



NAHANT HOUSING AUTHORITY  
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Board Meeting Minutes – November 8, 2021  
Meeting began at 5:30

Present: Mickey Long, Paul Smith, Dave Wilson, Susan Edwards, Susan Bonner

Absent: N/A

Others Present: Kelley Collins, Helen Mayo

1. Motion by Sue Bonner to approve October 4, 2021 board meeting minutes. Seconded by Paul Smith. Vote in favor 5-0.
2. Motion by Sue Bonner to approve accounts payable warrant dates 10/1/2021-10/31/2021 in the amount of \$51,714.57. Seconded by Dave Wilson. Vote in favor 5-0.
3. Motion by Paul Smith to approve FY22 State Contract for accounting services between NHA and Fenton, Ewald & Associates. Seconded by Sue Bonner. Vote in favor 5-0.
4. Motion by Paul Smith to approve Certificate of Substantial Completion for project #200072 47-49 Spring Rd Siding. Seconded by Sue Bonner. Vote in favor 5-0.
5. Motion by Paul Smith to approve Participation Agreement for Regional Legal Services Program for State-Aided Housing Programs. Seconded by Sue Edwards. Vote in favor 5-0.
6. Motion by Sue Bonner to approve Year End Certification FY21: year end financial statements, top 5 compensation, compliance with state lead paint law. Seconded by Sue Edwards. Vote in favor 5-0.
7. Motion by Sue Bonner to approve #200073 Window Replacement CPC Scope of Services, pending CPC Chair approval. Seconded by Paul Smith. Vote in favor 5-0.
8. Kelley Collins gave update on #200076 Greystone siding/window HILAPP application: NHA to receive \$126,732.
9. Motion by Sue Edwards to allow Kelley Collins to pay Chase and Home Depot credit cards online. Seconded by Sue Bonner. Vote in favor 5-0.
10. Kelley Collins gave vacancy report: no vacancies
11. Board discussed NHA Emergency Exit Plan. Kelley Collins gave update on 11/7/21 fire hazard, and urgent need for training for NHA residents by Nahant fire department.
12. Motion by Sue Edwards to adjourn. Seconded by Paul Smith. Vote in favor 5-0.

Meeting adjourned at 5:37 PM. Submitted by Kelley Collins, Executive Director