – in effect until March 20, 2026 from 12AM-6AM.
- b. Town Hall** will be closed on Monday February 16, 2026 – Presidents Day
- c. Water/Sewer/Trash Bills:** Bills were mailed out on January 30th
- d. Town Election Nomination Papers:** Nomination papers for Town Election are now available in the Town Clerk's Office.
- e. Annual Town Census:** The 2026 Annual Town Census has been mailed to residents.
- f. Annual Dog Licenses:** Dog Licenses are due back to the Town Clerk by April 1st
- g. Charles Kelley Scholarship:** Scholarship application due by April 10, 2026.
- h. Town Election:** Saturday April 25, 2026.
- i. Annual Town Meeting:** Saturday May 16, 2026

3. New Business

- a. *Vote to Approve In Person Early Voting Hours for the Annual Town Election***

MOTION RT: "I move the Board of Selectmen vote to approve the recommendation of the Board of Registrars to Opt-In to Early Voting for the Annual Town Election on April 25, 2026. Early Voting will take place in the Nahant Town Hall from April 21, 2026 through April 23, 2026 from 9:00am to 1:00pm."

PO: seconded the motion

Roll call vote: RT: yes **PO:** yes

b. Vote to Approve a Nahant Police Officer Detail for Annual Town Election

MOTION RT: “I move the Board of Selectmen vote to approve a Nahant Police Officer detail for the Annual Town Election on Saturday April 25, 2026 from 6:45am and until final votes have been counted and tallied at the Nahant Town Hall, 334 Nahant Road, Nahant, MA 01908.”

PO: seconded the motion

Roll call vote: RT: yes ***PO:*** yes

c. Vote to Delegate Authority to the Town Clerk to Appoint and Assign Poll workers as needed for Elections in 2026.

MOTION RT: “I move to reaffirm that the Board of Selectmen delegates the authority to the Town Clerk to appoint and assign Poll Workers as needed for every election in 2026.”

PO: seconded the motion

Roll call vote: RT: yes ***PO:*** yes

d. Vote to Approve adding Town Charter change question to the Annual Town Election Ballot.

MOTION RT: I move the Board of Selectmen vote to approve and add the following to the Annual Town Election Ballot, Vote to amend the Town Charter by replacing all references to “Board of Selectmen” or “Selectmen” with the words “Select Board”.

PO: seconded the motion

Roll call vote: RT: yes ***PO:*** yes

e. Vote to Approve the Appointment of the new Finance Director

MOTION RT: “I move the Board of Selectmen vote to approve the appointment of Edmond Locke as the new Town Finance Director effective February 11, 2026.”

GC: seconded the motion

Discussion: AN: I have been serving in both the TA and Finance Director role since July. I posted the position and the Town received four applications and I interviewed four candidates. Ed was my top choice out of the four. I plan on continuing in the finance role for a bit while I show him the accounting system and the reporting we do.

Roll call vote: all in favor

f. Vote to Approve FY26 Fee Schedule with proposed changes

MOTION RT: “I move the Board of Selectmen vote to approve the FY26 Fee Schedule with the proposed changes from the Inspectional Services Department.”

GC: seconded the motion

Discussion:

AN: The BOS usually approves the fee schedule at the beginning of the fiscal year but this additional fee was brought to us by our building commissioner and has to do with multi family housing.

Rich Baldacci (Building Commissioner): In the building code there is a section, table 110, that gives us guidance on doing inspections for restaurants and multi-family dwellings (3 and over). We are also responsible for doing places of assembly, restaurants, places of worship, daycares etc. We worked with the Assessors dept. for a list of buildings that we are responsible to inspect. We issue license of renewals each year for liquor license. And this will be in addition to those certificate of inspections. Jen Craft (building dept.) put together an application and we would like approval to charge a \$100 fee per inspection.

PO: asked if it would be a charge per dwelling or per building.

Rich Baldacci: the charge would be per building

Roll call vote: all in favor

g. Vote to Approve the Board of Selectmen Omnibus budget and send to the Advisory and Finance Committee

MOTION RT: “I move the Board of Selectmen vote to approve the omnibus budget as presented and send to the Advisory and Finance Committee for their review.”

GC: seconded the motion

AN: Shared her screen to show a power point showing the first draft of the FY27 budget (power point available upon request). So far, I have met individually with each dept. head to discuss their requests. My plan is to present two budgets to the board. One I termed as a level services budget and one as an operating override budget. The School also has an unexpected high cost that will be part of their budget.

Robert Liebow (School Superintendent): We found out yesterday that a student who was in an outside hospital based program lost placement in that specialized program. They are now looking for a new placement and we do not know the cost related to it yet. But it is the 7th highest program cost in the state.

AN: So at this point we can't include any type of number to that part of the budget because we do not have the cost yet.

RT: Motion to amend previous motion: "I move the Board of Selectmen vote to approve the omnibus budget to include an additional \$350 for Planning Board as presented and send to the Advisory and Finance Committee for their review."

GC: seconded the motion

Roll call vote: all in favor

h. Vote to Open and Close the Annual Town Meeting Warrant and send to the Advisory and Finance Committee

RT: "I move the Board of Selectmen vote to open the annual town meeting warrant."

GC: seconded the motion

AN: Shared her screen to show the draft warrant. The first few articles are the standard warrant articles that we have on the warrant every year and the additional warrant articles including CPC applications. Full draft warrant available at nahant.org

Roll call vote: all in favor

RT: "I move the Board of Selectmen vote to close the annual town meeting warrant and send to the Advisory and Finance Committee for their review."

GC: seconded the motion

Roll call vote: all in favor

4. Ongoing Business

5. Town Administrators Report

AN: At this past CPC meeting I spoke on two out of the three CPC applications we submitted. One was for an unpaid bill that was for the open space master plan and the other is the handicap ramp. CPC seems in favor of both. The third application we have is for little league lighting. That will be discussed at the CPC meeting on March 2nd.

I reached out to the three members on the Rights of Ways committee, they will be meeting soon. The Town will be working with a new audit firm. The original firm we were using is not able to complete our audit this year.

6. Citizens Comment

7. Adjourn

RT: Do I have a motion to adjourn

GC: motion made

PO: seconded the motion

Roll call vote: all in favor

Meeting adjourned at 7:58pm on Wednesday February 11, 2026.

Meeting Minutes prepared by Administrative Assistant, Kristin Taylor on February 20, 2026.

Meeting Minutes approved by the Board of Selectmen on the 1st day of April 2026