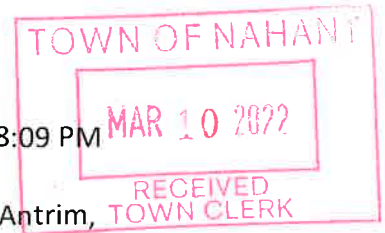


**Open Space and Recreation Plan Committee**

February 17, 2022 7:05-8:09 PM



Members Present: Paula Devereaux (chair), Nancy Cantelmo(recorder), Ellen Antrim, Rebecca Durgin,

Guests: Courtney Lewis (MAPC consultant), Trish Aldrich (newly appointed at last night's Board of Selectman meeting, not yet sworn in)

Motion to approve minutes was made by Ellen, and seconded by Rebecca, pending correction of typographical error. Approval was voted by Ellen, Nancy, Paula, and Rebecca.

Courtney Lewis of MAPC says that sections of Nahant OSRP are completed except for Section One, which still needs to be drafted. It is a one page brief overview of the plan, and usually saved for last.

Other things to be completed:

GIS Layer for Town's Zoning still needs to be done. He will use what town has already available.

ADA Assessment will be completed by Courtney. He will come to town to accomplish that and let us know when that will be. He needs the name of the ADA coordinator (Robin deStefano), Compliance statement (grievance policy), hiring policy (notice of non-discrimination),

Pictures to go in report, esp in spring, summer are requested. Especially of ribbon cuttings and goals accomplished. We will all look for good pictures, and ask Nahanters for contributions.

Nancy will email to Courtney an electronic copy of Walk Nahant brochure by NPL.

Courtney's review of plan and draft will be sent to us next Friday 2/25. Our review is due back to him on March 4<sup>th</sup>

Forum date proposed April 5<sup>th</sup>. It will be conducted by Zoom. The possibility of broadcast by Local TV is being discussed. The Zoom format is being used at this time by other towns. It will focus on Action Plan. PDF link of draft plan will be provided to the public, with comment matrix, after the public forum. This will give people a background to the process before they submit comments. At the same time as we submit to the public, the Nahant OSRP will be submitted to DCS for conditional approval. Courtney will take note of public comments and DCS comments.

Format of 2<sup>nd</sup> Public Forum: Introductions, background, project timeline, major phases of work-kickoff, review of open house and community forum, projects and improvements, action plan matrix, discussion with Q&A,

Draft of plan will be sent to MAPC, Planning Board, Board of Selectman for their review and required letters at time of 2<sup>nd</sup> Public Forum.

Advertising of Public Forum through flyers, local newspapers, website, outreach matrix used for forum and survey, email addresses we've collected from survey and forum, link on social media

Appendix items are ADA Assessment and required maps,

Time frame from submission to conditional approval depends on DCS and could vary between extremes of one week-to 6 months. They are understaffed at this time.

Courtney left the meeting at this time but is available for any questions or feedback.

CPC updates: Nancy discussed the proposed playground improvement process with Tony Barletta, Town Administrator. He outlined the plans for involvement of neighborhoods in the areas of each park. He welcomes assistance of OSRPC.

Next meeting scheduled for Wednesday, March 2 at 7 pm to discuss draft of OSRP. (This actually happened on March 9, as draft was not received from Courtney until March 1, so March 2 meeting postponed.)

Motion to adjourn made by Ellen and seconded by Rebecca. Approval voted by Ellen, Rebecca, Nancy and Paula.

Respectfully submitted to the Town Clerk's Office as approved by the Open Space and Recreation Plan Committee on March 9, 2022.