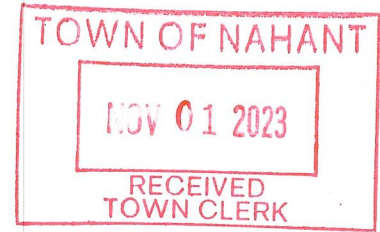


# Meeting Minutes

## Nahant Council on Aging



Date of Meeting: Wednesday, October 4, 2023

Location and Time of meeting: Town Hall Conference Room #2

Board members attendance: (P=Present , N= Absent with Notice, or W=Absent without Notice)

Bonin P Ennis P Hambleton P Jenkins P Potts P Sanphy P Steinberg P Taylor P Van Meter P

Opened: 10:00 am

Meeting minutes to be approved (include approved edits): September 13, 2023

### Votes taken during meeting:

(Y=Yes, N=No, A=Abstaining)

#### Vote#1

Motion: To amend the September 13 meeting minutes

Motion made by: Linda Seconded by: Carol

Discussion: Amend language from "Michelle Roberto-Marshall was let go" to "Michelle Roberto-Marshall is no longer working at the Senior Center". Amend language from "Penny Morse will take her place" to "Penny Morse is expanding her hours".

Roll call vote: Motioned, seconded, voted unanimously.

Bonin\_\_Ennis\_\_Hambleton\_\_Jenkins\_\_Potts\_\_Sanphy\_\_Steinberg\_\_Taylor\_\_Van Meter\_\_

**Vote #2**

Motion: To accept the September 13 minutes as amended.

Motion made by: Emily    Seconded by: Linda

Discussion: None.

Roll call vote: Motioned, seconded, and voted unanimously. Shiela and Janet abstained.

Bonin\_\_Ennis\_\_Hambleton\_\_Jenkins\_\_Potts\_\_Sanphy\_\_Steinberg\_\_Taylor\_\_Van Meter\_\_

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**Vote #3:**

Motion: To accept the Treasurer's Report

Motion made by: Sheila    Seconded by: Donna

Discussion: 75% of the budget remains with 75% of the fiscal year remaining. A Formula Grant of \$19,900 is available. Peter Barba estimates approximately \$7,500 from Beach Fundraiser will be given to the Friends of COA.

Roll call vote: Motioned, seconded, voted unanimously.

Bonin\_\_Ennis\_\_Hambleton\_\_Jenkins\_\_Potts\_\_Sanphy\_\_Steinberg\_\_Taylor\_\_Van Meter\_\_

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**Vote #4:**

Motion: To accept Director's Report

Motion made by: Linda    Seconded by: Lollie

Discussion: The van has been having air conditioning problems and Mary would like to buy another one. Mary will apply for a Grant coming up in January.

It has been a robust Fall Calendar including a singing program with the person who runs the St. Mary's Choir, and an art therapy program once a month paid for with a Bliss Grant. The Friends of COA designated \$5,000 to go to Memory Café pre-COVID. It is being re-introduced as the Memory Café Presents with Erica, the art therapist.

Mary would like to hire a bus monitor a few days a week, and has a small amount of Grant money to pay for it.

Mary requested that Board Members volunteer once a month at the Senior Center so they can observe its day-to-day operation. Board Members should contact Ann to schedule visits.

There was discussion of slimming down Mary's <sup>Activity</sup> ~~Financial~~ Report, but it was agreed that this should not be done. The Friends of COA file reports using these numbers. These figures are also needed for Grant applications.

Linda and Donna are planning to visit the Johnson School and look for possible COA space. Mary will contact Kevin on Tuesday. We are not sure if Groom Construction has been contacted yet regarding COA kitchen renovation estimate.

Roll call vote: Motioned, seconded, voted unanimously.

Bonin\_\_\_Ennis\_\_\_Hambleton\_\_\_Jenkins\_\_\_Potts\_\_\_Sanphy\_\_\_Steinberg\_\_\_Taylor\_\_\_Van Meter\_\_\_

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Adjourned 10:33 am

Respectfully submitted Janet Taylor

Approved at meeting on 11/1/23

*Angela Bonin, Chair*



TOWN OF NAHANT  
COUNCIL ON AGING  
BOARD MEETING  
October 4, 2023  
10:00 am  
CONFERENCE ROOM #2

**AGENDA**

**Open Meeting**

Angela

**Secretary's Report**

Donna

**Treasurer's Report**

Emily

**Director's Report**

Mary

Should the report be streamlined?

All

**Old Items:**

Kitchen Update

Donna and Linda

**New Items:**

Need for additional volunteers for Lunch Service

All

**Adjourn**

Angela