



NAHANT HOUSING AUTHORITY
194 Nahant Road, Nahant, MA 01908
Phone: 781-581-9623 // Fax: 781-593-3795
NahantHousing@gmail.com

Board Meeting Minutes – February 7, 2022
Meeting began at 5:39 PM

Present: Paul Smith, Susan Edwards, Susan Bonner

Absent: Mickey Long

Late Arrival: Dave Wilson

Others Present: Kelley Collins, Karen O'Leary

1. Motion by Sue Bonner to approve January 10, 2022 board meeting minutes. Seconded by Sue Edwards. Vote in favor 3-0.
Dave Wilson joined the meeting
2. Kelley Collins reviewed January 19, 2022 NHA-BOS joint meeting.
3. Motion by Sue Bonner to approve January 19, 2022 NHA-BOS joint meeting minutes. Seconded by Dave Wilson. Vote in favor 4-0.
4. Motion by Sue Bonner to approve accounts payable warrant dates 1/1/2022-1/31/2022 in the amount of \$40,657.13. Seconded by Sue Edwards. Vote in favor 4-0.
5. Kelley Collins reviewed FY21 Agreed Upon Procedures (AUP) completed by Tom Flaherty, CPA. NHA received no exceptions on AUP.
6. Kelley Collins gave vacancy report: no vacancies
7. Fee accountant, Karen O'Leary, presented Executive Director salary schedule and FY22 budget.
8. Motion: Sue Bonner moved that the proposed Operating Budget for state-aided housing of the Nahant Housing Authority, Program Number 400-1 for the fiscal year ending 9/30/2022 showing total revenue of \$384,600 (acct. no. 3000) and total expenses of \$390,468 (acct. no. 4000) thereby requesting a subsidy of \$124,830 (acct. no. 3801), and further that the Executive Director's total annual salary of \$36,461 for fiscal year ending 9/30/2022 be submitted to the Department of Housing and Community Development for its review and approval. Sue Edwards seconded the motion, which, upon roll-call, was passed by a vote of 4-0.
9. Public Comment:
Kelley Collins: Kelley gave update on Nahant Fire Department presentation to Spindrift residents. Paul Smith: is it possible to add Nahant Police Department to our alarm system so they get notified right away also? Kelley to look into it.
10. Motion by Sue Edwards to adjourn. Seconded by Paul Smith. Vote in favor 5-0.

Meeting adjourned at 6:37 PM. Submitted by Kelley Collins, Executive Director