

**COA Board Meeting**  
**September 4, 2024**  
**Nahant Town Hall**  
**10 AM**

**Present:** Angela Bonin, Sheila Hambleton, Linda Jenkins, Carol Samphy, Lollie Ennis, Farris Van Meter, Emily Potts.

**Absent:** Donna Steinberg, Roz Puleo - Both with notice:

The meeting was called to order at 10:04 by the ~~President~~ *Chair* Angela Bonin.

**Secretary's Report:**

Minutes of July 10, 2024 were accepted with a motion by Sheila and 2<sup>nd</sup> by Lollie. Unanimous vote in favor.

**Finance Report:**

The Finance Report attached to these minutes was accepted with Motion by Sheila and 2<sup>nd</sup> by Lollie. Unanimous vote in favor.

**Director's Report:**

Mary Minor reviewed the changes in assistant with Maria Flannigan assuming these duties.

The Van has been serviced and is running well.

There was no Kitchen update.

A barbeque Cookoff will be held in September with the Police Department cooking on Sept 10<sup>th</sup> and the Fire Department cooking on Sept 18<sup>th</sup>. A trophy will be awarded to the Selected Winner.

Motion by Sheila and 2<sup>nd</sup> by Lollie to accept Directors Report.

Unanimous vote in favor.

**Discussion**

There has been a request for a take-out lunch for a senior who is anticipating surgery. After discussion the group consensus was that we should make a meals on wheels referral.

The meeting was adjourned at 11:10. Motion by Sheila and 2<sup>nd</sup> by Lollie. Unanimous vote in favor.k

Respectfully Submitted,  
Emily Potts

These minutes were re-viewed, <sup>amended</sup> and accepted at the  
October 2, 2024 meeting

Angela H Brown, Chair

**Town of Nahant**  
**Statement of Revenues and Expenditures**  
**01 - General Fund**  
**From 7/1/2024 Through 9/26/2024**

	Appropriations	Transfers	MTD	YTD	Available Balance	Percent Total Budget Remaining - Original
<b>Expenditures</b>						
<b>Council on Aging</b>						
<b>Personal Services</b>						
Regular Full-Time Employees	22,677.00	0.00	7,167.12	7,167.12	15,509.88	68.39%
Regular Part-Time Employees	12,367.00	0.00	4,017.50	4,017.50	8,349.50	67.51%
Transportation Wages	18,310.00	0.00	3,578.89	3,578.89	14,731.11	80.45%
<b>Total Personal Services</b>	53,354.00	0.00	14,763.51	14,763.51	38,590.49	72.33%
Purchased Services						
Purchased Services	520000	0.00	3,562.82	3,562.82	7,042.18	66.40%
Telephone	534001	0.00	36.00	36.00	2,694.00	98.68%
<b>Total Purchased Services</b>						
Supplies	540	0.00	3,598.82	3,598.82	9,736.18	73.01%
General Supplies & Materials	540000	0.00	315.23	315.23	684.77	68.48%
Gasoline/Diesel - Vehicles	548001	0.00	451.26	451.26	2,119.74	82.45%
<b>Total Supplies</b>						
Other Charges/Expenditures	570	0.00	766.49	766.49	2,804.51	78.54%
Dues/Memberships	573000	0.00	398.16	398.16	1.84	0.46%
<b>Total Other Charges/Expenditures</b>						
<b>Total Council on Aging</b>						
<b>Total Expenditures</b>						
			19,526.98	19,526.98	51,133.02	72.36%
			70,660.00	70,660.00	51,133.02	72.36%
			400.00	400.00	1.84	0.46%
			70,660.00	70,660.00	51,133.02	72.36%
			70,660.00	70,660.00	51,133.02	72.36%