



NSP Committee minutes – September 7 2023 – approved at committee meeting 10/26/23

Meeting began 7:35PM

Attendees: Mark Patek, Eric Kirton, Jeff Hall, John Fulghum by Zoom, Heidi Fiori from 8:00PM on

Approved minutes from last meeting (May 10, 2023). Eric moved to approve, Mark 2nd- all approved

Reviewed key equipment maintenance needs before next season:

Carolina Center Console needs tightening - EK

Rib steering stiff, not caused by motor Eric will investigate and try to fix

NSP pram needs to have bad leak fixed – EK

Donated pram needs some care: EK

John will replace any trailer landing gear wheels if necessary.

Discussed need to establish plan to get new motor every 3 years so that none are older than 20 years – will need agreement for funding by FNS to support this, first step would be to get a quote from Boats and Motors – can also monitor Craigs list but concern that used motors come with more maintenance issues which tends to defeat purpose of rotation.

Decided that a prime need is to get a new Rhodes 19 trailer which should have a 10 year life at a minimum. Boats and Motors will be asked for a quote to match the previous one.

Reviewed preliminary income and expense statement for 2023 season.

Preliminary Income and expense

Income

Tuition	\$41,493.00
Misc revenue (sailing stickers)	\$3,370.75
Town contribution	\$6,099.00
total income	\$50,962.75

Expense

Payroll	\$46,778.72
Equipment	1249.59
not reflected: gas exp, FNS donated expense	0
Total expense	\$48,028.31

Net	As of 8/31/23	\$2,934.44
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Note that there is some remaining tuition due- John will try and collect.

DPW has not billed us for gas

The I&E does not reflect significant donations of capital, expense etc from Friends of Nahant Sailing

The committee expressed thought that this good news since we had serious concerns due to the lower-than-expected enrollment and lack of tight management of instructor hours.

Use of volunteer to reduce committee workload: Currently parents enroll students using an on-line website to which they enter all the key data including class to be enrolled in and dates of attendance as well as names and contact information. They also sign an online waiver. However, since the tuition must be paid to the "Town of Nahant" they then need to write their check and drop it off, with a hard copy signed waiver at a committee member's house. (box provided outside house.) The responsible committee member must compare and tabulate the amount and names to the information on the registration site, provide a deposit summary and the checks to the Town for deposit. Then prior to the season's first class, the enrollment data needs to be reconciled against the checks received and for any students who have not paid, there needs to be follow-up and potentially stopping that student from participating. This work that takes the committee member from other needed program support especially during beginning of the program and it is felt that it does not need to be done by a member.

There appear to be two solutions: Have a Town employee or system take over much of the work or find a volunteer from within the Town who would be willing to do this to support the program

The committee agree that this could be by a volunteer who is not a committee member but would first like to explore the option of the Town picking this up.

Incident discussion:

The committee went into executive session to review and discuss the preliminary report on the incident on the last day of the program when a Rhodes 19 and crew were rescued by a Coast Guard dispatched-Environmental Police Boat. (Executive session to allow free use of individual's names)

The committee received a draft report prepared by 2 members based on interviews and research. The committee agreed to each review the draft and submit any suggested changes or additions to the authors so that the final report can be approved at a subsequent meeting to be held soon and made available to the Town and parents who wish to see a copy.

The committee then exited executive session and the meeting continued as below:

One conclusion of the report is the need to update the NSP Manual and ensure instructors read and understand it. Eric volunteered to begin this work.

There was a brief discussion as to whether the goals and objectives of the Nahant Sailing program are still in synch with the current needs and desires of the parents and students. Should it continue to be a sailing program training kids to good (skills and safety and interest) sailors or has it become a summer camp with sailing skills only by-product for some kids.

Further discussion was tabled to be discussed at a future meeting which needs to be later this year.

Eric moved to close the meeting, seconded by Heidi. The meeting ended at 9:00PM