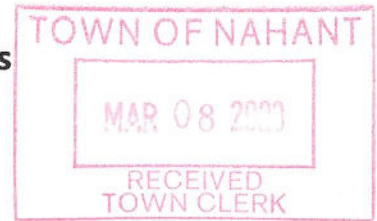


Nahant Council on Aging Board Minutes

January 12, 2023

Conference Room #2



The Nahant Council on Aging Board Meeting was called to order at 10:03 am on Thursday, January 12, 2023 by Chairperson Angela Bonin. Present: Angela Bonin, Lollie Ennis, Shelia Hambleton, Linda Jenkins, Jean Lucantonio, Mary Miner, Emily Potts, Donna Steinberg and Janet Taylor.

Absent: Carol Sanphy

Kitchen Update

Town Administrator Tony Barletta attended to bring the board members an update on the COA kitchen renovation. Tony said there was \$108,000.00 in the budget for this update that the state \$50,000.00, must be spent by the end of the fiscal year (June 2023). Break down COA \$50,000.00, State \$50,000.00 and Friends COA \$8,000.00.

Tony said that Chris Vance knows that he needs the design and price by mid-February for Selectman meeting for approval.

Donna Steinberg asked that Chris prioritize what we need done. Tony is working on budget now, so we know if "free Cash" is available. Possible we can buy appliance first, so they are available when project starts.

Stove and vent may have to relocate to accommodate new codes.

Linda Jenkins asked if Wayne Wilson would do project since he is building inspector and familiar with the codes. Tony said he would give him a copy of the plans once they are ready. Kitchen has to be to code for Health Inspector also.

Tony said that electrical panels that are located in bathroom, would have to be up to code also, they need to install 2 doors on the panel for full excess.

Chris is to come back to see Tony with soft and hard cost for the design and engineer it, Also to get measurements.

Donna would be our liaison person for the project.

Secretary's Report

Upon motion by Donna Steinberg and seconded by Linda Jenkins it was voted to accept the December 14, 2022, minutes.

Treasurer's Report

Emily Potts reports budget is 50% spent which is halfway thru fiscal year on track.

Mary Miner said formula grant is renewed automatically each year, that is used to pay salaries for COA. Money left in the donation account is used for trips, Caterer Brett Henry, and van repairs. Mary said when people pay for trips then money is put back into account.

Memory Café Mary reported that there has not been much interest, Linda Peterson is running the program but response is not there, caretakers are dropping off the person, but don't stay to participate.

Motion by Shelia Hambleton to accept Treasury Report, Linda Jenkins seconded.

Director's Report

Mary reports exercise programs are still active, but COA was closed week after Christmas, so numbers had dropped.

Brett Henry and van repairs are the biggest payout. When Spring arrives, more money will be spent as activities increase and trips.

Swampscott COA offered their space while our kitchen renovations take place, but Mary needs to know when repairs will happen, and she still has a few places in town to look at.

Friday 20th Mary has an Illusionist coming to Community Center COA room.

Emily Potts asked that room be referred to as Rose Marie room in the future. There is a plaque on the door.

Mary looking into LPI printers to do monthly Tiffany Times, advertisements in the bulletin would pay for the printing. Would be cost saving. She will see if only local advertising.

Motion by Jean Lucantonio and seconded by Linda Jenkins to adjourn at 11:40 it was unanimously voted. Next meeting February 8th.

~~Jean Lucantonio~~ - Recording secretary

Just Tyler

approved @ COA meeting on March 8, 2023 J. T.

Angela Haven Benin, Clerk