



NAHANT HOUSING AUTHORITY  
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Board Meeting Minutes – November 7, 2022  
Meeting began at 5:30 PM

Present: Paul Smith, Dave Wilson, Mickey Long, Susan Edwards, Susan Bonner

Absent: N/A

Others Present: Kelley Collins, Helen Mayo, Gail McCann

1. Motion by Paul Smith to approve October 3, 2022 board meeting minutes. Seconded by Dave Wilson. Vote in favor 5-0.
2. Motion by Dave Wilson to approve October 24, 2022 special board meeting minutes. Seconded by Paul Smith. Vote in favor 5-0.
3. Motion by Sue Bonner to approve accounts payable warrant dates 10/1/2022-10/31/2022 in the amount of \$18,099. Seconded by Paul Smith. Vote in favor 5-0.
4. NHA Board completed FY22 Year End Certification: year end financial statements, top 5 compensation, compliance with state lead paint law. NHA Board rejected the letter written by Fenton, Ewald and Associates which accompanies NHA financial statements. Vote in favor 5-0.
5. Vacancy report: 1 667 vacancy – this unit must be filled by a minority applicant based on the Nahant Housing Authority's Fair Housing Marketing Plan. Applicant has been offered the unit, coming 11/8 to view unit.
6. Susan Edwards appointed Dave Wilson to be member of the Nahant Housing Plan Advisory sub-committee. Dave to give monthly report to NHA board.
7. Motion by Mickey Long to approve ARPA Contract for Financial Assistance (CFA) 4001 in the amount of \$81,773. Seconded by Sue Bonner. Vote in favor 5-0. Chairperson, Susan Edwards electronically signed CFA with Kelley Collins as witness.
8. Public Comment:
  - a. Gail McCann: Window next to side door is dangerous when open, would like it to remain closed. Kelley and Board agree. Wants to know why the fire alarms went off on 10/16/22 and 11/6/22. Kelley stated, I spoke to Instant Alarm, no trouble on their end and they are unsure why the alarms went off. They are coming to check system in person.
9. Commissioner's Input:
  - a. Mickey Long: Would like to know # of tenant's who are delinquent in rent payments.
  - b. Dave Wilson: Greystone siding looks great. Wants to confirm DHCD approved change orders #2,3 and 4. Per Kelley, yes, Kelley submitted to DHCD 10/25/22, and DHCD approved 10/25/22
10. Motion by Sue Bonner to adjourn. Seconded by Paul Smith. Vote in favor 5-0.

Meeting adjourned at 6:36 PM. Submitted by Kelley Collins, Executive Director