

**Report and Recommendations of the  
Advisory and Finance Committee**



**Town of Nahant, Massachusetts**

**Annual Town Meeting**

**Saturday, May 18<sup>th</sup>, 2024 12:30pm**

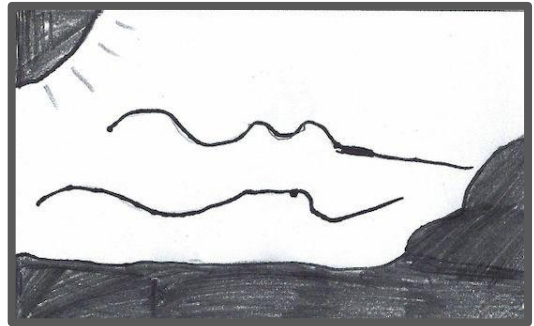
At the **baseball fields**, the batter walks up to the plate getting ready to hit. Pop! The sound of the bat as the ball glides shockingly far.

-Kristian Drolette



As the sun shines on your body and waves splash on you, the birds zoom across the beach. Finally, hanging out with your friends at **Short Beach**!

-Peter Dimitrakopoulos



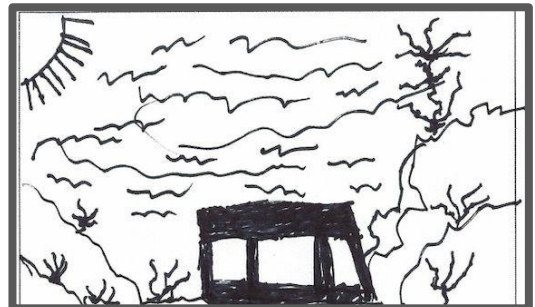
**The Wharf** in Nahant is a town favorite. The bright blue skies and the amazing spots to jump off into the the salty blue waters make The Wharf unique.

-Freddy Fiore



**The Bunkers** around Nahant represent an era of defending our beautiful town from German U-boats in World War II.

-Emmett Lamothe



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There are 27 Articles and 13 sub-articles for this Annual Town Meeting. For each Article, we present the text of the Article as adopted by the Board of Selectmen, followed by the Advisory and Finance Committee’s Recommendations and conclude with any Supporting Statements provided.

In the Appendices, you’ll find additional information pertinent to a number of Articles. The name shown in the chart below is the name found in the parentheses next to the cited Warrant Article.

Once the Board of Selectmen vote on the final Warrant, no further changes can be made to the Warrant, including: grammar, formatting, or otherwise.

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April 19, 2024

Fellow Citizens of Nahant,

Next year, fiscal 2025, looks to be a betwixt and between year. COVID is thankfully behind us, but so are the COVID relief funds. The consequences of being betwixt and between are that we must contain growth in operating expenses, except for some special cases. Thankfully, our stewardship of Town spending has generated Free Cash which helps fund capital expenses within the departments and allows such targeted capital spending as a new Police cruiser, a new ambulance and new water meters. Another positive use of Free Cash is growing our Town's Stabilization Fund.

The Town continues to prepare the Coast Guard Housing properties for sale as directed by the 2021 Town Meeting. We anticipate selling some of those properties in the near future, but as yet we have not sold any and thus have realized no revenue from them. The balloon payment on the Coast Guard Housing properties of \$1,866,000 is due in January 2025.

Housing is likely to generate a lively discussion at Town Meeting. The Housing Plan Advisory Sub-Committee recently completed their report and will soon submit it to the Selectmen and Planning Board for approval. This Housing Production Plan presents a high-level strategy for the Town to produce more housing, both subsidized and market rate, together with a strategy to comply with State housing-related laws. The challenge now facing the Town is to develop tactics to accomplish those strategies. The Community Preservation Article 20D represents a first, careful, tactical step. Specifically, it authorizes studying how development of the now Town-owned property on Greystone Road might impact our housing inventory, Town finances, quality of life, and compliance with State Law. This will provide information for residents to evaluate a possible Greystone Road development and can serve as a model for other potential housing developments.

The Community Preservation Act funds continue to be a bright spot, allowing the Town to undertake discretionary projects that preserve and improve the Town and our quality of life. This year's projects include improvements to the Flash Road recreation area, Bailey's Hill and the Fort Ruckman area, plus improvements to beach accessibility. All of the Community Preservation projects enjoy a State match estimated at almost 50%.

The Advisory and Finance Committee extends a hearty thank you to Mark Cullinan for his many years of service as Town Administrator and most recently as a member of the Board of Selectmen. We thank Tony Pierantozzi, the recently retired School Superintendent, for his contribution to the Town and the school system. The Committee also acknowledges the many contributions of Mike Rauworth who served the Town in many capacities.

Respectfully,

Robert Vanderslice, Chair

Tim Bell

Dan McMackin

Peter Barba

Joy Doherty

Deborah Warren

Barbara Beatty

Melanie Drayton

**Town Of Nahant**  
**Annual Town Meeting Warrant**  
**May 18, 2024**

**GREETINGS:** In the name of the Commonwealth of Massachusetts, you are hereby required forthwith to warn the inhabitants of the Town of Nahant, qualified as the law directs, to assemble at the Nahant Town Hall, 334 Nahant Rd, Nahant Massachusetts for the Annual Town Meeting on Saturday the 18th day of May, 2024, for to act on the Articles in this warrant at 12:30 p.m. that same day.

**ARTICLE 1. (FY 2024 Transfers)** To see if the Town will vote to raise and appropriate, and/or appropriate from available funds in the treasury, and/or transfer the following sums, or take any other action relative thereto.

**NO RECOMMENDATION:**

At the time this book went to print, there were no transfer requests. No inter-departmental transfers are anticipated currently. Should any transfers be requested the Committee will provide specific details and explain the nature of the transfer(s) and our recommendation(s) in our motion at Town Meeting.

**ARTICLE 2. (FY2024 Snow & Ice)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, and/or transfer from available funds, a sum of money for the FY2024 snow and ice account, or take any other action relative thereto.

**RECOMMENDED:**

For public safety and preservation of pavement and other Town structures, we recommend transferring from the 2024 Reserve Fund to the Snow and Ice account the sum of \$77,430.00. Each year the Town appropriates a small budget for snow and ice removal. Under Massachusetts State Law we are allowed to overspend this small budget and fund the shortfall in the subsequent year. This Article funds the shortfall from the prior winter.

**ARTICLE 3. (Prior Year bills)** To see if the Town will authorize the payment of prior Fiscal Year bills, or take any other action relative thereto.

**RECOMMENDED:**

There are two invoices from the prior fiscal year:

- \$450.00 for professional training for the Town Assessor to be paid from the Town Assessor's budget, and
- \$1,380.00 for the Memorial Day sound system at the wharf to be paid from the Memorial Day Committee budget.

The Advisory and Finance Committee recommends payment of these invoices.

**ARTICLE 4. (Salary & Classification Plan)** To see if the Town will vote to amend the Nahant Town By Laws, Article XIII, Section 5, Subsection B, entitled "Chart of Classification and Salaries" for the fiscal year beginning July 1, 2024, or take any other action relative thereto.

**RECOMMENDED:**

This recommendation discusses the salaries and wages of all non-elected employees even though this Town Meeting cannot change the terms of the union contracts or the other agreements. The Advisory and

Finance Committee believes this comparative presentation is important to help assure salary equity among positions subject to different approval and funding mechanisms.

The Town must take two steps before actually paying employees:

1. Set the rate of pay. This simply establishes how much the Town may pay an employee, but does not authorize an expenditure of funds to actually pay the employee.
2. Fund the line items containing the wages. Most salaries and wages are now included in the various bottom line department budgets in Article 6 (the Omnibus Budget). Approving the line items containing salaries and wages authorizes their payment.

The Town may set the rate of pay (step 1, above) using any of four mechanisms, each with its own approval mechanism. The four mechanisms to set rate of pay are:

Rate Setting Mechanism	Approval Mechanism
1. A Classification and Salary Plan covering many clerical and professional positions.	This Article 4
2. Collective bargaining agreements with the fire fighters', police, DPW and teachers' unions.	Collective bargaining agreements ratified by Town Meeting or School Committee
3. Individual contracts with various Town government agencies.	Direct agreement between employee and Town agency
4. Elected officials.	Article 5

**Positions subject to the Classification and Salary Plan Fiscal Year 2025:**

This Classification and Salary Plan reflects the results of a recently completed study which compared Nahant's salary ranges to other comparable Towns and to a dataset of comparable job descriptions.

POSITION	STARTING SALARY RANGE	MAXIMUM
	MINIMUM – MAXIMUM (\$)	SALARY (\$)
Town Administrator	125,300-139,200	181,000
Town Accountant	97,800-115,000	149,500
Treasurer / Collector	78,500-95,000	114,000
Police Chief	134,700-168,400	202,100
Fire Chief	118,300-139,200	181,000
DPW Superintendent	113,900-126,500	164,500
Town Assessor	64,300-71,400	92,700
Clerk/Dispatcher	44,687-56,780	64,896
Administrative Assistant	48,200-53,600	61,600

Head Librarian	70,700-78,500	94,200
Reference and Adult Service Librarian	43,800-48,700	56,000
Children's Librarian	41,200-53,600	61,600
Assistant to Inspectors	41,200-53,600	61,600

<b>Position</b>	<b>Salary Range (\$)</b>
Chief Procurement Officer	5,000 - 10,000
Animal Control Officer	8,300 - 10,859
Assistant Animal Control Officer	3,000 - 6,600
Council on Aging Coordinator	27,170 - 57,559
Health Inspector	8,000 - 15,100
Assistant Health Inspector	500 - 750
Public Health Doctor	500 - 750
ADA Coordinator	500 - 750
Inspector of Buildings	9,500 - 15,300
Inspector of Plumbing and Gas	3,500 - 6,120
Inspector of Wiring	3,500 - 6,120
Alternate Inspector of Buildings	4,500 - 6,120
Alternate Inspector of Plumbing and Gas	1,800 - 2,650
Alternate Inspector of Wiring	1,800 - 2,650
Harbormaster	1,100 - 3,150
Wharfinger	1,100 - 3,150
Assistant Harbormaster	400 - 2,100
Assistant Wharfinger	400 - 2,100
Board of Registrars, Clerk	1,500
Board of Registrars, Chairperson	200 - 310
Board of Registrars, Member	150 - 210
Veteran's Agent	5,000 - 9,500
Clerical Assistant/Assessors' Office	15,000 - 42,661
Recreation Director	5,000 - 15,000

<b>Position</b>	<b>Daily Rate (\$)</b>
School Traffic Guide	30.00
<b>Hourly Range (\$)</b>	
Assistant Librarian	15.00 - 17.00
Clerical, Part Time	15.00 - 20.00
Keeper of the Lockup	15.00 - 29.15
Police Matron	15.00 - 29.15
Public Works Labor, Part Time	15.00 - 17.25
Public Works Labor, Part Time Skilled	15.00 - 20.00
Election Worker	15.00 - 17.00
Library Page	15.00 - 17.00
Sailing Supervisor	15.00 - 35.00
Sailing Instructor	15.00 - 20.00
Playground Supervisor	15.00 - 17.00
Playground Instructor	15.00 - 17.00
Public Health Nurse	50.00
Assistant Public Health Nurse	40.00

Conservation Commission Agent	30.00 – 61.50
Reserve Officers	20.00 – 29.15
Call Firefighters	16.50 – 22.96

**1. Wage rates established by collective bargaining**

The Town negotiated new contracts with the police, fire and public works unions that cover FY2024 through FY2026. The School Committee negotiated collective bargaining agreements with the teacher’s union and the Educational Support Professionals that cover FY2023 through FY2025. The wage rates set in these contracts are not individually subject to change by the Town Meeting.

Below are the **FY25** salary schedules for all non-school unions.

Position	Step 1	Step 2	Step 3	Step 4
<b>Department of Public Works and Clerical Employees</b>				
Laborer	46,150.75	48,012.33	49,917.27	51,778.88
Skilled Laborer	51,995.33	53,856.94	55,805.13	57,753.35
Mechanic I	55,327.95	57,171.12	59,164.85	62,060.60
Foreman	58,272.88	60,134.47	62,212.56	64,160.79
General Foreman	73,032.94	75,373.75	77,711.61	80,084.30
Mechanic II	68,226.86	69,577.89	71,665.25	73,815.20
Asst. Treasurer / Asst. Accountant	58,324.40	59,490.78	60,680.60	61,894.23
Administrative Assistant	47,654.25	48,607.68	49,579.82	50,571.43

<b>Police Department</b>				
Patrolman	60,637.53	62,728.33	64,819.11	66,905.61
Sergeant / EMT				74,100.35
Lieutenant / EMT				82,064.04

<b>Fire Department</b>				
Fire Fighter	56,393.47	58,337.97	60,282.39	62,222.57
Fire Fighter / EMT –B	60,374.86	62,456.65	64,538.37	66,615.89
Sr. Private FF/EMT B				74,122.09
Lieutenant/EMT-B				74,942.84
Captain / EMT – B				83,269.81

Union employees typically receive from the Town more than the base salary listed above. Overtime and stand-by pay add to the base salary. Police Officers earn additional pay for detail work. Detail work is not funded with tax dollars, but paid for by contractors, utilities or others who request the police detail. The range of gross pay from the Town based on payroll records for calendar year 2023 was:

Position	Range
Police Officer	\$81,966.50-196,518.15
Firefighter	\$96,050.94-155,795.80
Public Works Employee	\$81,435.43-113,948.61



The teachers' salary schedule for FY25 is as follows:

	<b>B</b>	<b>B + 15</b>	<b>M</b>	<b>M + 15</b>	<b>M + 30 CAGS</b>	<b>M + 45 CAGS</b>	<b>M + 60 CAGS</b>
<b>1</b>	54,033	55,493	58,219	59,608	64,194	67,931	70,646
<b>2</b>	57,282	58,755	61,355	63,681	67,450	71,187	74,034
<b>3</b>	60,543	62,012	64,681	66,945	70,710	74,409	77,352
<b>4</b>	63,795	65,271	67,942	70,204	73,964	77,699	80,808
<b>5</b>	66,748	68,528	71,198	73,463	77,215	80,951	84,189
<b>6</b>	70,318	71,781	74,456	76,712	80,481	84,217	87,583
<b>7</b>	73,576	75,041	77,716	79,977	83,735	87,470	90,968
<b>8</b>	76,827	78,300	80,969	83,234	86,993	90,729	94,359
<b>9</b>	80,094	81,552	84,224	86,477	90,181	93,981	97,740
<b>10</b>	83,381	84,812	87,484	89,747	93,512	97,248	101,138

B = Bachelor's Degree

+15 = Fifteen Graduate Credits

+45 = Forty-Five Graduate Credits

CAGS=Certificate of Advanced Graduate Study

M = Master's Degree

+30 = Thirty Graduate Credits

+60 = Sixty Graduate Credits

The range of full-time gross pay from the Town based on payroll records in calendar year 2023 was \$44,698.51-90,511.49.

The teachers' contract also has a longevity clause for teachers hired prior to 9/1/2008, calling for annual payments based on years of service.

The Educational Support Professionals (ESP) contract covers six to nine employees, depending on the year.

The educational support professionals' salary schedule for FY25 is as follows:

<b>Educational Support Professionals</b>	<b>Hourly Range (\$)</b>
Education Support Professionals	\$20.45– \$24.05

Furthermore, there are a variety of part-time positions within the School Department. Some of these positions are covered under the contracts at a percentage of the full-time salaries, while other positions are separately negotiated by the Superintendent.

## 2. Other agreements

The School Committee has an individual contract with the Superintendent expiring June 30, 2024. **The School Committee will negotiate the salary with the Superintendent after Town Meeting and approval of the FY 25 budget.** The current agreement is as follows:

<b>Position</b>	<b>FY24 Annual Salary</b>
School Superintendent (100 days per year)	\$65,112.00

The Superintendent negotiates contracts for other employees. These agreements expire June 30, 2024 and are as follows for FY24. **The Superintendent will negotiate these salaries after Town Meeting and approval of the FY 25 budget.**

Position	FY24 Annual Salary
Director of Special Education (55 days per year)	\$480.00 Per Day
Johnson School Principal (220 days per year)	\$132,500.00
Administrative Assistant for Business and Finance	\$56,500.00
Administrative Secretary	\$45,980.00
Food Service Coordinator	\$23.00 per hour
Custodian 1	\$25.65 per hour
Custodian 2	\$23.50 per hour

### 3. Health Insurance

The Town pays a portion of health insurance for most full-time employees. For fiscal year 2025, the Town Administrator has budgeted an increase of 5.99% for health insurance costs. Based on this, the Town’s share of annual health insurance premiums will be \$8,938.92 for individual coverage and \$23,955.24 for family coverage. The Town has only limited control over this expense because the type of coverage is dictated by the employment or union contracts and the insurance carriers set the rates. The Town is required to pay a minimum of 50% by state law.

**ARTICLE 5. (Compensation for Elected Positions)** To see if the Town will vote to fix the salary and compensation of all elective officers of the Town, as provided by Chapter 41, Section 108, as amended, or take any other action relative thereto.

**RECOMMENDED:**

Position	FY25 Annual Salary
Selectman	\$1.00
Constable	\$50.00
Assessor	\$1.00
Town Clerk	\$67,252.00

**ARTICLE 6. (Omnibus)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds such sums of money as may be necessary to defray Town charges for the fiscal year beginning July 1, 2024, or take any other action relative thereto.

**RECOMMENDED**

The Advisory and Finance Committee recommends that the Town adopt the budgets presented in this book immediately following the Warrant and our recommendations.

**ARTICLE 7. (Water & Sewer Enterprise)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds a sum of money to operate the Water and Sewer Enterprise Fund for the fiscal year beginning July 1, 2024, or take any other action relative thereto.

**RECOMMENDED:**

This Article approves the operation of the Water and Sewer Enterprise fund, which is an account (separate from the General Fund) that is dedicated to Water and Sewer and may collect and disburse funds, including:

- Raising funds from Water/Sewer usage fees
- Paying expenses related to Water and Sewer Enterprise Fund
- Transferring funds from the General Fund to cover Water and Sewer debt service

Specifically, the Article approves the following expenditures:

Salaries:	\$ 452,114.00
Expenses:	1,278,895.00
Capital Outlay:	56,000.00
Debt:	1,584,749.00
Emergency Reserve (uncollectible):	<u>40,350.00</u>
 Subtotal Appropriation in W/S Fund	 <u><u>\$ 3,412,108.00</u></u>

And that \$2,051,992.00 is raised as follows:

Water and Sewer Department	
Receipts:	\$ 2,051,392.00
Investment Income:	<u>600.00</u>
 Total	 <u><u>\$ 2,051,992.00</u></u>

Additionally, \$56,000 is to be appropriated from Water & Sewer Retained Earnings and \$1,554,749 is to be raised by taxes for Water & Sewer debt.

Indirect costs of \$250,633 are raised by the Water & Sewer rates and have been included in the General Fund's operating budget.

**ARTICLE 8. (Water/Sewer Paving)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds, including retained earnings of the Water and Sewer Enterprise, the sum of \$50,000 for paving throughout Town, including all costs incidental to or related thereto, or take any other action relative thereto.

**RECOMMENDED:**

The Advisory and Finance Committee recommends that the sum of \$50,000 be appropriated from retained earnings of the Water and Sewer Enterprise Fund for paving throughout Town, including all costs incidental to or related thereto, or take any other action relative thereto.

**ARTICLE 9. (Rubbish Enterprise)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds, including retained earnings of the Rubbish Enterprise, a sum of money to operate the Rubbish Enterprise Fund for the fiscal year beginning July 1, 2024, or take any other action relative thereto.

**RECOMMENDED:**

This Article approves the operation of the Rubbish Enterprise fund, which is an account (separate from the General Fund) that is dedicated to Rubbish and may collect and disburse funds, including:

- Raising funds from rubbish usage fees
- Paying expenses related to rubbish collection and disposal

Specifically, the Article approves the following expenditures:

Salaries:	\$ 66,164.00
Expenses:	<u>564,976.00</u>
Total	<u><u>\$ 631,140.00</u></u>

And that \$631,140.00 is raised as follows:

Rubbish Department Receipts:	\$ 630,940.00
Investment Income:	<u>200.00</u>
Total	<u><u>\$ 631,140.00</u></u>

**ARTICLE 10. (Compost Area)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds, including retained earnings of the Rubbish Enterprise, the sum of \$30,000 for the costs associated with the maintenance of the compost area, or take any other action relative thereto.

**RECOMMENDED:**

The Advisory and Finance Committee recommends passage of this Article. This article was in the warrant and successfully passed last fiscal year.

**ARTICLE 11. (Recreation Revolving)** To see if the Town will vote to accept M.G.L. Chapter 44, section 53D, thereby reauthorizing Parks and Recreation revolving accounts for general recreation, basketball, sailing, tennis, Fourth of July, tot lots, playground equipment, and Youth Commission and to raise and appropriate a sum of money to fund said account, or take any other action relative thereto.

**RECOMMENDED:**

This article authorizes the use of revolving accounts for each of the recreation-related programs listed in the Article. Revolving accounts allows each program to collect donations and fees and use those funds for their programs, allowing the programs to operate independently. This is good accounting practice and still allows the Town to track fees collected and expenses incurred by each program.

**ARTICLE 12. (Revolving Funds)** To see if the Town will vote to fix the maximum amount that may be spent during FY 2025 beginning July 1, 2024 for the revolving funds established in the town By-laws for certain departments, boards, committees, agencies or officers in accordance with G.L. c. 44 § 53E 1/2, or take any other action relative thereto.

**RECOMMENDED:**

Massachusetts General Law requires that on or before July 1 of each year the Town shall vote on the limit of the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

<u>Revolving Fund</u>	<u>FY25 Spending Limit</u>
Council on Aging	\$20,000.00
Cemetery	\$20,000.00
Board of Appeals	\$10,000.00
Conservation Commission	\$20,000.00

**ARTICLE 13. (OPEB)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds the sum of \$25,000 to the Other Post-Employment Benefits Liability Trust Fund, or take any other action relative thereto.

**RECOMMENDED:**

This Article funds a portion of the Town’s future obligations for health care coverage owed to retirees. These funds will only be paid after Town employees retire; it is not due immediately. The commitment to fund this growing liability, first appropriated in FY20, is considered positively by financial and lending institutions, and helps determine the Town’s bond rating and debt interest rates. Therefore, the Advisory and Finance Committee recommends the contribution to the OPEB trust fund in the amount of \$25,000 in FY2025. The current balance of the OPEB fund before the FY2025 appropriation is \$128,674.

**ARTICLE 14. (Stabilization)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds the sum of \$200,000 to the Stabilization Fund, or take any other action relative thereto.

**RECOMMENDED:**

Massachusetts law provides for the establishment and the ongoing funding of Stabilization Funds for cities and towns. The Advisory and Finance Committee supports the policy of funding the stabilization fund to approximately 10% of the operating budget (this year, a target of approximately \$1,800,000). This year the Stabilization Fund balance, before the authorization of this Article, is \$870,878. The Advisory and Finance Committee enthusiastically supports the ongoing funding of \$200,000 this year.

**ARTICLE 15. (Paving)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing, a sum of \$200,000, or any other sum, for transportation network improvements including sidewalks, roadways, and parking lots throughout Town, including the payment of all incidental or related costs, or take any other action relative thereto.

**RECOMMENDED:**

The Advisory and Finance Committee recommends the sum of \$200,000 for paving throughout the Town, including the payment of all incidental and related costs. This is the projected annual spending for asphalt paving of town streets. There is an ongoing multi-year plan to pave some of the streets every year. This

approach keeps the road surfaces in good condition and prevents a circumstance where all roads are deteriorated and need repaving at once.

***Supporting Statement from the Town Administrator, Tony Barletta:***

*The Town seeks an increase of \$100,000 for the purpose of paving roadways, parking areas, and sidewalks. However, the additional \$100,000 is proposed to be funded with Free Cash. The increase is the result of recently completed studies of the Town's roadways and sidewalks. These studies produced an updated 5-year plan for roadway paving and a new 5-year plan for sidewalk repairs. The two plans combined recommend that the Town spend around \$300,000 per year over the next 5 years on these efforts. This article will authorize the borrowing of \$100,000 and the appropriation of \$100,000 from Free Cash. With the anticipated additional amount of Chapter 90 funds, the Town can implement the 2 plans as recommended.*

**ARTICLE 16. (Water/DPW Capital)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing the sum of \$370,000, or any other sum of money to upgrade the Town's water meter system, including the payment of all costs incidental or related thereto, or to take any other action relative thereto.

**RECOMMENDED:**

We recommend appropriating \$370,000 to purchase a new water meter system because it will be more accurate, efficient, and easier for the DPW to check. \$200,000 will come from Free Cash and \$170,000 from Water Sewer Enterprise retained earnings. While costly initially, it will pay off in the long term because it will not require the DPW to drive around to manually check meter readings, thus saving gasoline, mileage, and time, and diminishing carbon discharge into the atmosphere. The new meters are sturdier and technologically more sophisticated. They also help identify leaks and burst pipes, which will save water and be beneficial ecologically.

***Supporting Statement from the Superintendent of Public Works, Zach Taylor:***

*The current water meter system used to measure consumption of water in every household of the Town for the purpose of billing and monitoring is about 10 years old. This older technology is no longer supported or offered and a new system is needed. The Town cannot afford to replace the entire system in one year so we recommend that this transition occur over a 2-to-3-year process. New technology provides many benefits such as real-time monitoring that can pro-actively detect irregular consumption levels. The funds being recommended for the first year of this project are \$200,000 from Free Cash and \$170,000 from Water/Sewer Enterprise Retained Earnings. Year 2 and 3 expenses for this project will be significantly less than year 1. In the first year the Town must purchase the hardware and software systems along with begin the process of installing new meters in households. The out years of the project should only consist of installing water meters in households and the timeline will be based on future available funds. It is a financial benefit to the Town to be able to accomplish this project without the need for borrowed funds and added interest costs.*

**ARTICLE 17. (MWRA Water Capital)** To see if the Town will vote to raise by borrowing, \$500,000 from the Massachusetts Water Resource Authority, to repair and/or replace water distribution lines and appurtenant structures, and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA relative to such loan, or take any other action relative thereto.

**RECOMMENDED:**

This Article will allow the Town to borrow \$500,000 from the MWRA at a zero percent (0%) interest rate. The funds can only be used on the water delivery system and associated structures.

**ARTICLE 18: (Ambulance)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing the sum of \$450,000, or any other sum of money, to pay for the purchase an ambulance and appurtenant fixtures costs, including the payment of all costs incidental and related thereto, or to take any other action relative thereto.

**RECOMMENDED:**

This Article approves the total of \$450,000 to be used to purchase a new ambulance for the Fire Department to replace the current ambulance that is currently approximately 8 years old. \$185,000 will be funded from the Town's free cash and the remaining \$265,000 will be funded through borrowing. There is a 28-month waitlist for new ambulances nationwide. If the Town does not place an order this year, it is at risk of price increases and a longer than 28-month delay to obtaining a new ambulance.

***Supporting Statement from the Chief of the Nahant Fire Department, Austin Antrim:***

*The Nahant Fire Department is seeking your support to fund the replacement of our 2016 ambulance. The current replacement cost is \$450,000 when purchased through a collective purchasing program. We are asking for funding this year because the current projected build time for a new ambulance is twenty eight (28) months. If funding is approved and a contract is signed following the annual town meeting we will not take delivery of the new ambulance until December of 2026 at the earliest. Our current ambulance will be over 10 years old at the time of delivery of a new ambulance. Front line emergency ambulances are typically replaced after 6 or 7 years. Due to our lower call volume in Nahant we are usually able to keep a front line ambulance for longer, however, we should not expect to get more than 10 years.*

*Nahant is very fortunate to operate its own ambulance. Fire departments all throughout Essex County that do not operate their own ambulances are often waiting 30 minutes or longer for a private ambulance to arrive to an emergency medical incident. This ties up their fire personnel and results in worse care for the patient. The private ambulance services are experiencing staffing shortages and have not been able to meet their contractual obligations of providing an emergency ambulance in a timely manner. Over the last 3 years the Nahant ambulance responded to an average of 354 emergency calls annually resulting in an average of 264 transports to the hospital. The billing from the ambulance transports over the last 3 years has generated an average of \$172,137.00 in revenue annually.*

*Thank you for your consideration and your continued support of the Nahant Fire Department.*

**ARTICLE 19. (Chapter 90 Highway)** To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds, or raise by borrowing, such sum of money in order to accomplish certain highway construction and maintenance pursuant to the provisions of the General Laws, Chapter 90, or other state transportation program, or take any other action relative thereto.

**RECOMMENDED:**

The State grants all Towns Massachusetts General Law Chapter 90 funds for paving and road and sidewalk repairs. This year Nahant's Chapter 90 Grant is estimated to be approximately \$90,000. Approving this Article allows the Town to receive these funds.

**ARTICLE 20. (Community Preservation)** To see if the Town will vote to spend, or set aside for later spending, not less than 10 per cent of the annual revenues in the Community Preservation Fund for open space, not less than 10 per cent of the annual revenues for historic resources, and not less than 10 per cent of the annual revenues for community housing or to take any other action as may be allowed under the Community Preservation Act as requested by the Community Preservation Committee.

## **FY2025 Grant Recommendations:**

- A. To appropriate for the development of a master plan for the Flash Road Recreation Area, the sum of \$44,000 from the FY2025 Community Preservation estimated revenues, and to apply to that project the sum of \$11,000 from a FY2023 CPC grant approved by Town Meeting, but as yet unspent, originally appropriated for the improvement and completion of the portion of the Nahant Heritage Trail that runs through the Flash Road Recreation Area.

### **RECOMMENDED:**

We recommend appropriating \$44,000 from FY2025 Community Preservation estimated revenues, along with the application of \$11,000 from an unspent FY2023 CPC grant to develop a master plan for the Flash Road Recreation Area. As described in the CPC's detailed supporting statement, below, this large open space area is used for many activities but lacks clear boundaries and organization. Defining boundaries of the DPW and Fire Department spaces and parking lots and Johnson School area is important for safety reasons, as is the need to move the boundaries of the soccer field back from the golf course and possible incursion of golf balls. Input from public hearings will be gathered to make decisions about toilets, water fountains, plantings, and other potential needs. Funding for a report from a professional landscape architect with expertise about drainage, soils, terrain, and other technical issues will enable production of concepts, maps, and planning for an overall vision of what we want this important Town area to be.

### ***Supporting Statement from the CPC:***

*It is now time to build on the analysis and recommendations of the Nahant Open Space and Recreation Plan, adopted in 2022, with a detailed master plan for the Flash Road Recreation Area. This plan will be drawn up by professionals who will look to the needs, uses, and preferences of our townspeople who use the area with input from and collaboration with the general public.*

*This effort will include but not be limited to site analysis and mapping for opportunities and constraints, public meetings to develop project goals, site walks, development of conceptual master plan alternatives, public feedback, assessment of regulatory constraints, refinement into one preferred recreation master plan, and development of a project narrative with design intent, description of amenities, and summary of costs that can be evaluated for grant and loan opportunities.*

*Nahant's commitment to improving the site is reflected in more than \$250,000 of CPC funds recently spent on its upgraded basketball and new tennis/pickle ball courts with beautiful results. Its four ball fields range from the well-maintained main little league venue which will see a major increase in use spurred by new lighting, to three others that need renovation conversion to other uses, perhaps soccer and other field sports. There are two major playgrounds to review, one with ample sitting and picnic facilities. And there are questions to explore such as should there be more public rest rooms and water fountains? Will conventional and butterfly gardens be supplemented by more flower beds, ornamental or functional shrubs and trees?*

*Through and around it runs the Heritage Trail which needs to be laid out and set in with great care to provide safe and pleasing walks. Activities in the adjoining properties bring auto and heavy vehicle traffic and other interactions that must be optimized by intelligent design that responds to the bordering golf course, public works and fire department facilities, and the Johnson School with its rich outdoor venue of playgrounds, busy drop offs and parking areas. Importantly, the detailed recommendations of the master plan will recognize that much of the site collects standing water, dictating both usage restrictions and designs that provides effective drainage.*



*The roughly 17-acre Flash Road Recreation Area is a unique site of public open space, heavily used and treasured by large numbers of Nahanters of all ages and backgrounds--the recreational equivalent of a Town Common where, together, we enjoy walking, playing and watching team and individual sports on courts, fields, and playgrounds, as well as picnicking, and taking in the sun while sitting or walking. The area's importance was cited in the Nahant Open Space and Recreation Plan adopted in 2022. This comprehensive plan was adopted by the Nahant Town Meeting and endorsed by the state as an acceptable open space and recreation master plan. A predecessor plan prepared in 2017 focused on the town's recreation areas. Both planning efforts were funded by Community Preservation grants.*

- B. To appropriate the sum of \$20,000 from FY2025 Community Preservation estimated revenues to clearly delineate and make improvements to the Nahant Heritage Trail in the area of Goddard Drive.

**RECOMMENDED:**

We recommend appropriating \$20,000 from FY2025 Community Preservation revenues to delineate and improve the Nahant Heritage Trail in the Goddard Drive area to ensure that this Town-owned property is clearly defined when lots are sold and to prevent inappropriate private incursions. Fencing with shrubbery will be installed and new surfacing, probably with gravel, will make walking this part of our Town trail safer and more attractive.

***Supporting Statement from the CPC:***

*A portion of the Nahant Heritage Trail passes through the former Coast Guard Housing property at Goddard Drive. This grant will provide the Town of Nahant with funding to clearly identify and protect the trail from encroachment. Plantings, split rail fencing, signage, and surfacing will be placed to improve the trail from the Community Garden to Goddard Drive. The intent is to have these improvements completed prior to the sale of the abutting lots so there is no encroachment on the established walking trail.*

- C. To appropriate the sum of \$75,000 from Community Preservation General Reserves for the installation of lighting for the Little League field at the Flash Road Recreation Area.

**RECOMMENDED:**

The Advisory and Finance Committee recommends passage of this Article. The lights will be placed at a height and angle to prevent direct illumination of neighboring properties. The lights will increase utilization of the field and its rental potential.

***Supporting Statement from the CPC:***

*The Little League is a beloved institution offering baseball programs for boys and girls ages 5 to 12. The ballfield at Flash Road has had various improvements over the past few years funded by Community Preservation with matching fund from Nahant Little League. This year is no exception. Community Preservation funding will fund the installation of four new lights on standards, placing existing defunct ones. To illuminate the field is a major investment of some \$120,000 with \$45,000 of matching funds and in-kind services from the Little League. Allowing nighttime games so long as weather permits will also extend the season, primarily into fall, and allow rental of the field with the rental fees supporting the recreation program, and generally enhancing the quality and vitality of the Flash Road Recreation Area.*

- D. To appropriate the sum of \$43,556 from FY2025 Community Preservation Fund estimated revenues and appropriate \$16,444 from the Community Housing Reserve to hire a housing development architectural firm to prepare a study for the town-owned Greystone Road property to produce design guidelines, a

financial assessment of revenue and costs, including scenario analysis, and next steps that address the Nahant's community affordable housing needs.

**RECOMMENDED:**

This article represents a small investment of Town CPC funds to provide information for residents to evaluate a possible housing development on Greystone Road and a study that can serve as a model for other potential housing developments. This study will inform residents and facilitate a Town discussion about a housing development at Greystone Road. The study would include an assessment of several affordable units which would be subsidized, not by the Town, but by the market-rate units in the development. A potential new development that includes several affordable units could be advantageous to the Town. Rather than speculate about any impacts of such a development, this study would present a more considered analysis and information. This Article does not authorize the sale or development of the Greystone Road or any other property. The Greystone Road development alone would not provide a permanent safe harbor from an unfriendly 40B development.

***Supporting Statement from the CPC:***

*The Housing Production Plan sub-committee with assistance from the Metropolitan Area Planning Council (MAPC) completed a study citing the opportunities and constraints to address community housing needs in Nahant with extensive community input. This study included several potential sites for future development on either Town-owned land or private property. This currently proposed study will address questions raised in the process of the Housing Production Plan study. This next step, following state approval of the housing plan, is to address a specific site, Greystone Road, with design guidelines, financial assessment of revenue and costs, and other relative property development criteria.*

*The Housing Production Plan addressed ways to meet the needs of residents who are seeking alternate housing choices. This article is to take the first step to specifically describe what it means to serve community needs for housing by examining the capacity of the town-owned property on Greystone Road to be developed for residential housing.*

*At present, there is a corollary benefit of studying Greystone Road which is to protect the town from an unfriendly 40B development with the use of the General Land Area Minimum (GLAM) analysis which the town had prepared in December 2022. From the GLAM analysis, Nahant is 3.5 acres short of the GLAM requirement. The Greystone Road property acreage is 2.10 acres. The next step is to address a specific site, town-owned property at Greystone Road with design guidelines.*

*The town-owned property adjacent to the Housing Authority located on **Greystone Road** (2.10 acres) was ranked the highest of the proposed development opportunity sites in the Housing Production Plan. More specifically, the Town would like to explore the northwest portion of this property that extends from Greystone Road to the cell phone tower. This design guidelines study will evaluate the capacity of the site for single and multifamily dwelling, examining site capacity for new construction, creating guidelines for building design and character, along with landscape, pedestrian, and vehicular circulation. Additionally, these funds would also allow for the Town to perform a real estate and community financial analysis based on the conceptual design derived by public input. The Town has discussed this study with Davis Square Architects, a firm with extensive experience in community housing and received a quote for these services based on a development of less than 25 housing units. This could include apartments, condominiums, townhomes, multi-family dwellings, and other styles of housing.*

*The scope of work for this effort would include a sample (non-exhaustive) of the following deliverables which can serve as the bases of a Request for Proposal (RFP) for redevelopment by a private developer:*

- *Number of units and proposed layout.*
- *Ratio of affordable units, 25% of the total number of units and their distribution.*
- *Explanation on the application Affordable Fair Housing Marking Plan (AFHMP).*
- *Management of affordable housing lottery and selection.*
- *Impact on town public services and resources, including schools.*
- *Financial analysis covering revenue projections and cost.*

*The process will involve --*

- *Site visit, site analysis, zoning review.*
- *Design of potential site plan options.*
- *Coordination with Civil or Traffic Engineers, if necessary.*
- *Meeting with Town Administration to review design options.*
- *Initial community meeting with site plan options.*
- *Further design of building volume and façade studies.*
- *Second community meeting with volume and façade studies (footprint, height, façade, roofline).*
- *Scenario analysis and next steps for development on additional properties.*
- *Final report and written design parameters for inclusion with RFP.*
- *Meetings to coordinate with writer of RFP.*

*Studying this property does not authorize the Town to sell or develop the property. The Town would use input received through the public process of developing the Housing Production Plan and the input that will be received through the public process of exploring the MBTA 3A multi-family zoning law to guide this development study on Greystone Road property. The public will again have input on this process to determine the best possible use of this property. If the results of this study are positive, the Town could propose an article at a future Town Meeting for the public to vote on.*

***Supporting Statement from the Town Administrator, Tony Barletta:***

*This article will provide funding to explore the possibility of adding residential property on the Town owned land behind the Spindrift from Greystone Road up to the cellular tower. This article absolutely does not authorize the sale or the development of this property. If approved, it will give the community an opportunity to work with an architectural firm to produce options that the surrounding neighborhood and the Town are comfortable with. If that is successful, then the proposal would need to be presented to a future Town Meeting for approval.*

*Through many public discussions, we have received questions about the future residential properties at this site such as: Who would live there?, How many homes would be built?, How small or how big would the homes be?, What would it look like?, How will traffic be impacted?, Would this effort cost the Town money or would it bring revenue to the Town?, How would it impact Town services?, Would this project solve the Town's lack of compliance with affordable housing and/or multi-family zoning?, Would future housing units be made available to Nahant residents first?, etc.*

*The proposed study will answer these questions and the public will have input on these considerations.*

*The estimated cost of this proposal is based on a development of 25 or less housing units. The Town can consider multiple forms of housing units such as apartments, condominiums, town-houses, single-family homes, multi-family homes, tiny houses, and more. The development could be all, or a mixture of, market rate and affordable units. Affordable units qualifying for Chapter 40b compliance can be restricted for income levels at the 80%, 50%, or 30% Area Median Income*

(AMI) level. For comparison, in Nahant for 2023, 80% AMI for an individual household is \$82,950/year, for a 2-person household is \$94,800/year, for a 3-person household is \$106,650/year, and for a 4-person household is \$118,450/year. According to 2019 Comprehensive Housing Affordability Strategy (CHAS) data, 645 out of the 1,600 households in Nahant, or approximately 40%, are eligible for Affordable Housing.

While the study process will determine the specifics, the reasons why the Town wants to pursue this effort was born from the community process of developing the Housing Production Plan. While the Town faces compliance requirements of housing units/acreage that qualify for Chapter 40b law and multi-family zoning that qualifies for the MBTA Communities Section 3A law, residents in Town also expressed a desire for alternative housing opportunities for seniors, veterans, young families, middle class and more. Additionally, this project is an opportunity for the Town to increase its revenues from a source outside of existing residents. With large infrastructure projects on the horizon, exploring an opportunity like this could offer a way to build funds that would offset the cost impacts of those projects.

- E. To appropriate the sum of \$78,515 from FY2025 Community Preservation estimated revenues for the continuing reclamation of the Bailey's Hill Complex, focusing on the Fort Ruckman portion of that property.

**RECOMMENDED:**

The Advisory and Finance Committee recommends this Article with endorsement of the supporting statement (below).

***Supporting Statement from the CPC:***

*Two forested hills comprise the Bailey's Hill complex. The one to the north and west, made up almost entirely of overgrown deciduous trees and shrubs, is the focus of this proposal. On this hill, work is nearing completion on the eastern slope of the Fort Ruckman section, with removal of invasive species and debris, and planting with native species to restore natural habitat. On the south hill, removal of invasives has been implemented. These projects are funded by two previous Community Preservation Act grants and are seen as setting the standards and practices for future reclamation projects.*

*The currently proposed project is consistent with the goals of Nahant's Open Space and Recreation Plan, with one of the goals to arrest the invasive species and restore native habitat. It will employ experience gained in the two previous CPA funded reclamation projects. It is understood that this is a multi-year project, and future requests will be reviewed in the range of \$40,000 and \$13,000. It is also anticipated that consistent maintenance will be required to take care of the restored habitats. Fortunately, the DPW is an active partner in this project.*

*The purpose of the grant request is the development of a Land Management Plan (\$5,689) and implementation of the Land Management Plan recommendations for the remainder of this hill (\$75,825). The project will remove invasive and aging trees and shrubs, and install diverse and sustainable native shrubs and trees, suitable for our coastal environment. Signage explaining the project as well as the ecological and historical significance of this area is also included in this proposal. This future restoration work will continue to be executed by ecological management professionals in conjunction with the Town of Nahant, DPW. The current proposal encompasses a large area, and further funding will be sought to continue this project in subsequent years. This proposal for Bailey's Hill is submitted by the Open Space Committee with the Town of Nahant and Department of Public Works. Included in the budget is a \$3,000 donation from Nahant S.W.I.M. Inc.*

- F. To appropriate the sum of \$50,000 from FY2025 estimated revenues to implement accessibility for all to selected Nahant public beaches.

**RECOMMENDED:**

The Advisory and Finance Committee recommends this appropriation to provide ADA-compliant access to those who have been unable to visit Nahant beaches. Access points will be ecologically and aesthetically designed.

***Supporting Statement from the CPC:***

*The Town of Nahant has beautiful beaches, enjoyed year-round but particularly during the warmer months. This project will provide roll-out matting installed on a seasonal basis to provide an easy to navigate surface for pedestrian and wheelchair access in appropriate locations. A wheelchair specifically designed for all terrain will be available for use on a pre-scheduled basis. This project aims to achieve access for all regardless of physical limitations.*

- G. To appropriate the sum of \$15,600 from FY2025 Community Preservation estimated revenues to install a “Boulder Scramble” hardscape feature on the slope of the Johnson School Forest Playground.

**RECOMMENDED:**

The Advisory and Finance Committee sees the need to improve the grading and stabilize the slope from erosion and increase safety. This would also provide climbing and exercise for children of the community. This project also has the support of the Nahant Garden Club who pledged \$822.

***Supporting Statement from the CPC:***

*A portion of the Johnson School Forest Playground includes a fairly steep incline upon which the students run up and down. This slope is eroding and would greatly benefit from hardscape to improve children’s safety and allow stabilized climbing and playing. This grant will provide funding for labor and supplies needed to regrade the hill and install appropriate hardscape as well as purchase and install interpretative sign kiosks. This grant is matched by an additional \$822 from the Nahant Garden Club.*

- H. To appropriate the sum of \$10,000 from Fiscal Year 2024 Community Preservation Fund estimated revenues for administrative and operating expenses of the Community Preservation Committee.

**RECOMMENDED:**

This Article funds the on-going operations of the Community Preservation Committee.

***Supporting Statement from the CPC:***

*In addition to annual expenses such as dues, help with printing the warrant, etc., these monies are available to assist applicants with professional help in the application process.*

- I. To appropriate for the payment of debt service on the \$350,000 Town Hall and Greenlawn Cemetery Entrance Archway Bonding authorized by the 2022 Annual Town Meeting (Article 22H), the sum of \$60,000 from FY2025 Community Preservation estimated revenue for the third year of the bond payments.

**RECOMMENDED:**

This Article authorizes payment of the annual debt service for the 2022 CPC borrowing for Town Hall and Greenlawn Cemetery improvements.

***Supporting Statement from the CPC:***

*This represents the third year of a ten-year bond supporting repairs to the Town Hall and Greenlawn Cemetery Archway.*

- J. To appropriate for the payment of debt service on the \$500,000 Public Library Bonding authorized by the 2021 Annual Town Meeting (Article 21E), the sum of \$52,000 from FY2025 Community Preservation estimated revenue for the fourth year of the bond payments.

**RECOMMENDED:**

This Article authorizes payment of the annual debt service for the 2021 borrowing for improvements to the Town Library.

***Supporting Statement from the CPC:***

*This represents fourth year of a ten-year bond supporting repairs to the Public Library.*

- K. To appropriate for the payment of debt service on the \$400,000 Public Library Bonding authorized by the 2019 Annual Town Meeting (Article 16C), the sum of \$40,000 from FY2025 Community Preservation estimated revenues for the fifth year of the bond payments.

**RECOMMENDED:**

This Article authorizes payment of the annual debt service for the 2019 borrowing for improvements to the Town Library.

***Supporting Statement from the CPC:***

*This represents the fifth year of a ten-year bond supporting repairs to the Public Library.*

- L. To recommend the Town set aside from FY2025 Community Preservation Fund estimated revenues for later appropriation any other amount not otherwise set aside or appropriated as aforesaid to be maintained in the Community Preservation Fund General Reserves Account for later appropriation.

**RECOMMENDED:**

This is a procedural Article that allows actual revenue in excess of currently estimated revenue to flow into the CPC General Reserve for future use.

- M. To recommend that the Town transfer a total of \$8,017.65 in unexpended funds from prior years' Community Preservation to the Community Preservation General Reserve.

**RECOMMENDED:**

This Article recovers unspent funds from prior year's CPC grants and makes those funds available for future CPC grants.

**ARTICLE 21. (Opioid Settlement Funds)** – To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury or transfer from available funds the sum of \$15,719.21 to the special revenue fund established for opioid settlement receipts, or take any other action relative thereto.

**RECOMMENDED:**

In fiscal year 2023, the Town received \$15,719.21 in Opioid Settlement Funds. This Article approves an accounting procedural change to segregate the opioid settlement funds and transfers the previously received funds into the new fund, as required by law. The Town anticipates receiving Opioid Settlement funds through the year 2039. This Article does not appropriate or raise any funds, nor does it authorize any borrowing.

**ARTICLE 22. (Change Membership of Sailing Program Committee)** To see if the Town will vote to amend the motion passed at Town Meeting in April 2002 to authorize the Moderator to appoint a seven (7) member Sailing Program Committee in place of a five (5) member Committee, or any other action relative thereto.

**RECOMMENDED:**

At the request of the current Sailing Program Committee, this article is to add 2 Committee members to the current 5. They wish to add members to help spread the workload and to bring in new members. The new members would also allow long-standing members to pass along their institutional knowledge.

**ARTICLE 23. (Treasurer and Collector – Term).** To see if the Town will vote to amend the Town Charter - Article 4, Section 4-1(a) - by increasing the term of the Treasurer and Collector from one (1) year to three (3) years, or take any other action relative thereto.

**RECOMMENDED:**

This article aligns the contract term of the Treasurer/Collector with other department head positions. A longer contract allows both sides more stability and certainty. This article does not preclude a shorter contract if deemed appropriate.

**ARTICLE 24. (Zoning – Definitions and Flood Plain District)** To see if the Town will vote to adopt amendments to Section 2 (Definitions) and Section 10 (Floodplain District) of the Zoning By-Laws to address activities in the floodplain district, as promulgated by the Flood Hazard Management Program of the Department of Conservation and Recreation, and available for inspection in the town clerk's office, or take any other action relative thereto.

**RECOMMENDED:**

This Article brings Nahant's floodplain-related zoning into compliance with the requirements of the National Flood Insurance Program (NFIP). Most changes are administrative and do not affect what can or cannot be done in a floodplain. The changes also do not change the existing floodplain maps. Certain projects that previously required a special permit will now require a variance. You will find the complete text of the affected Zoning By-Laws in Appendix 7.

***Supporting Statement from Town Conservation Agent, Kristin Kent:***

*The Town was notified by the Commonwealth that our existing Flood Plain District section of our Zoning By-law is outdated and a new Model By-law was updated by FEMA in 2020. All participating communities must update to the new Model to continue to remain in good standing with the NFIP. This article does not change the Town's flood mapping.*

**ARTICLE 25. (Stormwater Improvements)** – To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing the sum of \$500,000, or any other sum of money, to fund stormwater improvements including but not limited to, improvements to existing infrastructure of drainage ditches, stormwater pipes and outfalls, as well as development of infrastructure to improve drainage, or take any other action relative thereto.

**RECOMMENDED:**

This Article will allow the Town to continue engineering and construction of previously studied stormwater improvements in the Lowlands, and begin engineering and construction in other vulnerable areas of Town.

***Supporting Statement from the Town Administrator, Tony Barletta:***

*Over the past 5 years the Town has made many efforts to improve areas in Town that are most vulnerable to sea level rise and climate change impacts. The Town has worked to improve our coastal resiliency by either studying, designing, and/or constructing coastal improvements along Tudor Beach, Marginal Park, Willow Road Revetment, 40-steps Beach, Short Beach, Doggie Beach and more. The other major element to improve is the Town's ability to recover from inevitable flooding by enhancing stormwater systems across Nahant. Since 2018, the Town has invested about \$825,000 on improvements to the Lowlands neighborhood by way of studies, engineering, designing, permitting, construction, and equipment purchases. The Lowlands neighborhood, that was once the most vulnerable in Town, has now realized significant improvements and there is still more to do. Other areas of Town now need similar attention because they experience public health concerns due to often stormwater flooding as well. This article will provide funding for the Town to continue its efforts of stormwater system improvements throughout the entire community.*

**ARTICLE 26. (Citizen's Petition – DPW Infrastructure Capital – Lowlands Drainage)** To see if the Town of Nahant will vote to appropriate up to \$800,000 or any sum of money to implement the Dubois and King Nahant – Stormwater Improvements – Alternative (1) – Lowlands 18" Outfall Restoration, by constructing permanent fixed pump at the juncture of Castle Road and Fox Hill Road to direct storm water to Lynn Harbor, and Alternative (2) – Lowlands Stormwater System Improvements; including the addition of storm drains, water catchment areas, and curbing in the Lowlands (Castle Road, Ward Road, Fox Hill Road, and Castle Way), in order to improve draining in the Lowlands and the safety of all Nahant Residents; and will include the payment of all costs incidental or related thereto, and to determine whether this appropriation shall be raised by borrowing or otherwise, or to take any other action relative thereto.

**NOT RECOMMENDED:**

This article is not recommended for the following reasons:

- It lacks sufficient engineering to specify the tasks and cost indicated
- There is already ongoing work for some of the tasks in this Article
- It addresses only a limited area of Town and does not include other problem areas

**ARTICLE 27. (Continue Committees)** To see if the Town will vote to continue the following standing committees to June 30, 2025: Community Preservation Committee, Cable TV Advisory Committee, Veterans Memorial Committee, Sailing Committee, Cemetery Advisory Committee, Coast Guard Design and Development Advisory Committee, Town Charter and By-law Committee, Tennis Committee, Town Owned Land Study Committee, Nahant Alternative Energy Committee, Golf Course Management Advisory Committee, and the Open Space and Recreation Plan Committee, Cultural Council, FEMA Flood Insurance Study Committee, Green Community Committee, MVP Committee, Noise Abatement Committee, Nahant Fire Station Architectural Assessment Committee, Short Term Rental Committee, or take any other action relative thereto.

**RECOMMENDED:**

We recommend voting to continue the standing committees listed above and thank committee members for their time and service to the Town for these valuable activities.



## **FY 2025 Omnibus Budget Appropriations and Projected Revenues**

In the following pages prior to the Appendices, you'll find the fiscal year 2025 Omnibus Budget Appropriations and fiscal year 2025 Projected Revenues as recommended by the Advisory and Finance Committee.

Any recommended changes that may be identified between now and May 18<sup>th</sup> will be noted at Town Meeting.

**Town of Nahant  
Article 6 - Omnibus Budget  
Appropriations**

Line #	FY22 Actual Expenses	FY23 Actual Expenses	FY24 Budgeted Budget	FY25 Recommended Budget	% Change from FY24
<b>General Government</b>					
<u>Moderator</u>					
1	0	0	60	60	0.00%
<u>Selectmen</u>					
2	0	0	3	3	0.00%
3	193,412	145,529	169,400	160,400	-5.31%
<u>Town Administrator</u>					
4	232,031	241,463	251,705	272,655	8.32%
5	0	0	0	0	0.00%
6	0	0	0	0	0.00%
7	0	0	0	0	0.00%
8	0	0	0	0	0.00%
9	500	500	500	500	0.00%
10	52,253	14,974	38,650	38,700	0.13%
11	0	460	2,000	2,000	0.00%
<u>Finance Committee</u>					
12	9,960	10,160	10,175	10,175	0.00%
<u>Town Accountant</u>					
13	159,133	175,342	182,338	191,952	5.27%
14	3,010	5,309	9,717	9,717	0.00%
<u>Assessors</u>					
15	93,106	99,128	111,516	115,374	3.46%
16	84,922	62,869	61,575	61,575	0.00%
<u>Treasurer/Collector</u>					
17	129,285	135,648	134,924	141,975	5.23%
18	53,154	35,544	64,573	64,573	0.00%
19	1,203	1,400	1,400	1,400	0.00%
<u>Town Counsel</u>					
20	55,000	75,000	75,000	75,000	0.00%
<u>Town Hall</u>					
21	30,657	32,177	33,254	37,213	11.91%
22	51,069	47,897	59,410	60,056	1.09%
23	3,014	38,925	15,000	15,000	0.00%
<u>Data Processing</u>					
24	136,696	194,602	213,000	201,599	-5.35%
<u>Town Clerk</u>					
25	70,335	70,920	73,705	76,726	4.10%
26	16,638	10,930	15,800	15,000	-5.06%
27	969	1,400	1,400	1,500	7.14%
<u>Election/Registration</u>					
28	9,259	23,500	17,060	17,175	0.67%
<u>Conservation Commission</u>					
29	1,113	1,227	1,260	1,260	0.00%
<u>Planning Board</u>					
30	2,650	331	2,650	2,650	0.00%
<u>Zoning/Board of Appeals</u>					
31	162	927	2,900	2,650	-8.62%
<b>Total General Government</b>					
	<b>1,389,530</b>	<b>1,426,163</b>	<b>1,548,975</b>	<b>1,576,888</b>	<b>1.80%</b>

**Town of Nahant  
Article 6 - Omnibus Budget  
Appropriations**

Line #	FY22 Actual Expenses	FY23 Actual Expenses	FY24 Budgeted Budget	FY25 Recommended Budget	% Change from FY24
<b>Public Safety</b>					
<u>Police Department</u>					
32	1,358,528	1,405,491	1,468,966	1,488,022	1.30%
33	149,557	179,156	200,104	207,874	3.88%
34	86,875	81,436	80,000	88,000	10.00%
35	0	0	0	0	0.00%
36	<b>1,594,960</b>	<b>1,666,083</b>	<b>1,749,070</b>	<b>1,783,896</b>	<b>1.99%</b>
<u>Fire Department</u>					
37	992,579	1,060,115	1,090,163	1,164,984	6.86%
38	172,678	156,677	202,137	222,988	10.32%
39	25,000	51,684	25,000	118,000	372.00%
40	<b>1,190,258</b>	<b>1,268,476</b>	<b>1,317,300</b>	<b>1,505,972</b>	<b>14.32%</b>
	<b>2,785,218</b>	<b>2,934,558</b>	<b>3,066,370</b>	<b>3,289,868</b>	<b>7.29%</b>
<b>Other Public Safety</b>					
<u>Inspectional Services Department</u>					
41	18,757	45,358	56,492	58,352	3.29%
<u>Building Inspection</u>					
42	17,566	17,975	19,242	19,608	1.90%
43	6,770	7,067	7,700	8,555	11.10%
<u>Plumbing/Gas Inspection</u>					
44	7,054	7,195	7,363	7,501	1.87%
45	300	525	950	950	0.00%
<u>Wiring Inspection</u>					
46	6,564	6,855	7,363	7,501	1.87%
47	802	950	950	950	0.00%
<u>Emergency Management</u>					
48	10,132	10,510	17,600	23,100	31.25%
49	3,629	2,746	7,000	13,000	85.71%
50	0	39,766	15,000	15,000	0.00%
<u>Animal Control</u>					
51	10,183	10,386	10,646	10,859	2.00%
52	2,368	3,107	4,003	4,003	0.00%
<u>Parking Clerk</u>					
53	6,750	6,750	6,750	6,750	0.00%
54	14,238	6,699	14,985	14,985	0.00%
<u>Harbormaster</u>					
55	3,384	3,459	3,546	5,044	42.24%
56	7,028	6,605	9,843	10,190	3.53%
57	0	0	0	0	0.00%
<u>Wharfinger</u>					
58	1,934	2,020	2,073	2,535	22.29%
59	1,509	0	3,127	3,030	-3.10%
60	8,000	9,500	0	4,500	100.00%
<u>Public Health</u>					
61	26,319	36,228	88,046	48,297	-45.15%
62	196	10,033	30,000	18,686	-37.71%
<u>Ocean Rescue</u>					
63	0	0	0	0	0.00%
64	0	0	0	0	0.00%
	<b>153,484</b>	<b>233,734</b>	<b>312,679</b>	<b>283,396</b>	<b>-9.37%</b>
<b>Total Public Safety</b>	<b>2,938,701</b>	<b>3,168,293</b>	<b>3,379,049</b>	<b>3,573,264</b>	<b>5.75%</b>

**Town of Nahant  
Article 6 - Omnibus Budget  
Appropriations**

Line #	FY22 Actual Expenses	FY23 Actual Expenses	FY24 Budgeted Budget	FY25 Recommended Budget	% Change from FY24
<b>Education System</b>					
School Department					
65	314,676	458,439	487,234	503,492	3.34%
66	1,567,938	1,607,137	1,647,315	1,709,620	3.78%
67	1,747,397	1,738,981	1,937,912	1,984,116	2.38%
68	<u>3,630,011</u>	<u>3,804,556</u>	<u>4,072,461</u>	<u>4,197,228</u>	<u>3.06%</u>
Transportation					
69	156,975	171,090	175,550	178,014	1.40%
70	82,027	67,726	109,938	110,645	0.64%
71	<u>239,002</u>	<u>238,816</u>	<u>285,488</u>	<u>288,659</u>	<u>1.11%</u>
72	353,600	341,600	329,600	317,600	-3.64%
73	<u>184,523</u>	<u>189,009</u>	<u>194,226</u>	<u>256,445</u>	<u>32.03%</u>
<b>Total Education System</b>					
	<b>4,407,136</b>	<b>4,573,981</b>	<b>4,881,775</b>	<b>5,059,932</b>	<b>3.65%</b>

**Town of Nahant  
Article 6 - Omnibus Budget  
Appropriations**

Line #	FY22 Actual Expenses	FY23 Actual Expenses	FY24 Budgeted Budget	FY25 Recommended Budget	% Change from FY24
<b>Public Works Department</b>					
<u>Public Works Administration</u>					
74	7,378	7,730	7,875	8,306	5.47%
75	15,731	19,860	24,155	27,103	12.20%
76	12,500	5,236	12,750	9,000	-29.41%
	35,609	32,825	44,780	44,409	-0.83%
<u>Highways and Streets</u>					
77	113,013	120,696	126,277	126,195	-0.06%
78	166,620	176,043	187,798	158,331	-15.69%
79	24,000	56,378	30,000	30,000	0.00%
	303,633	353,117	344,075	314,526	-8.59%
80	179,182	121,462	30,000	30,000	0.00%
<u>Beaches &amp; Parks</u>					
81	64,237	65,410	69,789	78,539	12.54%
82	45,139	32,864	29,796	29,822	0.09%
83	0	62,000	30,000	106,000	253.33%
	109,376	160,274	129,585	214,361	65.42%
<u>Cemetery</u>					
84	37,451	35,697	44,800	46,967	4.84%
85	8,877	6,225	13,074	13,099	0.19%
86	1,000	18,407	25,000	25,000	0.00%
	47,328	60,329	82,874	85,066	2.64%
<u>Overhead Operations</u>					
87	0	0	0	0	0.00%
88	0	0	0	0	0.00%
89	3,293	3,085	71,312	11,000	-84.57%
	3,293	3,085	71,312	11,000	-84.57%
<b>Total Public Works Department</b>					
	678,422	731,092	702,626	699,362	-0.46%

**Town of Nahant  
Article 6 - Omnibus Budget  
Appropriations**

Line #	FY22 Actual Expenses	FY23 Actual Expenses	FY24 Budgeted Budget	FY25 Recommended Budget	% Change from FY24
<b>Culture/Recreation</b>					
<u>Council on Aging</u>					
90	35,194	44,450	52,795	53,354	1.06%
91	20,743	18,063	16,756	17,306	3.28%
92	0	0	0	0	0.00%
<u>Veteran's Agent</u>					
93	8,405	8,574	8,789	9,500	8.09%
94	11,737	23,120	33,550	32,525	-3.06%
<u>Library</u>					
95	170,071	185,867	191,297	196,406	2.67%
96	73,115	68,182	71,316	73,301	2.78%
97	0	0	0	0	0.00%
<u>Recreation -General</u>					
98	0	0	3,296	3,362	2.00%
<u>Recreation-Sailing</u>					
99	5,650	5,950	6,099	6,221	2.00%
<u>Recreation-Tennis</u>					
100	2,880	2,937	3,011	3,072	2.03%
<u>Historical Commission</u>					
101	0	0	0	0	0.00%
<u>Memorial Day Committee</u>					
102	7,498	4,612	8,000	10,000	25.00%
<u>Fourth of July Committee</u>					
103	952	757	10,000	10,000	0.00%
<u>Beautification Committee</u>					
104	1,991	2,026	2,150	2,150	0.00%
<u>Personnel Committee</u>					
105	0	0	0	0	0.00%
<u>Military Housing</u>					
106	59,545	34,357	0	0	0.00%
<b>Total Culture/Recreation</b>					
	<b>397,779</b>	<b>398,894</b>	<b>407,059</b>	<b>417,197</b>	<b>2.49%</b>

**Town of Nahant  
Article 6 - Omnibus Budget  
Appropriations**

Line #	FY22 Actual Expenses	FY23 Actual Expenses	FY24 Budgeted Budget	FY25 Recommended Budget	% Change from FY24
<b>General Debt Service</b>					
107 Debt Service	18,002	39,224	181,764	333,661	83.57%
108 Military Housing Debt Service	18,660	18,608	55,980	1,936,000	3358.38%
109 Short Term Debt	4,593	17,611	40,000	40,000	0.00%
<b>Total Debt Service</b>	<b>41,256</b>	<b>75,443</b>	<b>277,744</b>	<b>2,309,661</b>	<b>731.58%</b>
<b>Total Operation Cost</b>	<b>9,852,824</b>	<b>10,373,866</b>	<b>11,197,228</b>	<b>13,636,304</b>	<b>21.78%</b>
<b>Intergovernmental</b>					
Cherry Sheet					
110 State Assessments	123,747	102,577	116,524	137,207	17.75%
111 County Assessments	0	0	0	0	0.00%
112 School Choice Assessment	13,303	0	0	9,672	100.00%
113 Charter School Assessment	152,947	220,838	240,005	196,265	-18.22%
<b>Total Intergovernmental</b>	<b>289,997</b>	<b>323,415</b>	<b>356,529</b>	<b>343,144</b>	<b>-3.75%</b>
<b>Other Expenses</b>					
114 Pension/Annuity Expenses	0	0	0	0	0.00%
115 Essex County Retirement Expenses	885,708	969,189	990,000	1,079,241	9.01%
116 Unemployment Compensation	0	81,632	25,000	25,000	0.00%
117 Health Insurance	816,404	940,799	1,033,500	1,152,664	11.53%
118 Life Insurance	1,206	1,293	1,500	1,500	0.00%
119 Medicare Expenses	85,770	93,741	94,305	96,663	2.50%
120 Insurance Committee Expenses	263,618	247,893	331,277	351,036	5.96%
121 Retirement Account	50,000	0	50,000	50,000	0.00%
<b>Total Other Expenses</b>	<b>2,102,706</b>	<b>2,334,547</b>	<b>2,525,582</b>	<b>2,756,104</b>	<b>9.13%</b>
<b>Total Before Reserve Fund and Articles</b>	<b>12,245,526</b>	<b>13,031,828</b>	<b>14,079,339</b>	<b>16,735,552</b>	<b>18.87%</b>
Reserve Funds					
122 Base Appropriation	168,500	70,000	200,000	175,000	-12.50%
123 Utility Reserve	0	0	25,000	25,000	100.00%
Total Reserve Funds	168,500	70,000	225,000	200,000	-11.11%
<b>Total General Funds</b>	<b>12,414,026</b>	<b>13,101,828</b>	<b>14,304,339</b>	<b>16,935,552</b>	<b>18.39%</b>

**Town of Nahant  
Article 6 - Omnibus Budget  
Appropriations**

Line #	FY22 Actual Expenses	FY23 Actual Expenses	FY24 Budgeted Budget	FY25 Recommended Budget	% Change from FY24	
<b>Interfund Transfers-Out</b>						
124	Transfer to W/S Enterprise Fund Debt Shift	793,807	834,589	1,365,498	1,554,749	13.86%
125	Transfer to Capital Projects	408,500	832,934	50,000	0	-100.00%
126	Transfer to Wharf Insurance	0	0	0	0	0.00%
127	FEMA - Storm Damage	0	0	0	0	0.00%
128	Stabilization Fund	150,000	250,000	200,000	200,000	0.00%
129	OPEB Stabilization Fund	25,000	25,000	25,000	25,000	0.00%
<b>Total Interfund Transfers Out</b>		<b>1,377,307</b>	<b>1,942,523</b>	<b>1,640,498</b>	<b>1,779,749</b>	<b>8.49%</b>
<b>TOTAL APPROPRIATIONS</b>		<b>13,791,333</b>	<b>15,044,351</b>	<b>15,944,837</b>	<b>18,715,301</b>	<b>17.38%</b>

Estimated Revenue	17,547,076
Funded from Overlay Surplus	0
Funded from Free Cash	1,168,225
Surplus or (Shortage)	0



**Town of Nahant  
Fiscal Year 2025 Projected Revenues**

LINE #	<u>GENERAL FUNDS</u>	2021 ACTUAL REVENUES	2022 ACTUAL REVENUES	2023 ACTUAL REVENUES	2024 ESTIMATED REVENUES	2025 ESTIMATED REVENUES	% Change FY24 vs. FY25
<b>Real Estate &amp; Personal Property</b>							
1	Personal Property Taxes	248,179	293,416	285,265	311,092	318,869	2.5%
2	Personal Property Tax Refund	0	0	0	0	0	0.0%
3	Real Estate Taxes	10,632,108	10,719,982	11,288,045	11,920,815	12,424,500	4.2%
4	Real Estate Tax Refund	(60,939)	(66,420)	(70,808)	0	0	0.0%
5	<b>Maximum Levy Limit</b>	<b>10,819,348</b>	<b>10,946,978</b>	<b>11,502,502</b>	<b>12,231,907</b>	<b>12,743,369</b>	<b>4.2%</b>
6	Tax Title Collected	119,876	16,108	196,585	70,000	0	-100.0%
<b>Local Revenue</b>							
7	Tax Foreclosure	0	0	0	0	0	0.0%
8	R/E Deferrals	0	0	0	0	0	0.0%
9	Motor Vehicle Excises	585,348	572,693	610,654	545,755	586,000	7.4%
10	Motor Vehicle Excise Refund	(11,067)	(9,432)	(8,932)	0	0	0.0%
11	Boat Excise Taxes	2,707	7,457	7,344	5,050	6,000	18.8%
12	Boat Excise Refund	(699)	(23)	(494)	0	0	0.0%
13	Interest on Taxes/Excises	90,553	25,717	163,977	26,000	30,000	15.4%
14	Penalty - Demand Payments	4,340	3,475	4,054	3,000	3,000	0.0%
15	Payment In Lieu of Taxes	1,557	0	12,560	0	12,000	100.0%
16	Meals Tax Revenue	34,703	64,363	74,566	67,581	70,719	4.6%
17	Rooms Tax Revenue	0	74,861	100,770	20,000	20,000	0.0%
18	Ambulance Fees	179,420	179,542	212,764	168,298	205,000	21.8%
19	Other Charges For Services (incl Police detail admin fee)	5,088	12,951	40,070	30,000	40,000	33.3%
21	Fees	36,492	33,184	32,993	32,000	35,000	9.4%
22	Cemetery Fees	4,250	5,100	7,650	4,293	5,300	23.5%
23	Rentals	218,208	211,166	189,857	200,000	216,280	8.1%
24	Military Housing Rentals	226,376	182,743	85,218	0	0	0.0%
25	Alcoholic Beverage License	7,150	9,850	8,750	9,000	9,000	0.0%
26	Other Licenses	12,710	15,027	15,180	15,955	17,345	8.7%
27	Permits	185,872	132,855	146,837	142,900	150,000	5.0%
28	STR Inspections/Registrations	0	0	0	0	10,000	100.0%
29	Beach Stickers	12,253	11,705	11,351	11,000	11,000	0.0%
30	State Reimbursement - Taxes	0	0	0	0	0	0.0%
31	Fines & Forfeits	48,560	24,405	40,553	25,000	27,000	8.0%
32	Sale of Inventory	3,300	4,837	5,345	0	0	0.0%
33	Earnings on Investments	2,513	134	6,812	133	2,000	1403.8%
34	Other Miscellaneous Revenue	3,582	8,354	17,062	0	0	0.0%

**Town of Nahant  
Fiscal Year 2025 Projected Revenues**

LINE #	2021 ACTUAL REVENUES	2022 ACTUAL REVENUES	2023 ACTUAL REVENUES	2024 ESTIMATED REVENUES	2025 ESTIMATED REVENUES	% Change FY24 vs. FY25
<b>GENERAL FUNDS</b>						
35	0	0	0	0	1,966,000	100.0%
36	267,860	230,379	234,987	242,352	250,633	3.4%
37	0	0	0	0	0	0.0%
38	<b>1,921,077</b>	<b>1,801,342</b>	<b>2,019,929</b>	<b>1,548,317</b>	<b>3,672,277</b>	<b>137.2%</b>
<b>CHERRY SHEET</b>						
39	523,513	552,703	518,690	561,403	568,543	1.3%
40	42,217	47,568	123,723	70,795	59,828	-15.5%
41	401,221	406,920	472,297	451,694	465,245	3.0%
42	14,181	14,956	9,091	9,892	14,657	48.2%
43	15,092	15,110	15,110	11,722	20,981	79.0%
44	1,246	1,442	1,850	2,167	2,176	0.4%
45	<b>997,470</b>	<b>1,038,699</b>	<b>1,140,761</b>	<b>1,107,673</b>	<b>1,131,430</b>	<b>2.1%</b>
46	1,197	0	2,347	0	0	0.0%
47	<b>13,858,969</b>	<b>13,803,127</b>	<b>14,862,125</b>	<b>14,957,897</b>	<b>17,547,076</b>	<b>17.3%</b>
				(15,944,837)	(18,715,301)	
				(50,000)		
					(200,000)	
					(185,000)	
					(100,000)	
					(15,719)	
				48,548		
					10,000	
					12,000	
					5,000	
				237,550	415,400	
				480,385	420,825	
					5,000	
				25,000	25,000	
				200,000	200,000	
					50,000	
					25,000	
					200,000	
					100,000	
					185,000	
					15,719	
				50,000		
				<b>4,543</b>	<b>0</b>	
<b>AVAILABLE SOURCES - GENERAL FUND</b>						
					<u>Available</u>	
					0	
					0	
					0	
					<b>0</b>	

**Town of Nahant  
Fiscal Year 2025 Projected Revenues**

LINE #	2021 ACTUAL REVENUES	2022 ACTUAL REVENUES	2023 ACTUAL REVENUES	2024 ESTIMATED REVENUES	2025 ESTIMATED REVENUES	% Change FY24 vs. FY25	
<b>Rubbish Enterprise Fund</b>							
48	Rubbish/Recycling Fees	494,221	517,465	562,534	609,451	630,940	3.5%
49	Tax Title Redeemed	4,068	0	351	0	0	0.0%
50	Utility Liens	8,875	20,371	7,971	0	0	0.0%
51	Earnings on Investment	249	128	70	200	200	0.0%
52	Other Charges for Services	1,840	3,811	1,550	0	0	0.0%
<b>53</b>	<b>Total Rubbish Enterprise Fund</b>	<b>509,253</b>	<b>541,775</b>	<b>572,476</b>	<b>609,651</b>	<b>631,140</b>	<b>3.5%</b>
	Estimated Appropriations				(609,651)	(631,140)	
	Estimated Capital - Article #10 - Compost Area				(30,000)	(30,000)	
	Retained Earnings				30,000	30,000	
	<b>Variance over (short)</b>				<b>0</b>	<b>0</b>	
	<b>AVAILABLE SOURCES - RUBBISH ENTERPRISE FUND</b>				<b>Available</b>		
	Retained Earnings, est FY23 for FY25 use	40,175				10,175	
<b>W/S Enterprise Fund</b>							
54	Water Usage Charges	1,053,998	952,856	1,067,647	1,037,725	1,085,170	4.6%
55	Sewer Usage Charges	990,287	1,011,805	905,007	926,478	936,022	1.0%
56	Water/Sewer Fee - Capital Improvement	0	0	0	30,000	30,000	0.0%
57	Water Meters	2,465	750	2,525	0	200	100.0%
58	Tax Title Liens	19,768	641	10,166	0	0	0.0%
59	Utility Liens	76,469	92,728	70,901	0	0	0.0%
60	Earnings on Investment	772	497	290	600	600	0.0%
61	Other Charges for Services	1,300	150	450	0	0	0.0%
62	Penalties & Interest	11,700	14,147	9,924	0	0	0.0%
63	Transfers-In Debt Shift	811,264	793,807	834,589	1,365,498	1,554,749	13.9%
<b>64</b>	<b>Total W/S Enterprise Fund</b>	<b>2,968,024</b>	<b>2,867,380</b>	<b>2,901,500</b>	<b>3,360,301</b>	<b>3,606,741</b>	<b>7.3%</b>
	Estimated Appropriations				(3,680,301)	(3,662,741)	
	Article #18 - 2 Trucks				(150,000)		
	Article #8 - Water/Sewer Paving				(50,000)	(50,000)	
	Article #16 - Water/DPW Capital					(170,000)	
	Retained Earnings				520,000	276,000	
	<b>Variance over (short)</b>				<b>0</b>	<b>0</b>	
	<b>AVAILABLE SOURCES - RUBBISH ENTERPRISE FUND</b>				<b>Available</b>		
	Retained Earnings, est FY23 for FY25 use	276,688				688	

## **APPENDIX 1**

### **One Time Sources & Uses**

This Appendix shows what money is available to spend, its source, and what the Board of Selectmen recommend spending it on.

*Disbursements from Available Funds  
From Free Cash and Other Sources of Funds*

<b>Current Available Sources-General Fund</b>	
Available Article Transfers	77,430
Available Free Cash	1,668,944
Overlay Surplus	0
<b>Total Available Sources</b>	<b>1,746,374</b>
<b>Uses of Sources-General Fund</b>	
FY 24 (Art 2 ATM 5/24) - Snow & Ice	77,430
FY 25 (Art 6 ATM 5/24) - Town Hall Capital	15,000
FY 25 (Art 6 ATM 5/24) - Treasurer Capital	1,400
FY 25 (Art 6 ATM 5/24) - Town Admin Capital	2,000
FY 25 (Art 6 ATM 5/24) - Town Clerk Capital	1,500
FY 25 (Art 6 ATM 5/24) - Police Capital	88,000
FY 25 (Art 6 ATM 5/24) - Fire Capital	118,000
FY 25 (Art 6 ATM 5/24) - Emergency Management Capital	15,000
FY 25 (Art 6 ATM 5/24) - Wharfinger Capital	4,500
FY 25 (Art 6 ATM 5/24) - DPW Administrative Capital	9,000
FY 25 (Art 6 ATM 5/24) - Beaches and Parks Capital	106,000
FY 25 (Art 6 ATM 5/24) - Highway and Streets Capital	30,000
FY 25 (Art 6 ATM 5/24) - Cemetery Capital	25,000
FY 25 (Art 6 ATM 5/24) - Debt Payments	420,825
FY 25 (Art 6 ATM 5/24) - Call Firefighter Wages	10,000
FY 25 (Art 6 ATM 5/24) - Fire Training Services	12,000
FY 25 (Art 6 ATM 5/24) - Emergency Management Dues	5,000
FY 25 (Art 6 ATM 5/24) - Info. Technology Equipment	5,000
FY 25 (Art 6 ATM 5/24) - Retirement Buyback	50,000
FY 25 (Art 6 ATM 5/24) - Selectmen Grant Match	25,000
FY 25 (Art 13 ATM 5/24) - OPEB-Stabilization Fund	25,000
FY 25 (Art 14 ATM 5/24) - Stabilization Fund	200,000
FY 25 (Art 15 ATM 5/24) - Paving	100,000
FY 25 (Art 16 ATM 5/24) - Water/Sewer Capital	200,000
FY 25 (Art 18 ATM 5/24) - Ambulance	185,000
FY 25 (Art 21 ATM 5/24) - Opioid Settlement	15,719
<b>Total Uses of Sources</b>	<b>1,746,374</b>
<b>Balance Remaining-General Fund</b>	<b>0</b>

<b>Current Available Sources-W/S Enterprise Fund</b>	
Available Retained Earnings	276,688
<b>Total Available Sources</b>	<b>276,688</b>
<b>Uses of Sources-W/S Enterprise Fund</b>	
FY 25 (Art 7 ATM 5/24) - Water/Sewer Debt Capital	56,000
FY 25 (Art 8 ATM 5/24) - Water/Sewer Paving	50,000
FY 25 (Art 16 ATM 5/24) - Water/Sewer Capital	170,000
<b>Total Uses of Sources</b>	<b>276,000</b>
<b>Balance Remaining-W/S Enterprise Fund</b>	<b>688</b>

<b>Current Available Sources-Rubbish Enterprise Fund</b>	
Available Retained Earnings	40,175
<b>Total Available Sources</b>	<b>40,175</b>
<b>Uses of Sources-Rubbish Enterprise Fund</b>	
FY 25 (Art 10 ATM 5/24) - Compost Site	30,000
<b>Total Uses of Sources</b>	<b>30,000</b>
<b>Balance Remaining-Rubbish Enterprise Fund</b>	<b>10,175</b>

## **APPENDIX 2**

### **Town of Nahant Five Year Financial Plan**

A previous Town Meeting vote required the Town Administration and the School Department to prepare five-year financial projections for inclusion in the Report and Recommendations of the Advisory and Finance Committee.

This five year plan has been structure using the budget that the Town Administrator and the Board of Selectmen deem appropriate to operate the Town departments properly. Important and necessary capital improvement programs are incorporated to identify the equipment/physical needs of the Town along with the cost estimates to pay for these needs. Also included are water and sewer rates projected through FY 2029.

As needs and finances change, we will review all information necessary to update this plan or recommend a new plan based upon priorities.

**Operating Budgets Vs Revenue Projections**

	<u>FY 25</u>	<u>FY 26</u>	<u>FY 27</u>	<u>FY 28</u>	<u>FY 29</u>
Operating Budgets	18,299,901	17,728,077	17,628,937	17,802,061	18,020,627
Revenue Projections	17,547,076	16,610,499	16,618,821	16,915,602	17,246,991
Use of Available Funds (Overlay&Free Cash)	752,825	1,117,578	1,010,116	886,459	773,636
Surplus/(Shortage)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Capital Budgets Vs Capital Revenue Projections**

	<u>FY 25</u>	<u>FY 26</u>	<u>FY 27</u>	<u>FY 28</u>	<u>FY 29</u>
Capital Budgets	1,912,315	877,025	595,300	740,300	550,300
Less: Capital through General Fund	(81,780)	(64,225)	(27,500)	(37,500)	(27,500)
Cost of Capital Budgets	1,830,535	812,800	567,800	702,800	522,800
Revenue Projections/Grants/Chapter 90	88,000	90,000	90,000	90,000	90,000
Use of Available Funds (Free Cash)	703,300	422,800	322,800	362,800	282,800
CPA Funding	173,515	50,000	50,000	50,000	50,000
CPA Borrowing					
Borrowings	865,720	250,000	105,000	200,000	100,000
Surplus/(Shortage)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total Operating and Capital Shortage	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Water/Sewer Enterprise Fund**

	<u>FY 25</u>	<u>FY 26</u>	<u>FY 27</u>	<u>FY 28</u>	<u>FY 29</u>
Operating Budgets	3,606,741	4,481,014	4,481,071	4,466,504	4,479,087
Revenue Projections	3,606,741	4,481,014	4,481,071	4,466,504	4,479,087
Use of Available Funds (Retained Earnings)	0	0	0	0	0
Surplus/(Shortage)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**W/S Enterprise Fund Capital Budgets Vs Capital Revenue Projections**

	<u>FY 25</u>	<u>FY 26</u>	<u>FY 27</u>	<u>FY 28</u>	<u>FY 29</u>
Capital Budgets	4,991,000	2,591,000	2,471,000	492,000	371,000
Less: Capital through W/S Rates	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
Cost of Capital Budgets	4,976,000	2,576,000	2,456,000	477,000	356,000
Use of Available Funds (Retained Earnings)	476,000	326,000	206,000	226,000	106,000
Borrowings	4,500,000	2,250,000	2,250,000	251,000	250,000
Surplus/(Shortage)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total W/S Enterprise Operating and Capital	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Rubbish Enterprise Fund**

	<u>FY 25</u>	<u>FY 26</u>	<u>FY 27</u>	<u>FY 28</u>	<u>FY 29</u>
Operating Budgets	609,651	631,798	654,449	677,954	702,346
Revenue Projections	609,651	631,798	654,449	677,954	702,346
Use of Available Funds (Retained Earnings)	0	0	0	0	0
Surplus/(Shortage)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Rubbish Enterprise Fund Capital Budgets Vs Capital Revenue Projections**

	<u>FY 25</u>	<u>FY 26</u>	<u>FY 27</u>	<u>FY 28</u>	<u>FY 29</u>
Capital Budgets	30,000	30,000	30,000	30,000	30,000
Use of Available Funds	30,000	30,000	30,000	30,000	30,000
Borrowings	0	0	0	0	0
Surplus/(Shortage)	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

This five year plan has been structured using the budgets that the Town Administrator and Board of Selectmen deem appropriate to operate the Town departments properly. Important and necessary capital improvement programs are incorporated to identify the equipment/physical needs of the Town along with the cost estimates to pay for these needs. Also included are water and sewer rates projected through FY2029.

In cases where projected expenses are not covered by projected revenues, the Town Administrator and Board of Selectmen will be review other sources of funds. Any Capital Plan Shortages will be funded through grants and other financing sources as they become available. If the funds are not available, the Town Administrator and Board of Selectmen will make necessary cuts to balance the budget. As needs and finances change, we will review all information necessary to update this plan or recommend a new plan based upon priorities.

**Town of Nahant  
PROJECTED APPROPRIATIONS**

	<b>FY 25 Appropriation Budget</b>	<b>FY 26 Appropriation Budget</b>	<b>FY 27 Appropriation Budget</b>	<b>FY28 Appropriation Budget</b>	<b>FY29 Appropriation Budget</b>
<b>General Government</b>					
Moderator					
General Expenses	60	60	60	60	60
Selectmen					
Salaries/Wages	3	3	3	3	3
General Expenses	160,400	163,608	166,880	170,218	173,622
Town Administrator					
Salaries/Wages	272,655	278,108	283,670	289,344	295,131
ADA Coordinator	500	500	500	500	500
General Expenses	38,700	39,474	40,263	41,069	41,890
Capital Outlay	2,000	2,000	2,000	2,000	2,000
Finance Committee					
General Expenses	10,175	10,379	10,586	10,798	11,014
Town Accountant					
Salaries/Wages	191,952	195,791	199,707	203,701	207,775
General Expenses	9,717	9,911	10,110	10,312	10,518
Assessors					
Salaries/Wages	115,374	117,681	120,035	122,436	124,885
General Expenses	61,575	62,807	64,063	65,344	66,651
Treasurer/Collector					
Salaries/Wages	141,975	144,815	147,711	150,665	153,678
General Expenses	64,573	65,864	67,182	68,525	69,896
Capital Outlay-Copier	1,400	1,400	1,400	1,400	1,400
Town Counsel					
Annual Fee	75,000	76,500	78,030	79,591	81,182
Town Hall					
Salaries/Wages	37,213	37,957	38,716	39,491	40,281
General Expenses	60,056	61,257	62,482	63,732	65,007
Capital Outlay	15,000	10,000	10,000	10,000	10,000
Data Processing					
Salaries/General Expenses	201,599	205,631	209,744	213,938	218,217
Town Clerk					
Salaries/Wages	76,726	78,261	79,826	81,422	83,051
General Expenses	15,000	15,300	15,606	15,918	16,236
Capital Outlay	1,500	1,500	1,500	1,500	1,500
Election/Registration					
Salaries/Wages	6,675	6,809	6,945	7,084	7,225
General Expenses	10,500	10,710	10,924	11,143	11,366
Capital Outlay	0	0	0	0	0
Conservation Commission					
General Expenses	1,260	1,285	1,311	1,337	1,364
Planning Board					
General Expenses	2,650	2,703	2,757	2,812	2,868
Zoning/Board of Appeals					
General Expenses	2,650	2,703	2,757	2,812	2,868
<b>Total General Government</b>	<b>1,576,888</b>	<b>1,603,017</b>	<b>1,634,768</b>	<b>1,667,154</b>	<b>1,700,188</b>



**Town of Nahant  
PROJECTED APPROPRIATIONS**

	<b>FY 25</b>	<b>FY 26</b>	<b>FY 27</b>	<b>FY28</b>	<b>FY29</b>
	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Public Safety</b>					
Police Department					
Police Salaries/Wages	1,488,022	1,525,223	1,555,727	1,586,842	1,618,578
General Expenses	207,874	212,031	216,272	220,598	225,010
Capital Outlay	88,000	60,000	60,000	60,000	60,000
Public Safety - Debt Service	0	0	0	0	0
<i>Total Police Department</i>	<i>1,783,896</i>	<i>1,797,254</i>	<i>1,831,999</i>	<i>1,867,439</i>	<i>1,903,588</i>
Fire Department					
Fire Salaries/Wages	1,164,984	1,188,284	1,212,049	1,236,290	1,261,016
General Expenses	222,988	227,448	231,997	236,637	241,369
Capital Outlay	118,000	25,000	25,000	25,000	25,000
<i>Total Fire Department</i>	<i>1,505,972</i>	<i>1,440,731</i>	<i>1,469,046</i>	<i>1,497,927</i>	<i>1,527,386</i>
<i>Total Public Safety</i>	<i>3,289,868</i>	<i>3,237,985</i>	<i>3,301,045</i>	<i>3,365,366</i>	<i>3,430,973</i>
<b>Inspectional Services Department</b>					
Assistant for Inspectors	48,352	49,319	50,305	51,312	52,338
STR Inspection Wages	10,000	10,200	10,404	10,612	10,824
Building Inspection					
Salaries/Wages	12,532	12,783	13,038	13,299	13,565
Assistant	6,116	6,238	6,363	6,490	6,620
Certification Training	960	960	960	960	960
General Expenses	8,555	8,726	8,901	9,079	9,260
Plumbing/Gas Inspection					
Salaries/Wages	4,618	4,710	4,805	4,901	4,999
Assistant	2,383	2,431	2,479	2,529	2,579
Certification Training	500	500	500	500	500
General Expenses	950	969	988	1,008	1,028
Wiring Inspection					
Salaries/Wages	4,618	4,710	4,805	4,901	4,999
Assistant	2,383	2,431	2,479	2,529	2,579
Certification Training	500	500	500	500	500
General Expenses	950	969	988	1,008	1,028
Emergency Management					
Salaries/Wages	23,100	23,562	24,033	24,514	25,004
General Expenses	13,000	13,260	13,525	13,796	14,072
Capital Outlay	15,000	15,000	15,000	15,000	15,000
Animal Control					
Salary	10,859	11,076	11,298	11,524	11,754
General Expenses	4,003	4,083	4,165	4,248	4,333
Training	0	0	0	0	0
Parking Clerk					
Salaries	6,750	6,750	6,750	6,750	6,750
General Expenses	14,985	15,285	15,590	15,902	16,220
Harbormaster					
Salaries/Wages	3,000	3,060	3,121	3,184	3,247
Assistant	2,044	2,085	2,127	2,169	2,212
General Expenses	10,190	10,394	10,602	10,814	11,030
Capital Outlay	0	0	15,000	0	0
Wharfinger					
Salaries/Wages	2,000	2,040	2,081	2,122	2,165
Assistant	535	546	557	568	579
General Expenses	3,030	3,091	3,152	3,215	3,280
Capital Outlay	4,500	5,000	5,000	5,000	10,000
Public Health					
Salaries/Wages	48,297	49,263	50,248	51,253	52,278
General Expenses	18,686	19,060	19,441	19,830	20,226
<i>Total Other Pub. Saf.</i>	<i>283,396</i>	<i>289,000</i>	<i>309,206</i>	<i>299,515</i>	<i>309,932</i>
<b>Total Public Safety</b>	<b>3,573,264</b>	<b>3,526,985</b>	<b>3,610,251</b>	<b>3,664,882</b>	<b>3,740,905</b>

**Town of Nahant**  
**PROJECTED APPROPRIATIONS**

	<b>FY 25</b>	<b>FY 26</b>	<b>FY 27</b>	<b>FY28</b>	<b>FY29</b>
	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Education System</b>					
School Department					
Tuition - SPED	503,492	511,044	518,710	526,491	534,388
Tuition - Swampscott	1,709,620	1,751,833	1,795,090	1,839,967	1,885,966
Johnson School Budget	1,984,116	2,018,295	2,052,996	2,087,674	2,122,860
<i>School Appropriation</i>	<i>4,197,228</i>	<i>4,281,173</i>	<i>4,366,796</i>	<i>4,454,132</i>	<i>4,543,215</i>
Transportation/Regular	178,014	181,574	185,206	188,910	192,688
Transportation/SPED	110,645	112,858	115,115	117,417	119,766
<i>Total Transportation</i>	<i>288,659</i>	<i>294,432</i>	<i>300,321</i>	<i>306,327</i>	<i>312,454</i>
School - Debt Service	317,600	295,800	0	0	0
School - Proposed Debt	0	0	0	0	0
Essex North Shore Agi & Tech	256,445	261,574	266,805	272,141	277,584
<b>Total Education System</b>	<b>5,059,932</b>	<b>5,132,979</b>	<b>4,933,922</b>	<b>5,032,601</b>	<b>5,133,253</b>

**Town of Nahant**  
**PROJECTED APPROPRIATIONS**

	<b>FY 25</b>	<b>FY 26</b>	<b>FY 27</b>	<b>FY28</b>	<b>FY29</b>
	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>	<b>Appropriation</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Public Works Department</b>					
Public Works Operations					
Administration					
Salaries/Wages	8,306	8,472	8,642	8,814	8,991
General Expenses	27,103	27,645	28,198	28,762	29,337
Capital Outlay	9,000	9,000	9,000	9,000	9,000
<i>Subtotal DPW Administration</i>	<i>44,409</i>	<i>45,117</i>	<i>45,840</i>	<i>46,576</i>	<i>47,328</i>
Highways/Streets					
Salaries/Wages	126,195	128,719	131,293	133,919	136,598
General Expenses	158,331	161,498	164,728	168,022	171,383
Capital Outlay	30,000	30,000	30,000	50,000	50,000
<i>Subtotal Highways/Streets/B/P</i>	<i>314,526</i>	<i>320,217</i>	<i>326,021</i>	<i>351,941</i>	<i>357,980</i>
Snow & Ice					
Snow & Ice Services	30,000	30,000	30,000	30,000	30,000
Beaches & Parks					
Salaries/Wages	78,539	80,110	81,712	83,346	85,013
General Expenses	29,822	30,418	31,027	31,647	32,280
Capital Outlay	106,000	30,000	30,000	30,000	30,000
<i>Subtotal Beaches &amp; Parks</i>	<i>214,361</i>	<i>140,528</i>	<i>142,739</i>	<i>144,994</i>	<i>147,293</i>
Cemetery					
Salaries/Wages	46,967	47,906	48,864	49,842	50,839
General Expenses	13,099	13,361	13,628	13,901	14,179
Capital Outlay	25,000	25,000	25,000	25,000	25,000
<i>Subtotal Cemetery</i>	<i>85,066</i>	<i>86,267</i>	<i>87,493</i>	<i>88,743</i>	<i>90,017</i>
Overhead Operations					
General Expenses	0	0	0	0	0
Capital Outlay	0	0	0	0	0
DPW - Debt Service	11,000	0	0	0	0
<i>Subtotal DPW Overhead</i>	<i>11,000</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>Total Public Works Dept</b>	<b>699,362</b>	<b>622,129</b>	<b>632,092</b>	<b>662,254</b>	<b>672,619</b>

**Town of Nahant  
PROJECTED APPROPRIATIONS**

	<b>FY 25 Appropriation Budget</b>	<b>FY 26 Appropriation Budget</b>	<b>FY 27 Appropriation Budget</b>	<b>FY28 Appropriation Budget</b>	<b>FY29 Appropriation Budget</b>
<b>Culture/Recreation</b>					
Council on Aging					
Salaries/Wages	53,354	54,421	55,510	56,620	57,752
General Expenses	17,306	17,652	18,005	18,365	18,733
Capital Outlay	0	0	0	0	0
Veteran's Agent					
Salaries/Wages	9,500	9,690	9,884	10,081	10,283
General Expenses	32,525	33,176	33,839	34,516	35,206
Library					
Salaries/Wages	196,406	200,334	204,341	208,428	212,596
General Expenses	73,301	74,767	76,262	77,788	79,343
Capital Outlay	0	0	0	0	0
Recreation					
General Recreation	3,362	3,429	3,498	3,568	3,639
Sailing Recreation	6,221	6,345	6,472	6,602	6,734
Tennis Recreation	3,072	3,133	3,196	3,260	3,325
Memorial Day Committee					
General Expenses	10,000	10,200	10,404	10,612	10,824
Fourth of July Committee					
General Expenses	10,000	10,200	10,404	10,612	10,824
Beautification Committee					
General Expenses	2,150	2,193	2,237	2,282	2,327
Personnel Committee					
General Expenses	0	0	0	0	0
Military Houses					
General Expenses	0	0	0	0	0
<b>Total Culture/Recreation</b>	<b>417,197</b>	<b>425,541</b>	<b>434,052</b>	<b>442,733</b>	<b>451,587</b>
<b>General Debt Service</b>					
Debt Service	2,309,661	756,761	726,887	683,857	654,799
<b>Total Debt Service</b>	<b>2,309,661</b>	<b>756,761</b>	<b>726,887</b>	<b>683,857</b>	<b>654,799</b>
<b>Total Operation Cost</b>	<b>13,636,304</b>	<b>12,067,412</b>	<b>11,971,971</b>	<b>12,153,480</b>	<b>12,353,351</b>

<i>Town of Nahant</i> <b>PROJECTED APPROPRIATIONS</b>	<b>FY 25</b> <i>Appropriation</i> <b>Budget</b>	<b>FY 26</b> <i>Appropriation</i> <b>Budget</b>	<b>FY 27</b> <i>Appropriation</i> <b>Budget</b>	<b>FY28</b> <i>Appropriation</i> <b>Budget</b>	<b>FY29</b> <i>Appropriation</i> <b>Budget</b>
<b>Intergovernmental</b>					
Cherry Sheet					
State Assessments	137,207	139,951	142,750	145,605	148,517
Charter School Assessments	196,265	200,190	204,194	208,278	212,444
County Assessments	0	0	0	0	0
School Choice Assessment	9,672	9,865	10,063	10,264	10,469
<i>Total Intergovernmental</i>	<i>343,144</i>	<i>350,007</i>	<i>357,007</i>	<i>364,147</i>	<i>371,430</i>
<b>Other Expenses</b>					
Unemployment Compensation	25,000	25,500	26,010	26,530	27,061
Life Insurance	1,500	1,530	1,561	1,592	1,624
Health Insurance	1,152,664	1,175,717	1,199,232	1,223,216	1,247,681
Medicare Taxes					
Expenses	96,663	98,596	100,568	102,580	104,631
Essex County Retirement					
Expenses	1,079,241	1,100,826	1,122,842	1,145,299	1,168,205
Insurance Committee					
General Expenses	351,036	358,057	365,218	372,522	379,973
Retirement Buyback Account					
General Expenses	50,000	50,000	50,000	50,000	50,000
<i>Total Miscellaneous</i>	<i>2,756,104</i>	<i>2,810,226</i>	<i>2,865,431</i>	<i>2,921,739</i>	<i>2,979,174</i>
<b>Total Before Reserve Fund &amp; Article</b>	<b>16,735,552</b>	<b>15,227,645</b>	<b>15,194,409</b>	<b>15,439,366</b>	<b>15,703,955</b>
Reserve Funds					
Base Appropriation	175,000	175,000	175,000	175,000	175,000
Utility Reserve	25,000	25,000	25,000	25,000	25,000
<i>Total Reserve Funds</i>	<i>200,000</i>	<i>200,000</i>	<i>200,000</i>	<i>200,000</i>	<i>200,000</i>
<b>Total General Funds</b>	<b>16,935,552</b>	<b>15,427,645</b>	<b>15,394,409</b>	<b>15,639,366</b>	<b>15,903,955</b>
<b>Interfund Transfers-Out OPEB</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>Interfund Transfers-Out Stabilization</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>Interfund Transfers-Out FEMA</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Interfund Transfers-Out W/S</b>	<b>1,554,749</b>	<b>2,289,332</b>	<b>2,238,428</b>	<b>2,171,595</b>	<b>2,130,572</b>
<b>Subtotal Appropriations</b>	<b>18,715,301</b>	<b>17,941,977</b>	<b>17,857,837</b>	<b>18,035,961</b>	<b>18,259,527</b>
<b>Debt</b>	<b>2,638,261</b>	<b>1,052,561</b>	<b>726,887</b>	<b>683,857</b>	<b>654,799</b>
<b>Debt as % of Budget</b>	<b>14.10%</b>	<b>5.87%</b>	<b>4.07%</b>	<b>3.79%</b>	<b>3.59%</b>

**Town of Nahant  
PROJECTED APPROPRIATIONS**

	<b>FY 25 Appropriation Budget</b>	<b>FY 26 Appropriation Budget</b>	<b>FY 27 Appropriation Budget</b>	<b>FY28 Appropriation Budget</b>	<b>FY29 Appropriation Budget</b>
<b>Drainage/Walls/Erosion</b>					
Drainage and Dredging	500,000			100,000	0
<i>Sub Total</i>	<i>500,000</i>	<i>0</i>	<i>0</i>	<i>100,000</i>	<i>0</i>
<b>Vehicles/Equipment</b>					
DPW Pickup Truck		65,000		65,000	
Cemetery Tractor		60,000			
DPW Equipment	30,000	30,000	30,000	30,000	30,000
DPW Dump Truck		65,000		65,000	
Beach Rake	76,000				
COA Van		70,000			
Police Vehicle	74,000	74,000	74,000	74,000	74,000
Police Generator	12,000				
Police Motorcycle		21,050			
Police Radio Upgrade			50,000		50,000
Fire Ford Pickup		60,000			
Fire Ford Explorer (Chief's car)			50,000		
Fire Ambulance	450,000				
Fire Hydraulic Extrication Tools		10,000		10,000	
Firefighter PPE Turn out Gear	25,000	10,000	10,000	10,000	10,000
Fire Dispatch Capital	5,000	5,000	5,000	5,000	5,000
Fire Hose	5,000	5,000	5,000	5,000	5,000
Fire Radios	5,000	5,000	5,000	5,000	5,000
Fire SCBA Equipment	63,000				
Fire Repair Apparatus Bay	25,000				
<i>Sub Total</i>	<i>770,000</i>	<i>480,050</i>	<i>229,000</i>	<i>269,000</i>	<i>179,000</i>
<b>Misc</b>					
Computers/Network	20,000	20,000	20,000	20,000	20,000
DPW Overhead-Small Equipment	9,000	9,000	9,000	9,000	9,000
Beaches and Parks Fences/Misc	30,000	30,000	30,000	30,000	30,000
Cemetery & Chapel Upgrades	25,000	25,000	25,000	25,000	25,000
Harbormaster Replace Boat Collar		15,000			
Emergency Mgmt-Small Equipment/Capital	15,000	15,000	15,000	15,000	15,000
Bailey's Hill Restoration	78,515				
Heritage Trail Restoration	20,000				
Street Sign and Sidewalk Repairs	10,000	10,000	10,000	10,000	10,000
Little League Field Lighting	75,000				
<i>Sub Total</i>	<i>282,515</i>	<i>124,000</i>	<i>109,000</i>	<i>109,000</i>	<i>109,000</i>
<b>Roads and Sidewalks</b>					
All Roads Chapter 90	88,000	90,000	90,000	90,000	90,000
Non-Chapter 90	200,000	100,000	100,000	100,000	100,000
<i>Sub Total</i>	<i>288,000</i>	<i>190,000</i>	<i>190,000</i>	<i>190,000</i>	<i>190,000</i>
<b>Town Hall Capital</b>					
Town Hall Various Repairs	15,000	10,000	10,000	10,000	10,000
Town Admin Capital	1,400	1,400	1,400	1,400	1,400
Town Treasurer Copier	1,400	1,400	1,400	1,400	1,400
Town Clerk Copier	2,000	2,000	2,000	2,000	2,000
Municipal Finance Software	44,000	44,000	44,000	44,000	44,000
<i>Sub Total</i>	<i>63,800</i>	<i>58,800</i>	<i>58,800</i>	<i>58,800</i>	<i>58,800</i>
<b>Public Safety Buildings</b>					
Police Station Misc	3,500	3,500	3,500	3,500	3,500
Police Bulletproof vests		5,675			
Police Defibs		10,000			
<i>Sub Total</i>	<i>3,500</i>	<i>19,175</i>	<i>3,500</i>	<i>3,500</i>	<i>3,500</i>

*Town of Nahant*  
**PROJECTED APPROPRIATIONS**

	<i>FY 25</i>	<i>FY 26</i>	<i>FY 27</i>	<i>FY28</i>	<i>FY29</i>
	<i>Appropriation</i>	<i>Appropriation</i>	<i>Appropriation</i>	<i>Appropriation</i>	<i>Appropriation</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
<b>Other Town Buildings</b>					
Town Wharf	4,500	5,000	5,000	10,000	10,000
<i>Sub Total</i>	<i>4,500</i>	<i>5,000</i>	<i>5,000</i>	<i>10,000</i>	<i>10,000</i>
<b>Total Capital Improvement</b>	<b>1,912,315</b>	<b>877,025</b>	<b>595,300</b>	<b>740,300</b>	<b>550,300</b>
<b>Less: Free Cash</b>	(703,300)	(422,800)	(322,800)	(362,800)	(282,800)
<b>Less: CPA Revenue</b>	(98,515)	(50,000)	(50,000)	(50,000)	(50,000)
<b>Less: CPA Reserves</b>	(75,000)				
<b>Less: CPA Borrowing</b>					
<b>Less: Borrowing</b>	(865,720)	(250,000)	(105,000)	(200,000)	(100,000)
<b>Less: Chapter 90</b>	(88,000)	(90,000)	(90,000)	(90,000)	(90,000)
<b>Less: Other Available Funds</b>					
<b>Subtotal Capital Improvement</b>	<b>81,780</b>	<b>64,225</b>	<b>27,500</b>	<b>37,500</b>	<b>27,500</b>

Town of Nahant

PROJECTED APPROPRIATIONS

	<i>FY 25</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 26</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 27</i> <i>Appropriation</i> <i>Budget</i>	<i>FY28</i> <i>Appropriation</i> <i>Budget</i>	<i>FY29</i> <i>Appropriation</i> <i>Budget</i>
<b>Water/Sewer Enterprise Fund</b>					
Reserves	40,350	41,157	41,980	42,820	43,677
Sewer Division					
Salaries/Wages	236,974	241,713	246,548	251,479	256,508
General Expenses	187,878	192,696	197,609	202,622	207,734
Lynn Water & Sewer	363,000	372,300	381,879	391,745	401,908
Capital Outlay	41,000	45,000	45,000	45,000	45,000
Sewer - Debt Service	1,449,594	2,141,722	2,090,817	2,049,795	2,008,772
Indirect Costs	125,317	127,823	130,380	132,987	135,647
<i>Subtotal Sewer</i>	<i>2,403,763</i>	<i>3,121,254</i>	<i>3,092,233</i>	<i>3,073,628</i>	<i>3,055,569</i>
Water Division					
Salaries/Wages	215,140	219,443	223,832	228,308	232,874
General Expenses	113,017	115,277	117,583	119,935	122,333
MWRA Assessment	615,000	633,450	652,454	672,027	692,188
Capital Outlay	15,000	45,000	45,000	45,000	45,000
Water - Debt Service	135,155	177,610	177,610	151,800	151,800
Indirect Costs	125,317	127,823	130,380	132,987	135,647
<i>Subtotal Water</i>	<i>1,218,629</i>	<i>1,318,603</i>	<i>1,346,859</i>	<i>1,350,057</i>	<i>1,379,842</i>
<b>Total Water and Sewer</b>	<b>3,662,742</b>	<b>4,481,015</b>	<b>4,481,072</b>	<b>4,466,506</b>	<b>4,479,088</b>
<b>W/S Debt</b>	<b>1,584,749</b>	<b>2,319,332</b>	<b>2,268,427</b>	<b>2,201,595</b>	<b>2,160,572</b>
<b>W/S Debt as % of W/S Budget</b>	<b>43.27%</b>	<b>51.76%</b>	<b>50.62%</b>	<b>49.29%</b>	<b>48.24%</b>
<b>W/S Without Debt</b>	<b>2,077,993</b>	<b>2,161,683</b>	<b>2,212,645</b>	<b>2,264,911</b>	<b>2,318,516</b>



Town of Nahant  
PROJECTED APPROPRIATIONS

	FY 25 Appropriation Budget	FY 26 Appropriation Budget	FY 27 Appropriation Budget	FY28 Appropriation Budget	FY29 Appropriation Budget
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**PROJECTED CAPITAL  
W/S IMPROVEMENTS**

	FY 24	FY 25	FY 26	FY27	FY28
<b>Water</b>					
Hydrants/Mains	500,000	250,000	250,000	250,000	250,000
Paving/Patch Work	25,000	25,000	25,000	25,000	25,000
Pick Up Truck		60,000		60,000	
Emergency Repairs & Inventory	15,000	15,000	15,000	15,000	15,000
Water Meters	370,000	100,000	100,000		
<i>Sub Total</i>	<i>910,000</i>	<i>450,000</i>	<i>390,000</i>	<i>350,000</i>	<i>290,000</i>
<b>Sewer</b>					
Sewer Infrastructure & Pump Stations	4,000,000	2,000,000	2,000,000	1,000	
Professional Services	15,000	15,000	15,000	15,000	15,000
Paving/Patch Work	25,000	25,000	25,000	25,000	25,000
Pick Up Truck		60,000		60,000	
Emergency Repairs & Inventory	41,000	41,000	41,000	41,000	41,000
<i>Sub Total</i>	<i>4,081,000</i>	<i>2,141,000</i>	<i>2,081,000</i>	<i>142,000</i>	<i>81,000</i>
<b>Total W/S Capital Improvement</b>	<b>4,991,000</b>	<b>2,591,000</b>	<b>2,471,000</b>	<b>492,000</b>	<b>371,000</b>
<b>Less: Retained earnings</b>	(476,000)	(326,000)	(206,000)	(226,000)	(106,000)
<b>Less: Borrowing</b>	(4,500,000)	(2,250,000)	(2,250,000)	(251,000)	(250,000)
<b>Subtotal W/S Capital</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

**Rubbish Enterprise Fund**

Salaries/Wages	66,164	67,487	68,837	70,214	71,618
General Expenses	64,195	65,479	66,788	68,124	69,487
Household Trash Collection/Disposal	500,781	520,812	541,645	563,311	585,843
Debt	0	0	0	0	0
<b>Total Rubbish Enterprise Fund</b>	<b>631,140</b>	<b>653,778</b>	<b>677,270</b>	<b>701,649</b>	<b>726,948</b>

<b>Rubbish Debt</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rub. Debt as % of Rub. Budget</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>All Debt</b>	<b>4,223,010</b>	<b>3,371,893</b>	<b>2,995,314</b>	<b>2,885,452</b>	<b>2,815,371</b>
<b>All Debt as % of All Budget</b>	<b>18.35%</b>	<b>14.61%</b>	<b>13.01%</b>	<b>12.44%</b>	<b>12.00%</b>

**PROJECTED CAPITAL  
RUBBISH IMPROVEMENTS**

	FY 24	FY 25	FY 26	FY27	FY28
<b>Rubbish</b>					
Compost Site	30,000	30,000	30,000	30,000	30,000
<i>Sub Total</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>	<i>30,000</i>
<b>Total Rubbish Capital Improvement</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Less: Retained earnings</b>	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
<b>Less: Borrowing</b>	0	0	0	0	0
<b>Subtotal Rubbish Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*Town of Nahant*  
**PROJECTED REVENUES**

	<i>FY 25</i> <i>Revenue</i> <i>Budget</i>	<i>FY 26</i> <i>Revenue</i> <i>Budget</i>	<i>FY 27</i> <i>Revenue</i> <i>Budget</i>	<i>FY 28</i> <i>Revenue</i> <i>Budget</i>	<i>FY 29</i> <i>Revenue</i> <i>Budget</i>
<b>General Funds</b>					
Personal Property Taxes	318,869	326,841	335,012	343,387	351,972
Personal Property Tax Refunds	0	0	0	0	0
Real Estate Taxes	10,672,151	10,969,705	11,259,323	11,556,181	11,860,460
Real Estate Tax Refunds	0	0	0	0	0
School Override	317,600	295,800	0	0	0
General Override	0	0	0	0	0
W/S Debt Shift	1,554,749	2,289,332	2,238,428	2,171,595	2,130,572
New Growth	30,000	15,000	15,000	15,000	15,000
Levy Limit	12,893,369	13,896,678	13,847,763	14,086,163	14,358,004
Overlay Reserve	(150,000)	(170,000)	(170,000)	(170,000)	(170,000)
<b>Property Revenue</b>	<b>12,743,369</b>	<b>13,726,678</b>	<b>13,677,763</b>	<b>13,916,163</b>	<b>14,188,004</b>
Motor Vehicle Excises	596,000	607,920	620,078	632,480	645,130
Motor Vehicle Excise Refund	(10,000)	(10,200)	(10,404)	(10,612)	(10,824)
Boat Excise Taxes	6,100	6,222	6,346	6,473	6,603
Boat Excise Refund	(100)	(102)	(104)	(106)	(108)
Interest on Taxes/Excises	30,000	30,600	31,212	31,836	32,473
Penalty - Demand Payments	3,000	3,060	3,121	3,184	3,247
Payment In Lieu of Taxes	12,000	12,000	12,000	12,000	12,000
Meals Tax Revenue	70,719	72,133	73,576	75,048	76,549
Rooms Tax Revenue	20,000	10,000	10,000	10,000	10,000
Ambulance Fees	205,000	209,100	213,282	217,548	221,899
Other Charges For Services	40,000	40,800	41,616	42,448	43,297
Fees	35,000	35,700	36,414	37,142	37,885
Cemetery Fees	5,300	5,406	5,514	5,624	5,737
Rentals	216,280	220,606	225,018	229,518	234,108
Military Housing Rentals	0	0	0	0	0
Alcoholic Beverage Licenses	9,000	9,180	9,364	9,551	9,742

*Town of Nahant*  
**PROJECTED REVENUES**

	<b>FY 25 Revenue Budget</b>	<b>FY 26 Revenue Budget</b>	<b>FY 27 Revenue Budget</b>	<b>FY 28 Revenue Budget</b>	<b>FY 29 Revenue Budget</b>
Other Licenses	17,345	17,692	18,046	18,407	18,775
Permits	150,000	153,000	156,060	159,181	162,365
STR Inspections/Registrations	10,000	10,200	10,404	10,612	10,824
Beach Stickers	11,000	11,220	11,444	11,673	11,907
State Education Dist/Reimb Chapter 70	568,543	579,914	591,512	603,342	615,409
Charter Tuition Reimbursement	59,828	61,025	62,245	63,490	64,760
Unrestricted Aid	465,245	474,550	484,041	493,722	503,596
Veteran's Benefits	14,657	14,950	15,249	15,554	15,865
Exemptions Veteran's & Elderly	20,981	21,401	21,829	22,265	22,711
State Owned Land	2,176	2,220	2,264	2,309	2,355
State Other Revenues	0	0	0	0	0
Fines & Forfeits	27,000	27,540	28,091	28,653	29,226
Sale of Inventory	0	0	0	0	0
Earnings on Investments	2,000	2,040	2,081	2,122	2,165
Other Misc Revenue	0	0	0	0	0
Sale of Land*	1,966,000	0	0	0	0
Interfund Transfer-In (Enterprise)	250,633	255,646	260,759	265,974	271,293
<b>Total Revenues</b>	<b>17,547,076</b>	<b>16,610,499</b>	<b>16,618,821</b>	<b>16,915,602</b>	<b>17,246,991</b>
<b>W/S Enterprise Fund</b>					
Water Usage Charges	1,085,170	1,158,034	1,186,639	1,216,006	1,246,157
Sewer Usage Charges	936,022	1,002,848	1,025,204	1,048,103	1,071,558
Water/Sewer Fee - Capital Improvement	30,000	30,000	30,000	30,000	30,000
Water Meters	200	200	200	200	200
Earnings on Investments	600	600	600	600	600
Transfers-In for Debt Shift	1,554,749	2,289,332	2,238,428	2,171,595	2,130,572
<b>Total W/S Enterprise Fund</b>	<b>3,606,741</b>	<b>4,481,014</b>	<b>4,481,071</b>	<b>4,466,504</b>	<b>4,479,087</b>
<b>Rubbish Enterprise Fund</b>					
Rubbish/Recycling Fees	630,940	653,578	677,070	701,449	726,748
Earnings on Investments	200	200	200	200	200
<b>Total Rubbish Enterprise Fund</b>	<b>631,140</b>	<b>653,778</b>	<b>677,270</b>	<b>701,649</b>	<b>726,948</b>

\*Sale of Land in FY25 is the Coast Guard Housing Property  
FY26-29 Est local receipts based on 2% increase from prior year  
FY26-29 state aid based on 2% increase from prior year



**Water & Sewer Rate Comparison:**

	FY 25 est	FY 26	FY 27	FY 28	FY 29
Water rate	10.69	11.41	11.69	11.98	12.28
Sewer rate	<u>11.70</u>	<u>12.54</u>	<u>12.82</u>	<u>12.82</u>	<u>13.39</u>
<b>Combined rate</b>	<b><u>22.39</u></b>	<b><u>23.95</u></b>	<b><u>24.51</u></b>	<b><u>24.80</u></b>	<b><u>25.68</u></b>
% Increase/(Decrease)	2.70%	6.94%	2.34%	3.55%	4.76%

## **APPENDIX 3**

### **School Department Proposed Budget**

In the following section you'll find the proposed line item budget prepared by the School Superintendent and the School Committee.

By law, Town Meeting will adopt a bottom line budget for the School Department and the School Committee will determine the line item allocations within the actual budget. A previous Town Meeting vote requires that the School Department's line item budget be published in the Report and Recommendations of the Advisory and Finance Committee.

**Town of Nahant  
FY25 Budget Worksheet**

	<b>2023 Department Budget</b>	<b>2023 Actual Expenses</b>	<b>2024 Department Budget</b>	<b>2025 Department Request</b>
<b>School</b>				
<u><i>School Committee</i></u>				
Purchase of Services	0.00	0.00	0.00	0.00
Capital Program Consultant	0.00	0.00	0.00	0.00
Auditing Services	4,100.00	0.00	4,264.00	4,435.00
Legal	2,500.00	3,666.00	2,600.00	2,704.00
General Supplies & Materials	3,946.00	0.00	4,104.00	2,268.00
Dues/Memberships	0.00	4,119.00	0.00	0.00
<b><i>SUBTOTAL</i></b>	<b>10,546.00</b>	<b>7,785.00</b>	<b>10,968.00</b>	<b>9,407.00</b>
<u><i>Superintendent's Office</i></u>				
Salaries Regular Full Time	114,595.00	132,614.20	119,179.00	122,754.00
Longevity	974.00	0.00	1,013.00	1,053.00
Purchased Services	513.00	525.00	534.00	555.00
Supplies	2,050.00	2,137.48	2,131.00	2,218.00
Dues/Memberships	0.00	0.00	0.00	0.00
<b><i>SUBTOTAL</i></b>	<b>118,132.00</b>	<b>135,276.68</b>	<b>122,857.00</b>	<b>126,580.00</b>
<u><i>Principal's Office</i></u>				
Salaries Regular Full Time	173,559.00	182,214.38	180,502.00	185,917.00
Attendance Officer	185.00	4,016.70	192.00	300.00
Longevity	769.00	0.00	800.00	831.00
Scheduler Stipend	0.00	0.00	0.00	0.00
Supplies	1,538.00	1,400.35	1,598.00	1,663.00
<b><i>SUBTOTAL</i></b>	<b>176,051.00</b>	<b>187,631.43</b>	<b>183,092.00</b>	<b>188,711.00</b>
<u><i>School Health Services</i></u>				
Salaries Regular Full Time	78,979.00	79,228.31	82,347.00	83,381.00
Purchase of Services	308.00	250.00	320.00	333.00
Purchase of Supplies	1,025.00	121.11	1,066.00	608.00
<b><i>SUBTOTAL</i></b>	<b>80,312.00</b>	<b>79,599.42</b>	<b>83,733.00</b>	<b>84,322.00</b>
<u><i>Teaching &amp; Materials</i></u>				
Salary Professional Development	0.00	0.00	0.00	0.00
Regular Full-Time Employees	651,890.00	538,057.22	651,461.00	698,900.00
Regular Part-Time Employees	0.00	0.00	0.00	0.00
Substitutes/Lunch Room Aide	12,300.00	14,455.00	12,792.00	13,304.00
S.P.E.D. Teachers' Salaries	67,888.00	62,716.20	82,743.00	84,812.00
S.P.E.D. Aides	96,920.00	68,015.43	100,797.00	95,820.00
Aides Salaries	20,398.00	0.00	21,213.00	22,062.00
Longevity	10,763.00	7,963.00	11,193.00	8,641.00
Technology Specialist	15,735.00	11,096.40	16,364.00	16,019.00
Foreign Language	0.00	0.00	0.00	0.00
Stipends-Asst Principal	0.00	0.00	0.00	0.00
Technology Services	12,813.00	2,864.80	14,000.00	13,060.00
Purchased Services	0.00	0.00	0.00	0.00
S.P.E.D. Contract Services	0.00	0.00	0.00	0.00
Foreign Language Services	0.00	0.00	0.00	0.00
Purchase of Supplies	14,350.00	24,408.36	14,924.00	12,521.00
Software	5,535.00	8,600.85	5,757.00	5,986.00
Hardware	10,250.00	396.38	10,660.00	9,586.00
S.P.E.D. Supplies	6,150.00	4,412.40	6,000.00	5,740.00
Professional Development	10,250.00	9,937.67	10,660.00	11,086.00
<b><i>SUBTOTAL</i></b>	<b>935,242.00</b>	<b>752,923.71</b>	<b>958,564.00</b>	<b>997,537.00</b>
<u><i>School Textbooks</i></u>				
Regular Education Books	10,250.00	186.70	10,660.00	10,086.00
Special Education Books	1,025.00	0.00	1,066.00	1,109.00
<b><i>SUBTOTAL</i></b>	<b>11,275.00</b>	<b>186.70</b>	<b>11,726.00</b>	<b>11,195.00</b>
<u><i>School Library</i></u>				
Library Salaries	5,081.00	0.00	5,284.00	5,495.00
Library Supplies	4,100.00	398.86	4,264.00	2,935.00
<b><i>SUBTOTAL</i></b>	<b>9,181.00</b>	<b>398.86</b>	<b>9,548.00</b>	<b>8,430.00</b>

Town of Nahant  
FY25 Budget Worksheet

	2023 Department Budget	2023 Actual Expenses	2024 Department Budget	2025 Department Request
<b>School</b>				
<u>School Audio/Visual</u>				
Purchase of Supplies	0.00	0.00	0.00	0.00
<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>School Athletics</u>				
Purchase of Services	0.00	0.00	0.00	0.00
<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>School Student Body</u>				
Salaries Stipends	4,906.00	1,651.50	5,102.00	4,306.00
Purchase of Services	2,050.00	0.00	2,132.00	1,718.00
Supplies	0.00	195.75	0.00	0.00
<b>SUBTOTAL</b>	<b>6,956.00</b>	<b>1,847.25</b>	<b>7,234.00</b>	<b>6,024.00</b>
<u>School Guidance</u>				
Salaries	42,480.00	44,116.08	47,886.00	51,745.00
Services	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	0.00	0.00
<b>SUBTOTAL</b>	<b>42,480.00</b>	<b>44,116.08</b>	<b>47,886.00</b>	<b>51,745.00</b>
<u>School Psych/SPED</u>				
Salaries - Psychologist	0.00	0.00	0.00	0.00
Salaries - Speech	72,247.00	73,611.93	78,995.00	84,224.00
Occupational Therapist Salary	26,957.00	18,592.75	28,035.00	35,640.00
Contracted Services	63,422.00	39,760.00	65,959.00	64,341.00
Contracted Services-Speech	0.00	0.00	0.00	0.00
Hearings	0.00	0.00	0.00	0.00
Tutoring	3,588.00	898.80	3,000.00	2,120.00
Evaluations	8,815.00	2,600.00	7,000.00	6,780.00
<b>SUBTOTAL</b>	<b>175,029.00</b>	<b>135,463.48</b>	<b>182,989.00</b>	<b>193,105.00</b>
<u>School Custodial Department</u>				
Regular Full Time Employees	99,129.00	109,065.40	103,094.00	109,187.00
Longevity	923.00	0.00	960.00	998.00
O/T F/T Employees	0.00	0.00	0.00	0.00
Purchase of Services	0.00	0.00	0.00	0.00
Purchase of Supplies	31,263.00	2,978.11	32,513.00	25,814.00
<b>SUBTOTAL</b>	<b>131,315.00</b>	<b>112,043.51</b>	<b>136,567.00</b>	<b>135,999.00</b>
<b>School</b>				
<u>School Heating</u>				
Heating Gas	51,865.00	50,883.22	52,902.00	48,018.00
<b>SUBTOTAL</b>	<b>51,865.00</b>	<b>50,883.22</b>	<b>52,902.00</b>	<b>48,018.00</b>
<u>School Utilities</u>				
Electrical Services	34,331.00	44,793.12	38,331.00	35,864.00
Natural Gas	0.00	625.01	0.00	0.00
Telephone Services	10,968.00	9,200.48	12,407.00	11,904.00
<b>SUBTOTAL</b>	<b>45,299.00</b>	<b>54,618.61</b>	<b>50,738.00</b>	<b>47,768.00</b>



Town of Nahant  
FY25 Budget Worksheet

	2023 Department Budget	2023 Actual Expenses	2024 Department Budget	2025 Department Request
<b>School</b>				
<u><i>School Grounds Maintenance</i></u>				
Purchase of Services	1,025.00	776.96	1,066.00	1,109.00
<b><i>SUBTOTAL</i></b>	<b>1,025.00</b>	<b>776.96</b>	<b>1,066.00</b>	<b>1,109.00</b>
<u><i>School Bldg Maintenance</i></u>				
Purchased Services	34,675.00	144,579.43	46,062.00	47,905.00
Supplies	12,300.00	11,806.94	12,792.00	7,304.00
<b><i>SUBTOTAL</i></b>	<b>46,975.00</b>	<b>156,386.37</b>	<b>58,854.00</b>	<b>55,209.00</b>
<u><i>School Equip Maintenance</i></u>				
Oper Equip-Rprs/Main	11,275.00	13,101.48	11,726.00	12,196.00
<b><i>SUBTOTAL</i></b>	<b>11,275.00</b>	<b>13,101.48</b>	<b>11,726.00</b>	<b>12,196.00</b>
<u><i>School Rental/Lease</i></u>				
Rent/ Lease Equipment	7,175.00	5,941.93	7,462.00	6,761.00
<b><i>SUBTOTAL</i></b>	<b>7,175.00</b>	<b>5,941.93</b>	<b>7,462.00</b>	<b>6,761.00</b>
<u><i>Tuition-Jr/Sr High School</i></u>				
Public Schools	1,607,136.00	1,607,137.00	1,647,315.00	1,709,620.00
<b><i>SUBTOTAL</i></b>	<b>1,607,136.00</b>	<b>1,607,137.00</b>	<b>1,647,315.00</b>	<b>1,709,620.00</b>
<u><i>Tuition S.P.E.D.</i></u>				
Tuition-Private Schools	447,488.00	443,438.50	476,574.00	492,406.00
Tuition-Collaborative	10,250.00	15,000.00	10,660.00	11,086.00
<b><i>SUB TOTAL</i></b>	<b>457,738.00</b>	<b>458,438.50</b>	<b>487,234.00</b>	<b>503,492.00</b>
<b><i>TOTAL SCHOOL (NSS)</i></b>	<b>3,925,007.00</b>	<b>3,804,556.19</b>	<b>4,072,461.00</b>	<b>4,197,228.00</b>
<u><i>Transportation Jr/Sr High</i></u>				
S.P.E.D. Transportation	67,726.00	67,726.00	109,938.00	110,645.00
Public Schools	171,696.00	171,090.00	175,550.00	178,014.00
<b><i>SUB TOTAL</i></b>	<b>239,422.00</b>	<b>238,816.00</b>	<b>285,488.00</b>	<b>288,659.00</b>
<u><i>Vocational School Assessment</i></u>				
Essex North Shore Agi & Tech	193,139.00	189,009.00	194,226.00	256,445.00
<b><i>SUB TOTAL Non NSS</i></b>	<b>432,561.00</b>	<b>427,825.00</b>	<b>479,714.00 #</b>	<b>545,104.00</b>
<b><i>Capital Outlay-Various</i></b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><i>TOTAL SCHOOL</i></b>	<b>4,357,568.00</b>	<b>4,232,381.19</b>	<b>4,552,175.00</b>	<b>4,742,332.00</b>

## **APPENDIX 4**

### **School Share of Town Expenses**

In Massachusetts, each town and city must expend a certain amount of money on its education system each year. This amount is referred to as “net school spending” and is established via a formula determined by the Massachusetts Department of Elementary and Secondary Education. A community’s net school spending must equal or exceed the requirements established annually by the Department of Education. The net school spending amount is largely comprised of the school budget (excluding transportation, debt, and vocational school expenses), the net charter school assessment, any circuit breaker funds expected to be expensed during the fiscal year, as well as certain town expenditures.

The information that follows in this Appendix 4 outlines expenditures made by the Town of Nahant on behalf of the school that aren’t included within the school budget. These are assigned to the school budget from non-school municipal line items such as the Town Accountant or Town Treasurer’s Offices. This “charge back” system is intended to represent the percentage of time those departments spend on school matters such as account or payroll, etc. Each year there is an estimated cost for these items when the budget is developed and at the end of the fiscal year actual costs for these line items are reflected in the School Department End of Year Report that is conveyed to the Massachusetts Department of Education.

**Schedule 1**  
**FY 23 School Portion of Town's Expenses**

**ADMINISTRATIVE EXPENSES**

**Actual FY23**

**Town Expenses**

	<i>Town Expense</i>	<i>Allocated Town Costs</i>	<i>Town Costs Schedule 1</i>	<i>Basis for Allocation</i>
<b><u>Town Administrator</u></b>				
salary	241,463	7,244		3.00%
benefits/health	42,725	1,282		3.00%
expenses	15,434	463		3.00%
other/benefits	74,385	2,232		3.00%
			<b>11,220</b>	
<b><u>Town Accountant</u></b>				
salary	118,052	34,235		29.00%
benefits/health	21,335	6,187		29.00%
expenses	5,309	1,540		29.00%
other/benefits	36,482	10,580		29.00%
			<b>52,542</b>	
<b><u>Accountant/Clerical</u></b>				
salaries	57,290	16,614		29.00%
benefits/health	21,361	6,195		29.00%
expenses	86,822	25,178		29.00%
other/benefits	17,754	5,149		29.00%
			<b>53,136</b>	
<b><u>Treasurer/Collector</u></b>				
salaries	135,648	33,912		25.00%
benefits/health	9,281	2,320		25.00%
expenses	36,944	9,236		25.00%
other/benefits	39,399	9,850		25.00%
			<b>55,318</b>	
<b><u>Unemployment</u></b>				
expenses	7,860	7,860	<b>7,860</b>	actual
<b><u>Data Processing</u></b>				
salaries	55,390	18,462		33.33%
benefits/health	0	0		33.33%
expenses	139,211	46,399		33.33%
other/benefits	0	0		33.33%
			<b>64,861</b>	
<b><u>Town Audit</u></b>				
expenses	40,575	13,524	<b>13,524</b>	33.33%
<b><u>Crossing Guard</u></b>				
salaries	3,450	3,450	<b>3,450</b>	100.00%
<b>Eligible Salaries</b>	611,294	113,917		
<b>Eligible Benefits</b>	262,723	43,794		
<b>Eligible Expenses</b>	332,156	104,200		
<b>TOTAL</b>	<b>1,206,173</b>	<b>261,911</b>	<b>261,911</b>	

**Schedule 1**  
**FY 23 School Portion of Town's Expenses**

**ANALYSIS: TOWN COSTS/SCHEDULE 1**

**Actual FY23**

<b>Town Expenses</b>	<i>Town Expense</i>	<i>Allocated Town Costs</i>	<i>Basis for Allocation</i>	<i>Town Costs Schedule 1</i>
<b>Administrative</b>				
payrolls	611,294	113,917	<i>see</i>	113,917
benefits	262,723	43,794	<i>attached</i>	43,794
supplies/expenses	332,156	104,200	<i>schedule</i>	104,200
	<u>1,206,173</u>	<u>261,911</u>		<u>261,911</u>
<b>Public Works</b>				
payroll	728,765	36,438	5.00%	36,438
benefits/health	82,660	4,133	5.00%	4,133
other/benefits	161,608	8,080	5.00%	8,080
supplies/expenses	783,252	39,163	5.00%	39,163
utilities	3,083,641	30,836	1.00%	30,836
	<u>4,839,926</u>	<u>118,651</u>		<u>118,651</u>
	22.18%			
<b>Employee Benefits</b>				
non-teaching retire	969,189	103,267	Actual	103,267
health & life	942,092	188,343	Actual	188,343
taxes/FICA	93,741	23,887	Actual	23,887
	<u>2,005,022</u>	<u>315,497</u>		<u>315,497</u>
		\$76,342.41	Retiree not included	
<b>Transportation</b>				
MBTA assessment	70,574	0		0
<b>Community Services</b>				
police & fire	2,937,808	0		0
recreation	8,887	0		0
	<u>2,946,695</u>	<u>0</u>		<u>0</u>
<b>Insurance</b>				
workmen's comp	29,348	6,563	Actual	6,563
property/equipment	212,857	22,929	Actual	22,929
school liability	1,621	1,621	Actual	1,621
school accident	4,067	4,067	Actual	4,067
principal's bond	0	0	Actual	0
	<u>247,893</u>	<u>35,180</u>		<u>35,180</u>
<b>Regional Schools</b>				
Essex Northshore Agi & Tech	189,009	0		0
<b>School Assessments</b>				
Special Education	16,698			
Charter School Assessment	220,838			
Assessment School Choice	0			
Reimbursement	(123,606)	113,930		<u>113,930</u>
<b>Total Town Costs</b>		<b>845,169</b>		<b>845,169</b>
Including Essex Northshore Agi & Tech Assessments				189,009
Principal School Borrowings (Long-Term)				300,000
Interest School Borrowings (Long-Term)				41,600
Principal School Borrowings (Short-Term)				0
Interest School Borrowings (Short-Term)				0
Fixed Assets				0
<b>Per Schedule 1</b>				<b>1,375,778</b>

**School Retirees Insurance**

**76,342**

**Schedule 19**  
**FY 24 Budget**

**ADMINISTRATIVE EXPENSES**

**Projected FY24**

**Town Budget**

	<i>Town Budget</i>	<i>Allocated Town Costs</i>	<i>Town Costs Schedule 19</i>	<i>Basis for Allocation</i>
<b><u>Town Administrator</u></b>				
salary	247,705	7,431		3.00%
benefits/health	45,493	1,365		3.00%
expenses	40,650	1,220		3.00%
other/benefits	76,318	2,290		3.00%
			<b>12,305</b>	
<b><u>Town Accountant</u></b>				
salary	123,304	35,758		29.00%
benefits/health	22,717	6,588		29.00%
expenses	9,717	2,818		29.00%
other/benefits	37,792	10,960		29.00%
			<b>56,124</b>	
<b><u>Accountant/Clerical</u></b>				
salaries	60,034	17,410		29.00%
benefits/health	22,746	6,596		29.00%
expenses	74,410	21,579		29.00%
other/benefits	18,605	5,395		29.00%
			<b>50,981</b>	
<b><u>Treasurer/Collector</u></b>				
salaries	134,924	33,731		25.00%
benefits/health	22,717	5,679		25.00%
expenses	65,973	16,493		25.00%
other/benefits	39,195	9,799		25.00%
			<b>65,702</b>	
<b><u>Unemployment</u></b>				
expenses	12,500	6,250	<b>6,250</b>	50.00%
<b><u>Data Processing</u></b>				
salary	0	0		33.33%
benefits/health	0	0		33.33%
expenses	213,000	70,993		33.33%
other/benefits	0	0		33.33%
			<b>70,993</b>	
<b><u>Town Audit</u></b>				
expenses	37,000	12,332	<b>12,332</b>	33.33%
<b><u>Crossing Guard</u></b>				
salaries	6,000	6,000	<b>6,000</b>	100.00%
<b>Eligible Salaries</b>	571,967	100,330		
<b>Eligible Benefits</b>	285,582	48,672		
<b>Eligible Expenses</b>	453,250	131,685		
<b>TOTAL</b>	<b>1,310,799</b>	<b>280,686</b>	<b>280,686</b>	

**Schedule 19**  
**FY 24 Budget**

**ANALYSIS: TOWN COSTS/SCHEDULE 19**

**Projected FY24**

**Town Budget**

	<i>Town Budget</i>	<i>Allocated Town Costs</i>	<i>Basis for Allocation</i>	<i>Town Costs Schedule 19</i>
<b>Administrative</b>				
payrolls	571,967	100,330	<i>see</i>	100,330
benefits	285,582	48,672	<i>attached</i>	48,672
supplies/expenses	453,250	131,685	<i>schedule</i>	131,685
	<u>1,310,799</u>	<u>280,686</u>		<u>280,686</u>
<b>Public Works</b>				
payroll	778,463	38,923	5.00%	38,923
benefits/health	153,372	7,669	5.00%	7,669
other/benefits	172,663	8,633	5.00%	8,633
supplies/expenses	791,795	39,590	5.00%	39,590
utilities	3,652,320	36,523	1.00%	36,523
	<u>5,548,613</u>	<u>131,338</u>		<u>131,338</u>
<b>Employee Benefits</b>				
non-teaching retire	990,000	105,534	estimated	105,534
health & life	1,033,500	209,876	estimated	209,876
taxes/FICA	94,305	23,953	estimated	23,953
	<u>2,117,805</u>	<u>339,363</u>		<u>339,363</u>
		Reirees not included	\$46,464.90	
<b>Transportation</b>				
MBTA assessment	80,403	0		0
<b>Community Services</b>				
police & fire	3,066,370	0		0
recreation	28,406	0		0
	<u>3,094,776</u>	<u>0</u>		<u>0</u>
<b>Insurance</b>				
workmen's comp	32,960	6,352	estimated	6,352
property/equipment	157,693	28,924	estimated	28,924
school liability	1,919	1,919	estimated	1,919
school accident	4,150	4,150	estimated	4,150
principal's bond	0	0	estimated	0
	<u>196,722</u>	<u>41,345</u>		<u>41,345</u>
<b>Regional Schools</b>				
Essex Northshore Agi & Tech	194,226	0	Schedule 19	0
<b>School Assessments</b>				
Assessment School Choice	0			
SPED Assessment	19,003			
Charter School Assessment	240,005		Schedule 19	
	0			
Reimbursement	(82,376)	176,632		176,632
<b>Total Town Costs</b>		<b>969,364</b>		<b>969,364</b>
Including Essex Northshore Agi & Tech Assessments				194,226
Principal School Borrowings (Long-Term)				300,000
Interest School Borrowings (Long Term)				29,600
Fixed Assets				0
<b>Per Schedule 19</b>				<b>1,493,190</b>

**School Retirees Insurance**

**46,465**

## **APPENDIX 5**

### **Debt Service Schedule**

This schedule was prepared by the Town Accountant at the request of the Advisory and Finance Committee. We believe this information is useful to the Townspeople and helpful in planning.

**DEBT SERVICE INCLUDING ESTIMATED  
AUTHORIZED DEBT**

FY 25  
Budget

Description	Reference	Borrowings	Issue Date	Interest Rate	Terms Years	Maturity Date	Proj Balance 6/30/2024	FY25		FY26		FY27		FY28		FY29		
								Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
Sewer Project - Phase II	#8-81	\$290,100	6/28/1985	5.00%	40	11/18/2025	\$1,500	\$1,500.00	\$75.00									
Sewer Project - Phase III	#8-81	\$376,400	2/7/1986	5.00%	40	2/7/2026	\$18,820	\$9,410.00	\$941.00	\$9,410.00	\$470.50							
CWT - Sewer Linnway Project	#23-19/#14-21/#1-22 STM	\$9,767,852	12/14/2022	2.00%	20	7/15/2043	\$9,279,459	\$488,393.00	\$199,508.36	\$488,393.00	\$189,007.92	\$488,393.00	\$178,507.46	\$488,393.00	\$168,007.02	\$488,393.00	\$157,506.58	
CWT - Sewer Collection Repair & Replace	#17-23	\$1,191,582		3.00%	20		\$1,191,582	\$59,580.00	\$36,397.86	\$59,580.00	\$23,697.96	\$22,416.60	\$59,579.00	\$21,135.65	\$59,579.00	\$19,854.70		
Sewer Town Infrastructure**	#17-23	\$1,562,000	6/23/2023	6.00%	10		\$1,562,000	\$500,000.00	\$78,720.00	\$106,200.00	\$60,534.00	\$106,200.00	\$54,162.00	\$106,200.00	\$47,700.00	\$106,200.00	\$41,418.00	
Ward Rd Pump Station	#17-23	\$2,566,418		3.00%	20		\$2,566,420	\$2,566,420.00	\$75,068.00	\$71,218.00	\$128,321.00	\$67,368.00	\$128,321.00	\$63,519.00	\$128,321.00	\$59,669.00		
Willow Rd Force Main	#17-23	\$2,300,000		3.00%	20		\$2,300,000	\$115,000.00	\$67,275.00	\$115,000.00	\$63,825.00	\$115,000.00	\$60,375.00	\$115,000.00	\$56,925.00			
Gravity I/I	#17-23	\$2,500,000		3.00%	20		\$2,500,000	\$125,000.00	\$73,125.00	\$125,000.00	\$69,375.00	\$125,000.00	\$65,625.00	\$125,000.00	\$61,875.00			
Causeway Force Main	#17-23	\$7,880,000		3.00%	20		\$7,880,000	\$394,000.00	\$230,490.00	\$394,000.00	\$218,670.00	\$394,000.00	\$206,850.00	\$394,000.00	\$195,030.00			
Interest & Principal								\$1,449,593.22	\$2,141,721.98	\$2,090,817.06	\$2,049,794.67	\$2,008,771.28	\$1,967,747.87	\$1,926,724.47	\$1,885,701.07	\$1,844,677.67	\$1,803,654.27	
<b>Total Sewer Projects</b>		<b>\$28,434,352</b>					<b>\$27,299,781</b>	<b>\$1,058,883.00</b>	<b>\$390,710.22</b>	<b>\$1,425,904.00</b>	<b>\$715,817.98</b>	<b>\$1,416,493.00</b>	<b>\$674,324.06</b>	<b>\$1,416,493.00</b>	<b>\$633,301.67</b>	<b>\$1,416,493.00</b>	<b>\$592,278.28</b>	
MWRA Pipeline Asst Loan 0% Interest	#26-16+20-17	\$258,100	8/15/2016	0.00%	10	8/15/2026	\$77,430	\$25,810.00	\$0.00	\$25,810.00	\$0.00	\$25,810.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	
MWRA Pipeline Asst Loan 0% Interest	#11-18	\$134,000	5/18/2020	0.00%	10	2/15/2030	\$80,400	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	
MWRA Pipeline Asst Loan 0% Interest	#8-19	\$134,000	5/18/2020	0.00%	10	2/15/2030	\$80,400	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	
MWRA Pipeline Asst Loan 0% Interest	#22-20	\$50,000	5/18/2020	0.00%	10	2/15/2030	\$30,000	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	
MWRA Pipeline Asst Loan 0% Interest	#23-22	\$200,000	6/12/2023	0.00%	10		\$181,455	\$20,161.70	\$0.00	\$20,161.70	\$0.00	\$20,161.70	\$0.00	\$20,161.70	\$0.00	\$20,161.70	\$0.00	
MWRA Pipeline Asst Loan 0% Interest	#19-23	\$500,000	6/12/2023	0.00%	10		\$446,639	\$49,628.80	\$0.00	\$49,628.80	\$0.00	\$49,628.80	\$0.00	\$49,628.80	\$0.00	\$49,628.80	\$0.00	
MWRA Pipeline Asst Loan 0% Interest	#19-24	\$75,450*	6/12/2023	0.00%	10		\$69,791	\$7,754.50	\$0.00	\$7,754.50	\$0.00	\$7,754.50	\$0.00	\$7,754.50	\$0.00	\$7,754.50	\$0.00	
MWRA Pipeline Asst Loan 0% Interest	#19-24	\$424,550		0.00%	10		\$424,550	\$42,455.00	\$0.00	\$42,455.00	\$0.00	\$42,455.00	\$0.00	\$42,455.00	\$0.00	\$42,455.00	\$0.00	
Interest & Principal								\$135,155.00	\$177,610.00	\$177,610.00	\$177,610.00	\$177,610.00	\$177,610.00	\$177,610.00	\$177,610.00	\$177,610.00	\$177,610.00	
<b>Total Water Projects</b>		<b>\$1,700,650</b>					<b>\$1,390,685</b>	<b>\$135,155.00</b>	<b>\$0.00</b>	<b>\$177,610.00</b>	<b>\$0.00</b>	<b>\$177,610.00</b>	<b>\$0.00</b>	<b>\$151,800.00</b>	<b>\$0.00</b>	<b>\$151,800.00</b>	<b>\$0.00</b>	
Interest & Principal								\$1,584,748.22	\$2,319,331.98	\$2,319,331.98	\$2,319,331.98	\$2,319,331.98	\$2,319,331.98	\$2,319,331.98	\$2,319,331.98	\$2,319,331.98	\$2,319,331.98	
School Renovations	#2-06 STM&2-05 ATM	\$5,693,580	9/1/2006	4.00%	19	9/1/2025	\$590,000	\$300,000.00	\$17,600.00	\$290,000.00	\$5,800.00	\$295,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Interest & Principal								\$317,600.00	\$17,600.00	\$295,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Total School Projects</b>		<b>\$5,693,580</b>					<b>\$590,000</b>	<b>\$300,000.00</b>	<b>\$17,600.00</b>	<b>\$290,000.00</b>	<b>\$5,800.00</b>	<b>\$295,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
Drainage Ward Rd/Bear Pond	#32-19	\$175,000	7/13/2018	6.00%	10		\$10,000	\$10,000.00	\$1,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Interest & Principal								\$10,000.00	\$1,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Total Other DPW</b>		<b>\$175,000</b>					<b>\$10,000</b>	<b>\$10,000.00</b>	<b>\$1,000.00</b>	<b>\$11,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
Coast Guard Houses	#1-04 STM	\$2,100,000	1/11/2005	1.50%	10	1/11/2025	\$1,866,000	\$1,866,000.00	\$70,000.00									
40 Steps Revetment	#32-18	\$138,700	7/14/2017	6.00%	5		\$40,700	\$13,567.00	\$2,035.00	\$13,567.00	\$1,221.00	\$13,566.00	\$407.00					
Paving	#21-20	\$80,000	7/12/2019	6.00%	10		\$63,000	\$6,000.00	\$3,544.00	\$7,875.00	\$3,072.00	\$7,875.00	\$2,599.00	\$7,875.00	\$2,127.00	\$7,875.00	\$1,654.00	
FEMA Storm Damage	FY19	\$1,613,000	6/29/2018	6.00%	10		\$532,999	\$31,980.00	\$88,834.00	\$29,315.00	\$88,833.00	\$23,985.00	\$88,833.00	\$18,655.00	\$88,833.00	\$13,325.00		
Paving	#12-21	\$100,000	6/23/2023	6.00%	10		\$100,000	\$5,700.00	\$10,000.00	\$5,100.00	\$10,000.00	\$4,500.00	\$10,000.00	\$3,900.00	\$10,000.00	\$3,300.00		
Municipal Finance Software	#17-22	\$350,000	6/24/2022	6.00%	5		\$350,000	\$25,000.00	\$20,250.00	\$81,250.00	\$17,063.00	\$81,250.00	\$12,188.00	\$81,250.00	\$7,313.00	\$81,250.00	\$2,438.00	
Police 2-way radios	#18-22	\$190,000	6/24/2022	6.00%	5		\$90,000	\$18,000.00	\$4,860.00	\$18,000.00	\$3,780.00	\$18,000.00	\$2,700.00	\$18,000.00	\$1,620.00	\$18,000.00	\$540.00	
Coast Guard House Demolition 1	#20-22	\$300,000	6/24/2022	6.00%	10		\$300,000	\$30,000.00	\$17,100.00	\$30,000.00	\$15,300.00	\$30,000.00	\$13,500.00	\$30,000.00	\$11,700.00	\$30,000.00	\$9,900.00	
Lowlands Drainage 1	#39-22	\$100,000	6/24/2022	6.00%	10		\$100,000	\$5,700.00	\$10,000.00	\$5,100.00	\$10,000.00	\$4,500.00	\$10,000.00	\$3,900.00	\$10,000.00	\$3,300.00		
Fire Truck	#20-23	\$350,000	6/23/2023	6.00%	15		\$350,000	\$21,000.00	\$23,334.00	\$20,300.00	\$23,334.00	\$18,900.00	\$23,334.00	\$17,500.00	\$23,334.00	\$16,100.00		
Lowlands Drainage 2	#30-23	\$550,000	6/23/2023	6.00%	10		\$495,000	\$31,350.00	\$55,000.00	\$28,050.00	\$55,000.00	\$24,750.00	\$55,000.00	\$45,000.00	\$55,000.00	\$45,000.00		
Climate Change Preparedness	#29-23	\$500,000		6.00%	10		\$500,000	\$50,000.00	\$28,500.00	\$50,000.00	\$25,500.00	\$50,000.00	\$22,500.00	\$50,000.00	\$20,000.00	\$50,000.00	\$19,500.00	
Paving	#15-24	\$100,000	1/24/2024	6.00%	10		\$100,000	\$10,000.00	\$5,700.00	\$10,000.00	\$5,100.00	\$10,000.00	\$4,500.00	\$10,000.00	\$3,900.00	\$10,000.00	\$3,300.00	
Coast Guard House Demolition 2	#1-24 STM	\$1,000,000	1/24/2024	6.00%	10		\$1,000,000	\$60,000.00	\$100,000.00	\$57,000.00	\$100,000.00	\$51,000.00	\$100,000.00	\$45,000.00	\$100,000.00	\$39,000.00		
Interest & Principal								\$2,269,661.00	\$716,761.00	\$686,887.00	\$686,887.00	\$686,887.00	\$686,887.00	\$686,887.00	\$686,887.00	\$686,887.00	\$686,887.00	
<b>Total General Projects</b>		<b>\$7,471,700</b>					<b>\$5,887,699</b>	<b>\$1,990,442</b>	<b>\$279,219</b>	<b>\$497,860</b>	<b>\$218,901</b>	<b>\$497,858</b>	<b>\$189,029</b>	<b>\$484,292</b>	<b>\$159,565</b>	<b>\$484,292</b>	<b>\$130,507</b>	
Short Term Interest - RANS								\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	
<b>TOTAL ALL</b>							<b>\$35,178,165</b>	<b>\$3,494,480</b>	<b>\$728,529</b>	<b>\$2,391,374</b>	<b>\$980,519</b>	<b>\$2,091,961</b>	<b>\$903,353</b>	<b>\$2,052,585</b>	<b>\$832,867</b>	<b>\$2,052,585</b>	<b>\$762,785</b>	
<b>CPA Debt</b>																		
CPA Library Renovations	#16C-4/19	\$400,000	7/7/2022	6.00%	10		\$217,200	\$27,150.00	\$12,217.50	\$27,150.00	\$10,589.00	\$27,150.00	\$8,959.00	\$27,150.00	\$7,330.00	\$27,150.00	\$5,702.00	
CPA Town Buildings	#21E-5/21	\$300,000	6/24/2022	6.00%	10		\$285,000	\$35,625.00	\$16,032.00	\$35,625.00	\$13,893.00	\$35,625.00	\$11,757.00	\$35,625.00	\$9,618.00	\$35,625.00	\$7,482.00	
CPA East Point	#21V-5/21	\$1,300,000		6.00%	30		\$1,300,000	\$50,000.00	\$88,500.00	\$50,000.00	\$88,500.00	\$50,000.00	\$88,500.00	\$50,000.00	\$88,500.00	\$50,000.00	\$79,500.00	
CPA Town Hall, Library, Cemetery	#22H-5/22	\$350,000	6/23/2023	6.00%	10		\$350,000	\$38,889.00	\$19,833.00	\$38,889.00	\$17,500.00	\$38,889.00	\$15,167.00	\$38,889.00	\$12,833.00	\$38,889.00	\$10,500.00	
Interest & Principal								\$149,746.50	\$149,746.50	\$149,746.50	\$149,746.50	\$149,746.50	\$149,746.50	\$149,746.50	\$149,746.50	\$149,746.50	\$149,746.50	
<b>Total CPA Debt</b>		<b>\$2,750,000</b>					<b>\$2,352,200</b>	<b>\$101,664.00</b>	<b>\$48,082.50</b>	<b>\$151,664.00</b>	<b>\$130,482.00</b>	<b>\$151,664.00</b>	<b>\$121,383.00</b>	<b>\$151,664.00</b>	<b>\$112,281.00</b>	<b>\$151,664.00</b>	<b>\$103,184.00</b>	
<b>*\$500,000 authorized; only \$75,450 borrowed from this authorization to date</b>																		
<i>Issued as short-term BANS; principal and interest payments in above schedule reflect if debt was issued long-term</i>																		



**DEBT SERVICE INCLUDING ESTIMATED  
AUTHORIZED DEBT**

FY 25  
Budget

Description	Reference	Borrowings	Issue Date	Interest Rate	Terms Years	FY Thereafter			Principal	Interest	Totals	Principal	Interest	CHECK
						Principal	Interest	Totals						
Sewer Project - Phase II	#8-81	\$290,100	6/28/1985	5.00%	40	\$0.00	\$0.00	\$1,575.00	\$1,575.00	\$75.00	\$1,575.00	\$75.00	\$1,575.00	
Sewer Project - Phase III	#8-81	\$376,400	2/7/1986	5.00%	40	\$0.00	\$0.00	\$20,231.50	\$18,820.00	\$1,411.50	\$20,231.50	\$1,411.50	\$20,231.50	
CWT - Sewer Lynnway Project	#23-19/#14-21/#1-22 STM	\$9,767,852	12/14/2022	2.00%	20	\$6,837,494.00	\$1,102,545.40	\$11,274,541.74	\$9,279,459.00	\$1,995,082.74	\$11,274,541.74	\$1,995,082.74	\$11,274,541.74	
CWT - Sewer Collection Repair & Replace	#17-23	\$1,191,582		3.00%	20	\$893,685.00	\$144,106.71	\$1,459,191.08	\$1,191,582.00	\$267,609.08	\$1,459,191.08	\$267,609.08	\$1,459,191.08	
Sewer Town Infrastructure**	#17-23	\$1,562,000	6/23/2023	6.00%	10	\$637,200.00	\$114,696.00	\$1,459,320.00	\$1,562,000.00	\$397,320.00	\$1,959,320.00	\$397,320.00	\$1,959,320.00	
Ward Rd Pump Station	#17-23	\$2,566,418		3.00%	20	\$2,053,136.00	\$433,082.00	\$3,336,344.00	\$2,566,420.00	\$769,924.00	\$3,336,344.00	\$769,924.00	\$3,336,344.00	
Willow Rd Force Main	#17-23	\$2,300,000		3.00%	20	\$1,840,000.00	\$441,600.00	\$2,990,000.00	\$2,300,000.00	\$690,000.00	\$2,990,000.00	\$690,000.00	\$2,990,000.00	
Gravity I/I	#17-23	\$2,500,000		3.00%	20	\$2,000,000.00	\$480,000.00	\$3,250,000.00	\$2,500,000.00	\$750,000.00	\$3,250,000.00	\$750,000.00	\$3,250,000.00	
Causeway Force Main	#17-23	\$7,880,000		3.00%	20	\$6,304,000.00	\$1,512,960.00	\$10,244,000.00	\$7,880,000.00	\$2,364,000.00	\$10,244,000.00	\$2,364,000.00	\$10,244,000.00	
Interest & Principal							\$24,794,505.11							
<b>Total Sewer Projects</b>		<b>\$28,434,352</b>				<b>\$20,565,515.00</b>	<b>\$4,228,990.11</b>	<b>\$34,535,203.32</b>	<b>\$27,299,781.00</b>	<b>\$7,235,422.32</b>	<b>\$34,535,203.32</b>	<b>\$7,235,422.32</b>	<b>\$34,535,203.32</b>	
MWRA Pipeline Asst Loan 0% Interest	#26-16+20-17	\$258,100	8/15/2016	0.00%	10	\$0.00	\$0.00	\$77,430.00	\$77,430.00	\$0.00	\$77,430.00	\$0.00	\$77,430.00	
MWRA Pipeline Asst Loan 0% Interest	#11-18	\$134,000	5/18/2020	0.00%	10	\$13,400.00	\$0.00	\$80,400.00	\$80,400.00	\$0.00	\$80,400.00	\$0.00	\$80,400.00	
MWRA Pipeline Asst Loan 0% Interest	#8-19	\$134,000	5/18/2020	0.00%	10	\$13,400.00	\$0.00	\$80,400.00	\$80,400.00	\$0.00	\$80,400.00	\$0.00	\$80,400.00	
MWRA Pipeline Asst Loan 0% Interest	#22-20	\$50,000	5/18/2020	0.00%	10	\$5,000.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	
MWRA Pipeline Asst Loan 0% Interest	#23-22	\$200,000	6/12/2023	0.00%	10	\$80,646.80	\$0.00	\$181,455.30	\$181,455.30	\$0.00	\$181,455.30	\$0.00	\$181,455.30	
MWRA Pipeline Asst Loan 0% Interest	#19-23	\$500,000	6/12/2023	0.00%	10	\$198,515.20	\$0.00	\$446,659.20	\$446,659.20	\$0.00	\$446,659.20	\$0.00	\$446,659.20	
MWRA Pipeline Asst Loan 0% Interest	#19-24	\$75,450*	6/12/2023	0.00%	10	\$31,018.00	\$0.00	\$69,790.50	\$69,790.50	\$0.00	\$69,790.50	\$0.00	\$69,790.50	
MWRA Pipeline Asst Loan 0% Interest	#19-24	\$424,550		0.00%	10	\$254,730.00	\$0.00	\$424,550.00	\$424,550.00	\$0.00	\$424,550.00	\$0.00	\$424,550.00	
Interest & Principal							\$596,710.00							
<b>Total Water Projects</b>		<b>\$1,700,650</b>				<b>\$596,710.00</b>	<b>\$0.00</b>	<b>\$1,390,685.00</b>	<b>\$1,390,685.00</b>	<b>\$0.00</b>	<b>\$1,390,685.00</b>	<b>\$0.00</b>	<b>\$1,390,685.00</b>	
School Renovations	#2-06 STM&2-05 ATM	\$5,693,580	9/1/2006	4.00%	19	\$0.00	\$0.00	\$613,400.00	\$590,000.00	\$23,400.00	\$613,400.00	\$23,400.00	\$613,400.00	
Interest & Principal							\$0.00							
<b>Total School Projects</b>		<b>\$5,693,580</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$613,400.00</b>	<b>\$590,000.00</b>	<b>\$23,400.00</b>	<b>\$613,400.00</b>	<b>\$23,400.00</b>	<b>\$613,400.00</b>	
Drainage Ward Rd/Bear Pond	#32-19	\$175,000	7/13/2018	6.00%	10			\$11,000.00	\$10,000.00	\$1,000.00	\$11,000.00	\$1,000.00	\$11,000.00	
Interest & Principal								\$0.00						
<b>Total Other DPW</b>		<b>\$175,000</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,000.00</b>	<b>\$10,000.00</b>	<b>\$1,000.00</b>	<b>\$11,000.00</b>	<b>\$1,000.00</b>	<b>\$11,000.00</b>	
Coast Guard Houses	#1-04 STM	\$2,100,000	1/11/2005	1.50%	10	\$0.00	\$0.00	\$1,936,000.00	\$1,866,000.00	\$70,000.00	\$1,936,000.00	\$70,000.00	\$1,936,000.00	
40 Steps Revetment	#32-18	\$138,700	7/14/2017	6.00%	5	\$0.00	\$0.00	\$44,363.00	\$40,700.00	\$3,663.00	\$44,363.00	\$3,663.00	\$44,363.00	
Paving	#21-20	\$80,000	7/12/2019	6.00%	10	\$23,625.00	\$2,125.00	\$78,121.00	\$63,000.00	\$15,121.00	\$78,121.00	\$15,121.00	\$78,121.00	
FEMA Storm Damage	FY19	\$1,613,000	6/29/2018	6.00%	10	\$177,666.00	\$10,660.00	\$660,919.00	\$532,999.00	\$127,920.00	\$660,919.00	\$127,920.00	\$660,919.00	
Paving	#12-21	\$100,000	6/23/2023	6.00%	10	\$50,000.00	\$7,500.00	\$130,000.00	\$100,000.00	\$30,000.00	\$130,000.00	\$30,000.00	\$130,000.00	
Municipal Finance Software	#17-22	\$350,000	6/24/2022	6.00%	5	\$0.00	\$0.00	\$409,252.00	\$350,000.00	\$59,252.00	\$409,252.00	\$59,252.00	\$409,252.00	
Police 2-way radios	#18-22	\$190,000	6/24/2022	6.00%	5	\$0.00	\$0.00	\$103,500.00	\$90,000.00	\$13,500.00	\$103,500.00	\$13,500.00	\$103,500.00	
Coast Guard House Demolition 1	#20-22	\$300,000	6/24/2022	6.00%	10	\$150,000.00	\$22,500.00	\$390,000.00	\$300,000.00	\$90,000.00	\$390,000.00	\$90,000.00	\$390,000.00	
Lowlands Drainage 1	#39-22	\$100,000	6/24/2022	6.00%	10	\$50,000.00	\$7,500.00	\$130,000.00	\$100,000.00	\$30,000.00	\$130,000.00	\$30,000.00	\$130,000.00	
Fire Truck	#20-23	\$350,000	6/23/2023	6.00%	15	\$256,664.00	\$84,700.00	\$528,500.00	\$350,000.00	\$178,500.00	\$528,500.00	\$178,500.00	\$528,500.00	
Lowlands Drainage 2	#30-23	\$550,000	6/23/2023	6.00%	10	\$275,000.00	\$41,250.00	\$660,000.00	\$495,000.00	\$165,000.00	\$660,000.00	\$165,000.00	\$660,000.00	
Climate Change Preparedness	#29-23	\$500,000		6.00%	10	\$300,000.00	\$54,000.00	\$650,000.00	\$500,000.00	\$150,000.00	\$650,000.00	\$150,000.00	\$650,000.00	
Paving	#15-24	\$100,000	1/24/2024	6.00%	10	\$50,000.00	\$7,500.00	\$130,000.00	\$100,000.00	\$30,000.00	\$130,000.00	\$30,000.00	\$130,000.00	
Coast Guard House Demolition 2	#1-24 STM	\$1,000,000	1/24/2024	6.00%	10	\$600,000.00	\$108,000.00	\$1,360,000.00	\$1,000,000.00	\$360,000.00	\$1,360,000.00	\$360,000.00	\$1,360,000.00	
Interest & Principal							\$2,278,690.00							
<b>Total General Projects</b>		<b>\$7,471,700</b>				<b>\$1,932,955</b>	<b>\$345,735</b>	<b>\$7,210,655</b>	<b>\$5,887,699</b>	<b>\$1,322,956</b>	<b>\$7,210,655</b>	<b>\$1,322,956</b>	<b>\$7,210,655</b>	
Short Term Interest - RANS								\$200,000.00		\$200,000.00		\$200,000.00		
<b>TOTAL ALL</b>						<b>\$23,095,180</b>	<b>\$4,574,725</b>	<b>\$43,960,943</b>	<b>\$35,178,165</b>	<b>\$8,782,778</b>	<b>\$43,960,943</b>	<b>\$8,782,778</b>	<b>\$43,960,943</b>	
<b>CPA Debt</b>														
CPA Library Renovations	#16C-4/19	\$400,000	7/7/2022	6.00%	10	\$81,450.00	\$7,330.50	\$269,328.00	\$217,200.00	\$52,128.00	\$269,328.00	\$52,128.00	\$269,328.00	
CPA Town Buildings	#21E-5/21	\$300,000	6/24/2022	6.00%	10	\$106,875.00	\$9,619.00	\$353,401.00	\$285,000.00	\$68,401.00	\$353,401.00	\$68,401.00	\$353,401.00	
CPA East Point	#21V-5/21	\$1,300,000		6.00%	30	\$1,300,000.00	\$1,014,000.00	\$2,850,000.00	\$1,300,000.00	\$1,350,000.00	\$2,850,000.00	\$1,350,000.00	\$2,850,000.00	
CPA Town Hall, Library, Cemetery	#22H-5/22	\$350,000	6/23/2023	6.00%	10	\$155,556.00	\$18,666.00	\$444,500.00	\$350,000.00	\$94,499.00	\$444,500.00	\$94,499.00	\$444,500.00	
Interest & Principal							\$2,693,496.50							
<b>Total CPA Debt</b>		<b>\$2,750,000</b>				<b>\$1,643,881.00</b>	<b>\$1,049,615.50</b>	<b>\$3,917,229.00</b>	<b>\$2,352,201.00</b>	<b>\$1,565,028.00</b>	<b>\$3,917,229.00</b>	<b>\$1,565,028.00</b>	<b>\$3,917,229.00</b>	
<b>*\$500,000 authorized; only \$75,450 borrowed from this authorization to date</b>														
<i>Issued as short-term BANS; principal and interest payments in above schedule reflect if debt was issued long-term</i>														

## **APPENDIX 6**

### **Reserve Fund Transfers**

This shows the transfers made from the Advisory and Finance Committee's Reserve Fund in FY 24 as of the publication of this report.

**Reserve Fund Activity  
Fiscal Year 2024**

<b>Reserve Fund Beginning Balance</b>				<b>\$200,000.00</b>
<b>Total Available</b>				<b>\$200,000.00</b>
<b>Reserve Fund Transfers</b>				
<b>FinCom Approval</b>				
<b>Date</b>	<b>Account</b>	<b>Account Number</b>	<b>Amount</b>	
3/14/2024	Town Hall Purchased Services - Fire Panel	01-152-520-520000-00	\$5,560.00	
3/14/2024	Lowlands Drainage	30-490-742-497000-00	\$50,000.00	
3/21/2024	Library Oper Equip - New Boiler	01-610-520-524002-00	\$1,050.00	
Approved				<u>\$56,610.00</u>
<b>Reserve Fund Balance</b>				<b>\$143,390.00</b>

## **APPENDIX 7**

### **Proposed Revised Floodplain Language for Zoning By-Laws**

The following document contains the proposed amendments to the Town's Zoning By-Laws in accordance with the Flood Hazard Management Program of the Department of Conservation and Recreation. These amendments are presented in Article 24 of the Town Meeting warrant.

ZONING BYLAW  
TOWN OF NAHANT  
MASSACHUSETTS

Rev. STM 2019  
Rev. ATM 5-15-2021  
Rev. ATM 5-20-2023

**Updated 12/01/2023**

ZONING BY-LAWS Town  
of Nahant

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## SECTION 2

### DEFINITIONS

#### SECTION 2.01 – GENERAL

For the purpose of this bylaw and unless the context of usage clearly indicates another meaning, the following terms shall have the meanings indicated herein. Words used in the present tense include the future; the singular number includes the plural, and plural the singular; the words “used” or “occupied” include the words “designed, “arranged”, “intended”, or “offered”, to be used or occupied; the words “building”, “structure”, “lot”, “land”, or “premises” shall be construed as though followed by the words “or any portion thereof”; and the word “shall” is always mandatory and not merely directory. Terms and words not defined herein but defined in the Commonwealth of Massachusetts State Building Code shall have meanings given therein unless a contrary intention clearly appears. Words not defined in either place shall have the meaning given in the most recent edition of Webster’s Unabridged Dictionary.

#### SECTION 2.02 – DEFINITIONS

The defined words and phrases are as follows:

**Abandonment:** The cessation of a use or the discontinuance of a use of a structure or lot; or the removal of the characteristic equipment or furnishings; or the replacement of a nonconforming user or structure by a conforming use or structure.

**Accessory Building:** A building devoted exclusively to a use subordinate to the principle use and customarily incidental to the principle use. (See Section 4.12)

**Accessory Use:** A use subordinate to the principle use and customarily incidental to the principle use. (See Section 4.12)

**Alteration:** Any construction, reconstruction or other similar action resulting in a change in the structural parts, height, number of stories, exits, size, location, or use of a building or other structure.

**Attached Dwelling:** A one-family dwelling in a row of at least three (3) such units in which each unit has its own front and rear access to the outside, no unit is located over another unit, and each unit is separated from any other unit by one or more common fire resistant walls. Attached dwellings are also referred to as townhouses, townhouse dwellings or row houses.

**Attached Dwelling Development:** A row of at least three (3) one-family attached dwelling units that’s sidewalls are separated from other dwelling units by a firewall or walls. Each unit in the row, or townhouse, may be owned by a separate owner and shall have its own at-grade access.

**Automobile Repair Garage:** Any building in which a business or industry dealing with the repair or servicing of motor vehicles is maintained.

**Average Finished Grade:** The mean grade of the ground at the building foundation. In determining maximum height of a building, mean grade is the mean original grade at the building foundation before any construction is commenced. In determining whether a space is classified as a “basement” or a “cellar”, average finished grade is the mean grade within five (5) feet of the building foundation after construction is completed.

**Basement:** A portion of a building, partly below grade, which has more than one-half (1/2) of its height, measured from finished floor to finished ceiling, above the average finished grade of the ground adjoining the building. A basement is not considered a story unless its ceiling is four feet, six inches (4ft 6in) or more above the average finished grade. (See figure 1.)

**Building:** A combination of any materials, whether portable or fixed, having a roof, built to form a structure for the shelter of persons, animals or property. For purposes of this definition, “roof” shall include an awning or any similar covering, whether or not permanent in nature (Rev. 4-92).

**Building Area:** The aggregate of the maximum horizontal cross sectional area of:

- A. All buildings on a lot, exclusive of cornices, eaves, gutters, chimneys: and
- B. All unroofed steps, porches, balconies, terraces, patios or decks, which at any point may have a floor height of two (2) feet or more above ground level.  
(Rev. 4-92)

**Building Coverage:** The building area expressed as a percent of the total lot area.

**Building Detached:** A building having open space on all sides.

**Building Inspector:** Building inspector, Town of Nahant, Massachusetts.

**Building Setback Line:** The line established by this bylaw, beyond which a building shall not extend except as specifically provided by this bylaw.

**Carport:** A roofed structure, unenclosed on two (2) or more sides, which may serve as a shelter for motor vehicles.

**Cellar:** A portion of a building, partly or entirely below grade, which has more than one-half (1/2) of its height, measured from finished floor to finished ceiling, below the average finished grade of the ground adjoining the building. A cellar is not deemed a story. (See figure 1.)

**Commercial Vehicle:** For the purpose of this bylaw, any cart or wagon or any vehicle which is included in the definition of a motor vehicle given in Chapter 90 of the Massachusetts General Laws including but not limited to a passenger car or van on which is permanently affixed any writing to designate the business or professional use or affiliation of said car or van, or any truck or other vehicle which would be classified as other than a passenger vehicle for purposes of



registration in the Commonwealth of Massachusetts, but excluding a passenger car, truck, or other vehicle not marked for business use.

**Court:** An open, uncovered, unoccupied space partially or wholly surrounded by the walls of a structure.

**Day Care Center:** Any facility operated on a regular basis whether known as a day nursery, nursery school, kindergarten, child play school, progressive school, child development center, or pre-school, or known under any other name, which receives children not of common parentage under seven (7) years of age, or under sixteen (16) years of age if such children have special needs, for non-residential custody and care during part or all of the day separate from their parents.

Day Care Center shall not include any part of a public school system; any part of a private organized education system, unless the services of such system is primarily limited to kindergarten, nursery or related pre-school services; a religious education program conducted by a religious organization where children are cared for during short periods of time while persons responsible for such children are attending religious services; a family day care home; or the occasional care of children with or without compensation therefore. (See also "Family Day Care Home".) A day care center can also include an elderly day care center or facility.

**Detached Dwelling:** A building which is designed or occupied as a one-family residences on its own lot and is separated by side yards from any other structure or structures, except accessory buildings.

**Development:** Any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.  
[US Code of Federal Regulations, Title 44, Part 59]

**District:** A zoning district as established by Section 3 of this bylaw.

**Driveway:** An open space, which may be paved, located on a lot, which is not more than twenty (20) feet in width, built for access to a garage, or off-street parking or loading space, and as further regulated by Section 6, hereof.

**Drive-In Retail or Service Establishment:** A business or commercial establishment, which dispenses any food, beverages, goods or services from inside a building to persons standing outside or seated in their automobiles.

**Duplex House:** A house containing two (2) dwelling units adjoining side by side; that is, in which no part of one (1) dwelling unit is over any part of the other dwelling unit. A duplex house shall be considered as one principle building occupying one lot for the purpose of determining yard requirements. The term duplex house is synonymous with the term semi-detached dwelling.

**Dwelling:** A privately or publicly owned permanent structure, whether owned by one or more persons in any legal form, which is occupied in whole or part as the home residence or sleeping

place of one or more persons. The terms “one-family” or “two-family” dwelling shall not include hotel, lodging house, hospital, membership club, mobile home or dormitory.

**Dwelling Unit:** One or more living and sleeping rooms providing complete living facilities for the use of one or more individuals constitute a single housekeeping unit, with permanent provisions for living, sleeping, eating, cooking and sanitation.

**Environmental Monitoring:** Field collection of samples for laboratory and/or field analysis.  
**Erected:** The word “erected” shall include the words “attached”, “built”, “constructed”, “reconstructed”, “altered”, “enlarged” and “moved”.

**Family:** One or more persons occupying a dwelling unit and living and cooking together on the premises as a single, non-profit, housekeeping unit; provided, however, that not more than two (2) individuals not related to each other either by blood or adoption within the second degree of kindred and not married to each other may be deemed to be members of the same family.

**Family Day Care Home:** Any private residence which on a regular basis receives, for temporary custody and care during part or all of the day, children under seven (7) years of age, or children under sixteen (16) years of age if such children have special needs; provided, however, in either case, that any such family day care home be licensed by the Commonwealth of Massachusetts and any other licensing authorities, that the total number of children under sixteen (16) in a family day care home shall not exceed six (6), including participating children living in the residence, or such lesser number as is allowed under the terms of the license, and that the family day care home comply with all other applicable terms of its license and all applicable regulations. Family Day Care Home shall not mean a private residence used for an informal cooperative arrangement among neighbors or relatives, or the occasional care of children with or without compensation therefore. An occupancy permit from the officer of the Building Inspector shall be required. (See definition of “Day Care Center” if over six (6) children are served).

**Fast-Order Food Establishment:** An establishment whose primary business is the sale of food for consumption on or off the premises which is (a) primarily intended for immediate consumption rather than for use as an ingredient or component of meals; (b) available upon a short waiting time; and (c) packaged or presented in such a manner that it can be readily eaten either inside or outside the premises where it is sold.

**Fence:** A hedge, structure, or partition, erected for the purpose of enclosing a parcel of land, dividing a parcel of land into distinct portions, or separating contiguous parcels of land. (Rev. 4-93)

**Floodway:** The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

**Floor Area Ratio (FAR):** The ratio of the gross floor area to the total area of the lot.

**Footprint:** The outline of the area on a lot occupied by a building, including the foundation outline and any enclosed porches, but excluding any open porches, balconies, decks, or roof overhangs.

**Frontage:** The front property line of a building or lot abutting on a public or private way approved by the Town.

**Functionally Dependent Use:** A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

**Garage, Private:** Any building or portion of a building, accessory to and located upon the same lot as a residential building or upon a lot in the same ownership and adjacent to the lot on which the served residential building is located, which is used for keeping of a motor vehicle or motor vehicles and in which no business or industry dealing with sales, servicing, or repair of such vehicles is carried on.

**Gasoline Station:** A building, facility, or part thereof with at least one and no more than two (2) service bays whose chief activity is the selling of gasoline, oil and related products for motor vehicles and the provisions for lubricating service or auto repair limited to: tire service and repair (but no recapping or regrooving), replacement of miscellaneous parts and minor adjustments to parts of motor no involving removal of head, crankcase or motor. A self- service portion of a gasoline station may be part of a full-service station only.

**Grade:** The elevation of a point on the ground above any designated base elevation; used for the purpose of determining the height and slope of various parts of a site compared to other parts, or compared to a designated base elevation.

**Gross Floor Area (GFA):** The sum in square feet, of the gross horizontal areas of all the floors of a principle building, and its accessory buildings on the same lot, as measured from the exterior faces of the exterior walls, or centerlines of walls separating two (2) buildings, including:

1. Elevator shafts and stairwells on each floor;
2. Attic space with a structural headroom of seven (7) feet or more, except as hereafter excluded;
3. Interior mezzanines, and penthouses;
4. Basement and cellar areas with a ceiling height of seven (7) feet or more not devoted exclusively to uses accessory to the operation of the building, and all basement and cellar areas, regardless of ceiling height, which have finished floors, ceilings and walls, or which are actually used for living purposes;
5. All-weather covered habitable porches and balconies;

But excluding:

1. Areas used for parking garages, accessory parking, or off-street loading purposes;
2. Basement and cellar areas devoted exclusively to uses accessory to the operation of the building, and basement and cellar areas with a ceiling height of less than seven (7) feet, which do not have finished floors, ceilings or walls and are not actually used for living purposes.
3. Open or lattice enclosed exterior fire escapes;
4. Attic space and other areas for elevator machinery or mechanical equipment accessory to the building;
5. Open porches and balconies. Areas excluded from gross floor area are still subject to all dimensional requirements, including minimum yard setbacks and maximum building coverage. (Rev. 4/92)

**Height of Building:** For the purpose of this bylaw, the height of any building shall be the vertical distance of the highest point of the roof, or any rooftop deck, fence, railing, widows' walk or other rooftop structure or feature, above the mean original grade of the ground undisturbed adjoining the building before any construction is commenced. Chimneys, ventilators, skylights, tanks, bulkheads, and solar panels shall not be considered part of the height of the buildings if they do not extend more than four (4) feet above the specified height limit. Domes, towers or spires which are an integral part of churches or religious buildings shall not be subject to these limitations, provided that such features shall in no way be used for living purposes.

**Highest Adjacent Grade:** The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

**Historic Structure:** Any structure that is:

(a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

(b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

(c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or

(d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:

- (1) By an approved state program as determined by the Secretary of the Interior or
- (2) Directly by the Secretary of the Interior in states without approved programs.

[US Code of Federal Regulations, Title 44, Part 59]

**Home Occupation:** An accessory use, which by custom has been carried on entirely within a dwelling unit, and is incidental and subordinate to the dwelling use. In connection with such use, there shall be no retail sale of merchandise on the premises. Such use shall be carried on by the occupants of the dwelling unit in compliance with the provisions of Section 4, Use Regulations, and shall not in any manner change the residential character of the building.

Home occupations do not include such uses as barbershops, commercial stables or kennels, teaching of more than three (3) pupils simultaneously, and in the case of musical instruction, more than one (1) pupil at a time (See Section 4.07).

**Lodgers:** (See Section 4.06 “Renting of Rooms to Roomers or Lodgers”)**Lot:** An area or parcel of land or any part thereof in individual, joint, or common ownership, or in ownership by the entirety, which is designated on a plan as a separate lot and which has boundaries identical with those on a plan recorded in the Essex South District Registry of Deeds.

**Lot, Corner:** A lot located at the intersection of two or more streets or ways having an angle of intersection of not more than 135 degrees. (See figure 2.)

**Lot, Interior:** A lot not bound by a street (See figure 2.)

**Lot Line, Front:** The property line dividing a lot from a street or right-of-way.

**Lot Line, Rear:** Any lot line, which is parallel to or within 45 degrees of being parallel to a front lot line. In the case of a corner lot, the two lot lines that are not front lot lines shall be considered side lot lines. In the case of a lot having no street frontage or a lot of odd shape

**Lot Line, Side:** Any lot line not a front or rear lot line.

**Lot, Nonconforming:** A lot lawfully existing at the effective date of this bylaw, or any subsequent amendment thereto, which is not in accordance with all provisions of this bylaw, including but not limited to a lot which does not meet the lot area or street frontage requirements shown on Table 2, Table of Dimensional Requirements. (Rev. 4/91)

**Lot, Through:** A lot abutting more than one street (including a corner lot). (See Figure 2.)

**Lot Width:** The shortest distance between opposite sidelines of a lot measured at a point midway between the front lot line and the rear lot line. At no point between the street frontage line and the midway point shall the lot be narrower than 75% of the required lot width.

**Marijuana Cultivator:** Any entity licensed to cultivate, process and package Marijuana, and to transfer Marijuana to other Marijuana Establishments, but not to Consumers. (Rev.5-15-21)

**Marijuana Establishments:** A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Microbusiness, Independent Testing Laboratory, Marijuana Retailer, Marijuana Transporter, Delivery Licensee, Marijuana Research Facility Licensee:

Marijuana Research Facility Licensee Social Consumption Establishment (as defined in 935 CMR 500.002): Social Consumption Establishment or any other type of licensed Marijuana-related business, except a Medical Marijuana Treatment Center. (Rev.5-15-21)

**Marijuana Product Manufacturer:** An entity licensed to obtain, manufacture, process and package Marijuana or Marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers. (Rev.5-15-21)

**Marijuana Research Facility:** The premises at which a Marijuana Research Facility Licensee is approved to conduct research. (Rev.5-15-21)

**Marijuana Research Facility Licensee:** An academic institution, nonprofit corporation or domestic corporation or entity authorized to do business in the Commonwealth, including a licensed Marijuana Establishment or Medical Marijuana Treatment Center, that is licensed to conduct research. (Rev.5-15-21)

**Marijuana Retailer:** An entity licensed to purchase, repackage, white label, and transport Marijuana or Marijuana product from Marijuana Establishments and to transfer or otherwise transfer this product to Marijuana Establishments and to sell to consumers. Unless licensed, retailers are prohibited from offering marijuana or marijuana products for the purposes of on-site social consumption on the premises of a Marijuana Establishment. (Rev.5-15-21).

**Medical Marijuana Treatment Center (MTC) (formerly known as a Registered Marijuana Dispensary (RMD)):** An entity licensed under 935 CMR 501.101 that acquires, cultivates, possesses, processes (including development of related products such as edibles, Marijuana-infused products, tinctures, aerosols, oils, or ointments), repackages, transports, sells, distributes, delivers, dispenses, or administers Marijuana, products containing Marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use. Unless otherwise specified, MTC refers to the site(s) of dispensing, cultivation, and preparation of Marijuana for medical use.” (Rev.5-15-21)

**Membership Club:** A noncommercial social, sports, or fraternal association or organization, which is used exclusively by members and their guests.

**Meteorological Monitoring:** The collection of data relevant to wind, speed and direction.

**Multi-Family Dwelling:** A building designed or intended or used as the home of three (3) or more families, each in a separate dwelling unit, living independently of each other and who may have common rights in halls and stairways.

**New Construction:** Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. New construction includes work determined to be substantial improvement.

**[Referenced Standard ASCE 24-14]**

**Non-Hazardous Research:** Research activities including, but not limited to, the fields of engineering, physics, social science and other disciplines. Any activity, which may be detrimental to the health, safety or welfare of persons working in or living near the activity, is expressly prohibited. Included in this category would be research involving toxic chemicals, recombinant DNA, infectious microorganisms, radiation sources, atmospheric and/or noise pollution.

**Non-Owner Occupied Short-Term Rental:** A dwelling unit made available for Short-Term Rental that is neither the Principal Residence of the owner, nor is located within the same residential building as the owners Principal Residence. (rev. 2023-ATM)

**Nonprofit Religious or Educational Purposes:** Land or structures for religious purposes or for educational purposes on land owned or leased by the Commonwealth of Massachusetts or any of its agencies, subdivisions or bodies politic or by a religious sect or denomination, or by a nonprofit educational corporation shall be permitted in any district only to the extent required by M.G.L.c. 40A § 3 (STM 11/19); provided, however, that such land or structures shall be subject to the regulations concerning the bulk and height of structures and determining yard sizes, lot area, setbacks, open space, parking (STM 11/19) and building coverage requirements as described in Table 2 of Section 5 for each district and parking as described in Table 6-1 (STM 11/19).

**Occupancy Permit:** A statement signed by the Building Inspector, setting forth either that a building or structure complies with this bylaw or that a building, structure or parcel of land may lawfully be employed for specified uses, or both.

**Office:** A place in which functions such as directing, consulting, recordkeeping, clerical work, and sales (without the presence of merchandise) of a firm are carried on; also, a place in which a professional person conducts his or her professional business.

**One-Family Dwelling:** A detached dwelling designed and used for a single family; a house.

**Open Space Land:** Land on a developed parcel which is unbuilt upon and contains no paved parking, loading, or driveway areas, but which may contain active or passive recreation areas, including incidental paving related thereto.

**Outdoor Storage Area:** A space outside of a building which is used to keep merchandise for use, goods to be processed or machinery for use.

**Owner:** The duly authorized agent, attorney, purchaser, devisee, trustee, lessee, or any person having vested or equitable interest in the use, structure or lot in question.

**Owner Occupied Short-Term Rental:** The Short-Term Rental of a dwelling unit of no more than the number of lawful bedrooms within such dwelling unit that is the Principal Residence of its operator. (rev. 2023 – ATM)

**Owner Adjacent Short-Term Rental:** A residential unit offered as a Short-Term Rental which is not the owner's Principal Residence but which is located within the same dwelling and/or parcel as the Principal Residence. (rev. 2023 ATM)

**Parking Space:** An off-street space inside or outside a structure for exclusive use as a parking stall for one motor vehicle.

**Permanent Open Space:** Land set aside by irrevocable covenant as permanent open space in public, private or cooperative ownership. The form of covenant covering such open space land shall provide for its permanent ownership and maintenance and shall be subject to the approval of the Town Counsel and the Board of Selectmen. With the approval of the Town Meeting, this land may be deeded to the Town.

**Principle Use:** (See “Use, Principle”)

**Recreational Vehicle: A vehicle which is:**

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck; and
- (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

**[US Code of Federal Regulations, Title 44, Part 59]**

**Repair:** Any maintenance, which affects structure, egress, fire protection systems, fire ratings, energy conservation provisions, use, occupancy or utilities.

**Repair, Ordinary:** Any maintenance which does not affect structure, egress, fire protection systems, fire ratings, energy conservation provisions, plumbing, sanitary, gas, electrical or other utilities.

**Residential Open Space Preservation (ROSP):** Re: Massachusetts General Laws, 40A, 9.1; Section 11 of the by-laws, designed to preserve Nahant’s open spaces, woodlands, public lands and scenic vistas, by permitting the most harmonious use of the parcel’s natural features and resources via allowing flexibility for the development of single and/or attached dwellings (see definition). A single parcel of land owned by one owner, consisting of no less than three quarters (3/4) of an acre may be developed under the ROSP by-laws as an alternative to the standard single-family house lot. An ROSP may only be granted to the standard single-family house lot. An ROSP may only be granted by special permit, with the Planning Board as the granting agency. (Rev. 4/96)

**Restaurant:** An establishment, other than a Fast Food Establishment, where the principle activity is the service or sale of prepared food or drink for on-premises or off-premises consumption.

**Retaining Wall:** A wall designed to resist the lateral displacement of soil or other material. (Rev. 4-93)

**Roomers:** (See Section 4.06 “Renting of Rooms to Roomers or Lodgers”).



**Semi-Detached Dwelling:** (See “Duplex House”).

**Setback:** The shortest horizontal distance from any lot line to the nearest building wall or building part.

**Short-Term Rental Operator** - The person or persons offering a dwelling unit or bedroom for short-term rental, who may be either the owner or the primary leaseholder of the dwelling unit with the written permission of the property owner and the condominium association if applicable. (rev. 2023-ATM)

**Sign:** Any permanent structure, device, letter, word, model, insignia, trade flag, steamer, display, emblem, or representation used as, or which is in the nature of, an advertisement, announcement, or direction, or is designed to attract the eye. This definition shall include signs located within a window. Marquees, canopies, clocks, thermometers and calendars shall be subject to these provisions when used in conjunction with signs as defined above. (See Section 8 for specific regulations relating to signs).

**Sign, Accessory:** Any sign that, with respect to the premises on which it is erected, advertises or indicated one or more of the following: the person occupying the premises, the business

**Sign Area; Area of a Sign; Signage:** Shall mean the area of the smallest horizontally or vertically oriented rectangle which could enclose all the display area of the sign, together with any backing different in color or material from the finish material of the building face, without deduction for open space or other irregularities. Structural members not bearing advertising matter shall not be included unless internally or decoratively lighted. Only one side of flat, back-to-back signs need to be included in calculating sign area.

**Sign, Facing or Face:** The surface of a sign, board, background area, and structural trim upon, against or through which a message is displayed or illustrated on the sign.

**Sign, Freestanding:** A sign not a part or attached to any building but generally located elsewhere on a lot. Such sign shall not exceed a height of 20 feet and shall have 10 feet of clearance under the sign.

**Sign, Ground:** A freestanding sign located on or close to the ground, the top of which shall not be higher than four (4) feet about the ground.

**Sign, Permanent:** Any sign as defined above, intended to be erected and maintained for more than 90 days.

**Sign, Portable:** A freestanding sign not permanently affixed, anchored, or secured to the ground or a structure on the lot it occupies, including trailered signs but excluding signs affixed to or painted on a vehicle.

**Sign, Projecting:** Any sign, which is attached to a building or other structure any part of which projects more than 18 inches from the wall surface of that portion of the building or structure in front of which the sign is positioned.

**Sign, Roof:** Any sign erected, constructed and maintained upon or over the roof of any building.

**Sign, Temporary:** Any sign, including its supporting structure, intended to be maintained for a continuous period not to exceed 90 days.

**Sign, Wall:** A sign not exceeding four (4) feet in height securely affixed to a wall projecting not more than 12 inches from and parallel to the face of such wall, not projecting beyond the building face fronting on a street or parking lot nor above the highest line of the wall to which it is attached. A wall sign shall be no higher than the lowest of the following: (a) 25 feet above grade; (b) the bottom of the sills of the first level of windows above the first story; or (c) the cornice line of the building at the building line. If attached to a parapet, a sign shall not exceed the height of the parapet.

**Sign, Primary Wall:** A sign on the building face fronting on a street or parking lot frontage.

**Sign, Secondary Wall:** A sign located on any building face fronting on a street or parking lot frontage other than that of the primary wall sign. The cumulative area of all secondary wall signs shall not exceed 50 percent of the maximum possible area of the primary wall sign.

**Signs, Window:** Signed painted or posted on an interior translucent surface including windows and doors, such coverage not to exceed 25 percent of the area visible from the exterior of the building.

**Special Flood Hazard Area:** The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30.

**[Base Code, Chapter 2, Section 202]**

**Special Permit Use:** A use of a structure or lot or any action upon a premises which may be permitted under this bylaw only upon application to, and with the approval of, the Special Permit Granting Authority in accordance with Section 9 hereof.

**Start of Construction:** The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual “start of construction” means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

[Base Code, Chapter 2, Section 202]

**Story:** The portion of a building, which is between one floor level and the next higher floor level, or the roof. If a mezzanine floor area exceeds one-third (1/3) of the area of the floor immediately below, it shall be deemed to be a story. A basement shall be deemed to be a story when its ceiling is four feet, six inches or more above the average finished grade. A cellar shall not be deemed to be a story. An attic shall not be deemed a story if unfinished and not used for human occupancy.

**Story, Half:** A story which is under a gable, hipped, or gambrel roof, where less than one-half (1/2) the floor area has a clear height of seven (7) feet or more. (See Figure 3)

**Street:** A public or private way, which is accepted or devoted to public use by legal mapping or by other lawful procedure. It shall be synonymous with the words “street”, “right-of- way”, “road”, “avenue”, “highway”, “parkway”, and other similar designations. Prior to issuance of a building permit, the Building Inspector shall determine that the street will be passable for automobiles and emergency vehicles during all seasons of the year. (See Fig. 3.)

**Street Line:** (See “Lot Line, Front”)

**Structure:** A combination of materials for permanent or temporary occupancy or use, such as a building, bridge, trestle, tower, framework, retaining wall, tank, tunnel, tent, stadium, reviewing stand, platform, swimming pool, shelter, pier, wharf, bin, fence, sign, antenna, carport, court, deck or the like.

**Structure, for Floodplain Management Purposes:** A walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

[US Code of Federal Regulations, Title 44, Part 59]

**Structure, Nonconforming:** A structure, lawfully existing at the time of adoption of this bylaw, or any subsequent amendment thereto, which does not conform to one or more of the applicable use, dimensional, or density regulations for the district in which the structure is located; or a structure on a nonconforming lot.

**Substantial Repair of a Foundation:** When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR.

[As amended by MA in 9th Edition BC]

**Two-Family Dwelling:** A house on a single lot containing two dwelling units. This definition includes duplex houses.

**Use:** The purpose for which a structure or lot is arranged, designed, or intended to be used, occupied or maintained.

**Use, Accessory:** (See “Accessory Use”)

**Use, Nonconforming:** A use lawfully existing at the time of adoption of this bylaw or any subsequent amendment thereto which does not conform to one or more provisions of this bylaw (See Section 7).

**Use, Principle:** The main or primary purpose for which a structure or lot is designed, arranged or intended, or for which it may be used, occupied or maintained under this bylaw.

**Variance:** A departure from the terms of this bylaw authorized by the Board of Appeals under the terms of Section 9 hereof.

**Variance, for Floodplain Management Purposes:** A grant of relief by a community from the terms of a flood plain management regulation.

[US Code of Federal Regulations, Title 44, Part 59]

**Violation, for Floodplain Management Purposes:** The failure of a structure or other development to be fully compliant with the Nahant's flood plain management regulations (by-laws). A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Paragraph 60.3 (44 CFR 59) is presumed to be in violation until such time as that documentation is provided.

[US Code of Federal Regulations, Title 44, Part 59]

**Yard:** An open space unobstructed from the ground up, on the same lot with a principle building, extending along a lot line or front lot line and inward to the principle building. The size of a required yard shall be measured as the shortest distance between the nearest point of the building and a lot line or front lot line. Structures, which are below the finished lot grade, shall not be deemed to occupy required yards.

**Yard, Front:** A yard extending across the full width of a lot and lying between the front lot line and the nearest part of a building. (See Figure 4.)

**Yard, Rear:** A yard extending across the full width of a lot and lying between the rear lot line and the nearest part of a building. (See Figure 4.)

**Yard, Side:** A yard extending from the front yard to the rear yard and lying between a side lot line and the nearest part of a building. (See Figure 4.)

## **SECTION 10**

### **FLOOD PLAIN DISTRICT (Revised ATM 4 28 12) Revised 4 26 2015**

#### **SECTION 10.1 – PURPOSES**

The purposes of this District are:

1. To provide that lands in the Town of Nahant, subject to seasonal or periodic flooding, as described hereinafter, shall not be used in such a manner as to endanger the health or safety of the occupants thereof, or of the public generally, or as to burden the public with cost resulting from unwise individual choices of land use.
2. To assure the continuation of the natural flow pattern of the watercourses within the Town and to minimize the impact of coastal storms, in order to protect persons and property against the hazards of flood inundation.
3. To provide compliance and adopt the floodplain management regulations of the National Flood Insurance Program (NFIP) and specifically Paragraph 60.3(e) of those regulations (44 CFR 59, etc.), and incorporating said regulations herein by reference.
4. Designation of community Floodplain Administrator: The Town of Nahant hereby designates the position of building inspector to be the official Flood Plain Administrator for the Town.

#### **SECTION 10.1.1 – PERMITS**

1. Permits are required for all proposed development in the Floodplain Overlay District:

The Town of Nahant requires a permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.

2. Assure that all necessary permits are obtained:

The town's permit review process includes the requirement that the proponent obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must demonstrate that all necessary permits have been acquired.

#### **SECTION 10.2 – DELINEATIONS**

A. The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Nahant designated as Zone AE, AO, and VE on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Essex County FIRM that are wholly or partially within the Town of Nahant are panel numbers 25009C0529G, 25009C0533G, 25009C0537G, 25009C0541G and 25009C0542G dated July 16, 2014. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report dated July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk. AG approved 09/2014

~~B. Notwithstanding the foregoing, certain areas shown on the Map as within or not within the flood plain may be subject to question. In such cases, a Request For Determination of Applicability shall be submitted to the Conservation Commission in accordance with the state Wetlands Protection Regulations.~~

B. Requirement to submit new technical data:

If Nahant acquires data that changes; the base flood elevation in the FEMA mapped Special Flood Hazard Areas, Nahant will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:

• NFIP State Coordinator Massachusetts Department of Conservation and Recreation 251 Causeway Street, 8th floor, Boston, MA 02114;  
and

• NFIP Program Specialist Federal Emergency Management Agency, Region I 99 High Street, 6th Floor, Boston, MA 02110.

### **SECTION 10.3 – USE REGULATIONS**

**A. The Flood Plain District shall be considered as overlying all other districts.**

1. The flood plain district shall be considered as overlying all other districts.
2. In the Flood Plain District, land and structures thereon may be used in accordance with the provisions of this article for any purpose otherwise allowed under Section 4. Use Regulations, for the underlying district in which such land or structure is situated; providing that said land and structures fully comply with the standards of Paragraph 60.3(e) of the NFIP regulations and as otherwise provided in the Massachusetts State Building Code (780 CMR), The Wetland Protection Act (310 CMR 10.00) and The State Sanitary Code (Title 5).

2.1 Variances to state building code floodplain standards:

The Town of Nahant will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files. The Town of Nahant shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that

(i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and

(ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

3. In the Flood Plain District, no new construction of buildings, nor substantial improvements to

or relocation of existing buildings shall be undertaken except as provided in Section 10.4 hereof. *Substantial improvement* means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

a. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions or

b. Any alteration of a "historic structure" as listed on the National Register of Historic Places or a state inventory of historic places, provided that the alteration will not preclude the structure's continued designation as a "historic structure".

For the purpose of this definition, "substantial improvements" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not the alteration affects the external dimensions of the structure.

4. In addition, no dwelling lawfully existing prior to the adoption of these provisions may be

altered or enlarged by the addition of more than 20% of the existing ground coverage, and  
no existing structures in the Coastal High Hazard Area designated as **Zone VE** on the Map shall be expanded except as permitted in Section 10.4 hereof.

5. In the Flood Plain District, no dumping, filling or earth transfer shall be permitted or utilized,  
except the following:

a. Public rights of way may be filled for the purpose of maintenance or improvement of an existing roadway or right of way.

b. When public buildings and structures belonging to the Town of Nahant are to be improved or rebuilt, fill may be utilized to the extent allowed by the safety standards set by the Federal Emergency Management Agency except in areas designated as Zone VE, where filling is prohibited.

6. The following additional uses are permitted (if allowed in the underlying district):

and constructed and maintained in accordance with the standards of Paragraph

60.3(e) of the NFIP regulations):

a. Outdoor recreation, including play areas, nature study, boating, fishing and golf courses as are otherwise legally permitted.

b. Foot, bicycle and/or horse paths and bridges, provided such uses do not affect the natural flow pattern of any watercourse.

c. Non-commercial signs (as permitted in the residential district).

d. Uses such as farming, gardening, bathing beaches or picnic areas.

e. Boat docks and launching ramps, subject to the approval of state and/or federal agencies, if required. Construction of a public roadway approved by a Town Meeting vote.

f. Wildlife management areas and conservation of water, plants and

wildlife. g. Garages within the "A" zone, as shown on the Map and

driveways

accessory to dwellings.



h. Any repair, construction or improvements to buildings lawfully existing prior to the adoption of these provisions, which repair, reconstruction or improvements do not constitute substantial improvements as defined herein.

7. Man-made alteration of sand dunes with Zones V1-30, VE, and V which would increase potential flood damage are prohibited.

Protection of dunes:

Alteration of sand dunes is prohibited when the alteration would increase potential flood damage.

8. All new construction within Zones V1-30, VE, and V must be located landward of the reach of mean high tide.

9. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

10. In Zone AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

11. Within Zone AO on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

12. Recreational vehicles in A, A1-30, AH, AO, AE Zones, V1-30, VE, and V Zones:

All recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

## **SECTION 10.4 – DEVELOPMENT REGULATIONS**

A. The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

1. Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
2. Wetlands Protection Regulations, Department of Environmental Protection

(DEP) (currently 310 CMR 10.00);

3. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);

4. Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00);

5. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

B. Abrogation and greater restriction:

The flood plain management regulations (by-laws) found in this Floodplain Overlay District section shall take precedence over any less restrictive conflicting local laws or codes.

**SECTION 10.5 — BOARD OF APPEALS**

~~A. In the Flood Plain District, the applicable special permit granting authority may grant a special permit as provided for in Section 9 and in accordance with the minimum standards and reporting requirements of the regulations previously referenced in Section 10.4, for new construction or substantial improvements to a structure to be erected on a lot of one half acre or less in size, contiguous to FEMA and surrounded on all sides by lots with existing structures constructed below 11 feet above mean sea level subject to the following:~~

- ~~1. There shall be a showing of good and sufficient cause and there shall be a determination by the special permit granting authority that failure to grant the permit would result in exceptional financial or other hardship to the applicant.~~
- ~~2. There shall be a determination by the special permit granting authority that the issuance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.~~
- ~~3. There shall be a determination by the special permit granting authority that the relief granted shall be the minimum necessary (to afford relief).~~

~~4. The special permit granting authority must notify the applicant in writing that the issuance of a permit to locate a structure at an elevation below the base flood elevation as shown on the Map will result in increased actuarial rates for flood insurance coverage.~~

~~B. The Town shall include, within its Annual Report submitted to the Federal Emergency Management Agency, the number of permits issued hereunder, and shall maintain a record on file in the office of the Board of Selectmen of all permits granted, including justification for their issuance.~~

~~C. The granting of a special permit hereunder shall not affect or grant relief from the provisions of this zoning bylaw relating to the underlying district in which the land lies, nor shall it constitute any representation, warranty or guarantee through the issuance of the permit that flooding and flood damage will not occur at the permitted property.~~

### **SECTION 10.5 – VARIANCES**

A variance from these flood plain bylaws must meet the requirements set out by State law, and may only be granted if:

- 1) Good and sufficient cause and exceptional non-financial hardship exist;
- 2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and
- 3) the variance is the minimum action necessary to afford relief.

### **SECTION 10.6 – NEW SUBDIVISIONS AND DEVELOPMENTS**

In addition to all other requirements provided by law, the State Building Code, and these regulations relative to structures and uses in areas of special flood hazard, the Planning Board shall review all proposed subdivision and all new construction within flood hazard areas and no such division or construction shall be approved unless the Planning Board shall determine full compliance with the following. All subdivision proposals must be designed to assure that:

1. Such proposals minimize flood damage;
2. All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
3. Adequate drainage is provided to reduce exposure to flood hazards.

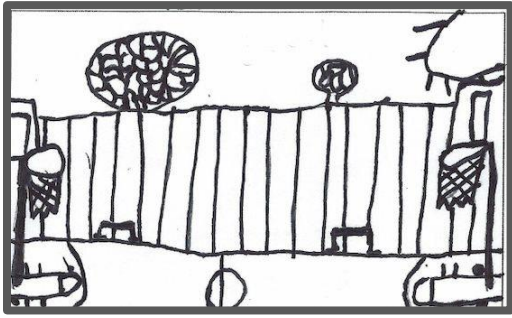
### **SECTION 10.7 – WETLANDS PROTECTION**

A. In addition to the requirements set forth herein, all development subject to federal, state and local wetlands protection regulations shall obtain the necessary approvals of the Nahant Conservation Commissions, the Massachusetts Department of Environmental Protection, the U.S. Army Corps of Engineers, or applicable agencies.

**SECTION 10.8 – DISCLAIMER OF LIABILITY**

The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

End



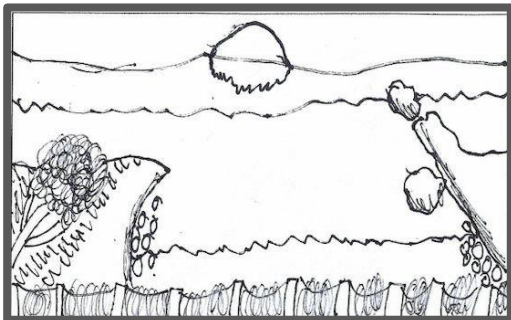
Swish! At the **basketball court** I shoot the ball into the pearl white net with no hesitation. Playing in the sun with the birds chirping a happy song, is the best feeling in the world!

-Xavi Uzcategui



Crash! Crash! I can see the waves crashing as I see my dog running in the beautiful blue ocean. There is nothing better than going to **Doggie Beach** on a hot summer day.

-Isabella Koscielecki



If you have ever been to Forty Steps, you know that it is the best feeling ever right when you step onto the smooth sand of the beach. You also get a great view of some amazing looking bronze rocks and interesting crawlers underneath.

-Brady Laine

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