

Community Preservation Act FY 2026 Zoom Meeting

September 11, 2024

Committee Members in attendance: Lynne Spencer, chair, Nancy Cantelmo recorder, Austin Antrim, Ellen Goldberg, Paul Spirn

Also attending: Tony Barletta Town Administrator, Michelle Capano from Planning Board, Deborah Warren from Finance and Advisory Committee

Lynne Spencer called the group to order at 7:05 PM, the first meeting of CPC FY 2026. Members and others in attendance introduced themselves. The chair suggested that minutes be recorded by CPC members on a rotating basis.

Old Business

Status review of previously considered projects

1. Flash Road : Tony had nothing to report at this time. Involvement of Open Space and Recreation Committee and consultant to be coordinated
2. Heritage Trail: Waiting demolition of abutting house before beginning this work
3. Little League Ballfield Lighting: Awaiting completion of Pickleball Lighting project (from previous CPC funding) which is now underway
4. Greystone Road Project: Withdrawn from consideration
5. Bailey's Hill: Phase Two Project(FY24) involving area near gun battery of Fort Ruckman completed. First year of Phase Three Project (FY25) almost completed. OSRC will be applying for funds for second year of Phase Three. Work on Trimountain Road side of hill underway, from grant secured by NFD.
6. Beach Access Project: location of matting being discussed, Private citizens have obtained first beach wheelchair with help of SMILE organization with ceremony at Short Beach. Town to develop process for citizens to gain access to wheelchair.
7. Boulder Scramble: Project completed.
8. Tree Plantings at golf course completed, supplemented with others by DPW, work on pedestrian bridge hindered by paucity of engineering availability.
9. Rights of Way: Complex project involving many years of grant projects. Tony reported that title search is underway. Hopes to form a group working under auspices of Board of Selectman and town legal counsel, with Planning Board involvement.
10. Lodge Park: Signage developed, approved by Board of Selectman, and is being fabricated. Installation later in year. Safety design not yet begun with Parterre Ecological and DPW
11. Town Hall: Acoustics somewhat better but needs more attention and lighting nothing to report; Handicapped access plans to be approved by Historical Commission and hopefully begun this year
12. Flag Pole: Nothing to report
13. Ellingwood Chapel: Town Drone evaluation of roof (as well as roofs of NCC and NPL) will facilitate evaluation and save money, work on roof and archway anticipated

New Business

Lynne proposed a Two Step Process for CPC grant application. The first step would be CPC review of proposed projects, the second step would be completion of proposal for those projects given approval. This process is in place in many communities, including Boston, Hamilton and West Tisbury. Designated criteria for approval will be distributed along with a short form outlining proposed project. Suggested time line would be end of November for completion of Step One and end of January for completion of Step Two. Notices for change of CPC grant submission would be distributed through usual town committees and boards, as well as town social media.

A motion to move forward with Two Step Application for CPC grants was made by Nancy, seconded by Ellen, and approved unanimously by voice vote of each CPC member. Ellen and Nancy will move forward with development of Step One documents and application process and report to the committee at the next meeting.

Lynne would like to expand the membership of CPC. She asked Michelle Capano to facilitate appointment of a member from Planning Board. The attendance by member(s) of Fin Com was encouraged.

Future Meetings: The board agreed to hold regular meetings on Mondays, which Tony confirmed was favorable for securing the town Zoom. The next meeting will be held on Monday, September 16, with others scheduled through September and October. These dates can be found in an email from Paul Spirn dated September 11, 2024.

Citizen Comments: Michelle presented the issue of updating the Nahant Master Plan, as discussed at last night's Planning Board meeting. That board will be submitting a CPC proposal for assistance in preparation of this plan using professional services. They intend to involve the Nahant and the Johnson School communities.

Adjournment: The meeting of the Community Preservation Committee was adjourned at 8:40 PM. A motion for adjournment was made by Paul, seconded by Austin, and approved unanimously by voice vote of each member.

Respectfully submitted to the Office of the Town Clerk as approved at the Community Preservation Committee meeting on September 16, 2024.