

*Approved
April 3rd*

February 7, 2024

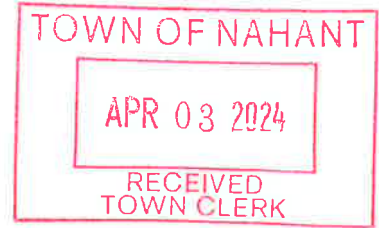
Conference Room #2, Town Hall

Present: Donna, Angela, Farris, Emily, Roz, Lolli, Sheila, Mary

Absent: Linda Jenkins and Carol Sanphy (All with notice)

Meeting Opens 9:59 am

Welcome to new COA Board member Roz Puleo.



Secretary's Report: Motion from Sheila to approve the Minutes from last meeting on January 3, 2024. Emily 2nd.
All vote unanimous.

Treasurer's Report: No Treasurer's Report at this time.

Directors Report: Discussion: Mary wants a spreadsheet created for better reporting. Ideas to find a Data Entry person to help create and maintain spread sheet.
The fee for exercise class has been raised from \$2.00 to \$3.00. Possible change from Pudgy's to a Swampscott station if Pudgy's closes as our service station for our vehicles.

Motion to approve Directors report: Sheila motions, Angela Seconds. All in favor.

New Items: Chairman suggests that everyone review the report of Roles and Responsibilities of the Board of Directors for the COA. Revisit Code of Conduct to finalize and hang in the COA. Mary will bring draft of the notice for review.

Tony Barletta arrives at 10:40 am to give update on the Kitchen status. Need to start with Architect plans. Review plan with COA. Passed finalized Plans to potential Builders for Bid. Compare cost of Kitchen renovation vs School renovation.
When finalized, present to COA and the School Board. Continue process via Town Meeting approval. It's a long process, but all agree on a timely result. Tony will report to the Board when he receives the Architect's Report and Plans. Discussion on positive and negatives of the COA in the Town Hall vs the School.

Motion to Adjourn made by Lolli, seconded by Ferris. End at 11:25 am

Respectfully submitted,

Donna Steinberg, Secretary

Angela Barini