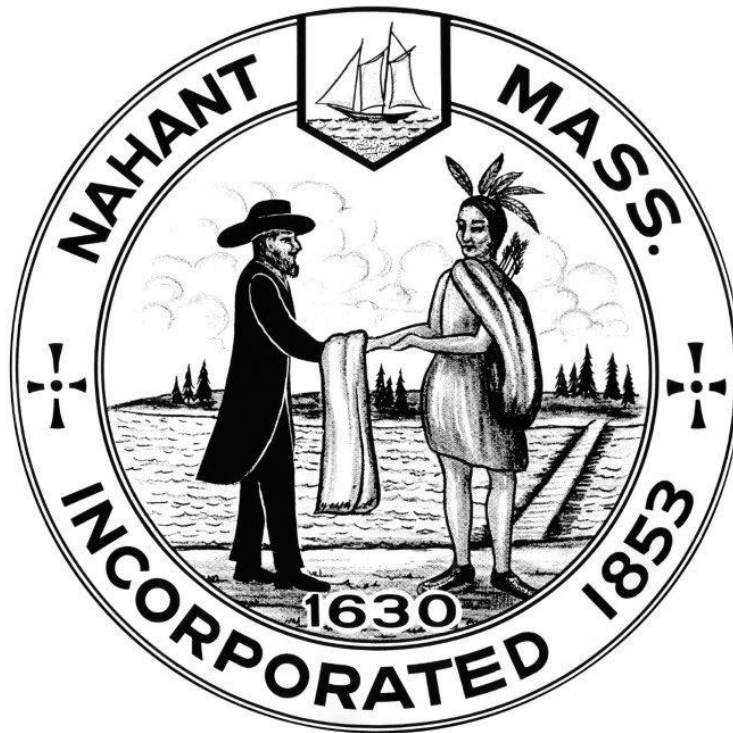


**Report and Recommendations of the
Advisory and Finance Committee**



Town of Nahant, Massachusetts

Annual Town Meeting

Saturday, May 21st, 2022 12:30pm

At the **Fire Station** when those heroes hear the alarm, they're fired up and ready to go. In the nice fresh air, they're zooming fast to save the day like always.

-Tyler Hussey

The **Basketball Courts** on Spring Road are blue and green, the backboards are clear with the sun streaming through, and the fences are new. The sweat comes down your face dribbling down the court, swish you made the shot!

-Charlie Lauck

I go to **East Point** to look out into the churning sea, where beautiful nature is at its best, and the smell of the salty air around soothes and relaxes me.

-Nathaniel Heil

Doggie Beach is a special place for dogs and people. Dogs can splash around in the water and play with other dogs. People enjoy a great view of Boston and the sunset.

-John Marino

Walking in you can feel the memories the **Nahant Library** has to offer. You sit down and remember all the fun stories, it brings a smile to your face and you start reading.

-Sadie Bell

When the sun hits the perfect spot on **Short Beach**, you just want to stay there. After you get hot, the sky blue ocean cools you down. The warmth of the sun, the delightful breeze, and the beautiful ocean, is the perfect place to be.

-Anna Fox

The light brown dirt, the smooth green grass under the bright blue sky, and the warm dazzling sun is alluring. The **Baseball Field** where my first hit was, will never be my last.

-Avery Sico

The Wharf is a great place, with beautiful sunsets and the deep ocean for swimming. Once in the water, you feel the sun beating down on you and the gentle breeze coming. Seconds after getting out of the water, you just can't wait to get back in.

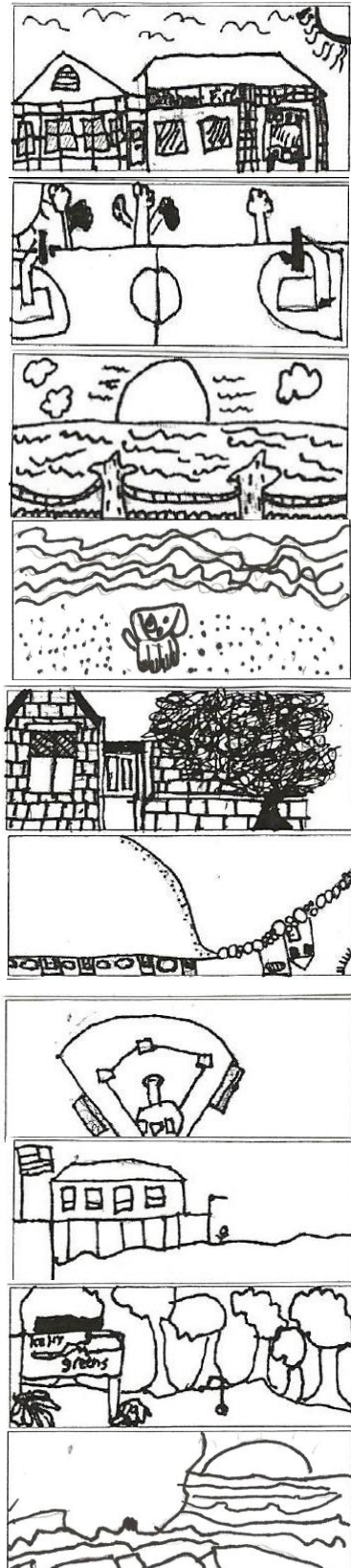
-Lily Kramer

The Golf Course is the perfect activity for a hot summer day. Its beautiful views put people in day dreams and its incredible animals walking or flying really makes this place perfect for everyone.

-Mason Laine

Swallows Cave is a mysterious place close to the water. You can sometimes go in the cave, but it's mostly full off water.

-Karter Eddows





At this year's Annual Town Meeting, we will be honoring Senior Firefighter Frank Pappalardo, Firefighter Matthew Canty and Police Officer Eugene Spelta for their heroic actions late last year. All three will be receiving the Life Saving Medal for their efforts to save the lives of two Nahant residents.

At 11:56 pm on December 23, 2021 the Nahant Fire Department was dispatched to 8 Maple Avenue for a report of a structure fire. Within one minute of the dispatch, Nahant Police units on scene reported to Nahant Fire that there were people trapped in the structure and the fire department on duty crew, Senior Firefighter Frank Pappalardo and Firefighter Matthew Canty, arrived on scene in Engine 31.

Nahant Police officers Sgt. Michael Waters, Sgt. Andrew Constantine, Ofc. Eugene Spelta and Ofc. Ethan Abramowitz had arrived first on scene and recognized that there was a resident trapped inside a bathroom, seated in a wheelchair. The police officers removed the bathroom window and Officer Spelta entered the bathroom without any personal protective equipment. Officer Spelta moved the male resident towards the window so he could breathe fresh air.

Meanwhile Firefighters Pappalardo and Canty made entry through the front door of the residence with a fire hose and encountered heavy fire conditions. As Firefighter Canty applied water to the fire, Firefighter Pappalardo left the hose line and moved beyond the fire into the home. Firefighter Pappalardo located and entered the bathroom where he found the male resident and Officer Spelta. It was decided that the quickest way to remove the resident was back through the house. Officer Spelta exited the bathroom window and then Firefighter Pappalardo began to move the resident through the house on his wheelchair. After exiting the bathroom the male resident slid out of his wheelchair to the floor. Firefighter Pappalardo and Firefighter Canty then got hold of the resident and dragged him through the house to the front door. Once at the front door the Nahant Police personnel carried the male resident to a waiting ambulance. Only ten minutes passed from the initial dispatch to the male victim being removed from the building.

Firefighters Pappalardo and Canty re-entered the structure and again began fighting the fire. Firefighter Pappalardo left the hose line a second time to conduct a search of the kitchen area and located the female resident unresponsive on the floor. Firefighters Pappalardo and Canty removed the female resident from the structure. After 15 minutes on scene both residents had been removed from the building and were receiving medical treatment.

All of the personnel from Nahant Police, Nahant Fire, Atlantic Ambulance, Lynn Fire, Swampscott Fire, and Marblehead Fire performed very well on the scene of this incident. However, Officer Eugene Spelta and Firefighters Frank Pappalardo and Matthew Canty deserve special recognition. Because of their heroic efforts and disregard for their own safety the two residents are alive today and are now recovering with family.

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In the Appendices, you'll find additional information pertinent to a number of Articles. The name shown in the chart below is the name found in the parenthesis next to the cited Warrant Article.

Once the Board of Selectmen vote on the final Warrant, no further changes can be made to the Warrant, including grammar, formatting, or otherwise.

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Dear Friends and Neighbors:

After two years of outdoor Town Meetings forced by COVID, we return to the traditional venue for Town Meeting, indoors at Town Hall. The Advisory and Finance Committee hopes this marks the beginning of a return to normal. COVID is not yet over, however, masks are still recommended and may be required at Town Meeting for the safety and comfort of our fellow citizens. Additionally, we want to take this opportunity to thank all of the public employees and volunteers who worked continuously to keep residents, seniors, and students safe during the pandemic.

This year's financial plans focus on investing in the future of the Town and to do so using financing methods that cost less than simply borrowing at market rates. You will vote on four Articles addressing this forward-looking focus:

- Through Article 17 we have an opportunity to lock in low-interest borrowing for an amount that should cover the entire sewer repair/replacement project, pumping station upgrades, and other sewer work stretching over the next 5 years. Authorizing the entire expected five-year borrowing will allow the Town access to low-interest funds as expenses occur, similar to a construction loan.
- Article 20 requests approval for \$700,000 to replace an aging and increasingly ineffective fire engine. Half of the cost of the fire engine will come from federal COVID relief funds (ARPA) and only the remaining half will be borrowed.
- Your approval of Article 24 will begin the long-discussed replacement/improvement of the Police and Fire stations, possibly with a combined public safety building. The current buildings are aging – the main section of the Police station dates to before 1900, while the US Army built the Fire station in the 1940s as part of Fort Ruckman, never intended for long-term use. This article takes a first step by funding an evaluation of these facilities and providing estimates, pros and cons of alternative solutions for the Town to evaluate. This \$125,000 study will be funded by free cash and will help support grant applications for any subsequent construction projects to be approved by future Town Meetings.
- This year the Community Preservation Committee (CPC) anticipates receiving a State match of between 70% and 100%, allowing the CPC (Article 22, A – T) to fund much needed improvements to Town Hall, Greenlawn Cemetery, the Library, playgrounds and to repair the iconic Town Hall flagpole.

Thanks to the good fiscal discipline of the Selectmen and Town administration, we continue to reduce our past reliance on uncertain free cash to fund operating budgets and are funding the Town operating budget entirely from ongoing revenue. This allows us to use free cash and COVID relief funds for a variety of smaller capital projects, which is an appropriate use of these funds. We are also continuing the commitment made in 2018 to increase funding of our Stabilization Fund and the reserve for retirees' health insurance known as OPEB (other post-employment benefits).

As always, we encourage your participation in the Annual town meeting on Saturday, May 21, 2022 in the main hall of Town Hall.

Respectfully submitted,

Robert Vanderslice, Chair
Julie Tarmy, Secretary
Peter Barba

Barbara Beatty
DeWitt Brown
Dan McMackin

Dana Sheehan
Deborah Warren
Judy Zahora

**Town Of Nahant
Annual Town Meeting Warrant
May 21, 2022**

GREETINGS: In the name of the Commonwealth of Massachusetts, you are hereby required forthwith to warn the inhabitants of the Town of Nahant, qualified as the law directs, to assemble at the Nahant Town Hall, 334 Nahant Rd, Nahant Massachusetts for the Annual Town Meeting on Saturday the 21st day of May, 2022, for to act on the Articles in this warrant at 12:30 p.m. that same day.

ARTICLE 1. (FY 2022 Transfers) To see if the Town will vote to raise and appropriate, and/or appropriate from available funds in the treasury, and/or transfer the following sums, or take any other action relative thereto.

NO RECOMMENDATION:

At the time this book went to print, transfer requests had not been finalized. Inter-departmental transfers are anticipated and the Advisory and Finance Committee intends to produce a recommendation prior to the Annual Town Meeting. The Committee will provide specific details and explain the nature of the transfers and our recommendation(s) in our motion at Town Meeting.

ARTICLE 2. (FY2022 Snow & Ice) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, and/or transfer from available funds, a sum of money for the FY2022 snow and ice account, or take any other action relative thereto.

NO RECOMMENDATION:

Each year, the Town appropriates a sum for snow and ice removal. Under Massachusetts State Law, we are allowed to overspend this budget. In FY2023, we are appropriating \$30,000.00, compared to an actual expense of \$183,486.91 in FY2021. Funds required to cover the deficit in this account come from available sources, not from anticipated revenue.

ARTICLE 3. (Prior Year bills) To see if the Town will authorize the payment of prior Fiscal Year bills, or take any other action relative thereto.

RECOMMENDED:

The Finance and Advisory Committee recommends passage of this article to get these invoices paid. Each year there are delays in the Town receiving invoices by end of the fiscal year. Invoices received after the end of a fiscal year require approval at Town meeting to authorize the payment of these bills in the subsequent budget. There are three bills that fit this category - \$185.30 for contracted repair service for the copy machine in the Assessor's office, \$500.00 for the Swampscott High School Band for marching in the Memorial Day Parade, and \$300.00 for advertising the position of Town Accountant and Finance Director.

ARTICLE 4. (Salary & Classification Plan) To see if the Town will vote to amend the Nahant Town By Laws, Article XIII, Section 5, Subsection B, entitled “Chart of Classification and Salaries” for the fiscal year beginning July 1, 2022, or take any other action relative thereto.

RECOMMENDED:

This recommendation discusses the salaries and wages of all non-elected employees even though this Town Meeting cannot change the terms of the union contracts or the other agreements. The Advisory and Finance Committee believes this comparative presentation is important to help assure salary equity among positions subject to different approval and funding mechanisms.

The Town must take two steps before actually paying employees:

1. Set the rate of pay. This simply establishes how much the Town may pay an employee, but does not authorize an expenditure of funds to actually pay the employee.
2. Fund the line items containing the wages. Most salaries and wages are now included in the various bottom line department budgets in Article 6 (the Omnibus Budget). Approving the line items containing salaries and wages authorizes their payment.

The Town may set the rate of pay (step 1, above) using any of four mechanisms, each with its own approval mechanism. The four mechanisms to set rate of pay are:

Rate Setting Mechanism	Approval Mechanism
1. A Classification and Salary Plan covering many clerical and professional positions.	This Article 4
2. Collective bargaining agreements with the fire fighters’, police, DPW and teachers’ unions.	Collective bargaining agreements ratified by Town Meeting or School Committee
3. Individual contracts with various Town government agencies.	Direct agreement between employee and Town agency
4. Elected officials.	Article 5

Positions subject to the Classification and Salary Plan Fiscal Year 2023

POSITION	STARTING SALARY RANGE	MAXIMUM
	MINIMUM – MAXIMUM (\$)	SALARY (\$)
Town Administrator	97,635-122,871	145,330
Accountant	83,013-116,197	123,552
Treasurer / Collector	69,181-86,094	102,981
Police Chief	92,976-116,680	138,382
Fire Chief	83,013-115,854	123,552
DPW Superintendent	83,013-103,300	123,552
Town Assessor	69,181-86,094	102,981
Clerk/Dispatcher	43,597-55,395	64,896
Head Librarian	60,154-79,070	89,523
Information Technology	28,850-56,100	63,150
Position		Salary Range (\$)
Town Engineer		8,000 - 20,000
Reference and Adult Service Librarian		16,500 – 57,559
Children’s Librarian		16,500 – 57,559
Animal Control Officer		8,300 - 10,608
Assistant Animal Control Officer		3,000 – 6,600
Council on Aging Coordinator		27,170 – 57,559
Health Inspector		8,000 – 15,100
Assistant Health Inspector		500 – 750
Public Health Doctor		500 – 750
ADA Coordinator		500 – 750
Inspector of Buildings		9,500 – 15,300
Inspector of Plumbing and Gas		3,500 – 6,120
Inspector of Wiring		3,500 – 6,120
Alternate Inspector of Buildings		4,500 – 6,120
Alternate Inspector of Plumbing and Gas		1,800 – 2,650
Alternate Inspector of Wiring		1,800 – 2,650
Assistant to Inspectors		28,662 – 48,134
Harbormaster		1,100 – 3,050
Wharfinger		1,100 – 3,050
Assistant Harbormaster		400 – 1,020
Assistant Wharfinger		400 – 1,020
Board of Registrars, Clerk		1,500
Board of Registrars, Chairperson		200 – 310
Board of Registrars, Member		150 – 210
Veteran's Agent		5,000 - 9,200

Position	Salary Range (\$)
Clerical Assistant/Assessors' Office	15,000 – 42,661

Position	Daily Rate (\$)
School Traffic Guide	30.00
	Hourly Range (\$)
Assistant Librarian	14.25 – 17.00
Clerical, Part Time	14.25 – 17.00
Keeper of the Lockup	14.25 – 17.22
Police Matron	14.25 – 17.22
Public Works Labor, Part Time	14.25 – 17.00
Public Works Labor, Part Time Skilled	14.25 – 20.00
Election Worker	14.25 - 17.00
Library Page	14.25 - 17.00
Sailing Supervisor	14.25 - 19.00
Sailing Instructor	14.25 - 19.00
Playground Supervisor	14.25 - 16.00
Playground Instructor	14.25 - 16.00
Public Health Nurse	50.00
Assistant Public Health Nurse	40.00
Conservation Commission Agent	30.00 - 60.00

1. Wage rates established by collective bargaining

The Town has negotiated contracts with three unions, police, fire and public works. The School Committee negotiated collective bargaining agreements with the teacher's union and the Educational Support Professionals. The wage rates set in these contracts are not individually subject to change by the Town Meeting. The FY23 salary for all non-school unions are as follows:

Position	Step 1	Step 2	Step 3	Step 4
Department of Public Works and Clerical Employees				
Laborer	43,926.94	45,698.85	47,511.98	49,283.88
Skilled Laborer	49,489.90	51,261.81	53,116.13	54,970.47
Mechanic I	52,661.94	54,416.29	56,313.95	59,070.18
Foreman	55,464.97	57,236.86	59,214.81	61,069.16
General Foreman	69,513.80	71,741.82	73,967.02	76,225.39
Mechanic II	64,939.31	66,225.24	68,212.02	70,258.37
Asst. Treasurer / Asst. Accountant	55,514.00	56,624.19	57,756.67	58,911.81
Administrative Assistant	45,358.00	46,265.49	47,190.79	48,134.61

Position	Step 1	Step 2	Step 3	Step 4
Police Department				
Patrolman / EMT	57,998.60	59,998.40	61,998.20	63,993.89
Sergeant / EMT				70,490.39
Lieutenant / EMT				77,539.46
Fire Department				
Fire Fighter	53,676.12	55,526.92	57,377.65	59,224.34
Fire Fighter / EMT –B	57,465.66	59,447.14	61,428.55	63,405.96
Sr. Private FF/EMT B				70,550.47
Lieutenant/EMT-B				71,331.68
Captain / EMT – B				79,257.40

Union employees typically receive from the Town more than the base salary listed above. Overtime and standby pay add to the base salary. Police Officers earn additional pay for detail work. Detail work is not funded with tax dollars, but paid for by contractors, utilities or others who request the police detail. The range of gross pay from the Town based on payroll records for calendar year 2021 was:

Position	Range
Police Officer	\$79,917.62-187,473.25
Firefighter	\$83,323.68-146,598.91
Public Works Employee	\$69,400.11-108,844.98

The teachers' salary schedule for **FY22** is as follows:*

	B	B + 15	M	M + 15	M + 30 CAGS	M + 45 CAGS	M + 60 CAGS
1	49,689	51,032	53,539	54,816	59,034	62,470	64,967
2	52,677	54,031	56,422	58,561	62,027	65,464	68,082
3	55,676	57,026	59,481	61,563	65,025	68,427	71,134
4	58,666	60,024	62,480	64,560	68,018	71,452	74,311
5	61,382	63,019	65,474	67,557	71,007	74,443	77,421
6	64,665	66,010	68,471	70,545	74,011	77,447	80,542
7	67,661	69,008	71,468	73,547	77,003	80,438	83,654
8	70,650	72,005	74,460	76,543	80,000	83,435	86,773
9	73,655	74,996	77,453	79,524	82,931	86,426	89,882
10	76,677	77,993	80,450	82,532	85,994	89,430	93,007

*Contract negotiations for a successor agreement are currently taking place.

B = Bachelor's Degree

+15 = Fifteen Graduate Credits

+45 = Forty-Five Graduate Credits

CAGS=Certificate of Advanced Graduate Study

M = Master's Degree

+30 = Thirty Graduate Credits

+60 = Sixty Graduate Credits

The range of gross pay from the Town based on payroll records in calendar year 2021 was \$42,972.29-\$88,607.05.

The teachers' contract also has a longevity clause for teachers hired prior to 9/1/2008, calling for annual payments based on years of service.

The Educational Support Professionals (ESP) contract covers six to nine employees, depending on the year. Currently there are eight employees covered by this union contract for hourly pay range for **FY22** as follows*:

Educational Support Professionals	Hourly Range (\$)
Education Support Professionals	\$18.18– \$21.38

*Contract negotiations for a successor agreement are currently taking place.

Furthermore, there are a variety of part-time positions within the School Department. Some of these positions are covered under the contracts at a percentage of the full-time salaries, while other positions are separately negotiated by the Superintendent.

2. Other agreements

The School Committee has an individual contract with the Superintendent expiring June 30, 2022. **The School Committee will negotiate the salary with the Superintendent after Town Meeting and approval of the FY 23 budget.** The current agreement is as follows:

Position	FY22 Annual Salary
School Superintendent (100 days per year)	\$57,418.00

The Superintendent negotiates contracts for other employees. These agreements expire June 30, 2022 and are as follows for FY22. **The Superintendent will negotiate these salaries after Town Meeting and approval of the FY 23 budget.**

Position	FY22 Annual Salary
Director of Special Education (55 days per year)	\$455.00 Daily
Johnson School Principal (220 days per year)	\$124,000.00
Administrative Assistant for Business and Finance	\$52,767.00
Administrative Secretary	\$39,579.00
Food Service Coordinator	\$21.50 per hour
Custodian 1	\$22.00 per hour
Custodian 2	\$22.44 per hour

3. Health Insurance

The Town pays a portion of health insurance for most full-time employees. For fiscal year 2023, the Town Administrator has budgeted an increase of 5% for health insurance costs. Based on this, the Town's share of annual health insurance premiums will be \$8,069.07 for individual coverage and \$21,624.07 for family coverage. The Town has only limited control over this expense because the type of coverage is dictated by the employment or union contracts and the insurance carriers set the rates. The Town is required to pay a minimum of 50% by state law.

ARTICLE 5. (Compensation for Elected Positions) To see if the Town will vote to fix the salary and compensation of all elective officers of the Town, as provided by Chapter 41, Section 108, as amended, or take any other action relative thereto.

RECOMMENDED:

The Finance Committee recommends fixing the salaries of elected officials at:

Position	Annual Salary
Selectman	\$1.00
Constable	\$50.00
Assessor	\$1.00
Town Clerk	\$63,088

ARTICLE 6. (Omnibus) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds such sums of money as may be necessary to defray Town charges for the fiscal year beginning July 1, 2022, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends that the Town adopt the budget presented in this book immediately following the Warrant and our recommendations.

ARTICLE 7. (Water & Sewer Enterprise) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds a sum of money to operate the Water and Sewer Enterprise Fund for the fiscal year beginning July 1, 2022, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends passage of this Article. This Article allows the transfer of collected Water/Sewer usage fees and the transfer from General Funds (Debt Portion) to the Water/Sewer Enterprise Fund.

The following will be appropriated for the direct expenses associated with the Water/Sewer Enterprise Fund:

Water & Sewer Enterprise Fund FY23

Salaries:	\$ 437,243.00
Expenses:	1,221,930.00
Capital Outlay:	80,000.00
Debt:	1,189,589.00
Emergency Reserve (uncollectible):	<u>40,350.00</u>
Subtotal Appropriation in W/S Fund	<u><u>\$ 2,969,112.00</u></u>

And that \$1,934,510.00 is raised as follows:

Water and Sewer Department	
Receipts:	\$ 1,933,910.00
Investment Income:	<u>600.00</u>
Total	<u><u>\$ 1,934,510.00</u></u>

And that \$405,000.00 is to be appropriated from Water and Sewer retained earnings.

The estimated FY23 rate for Water is \$9.93 and the proposed rate for Sewer is \$11.58, which is a change from \$9.92 for Water and \$14.08 for Sewer in FY22. A 10.40% decrease for the overall combined rate.

The current Water and Sewer retained earnings (from ratepayer fees) total \$795,337.00, of which:

- o \$80,000 will be used to fund the FY23 Water and Sewer capital outlay,
- o \$325,000 will be used in FY23 to pay down Water and Sewer debt,
- o \$30,000 is to be appropriated via Article 8 for Water and Sewer paving, and
- o \$260,000 is to be appropriated via Article 18 to purchase a dump truck and loader.

The Advisory and Finance committee advises the Town and the Board of Selectmen to keep future excess retained earnings from ratepayers within the Water and Sewer Enterprise. Retained Earnings should be used for capital expenditures and/or water and sewer debt service.

The Advisory and Finance committee advises the Town and the Board of Selectmen to move toward paying for the debt exclusion through annual water and sewer fees to the users of the systems and add a new graduated rate structure for higher volume users of the systems.

This provides incentive to the ratepayers for more water conservation and efficiency. It also lowers the cost to Nahant taxpayers over time, with lower transfers from the general fund to cover the Water & Sewer Enterprise Fund.

The challenges are to make this fair for all by charging all water and sewer related costs, capital and operating, based on consumption, and to do this with as little impact to residents as possible (water and sewer rate increases offset by tax decreases). We are up for the challenges.

We recommend this article and will encourage the Board of Selectmen to see the value of the change in the future.

ARTICLE 8. (Water/Sewer Paving) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds, including retained earnings of the Water and Sewer Enterprise, the sum of \$30,000 for paving throughout Town, including all costs incidental to or related thereto, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends that the sum of \$30,000 is raised, appropriated and/or transferred from available funds for paving throughout Town, including all costs incidental to or related thereto, or take any other action relative thereto.

ARTICLE 9. (Rubbish Enterprise) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds, including retained earnings of the Rubbish Enterprise, a sum of money to operate the Rubbish Enterprise Fund for the fiscal year beginning July 1, 2022, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends passage of this Article. This Article allows the use of Rubbish Enterprise usage fees for the following purposes:

Rubbish Enterprise Fund FY23

Salaries:	\$ 63,266.00
Expenses:	525,650.00
Capital Outlay:	-
Debt:	-
Emergency Reserve (uncollectible):	-
	<hr/>
Total	<u>\$ 588,916.00</u>

And that \$588,916.00 is raised as follows:

Rubbish Department Receipts:	\$ 588,716.00
------------------------------	---------------

Investment Income:	<u>200.00</u>
Total	<u>\$ 588,916.00</u>

The current Rubbish Enterprise retained earnings total \$101,577.00, of which \$60,000.00 is to be appropriated via Article 10 for the Compost area.

ARTICLE 10. (Compost Area) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds, including retained earnings of the Rubbish Enterprise, the sum of \$60,000 for the costs associated with the maintenance of the compost area, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends that the sum of \$60,000 is hereby raised and/or appropriated from available funds in the treasury, or transferred from available funds, for the costs associated with the maintenance of the compost area, or take any other action relative thereto.

ARTICLE 11. (Recreation Revolving) To see if the Town will vote to accept M.G.L. Chapter 44, section 53D, thereby reauthorizing Parks and Recreation revolving accounts for general recreation, basketball, sailing, tennis, Fourth of July, tot lots, playground equipment, and Youth Commission, or take any other action relative thereto.

RECOMMENDED:

This article authorizes the use of revolving accounts for the several recreation-related programs listed above. Doing so is in line with customary accounting practices and allows the Town to keep track of fees collected and expenses incurred by each program.

ARTICLE 12. (Revolving Funds) To see if the Town will vote to fix the maximum amount that may be spent during FY 2023 beginning July 1, 2022 for the revolving funds established in the town bylaws for certain departments, boards, committees, agencies or officers in accordance with G.L. c. 44 § 53E 1/2, or take any other action relative thereto.

RECOMMENDED:

On or before July 1 of each year, in accordance with G.L. c. 44 § 53E 1/2, the Town shall vote on the limit of the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town. This sets a spending limit, based on available revenue, for the revolving accounts of Council on Aging, Cemetery, Zoning Board of Appeals, and Conservation Committee.

Below are the recommended FY23 spending limits:

<u>Revolving Fund</u>	<u>FY23 Spending Limit</u>
Council on Aging	\$20,000.00
Cemetery	\$20,000.00
Board of Appeals	\$10,000.00
Conservation Commission	\$20,000.00

ARTICLE 13. (OPEB) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds the sum of \$25,000 to the Other Post-Employment Benefits Liability Trust Fund, or take any other action relative thereto.

RECOMMENDED:

Accounting standards promulgated in 2004 by the Governmental Accounting Standards Board (GASB) required the Commonwealth to begin disclosing its liability for other post-employment benefits (commonly referred to as "OPEB") in its fiscal 2008 financial reports. This essentially accrues the growing obligation of Health Insurance costs for retirees and future retiring employees. Although full funding of the obligation has not been fully mandated yet, the liability grows every year. The establishment and demonstrated commitment to the funding of this growing liability, first appropriated in FY20, is considered positively by financial and lending institutions, and can play a role in the determination of our bond rating and debt interest rates. Therefore, the Finance Committee recommends the contribution to the OPEB trust fund in the amount of \$25,000 in FY2023. The current balance of the OPEB fund, before the FY2023 appropriation, is \$78,473.24.

ARTICLE 14. (Stabilization) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds the sum of \$250,000 to the Stabilization Fund, or take any other action relative thereto.

RECOMMENDED:

Massachusetts law provides for the establishment and ongoing funding of Stabilization Funds for cities and towns. Last year (FY2022) the Town approved \$100,000 for the Stabilization Fund. A vote to approve \$250,000 for this Article brings our stabilization fund to the State recommended 5% of annual budget.

Supporting Statement from the Board of Selectmen:

This year, this article will transfer \$250,000 into the Stabilization Fund bringing this account to about \$700,000 total and 5% of our General Fund. The Department of Revenue and the

Massachusetts Municipal Association recommend that 5% of a municipality's General Fund be maintained in their Stabilization Fund. Since 2018, the Town has increased this account from around \$90,000 and in doing so has helped maintained the Town's bond rating.

ARTICLE 15. (Paving) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing, a sum of \$100,000, for paving throughout Town, including the payment of all incidental or related costs, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends that the sum of \$100,000 is hereby raised and/or appropriated for paving throughout Town, including the payment of all incidental and related costs, or take any other action relative thereto.

ARTICLE 16. (Release Funds from Transportation Network)

To see if the Town will vote to appropriate or transfer \$590.20 from the reserve for appropriation for the purpose of implementing Transportation Infrastructure Enhancement Fund, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends passage of this Article to release these funds into the Town's General Fund.

ARTICLE 17: (Sewer Infrastructure) To see if the Town will vote to raise and appropriate \$18,000,000, or any other greater or lesser amount, to pay costs of repairing and/or replacing portions of the Town's sewer collection system, including the payment of all costs incidental and related thereto, and to determine whether this amount shall be raised by borrowing or otherwise, including by borrowing all or any portion of this amount through the Massachusetts Clean Water Trust, or to take any other action relative thereto.

RECOMMENDED:

Effective effluent and sewer are among the highest municipal responsibilities. This is not an inconvenience; it is a public health issue. Multiple engineering studies have indicated that our aging sewer infrastructure is swiftly approaching numerous and severe failure points. This vote will allow Nahant to begin a long-term plan of critical corrections, upgrades and replacement.

We have an opportunity to lock-in advantageous interest rate borrowing to cover the entire sewer project, pumping station upgrades and other sewer work stretching over the next five years. We must authorize the entire expected five-year borrowing, but will borrow the funds only as expended, similar to a construction loan.

ARTICLE 18. (Sewer Capital) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing the sum of \$260,000, or any other sum of money to purchase a Dump Truck and Loader,

including the payment of all costs incidental or related thereto, or to take any other action relative thereto.

Supporting Statement from the Superintendent of Public Works, Zach Taylor:

Two critical assets for the Department of Public Works are in need of replacement. The DPW's front-end loader is the largest piece of equipment in the fleet. The standard life span of a municipal front-end loader is 8 to 10 years or 7,000 to 12,000 hours, before costly repairs are required. Nahant's front-end loader was purchased in 2013 and we tend to exceed the average amount of hours in a year. In recent years, Nahant's front-end loader has required significant repairs and most recently, the failing turbo system has taken the front-end loader off-line.

Each dump truck in the fleet is necessary for transportation of material and supplies. This new dump truck will replace a 10 year old vehicle that has also required costly repairs in recent years. Having reliable vehicles available is necessary for the DPW and they are used on a daily basis. Both vehicles are essential to the functions of maintaining our sewer system and responding to emergency repairs.

Thank you very much for your support of this purchase and your continued support of the Nahant Department of Public Works.

ARTICLE 19. (MWRA Borrowing) To see if the Town will vote to raise by borrowing, a sum not to exceed \$500,000 from the Massachusetts Water Resource Authority, to repair and/or replace water distribution lines and appurtenant structures, and in connection therewith, to enter into a loan agreement and/or security agreement with the MWRA relative to such loan, or take any other action relative thereto.

RECOMMENDED:

This Article will allow the Town to borrow \$500,000.00 from the MWRA at a zero percent (0%) interest rate. The funds can only be used on the water delivery system and associated appurtenant structures. The cost of financing makes the passages of this article extremely attractive. Because this Article is a borrowing, a 2/3 (67%) vote is required for passage. These funds and some of the unspent funds from prior years will be bundled in connection to the major water system upgrades in the next years.

ARTICLE 20: (Fire Truck) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing the sum of \$350,000, or any other sum of money, to pay for the purchase a fire truck and appurtenant fixtures costs, including the payment of all costs incidental and related thereto, or to take any other action relative thereto.

RECOMMENDED:

A vote for this Article will allow the Town to purchase a fire truck to replace an old, no longer fully functioning fire truck. The full cost of the new truck is \$700,000, of which \$350,000 will

be funded by the American Rescue Plan Act (ARPA) and the remaining \$350,000 by borrowing. Ordering a new fire truck now, before prices go up, may save the Town money in the future.

Supporting Statement from the Chief of Nahant Fire Department, Austin Antrim:

The Nahant Fire Department's initial minimum response to structure fires requires two fire engines (pumpers) and a ladder truck with a 100' aerial. The three fire apparatus are the bare minimum needed to begin to set up for initial fire ground operations. Every few years the Insurance Services Office (ISO) evaluates four primary areas of fire suppression in every community in the United States. Based on the results of the evaluation they issue a Public Protection Classification Rating (PPC). The analysis conducted by ISO to determine the number of fire engines (pumpers) needed for initial response is based upon meeting the "Basic Fire Flow" which is the 5th largest fire flow needed for buildings in the community. Nahant's Basic Fire Flow is 2000 gallons per minute (gpm) and requires two fire engines to achieve that.

The fire engine that now needs to be replaced was purchased in 2004 with federal grant funding. This fire engine is now 18 years old and has exceeded the NFPA standard of 15 years of age for a front line fire engine. The engine is not only showing its age with costly mechanical problems and corrosion of the frame/chassis, it has a chronic problem with the fire pump that makes it extremely dangerous for personnel. When our newer fire engine is out of service due to maintenance or testing, the old and dangerous fire engine is all that Nahant fire personnel have to rely on for their safety and for protection of the resident's lives and property.

Due to success with federal grant funding the Town of Nahant has not had to purchase a new fire apparatus since 1976. The prior 7 new fire apparatus purchases were done with federal funding and this has saved the residents of Nahant several million dollars that would have had to be spent on fire apparatus over the last 4+ decades.

With your support of this article a contract for a new fire engine will be signed within a week. This will narrowly avoid a 5% increase in cost that will take effect May 31st with another 5% increase expected later in the year. The build time for a new fire engine is now 21 months. If this funding is approved today we will have to continue operating with our old and dangerous fire engine for nearly two more years. Delaying this purchase now will become far more costly in the near future.

After conducting a financial analysis, Town Administrator Barletta and Finance Director Nieto determined that there are significant savings if only half of the cost of the new fire engine is covered by borrowing and the other half is funded by utilizing available funds.

Thank you very much for your support of this purchase and your continued support of the Nahant Fire Department.

ARTICLE 21. (Chapter 90 Highway) To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, or transfer from available funds, or raise by borrowing, such sum of money in order to accomplish certain highway construction and

maintenance pursuant to the provisions of the General Laws, Chapter 90, or other state transportation program, or take any other action relative thereto.

RECOMMENDED:

A vote to approve this Article allows the Town to receive MGL Chapter 90 funding for paving and repair of roads and sidewalks.

ARTICLE 22. (Community Preservation) To see if the Town will vote to spend, or set aside for later spending, not less than 10 per cent of the annual revenues in the Community Preservation Fund for open space, not less than 10 per cent of the annual revenues for historic resources, and not less than 10 per cent of the annual revenues for community housing or to take any other action as may be allowed under the Community Preservation Act as requested by the Community Preservation Committee.

FY2023 Grant Recommendations:

- A. To appropriate the sum of \$10,000 from Fiscal Year 2023 Community Preservation Fund estimated revenues for administrative and operating expenses of the Community Preservation Committee.

RECOMMENDED

Supporting Statement from the CPC:

In addition to annual expenses such as dues, help with printing the warrant, etc., these monies are available to assist applicants with professional help in the application process.

- B. To appropriate the sum of \$18,464 from FY 2023 Community Preservation estimated revenues for document conservation and digitizing of historic Johnson School records now in the care of the Nahant Historical Society, consistent with the application for CPA funding by the Nahant Historical Society, including all incidental and related costs.

RECOMMENDED

Supporting Statement from the CPC:

Nine volumes of records from the Johnson Elementary School that are in the collection of the Nahant Historical Society were found to be affected by a mold bloom. The records were separated from the rest of the collection and stabilized to stop the mold growth. These documents now need to be preserved and digitized so they can remain a resource available to future generations of Nahant residents and visitors. This funding will address four of the volumes. It is expected that there will be a subsequent application from the Nahant Historical Society next year to address the remaining five volumes.

- C. To appropriate the sum of \$64,000 from FY 2023 Community Preservation estimated revenues for the replication of the two pairs of Boat Room doors facing Short Beach in the

Nahant Lifesaving Station, consistent with the application for CPA funding by the Nahant Preservation Trust.

RECOMMENDED

Supporting Statement from the CPC:

The application in the Historic Preservation by the Nahant Preservation Trust documents the deteriorated conditions of these doors which face the brunt of wind and weather. These massive doors once opened the Boat Room for the rapid evacuation of the surf boats stored there by the lifesavers who braved the elements for rescue efforts. Hanging from massive hinges with reinforcing straps and anchoring bolts, the doors are now warped, weathered, and deteriorated, and very hard to open and close.

Today the Station is enjoyed for meetings and social functions and opening these doors is part of the attraction of the place in warm months. And in the cold season, they are a necessary protection. To extend the life of the new doors, exact replicas of the original, they will be made of mahogany and carefully jointed to be as durable as possible. While still very large doors, they will be easier to manage and a handsome feature of this important historic structures.

- D. To appropriate the sum of \$40,000 from FY 2023 Community Preservation estimated revenues for the purpose of modifying both Cliff Street entrances of the Nahant Village Church in order to make the church universally accessible to the public, doing so in a manner that complies with standards of rehabilitation of historic properties.

RECOMMENDED

Supporting Statement from the CPC:

The beautiful and historic Nahant Village Church, constructed in 1868 is a living expression of the history of Nahant, both religious and civic. Statewide, CPA funds have been used for the preservation and rehabilitation of dozens of historic church buildings, court-sanctioned on the basis that such funding promotes civic purposes, including both historical preservation and active use by the public, and does not promote religious purposes or support liturgical parts of the building. The Nahant Village Church invites the public to meetings, concerts, breakfasts, lectures, flea markets, crafts fairs etc., held in the Church complex. As such, the Church extends a welcome to the community without sectarian or philosophic restrictions. It now intends to make itself a venue equally welcoming to people of all abilities, embarking on an ambitious plan for modifications inside and out to ensure universal access beginning with reconfiguring both the main and companionway entrances on Cliff Street. At both entries the landings will be made flush with the thresholds and the companionway threshold will be enlarged. The existing, centered walkway at each entrance will be regraded to be flush with its landing and reconstructed using historically acceptable material like cement, preferably with an exposed aggregate finish. At the main entrance, two new circular walkways will replicate the original design, and importantly be long enough to have the gentle slope necessary for wheelchair access.

The project, already professionally designed and specified, has an estimated total cost of \$50,000 including a 20% contingency. It seeks public support with \$40,000 of CPC funds and will contribute the first \$10,000 from Church funds. Any unexpended funds will be retained by the Nahant CPC.

- E. To appropriate the sum of \$11,000 from FY 2023 Community Preservation estimated revenues for the purpose of promoting recreation and for the preservation and enjoyment of open space by formulating a professional design, with specifications and cost estimates, for the modification and construction of a partially rerouted section of the Nahant Heritage Trail between Flash Road and the Community Garden behind Johnson School, for improvements to grassed areas along the Trail, and for new signage.

NOT RECOMMENDED:

The Advisory and Finance Committee does not recommend this expenditure as it is a planning study and does not include construction. We recommend proceeding as a combined design and build project, rather than in two phases with design independent of build.

Supporting Statement from the CPC:

Currently, the section of the Nahant Heritage Trail between Flash Road and the Johnson School is delineated only by dilapidated signage. It runs through mowed grass by the fence along Flash Road, squeezes through a narrow, poorly drained gap between a ballfield backstop and the gates and fences to the DPW and Fire Department parking areas, and shares the narrow, crumbling driveway to the Castle Road school parking lot, before ending at the community garden behind Johnson School. The aspiration of Johnson School Principal, Kevin Andrews with the support of the Nahant Education Foundation is to transform the current Trail into one for the recreation and transit of walkers, hikers, and joggers, school age and older, that is safe, navigable in all weather, adorned for some of its length, with attractive, self-sustaining, native plantings that will create a habitat that is both pleasing and educational. The first stage in achieving those goals is to have a registered landscape architect help formulate and specify a new route for the Trail, presenting the proposal to the Nahant Open Space and Recreation Committee for their consideration. A new route might run from Flash Road along the soccer field, then between the soccer, baseball, and Little League fields and Kelley Greens Golf Course to the existing community and pollinator gardens behind the Johnson School. The next stage will be for the landscape architect to help formulate and then specify and estimate the necessary regrading, a drainage plan, and the materials for the Trail, for a planting plan along the trail, and for signage, both demarcating and educational. The total cost of the professional planning stage is estimated at \$12,000. The co-sponsors, the Johnson School and Town of Nahant, are requesting \$11,000 of CPC funds and the Nahant Education Foundation will provide \$1,000. It is anticipated that with plans in hand the sponsors will be able to raise more matching funds as part of a submission to the Nahant CPC for funding to construct this portion of the Heritage Trail in in FY 2024.

- F. To appropriate the sum of \$45,167 from FY 2023 Community Preservation estimated revenues and \$29,833 from the Community Housing reserve in order to provide for professional technical assistance services to support the Town with understanding housing

needs, establishing housing goals, and identifying housing strategies, which may include development of a Housing Production Plan or other housing strategy, the drafting of new zoning, and other deliverables.

RECOMMENDED

Supporting Statement from the CPC:

These funds will help the Town make significant progress towards our housing needs and goals. The funds can be used for professional services to help understand where the Town stands regarding our affordable housing requirements. With a professional housing consultant, the Town can conduct public processes that might include, but are not limited to, a housing zoning by law review, an aging-in-place study, review and potential inclusion of accessory dwelling units to the Town's by laws, analysis and recommendations regarding a potential future required multi-family zoning district as an MBTA community, and the development of a Housing Production Plan.

- G. To appropriate the sum of \$100,000 from FY 2023 Community Preservation estimated revenues for acoustic and lighting improvements in the assembly room of Nahant Town Hall, consistent with the application for CPA funding by the Town of Nahant, including all incidental and related costs.

RECOMMENDED

Supporting Statement from the CPC:

The Town of Nahant applied for funds to improve the acoustic and lighting qualities in the assembly room of Town Hall so that the assembly room can effectively continue to serve its historic purpose. The work that will be completed as a result of this funding is based upon recommendations of consultants who analyzed the deficiencies of the sound quality and lighting in the space. The \$100,000 requested will fund a new stage curtain and curtains for the windows in the assembly room as well as new historically accurate lighting fixtures. The curtains were recommended for their sound absorption qualities to reduce the echo inside the assembly room. The light fixtures, in addition to being historically accurate, will improve the lighting in the space with energy efficient fixtures.

- H. To authorize the Treasurer, with the approval of Board of Selectmen, to borrow the sum of \$350,000 pursuant to G.L. c.44B, §11, G.L. c.44, §§7 or 8, the State Public Library Bond program, or any other enabling authority, for the preservation of the two historic town-owned structures: the Town Hall, located at 334 Nahant Road; and Greenlawn Cemetery, located at 195 Nahant Road, consistent with the Town's application for CPA funding, including all incidental and related costs, and, as appropriate, to issue bonds and notes of the Town therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; and/or to authorize the Board of Selectmen to apply for, accept and expend any monies that may be made available to the Town for such purposes

from any public or private source; and further, to appropriate the sum of \$20,160 from FY 2023 Community Preservation estimated annual revenues and \$34,790 from the Community Preservation General Reserves to pay debt service (principal and interest) on the first year of such borrowing.

RECOMMENDED

Supporting Statement from the CPC:

The Town of Nahant is graced by public structures of architectural significance: The Town Hall, 1906, designed by Jacques & Rantoul in the Colonial Revival style; and the Ellingwood Chapel, 1918, and the ceremonial entry arch and stone walls of Greenlawn Cemetery, all designed by the internationally renowned Ralph Adams Cram. Comprehensive building envelope assessments of these structures were conducted in 2018, funded by a FY 2018 Community Preservation grant. The assessment recommendations were divided into critical (within 1 – 3 years), short term (3 – 5 years) and long term (7 – 10 years). The aggregate needs were – Town Hall \$335,000; Ellingwood Chapel \$280,000; Greenlawn Cemetery entry arch and wall \$750,000.

In the past three years progress has been realized. The Ellingwood Chapel had a substantial restoration of the north elevation of the tower along with other work, funded with a Massachusetts Preservation Projects Fund grant of \$77,566 and FY 2019 \$112,500 CPA grant. The immediate needs for the Town Hall, which had been less demanding than the other structures, have been addressed with a small CPA grant.

The expected deterioration of major masonry structures after their first century of use is the root cause of the major preservation needs of these buildings. Deferring that maintenance or applying inadequate or inappropriate measures greatly increases the ultimate cost of repairing the deterioration and entails secondary damage that can be catastrophic. Tackling pressing needs with small grants over several years, even if successful in avoiding major damage is more expensive in the long run than aggregating several like projects into a single contract, designed and administered by a qualified preservation architect, bid and contracted to a qualified preservation contractor. For these reasons, Town Administrator Anthony Barletta has applied for funds to be allocated to the coordinated repairs to the Town Hall and Greenlawn Cemetery Entry Arch.

The costs of delaying or ignoring repairs or proceeding piecemeal dwarf the expense of borrowing to meet these pressing needs. Interest rates for municipal debt are now still near historic lows, comparable to or exceeded by annual inflation in the costs of the proposed projects. Therefore, we recommend funding the coordinated projects with a ten-year, \$350,000 bond, allocated roughly as follows: Town Hall -- \$250,000; Greenlawn Cemetery Entry arch -- \$100,000. Recognizing the need to protect the building from further deterioration by attending to these most urgent issues, we strongly recommended the funding of these preservation repairs with a 10-year bond.

- I. To appropriate the sum of \$60,000 from FY 2023 Community Preservation estimated revenues for the planning, and upgrade and replacement of the Little Nahant/Short Beach

Playground (\$40,000) and for planning the restoration of the five additional playgrounds in Nahant (\$20,000).

RECOMMENDED

Supporting Statement from the CPC:

The Little Nahant Playground is most in need of work, in part due to its exposure to Short Beach. The dune restoration work funded by a FEMA grant is now sufficiently completed to permit work on the playground upgrade. The Town Administrator has met with neighbors in this area, who are eager to participate in the planning and fund raising for this project. The proposal is for \$40,000 to be applied to the Little Nahant Playground restoration from 2023 CPA funds, in addition to the \$24,000 already granted but not appropriated from the 2022 CPA funds for a high-quality centerpiece jungle gym.

The Town of Nahant initially requested \$100,000 for all Nahant Playgrounds (Little Nahant, Pleasant Street, Flash Road and 3 areas of the Johnson Elementary School This grant proposal specifically designates work on the most in need Little Nahant Playground for \$40,000, and proposes \$20,000 to develop plans for the remaining playgrounds. It is hoped that donations of both money and time from the community will supplement the costly but much needed reconstruction of all the playgrounds of Nahant.

- J. To appropriate a sum of \$25,000 from FY 2023 Community Preservation estimated revenues for the removal of invasive species and pathway restoration on Bailey's Hill (south hill), as requested by the Town of Nahant.

RECOMMENDED

Supporting Statement from the CPC:

Consistent with "Master Plan for Bailey's Hill" in the 2008 Open Space and Recreation Plan, this proposal seeks to fund removal of invasive undergrowth, destructive vines and dead debris. Selective pruning of native staghorn sumac and selective pruning of trees are included. Fence fragment removal and repair and restoration of existing pathways is proposed. This work is to be performed on the southern hill, as distinct from the more northern of Fort Ruckman/Trimountain section of Bailey's Hill.

The FY 2022 Community Preservation Fund had previously granted \$41,000 for restoration of the east slope of Fort Ruckman/Trimountain section of Bailey's Hill. Work has begun on this project, but funds have not been dispersed.

- K. To appropriate a sum of \$4,500 from FY 2023 Community Preservation estimated revenues for the preparation of a blueprint plan with best practices, principles, and strategies to ensure the successful maintenance and sustainability of two Nahant parks located on East Point, Nahant.

RECOMMENDED

Supporting Statement from the CPC:

This proposal builds upon a prior generation's efforts to restore the highlands of East Point. Over the past decades, sectors of the Lodge Park and Memorial Point have become threatened by aggressive, invasive growth. The current generation has now become aware of the subtle changes to our environment as a results of climate change.

This proposal seeks to develop a timely, professional plan that will help the parks flourish for the long term and ensure their viability, sustainability, and availability to all.

- L. To appropriate the sum of \$7,500 from FY 2023 Community Preservation estimated revenues for the restoration work on the flagpole located outside Town Hall, consistent with the application for CPA funding by the Town of Nahant, including all incidental and related costs.

RECOMMENDED

Supporting Statement from the CPC:

In 2016, \$15,000 of Community Preservation revenues was approved at Town Meeting for the repair, restoration, and painting of the flagpole in front of Town Hall. Since that work was completed there has been additional damage to the wood of the historic flagpole. This \$7,500 in funding will be used to repair and preserve the flagpole. The Town of Nahant will use other funding to complete painting of the flagpole.

- M. To appropriate for the payment of debt service of principal and borrowing on the \$500,000 Public Library Bonding authorized by the 2021 Annual Town Meeting (Article 21E), the sum of \$45,879 from FY 2023 Community Preservation estimated revenues and \$24,121 from the Community Preservation Fund General Reserves for the first year of the bond payments.

RECOMMENDED

Supporting Statement from the CPC:

This represents the first year of a ten-year bond supporting repairs to the Public Library.

- N. To appropriate for the payment of debt service of principal and borrowing on the \$400,000 Public Library Bonding authorized by the 2019 Annual Town Meeting (Article 16C), the sum of \$51,695 from Community Preservation Fund General Reserves for the third year of the bond payments.

RECOMMENDED

Supporting Statement from the CPC:

This represents the third year of a ten-year bond supporting repairs to the Public Library.

- O. To recommend that the Town transfer \$9,529.71 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2014 Community Preservation funds for the Wharf Sea Wall to the Community Preservation General Reserves.

RECOMMENDED

- P. To recommend that the Town transfer \$23.75 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2016 Community Preservation funds for the Building Department Permitting Software to the Community Preservation General Reserves.

RECOMMENDED

- Q. To recommend that the Town transfer \$383.97 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2018 Community Preservation funds for the Town Hall Records Preservation Project to the Community Preservation General Reserves.

RECOMMENDED

- R. To recommend that the Town transfer \$698.00 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2019 Community Preservation funds for the Wharf Gangway Project to the Community Preservation General Reserves.

RECOMMENDED

- S. To recommend that the Town transfer \$3,140.12 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2019/20 Community Preservation funds for the Tudor Beach Stairs to the Community Preservation General Reserves.

RECOMMENDED

- T. To recommend the Town set aside from Fiscal Year 2023 Community Preservation Fund estimated revenues for later appropriation any other amount not otherwise set aside or appropriated as aforesaid to be maintained in the Community Preservation Fund General Reserves Account for later appropriation.

RECOMMENDED

ARTICLE 23. (Property Tax Exemptions) - To see if the Town will vote to approve an increase of \$250 for property tax exemptions granted to those qualifying under Massachusetts General Laws Chapter 59, Section 5, with the new maximum exemption amounts to be implemented beginning in fiscal year 2023 as follows:

- Clause 22 a-f – \$650
- Clause 22A – \$1,000
- Clause 22B – \$1,500
- Clause 22C – \$1,750

- Clause 22E – \$1,250
- Clause 41D - \$1,000

RECOMMENDED:

The Advisory and Finance Committee recommends passage of this article. It is sponsored by the Town Assessor.

These are annual property tax exemptions for:

- veterans awarded the Purple Heart medal
- disabled veterans
- surviving family of disabled veterans
- and qualified low-income seniors (65 and older)

To qualify for these exemptions, veterans must be disabled according to Veterans Administration records. These exemptions must be renewed and requalified every year with the Town Assessor's office.

Whereas property taxes mostly increase with property values every year, these exemptions do not increase. Property tax exemptions described above are capped with fixed dollar amounts. The property tax exemption scale has not increased in 12 years, hence the reason for the increases proposed here in this article.

For these exemptions to the local property tax, the State of Massachusetts partially reimburses the Town. State reimbursements vary year to year; the amount is a budget decision of the Governor and State Legislators.

ARTICLE 24. (Public Safety/NFD/NPD Building study) – To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing the sum of \$125,000, or any other sum of money, to fund a feasibility study related to the replacement of, or upgrades to, the existing Fire and Police Stations, or take any other action relative thereto.

RECOMMENDED:

The Finance and Advisory Committee recommends this Article. Approval will allow the Town to fund a feasibility study to begin the long-discussed replacement/improvement of the Fire and Police Stations. The existing stations are aging and do not meet some current and impending State standards. If approved, this is a first step to provide estimates, pros, and cons of alternative solutions. The \$125,000 study, funded from free cash, will help support grant applications for any subsequent construction projects approved by future Town Meetings.

Supporting Statement from the Chief of Nahant Fire Department, Austin Antrim and Chief of the Nahant Police Department, Tim Furlong:

It has been known for several decades that the Nahant Fire Station and Nahant Police Station are inadequate and deficient in many ways and do not effectively accommodate staff and equipment in a safe, healthy, productive and cost-effective manner.

The Town of Nahant is seeking to hire a consultant to conduct a feasibility study that includes both buildings. This study will determine the space and operational needs of both the fire and police departments coupled with contemporary architectural standards and code compliance requirements. This will determine the square footage needed by each department to operate effectively for the next 75 years. The result of the in-depth analysis of both departments will be a determination of what options the Town of Nahant has to address both buildings. Included in the feasibility study will be site assessments with conceptual plans and cost estimates. This is a critically needed analysis so that in the near future the residents of Nahant can make a decision on the best path forward for the public safety needs of the community.

Thank you for your continued support.

ARTICLE 25. (Call Firefighters – State Employment Retirement System) – To see if the Town will accept MGL Chapter 32, Section 4, Paragraph (b1\2) pertaining to call firefighters' participation in the state employment retirement system, or to take any other action relative thereto.

RECOMMENDED:

The Finance and Advisory Committee recommends this Article. A vote for this Article will allow the Town to accept MGL Chapter 32, Section 4, Paragraph (b1/2) funding for Call Firefighters to participate in the state retirement system, at no cost to the Town. This should help with retention of Call Firefighters.

ARTICLE 26. (Dog By-Law) – To see if the Town will vote to amend Section 13 Control of dogs, of the Police By-Laws by:

Amending the second paragraph of Section A:

No person shall permit a dog, ~~owner~~ owned or kept by him, to enter on or remain on any Town beach from May 1 through September 30 each year; except ~~that on~~ the beach known as Doggie Beach on Castle Road, opposite the Coast Guard Station, may be used year round for the exercise of dogs not on a leash. For the purposes of this section, Doggie Beach on Castle Road, opposite of the Coast Guard Station, does not extend to the beach behind the residential area of Castle Road.

Amending Section B:

SECTION B. Enforcement of this Section 13 shall follow the procedure set forth in Section C (below) with these specific penalties ~~Whoever violates this by law will be punished as follows:~~

1. For the first offense, a ~~ten~~ twenty-five dollar (~~\$10~~25) fine
2. For the second offense in any twelve-month period, a ~~twenty-five~~ fifty dollar (~~\$25~~50) fine
3. For the third offense in any twelve-month period, a ~~thirty-five~~ seventy-five dollar (~~\$35~~75) fine

4. For each subsequent offense in any twelve-month period, a ~~fifty~~ hundred dollar (\$~~50~~100) fine

Amending Paragraph 6 of Section C:

6. All fines received by the Town, pursuant to sub-section B hereof, shall be paid into the Town treasury. This section 13 was revised on April 26, 1986 and; April 29, 1995; and May 21, 2022

And striking paragraphs 5 and 6 of Section D:

- ~~5. Penalties for Violation. The initial violation of this subsection D shall be punished by a written warning from the Animal Control Officer. After issuance of said warning, subsequent violations shall be punished by a fine of ten dollars (\$10), for the first such offense in any twelve month period; a fine of twenty five dollars (\$25) for a second offense in any twelve month period; and a fine of fifty dollars (\$50) for any third or subsequent offense in any twelve month period~~
- ~~6. Enforcement. This subsection shall be enforced by the Animal Control Officer consistent with other provisions of Article VIII, Section 12 A of the Town's By laws. (Section D added 4/27/98)~~

Or take any other action relative thereto.

RECOMMENDED:

These changes simplify the existing by-law by combining the structure of fines for specified offenses. The article also updates the schedule of violations. The article also limits the boundaries of Doggie Beach (opposite the Coast Guard Station, the only Nahant beach where dogs are permitted). Doggie Beach does not include the beach behind the houses on Castle Road.

Please refer to the Appendices for the wording of the new Section 13 of the By-Law.

ARTICLE 27. (Board of Appeals – Membership). To see if the Town will vote to amend the Town Charter - Article 4, Section 4-4(a) - by increasing the size of the Board of Appeals from three (3) regular members and three (3) associate members, to five (5) regular members and three (3) associate members, or take any other action relative thereto.

RECOMMENDED:

The Finance and Advisory Committee recommends this Article which corrects discrepancies between the Town Charter (3 members) and the actual practice of the Zoning Board of Appeals which functions with five members. Five members allows a broader representation and depth of experience.

ARTICLE 28. (Storm Water By-Law Amendment) To see if the Town will vote to amend Article XVI of Nahant's by-laws - Storm Water By Law - to increase its scope and to come into compliance with the 2016 NPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems by (1) reformatting Article XVI from eleven Sections to three Parts; (2) adding an administrative approval process for land disturbances between six

hundred square feet and one acre; (3) adding language - Part III - prohibiting illicit discharges into the Town's storm drain system; and (4) adding definitions to account for the items listed in (2) and (3); a copy of these amendments is available for review in the Town Clerk's office, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends passage of this Article. This Article will approve amendments to the Town Stormwater by-law. This By-Law safeguards the health, safety, and welfare of the public and protects natural resources of the Town, including the water bodies and groundwater by controlling runoff, preventing soil erosion and sedimentation resulting from site construction and development.

We must make these changes to comply with the latest Municipal Separate Sewer System (MS4) General Permit requirements, which requires the Town to implement by-laws to address post-construction stormwater runoff. The Town worked with an environmental engineer and our project manager to prepare these amendments. In short, we:

- (1) reformatted our current stormwater by-laws from eleven Sections to three Parts.
- (2) added an administrative approval process for land disturbances greater than 600 square feet and less than one acre.
- (3) added language - Part III - prohibiting illicit discharges.

The Planning Board's powers remain unchanged and, given its expertise in environmental protection, we enlisted the Conservation Commission to address the administrative approval process and to enforce Part III.

ARTICLE 29. (Climate Change Preparedness) - To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing the sum of \$500,000, or any other sum of money, to fund costs and fees (i.e., professional services) associated with pursuing grants, loans, and similar funding sources, for climate change preparedness projects on coastal Town properties and/or to serve as required local share for a possible grant award related to climate change preparedness, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends that the sum of \$500,000, or any other sum of money, to fund costs and fees (i.e., professional services) associated with pursuing grants, loans, and similar funding sources, for climate change preparedness projects on coastal Town properties, or take any other action relative thereto. Having an approved appropriation when applying for grants will place Nahant in a favorable position to secure the grant.

Supporting Statement from the Board of Selectmen and Town Administrator:

Climate change preparedness is a leading priority and focus for our community for this year and many years to come. As Federal and State funding becomes more readily available in the form of grants, it is important to put our Community in the best position possible to make competitive applications for such funds. Most grants require a local match of funding. Having an approved appropriation at the time of submitting grant applications earns extra points during the application evaluation process. These funds will also be used for technical assistance in preparing grant applications. Professional and technical assistance can come at decent cost to the Town and local match requirements for these grant programs can be from 10% to 50%. The Town is currently engaged in a climate change preparedness grant application process for a multi-million dollar project and this article would cover the Town's required match.

ARTICLE 30. (Lowlands Drainage) – To see if the Town will vote to raise and appropriate and/or appropriate from available funds in the treasury, transfer from available funds, or raise by borrowing the sum of \$550,000, or any other sum of money, to fund drainage improvements in the Lowlands neighborhood generally consisting of Castle Road, Fox Hill Road, and Ward Road, including but not limited to, improvements to existing infrastructure of drainage ditches, stormwater pipes and outfalls, as well as development of infrastructure to improve drainage, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends passage of this Article. Last year Town Meeting took a first step and voted to appropriate \$100,000 for drainage improvements and an engineering study in the Lowlands neighborhood of Castle Road, Fox Hill Road, and Ward Road.

Work has begun and the Town has hired an engineering firm to perform this study and develop plans. The engineers will take a comprehensive, holistic view of stormwater and flooding in the Lowlands neighborhood and make recommendations. This project is important to the entire Town because the main sewer pumping station and electrical substation are in the Lowlands. This article would approve borrowing \$550,000 to execute the recommendations of the engineering study.

Supporting statement from the Board of Selectmen and Town Administrator:

The Lowlands neighborhood is extremely susceptible to flooding given its elevation and proximity to commonly compromised coastline. This residential neighborhood is the farthest low area of land from the Town's main stormwater outfall system at Bear Pond. Also, the Town's main waste water pumping station and National Grid's electrical substation are located at the end of Ward Road. Since 2018, the Town has made significant progress improving the flow of water in the existing ditch system and has invested in critical assets such as portable pumps to be deployed during storm surge activity. The residents of the neighborhood and the Town have worked together on appropriating local funding to be used to investigate and improve the many stormwater issues including, prevention, preparedness and response. Last year, the Town

approved funding for this effort and a stormwater engineer was hired to conduct an alternative analysis and prepare a capital plan. The report will be completed in June of this year and the funding of this Article will be used to implement the recommendations.

The next article, 31, submitted by citizen's petition, seeks funding for one of the alternatives being considered by the Town's stormwater engineer. However, the restrictive language of the citizen's petition is problematic because the solution described has not been fully investigated by a professional engineer. It is important to note that the Town's article does not preclude the option featured in the citizen's petition. We feel the Town's article provides the most flexibility and will give the neighborhood the best opportunity to make improvements as suggested by the hired engineer.

ARTICLE 31. (Citizen Petition – DPW Infrastructure Capital – Lowlands Drainage) To see if the Town of Nahant will vote to appropriate up to \$400,000 or any sum of money, to repair/restore/improve drainage in the Lowlands, by replacing/repairing/constructing the existing Castle Road storm drain and installing a permanent fixed pump, and will include the payment of all costs incidental or related thereto, and to determine whether this appropriation shall be raised by borrowing or otherwise, or to take any other action relative thereto.

NO RECOMMENDATION:

The Advisory and Finance Committee makes no recommendation.

ARTICLE 32. (Continue Committees) To see if the Town will vote to continue the following standing committees to June 30, 2023: Community Preservation Committee, Cable TV Advisory Committee, Veterans Memorial Committee, Sailing Committee, Cemetery Advisory Committee, Coast Guard Design and Development Advisory Committee, Town Charter and Bylaw Committee, Tennis Committee, Town Owned Land Study Committee, Nahant Alternative Energy Committee, Golf Course Management Advisory Committee, and the Open Space and Recreation Plan Committee, Cultural Council, FEMA Flood Insurance Study Committee, Green Community Committee, MVP Committee, Noise Abatement Committee, Nahant Fire Station Architectural Assessment Committee, Short Term Rental Committee, or take any other action relative thereto.

RECOMMENDED:

The Advisory and Finance Committee recommends that the Town continue the Committees listed in this Article. Since these committees have been established by previous Town Meeting votes rather than by Town By-Laws, we must vote annually to continue their existence through the coming fiscal year.

FY 2023 Omnibus Budget Appropriations and Projected Revenues

In the following pages prior to the Appendices, you'll find the fiscal year 2023 Omnibus Budget Appropriations and fiscal year 2023 Projected Revenues as recommended by the Advisory and Finance Committee.

Any recommended changes that may be identified between now and May 15th will be noted at Town Meeting.

**Town of Nahant
Fiscal Year 2023 Projected Revenues**

LINE #		2019 ACTUAL REVENUES	2020 ACTUAL REVENUES	2021 ACTUAL REVENUES	2022 ESTIMATED REVENUES	2023 ESTIMATED REVENUES	% Change FY22 vs. FY23
<u>GENERAL FUNDS</u>							
Real Estate & Personal Property							
1	Personal Property Taxes	277,032	271,005	248,179	330,183	338,438	2.5%
2	Personal Property Tax Refund	0	0	0	0	0	0.0%
3	Real Estate Taxes	9,402,671	10,175,463	10,632,108	10,675,909	10,988,210	2.9%
4	Real Estate Tax Refund	(40,411)	(75,374)	(60,939)	0	0	0.0%
5	Maximum Levy Limit	9,639,292	10,371,094	10,819,348	11,006,092	11,326,648	2.9%
6	Tax Title Collected	16,413	0	119,876	0	0	0.0%
Local Revenue							
7	Tax Foreclosure	0	0	0	0	0	0.0%
8	R/E Deferrals	0	0	0	0	0	0.0%
9	Motor Vehicle Excises	637,191	599,010	585,348	535,500	540,855	1.0%
10	Motor Vehicle Excise Refund	(19,912)	(9,911)	(11,067)	(10,500)	(10,605)	1.0%
11	Boat Excise Taxes	7,637	6,009	2,707	5,100	5,151	1.0%
12	Boat Excise Refund	(57)	(56)	(699)	(100)	(101)	1.0%
13	Interest on Taxes/Excises	16,839	26,825	90,553	24,705	25,199	2.0%
14	Penalty - Demand Payments	3,970	3,434	4,340	6,159	6,282	2.0%
15	Payment In Lieu of Taxes	1,559	1,559	1,557	1,556	1,556	0.0%
16	Meals Tax Revenue	0	18,121	34,703	34,703	50,000	44.1%
17	Rooms Tax Revenue	0	0	0	0	75,000	100.0%
18	Ambulance Fees	156,846	154,904	179,420	179,419	183,007	2.0%
19	Other Charges For Services	10,628	3,210	5,088	5,088	5,139	1.0%
20	Police Detail Admin Fee	0	0	0	0	25,000	100.0%
21	Fees	32,665	39,775	36,492	36,492	36,857	1.0%
22	Cemetery Fees	9,350	8,500	4,250	4,250	4,293	1.0%
23	Rentals	232,841	179,490	218,208	190,000	191,900	1.0%
24	Military Housing Rentals	208,160	191,861	226,376	160,000	30,000	-81.3%
25	Alcoholic Beverage License	8,800	8,700	7,150	8,700	8,787	1.0%
26	Other Licenses	13,148	12,165	12,710	13,000	13,130	1.0%
27	Permits	99,467	96,817	185,872	115,947	118,266	2.0%
28	Beach Stickers	11,498	12,353	12,253	12,353	12,600	2.0%
29	State Reimbursement - Taxes	0	0	0	0	0	0.0%
30	Fines & Forfeits	30,691	38,953	48,560	40,000	40,800	2.0%
31	Sale of Inventory	3,150	12,450	3,300	0	0	0.0%
32	Earnings on Investments	8,009	10,693	2,513	2,512	2,562	2.0%
33	Other Miscellaneous Revenue	6,726	7	3,582	0	0	0.0%

**Town of Nahant
Fiscal Year 2023 Projected Revenues**

LINE #		2019 ACTUAL REVENUES	2020 ACTUAL REVENUES	2021 ACTUAL REVENUES	2022 ESTIMATED REVENUES	2023 ESTIMATED REVENUES	% Change FY22 vs. FY23
<u>GENERAL FUNDS</u>							
34	Sale of Land	0	5,000	0	0	0	0.0%
35	Interfund Transfer In - Indirect Costs	218,211	219,327	267,860	230,379	234,987	2.0%
36	CMS Retiree Subsidy	0	0	0	0	0	0.0%
37	<i>SUBTOTAL LOCAL RECEIPTS</i>	<i>1,697,417</i>	<i>1,639,194</i>	<i>1,921,077</i>	<i>1,595,263</i>	<i>1,600,665</i>	<i>0.3%</i>
CHERRY SHEET							
38	State Education Dist/Reimb - CH70	515,803	523,513	523,513	531,403	538,963	1.4%
39	Charter School Reimbursement	3,135	67,472	42,217	17,913	51,724	188.8%
40	State General Dist/Reimb-UGGA	415,824	401,221	401,221	415,264	426,476	2.7%
41	Veterans Benefits	0	13,559	14,181	14,172	20,679	45.9%
42	Exemptions - VBS & Elderly	27,977	28,800	15,092	23,679	23,353	-1.4%
43	State Owned Land	0	1,216	1,246	1,442	1,439	-0.2%
44	<i>SUBTOTAL CHERRY SHEET AID</i>	<i>962,739</i>	<i>1,035,781</i>	<i>997,470</i>	<i>1,003,873</i>	<i>1,062,634</i>	<i>5.9%</i>
45	State Other Revenues (Extra Election Revenue)	1,614	345	1,197	0	0	0.0%
46	TOTAL GENERAL FUNDS	12,317,475	13,046,414	13,858,969	13,605,228	13,989,947	2.8%
Estimated Appropriations				(14,044,092)	(14,375,518)	(15,327,885)	
Article #2 - Snow and Ice					30,000		
Article #15 - Paving					(100,000)	(100,000)	
Article #24 - Public Safety Building Study						(125,000)	
Overlay Surplus - Omnibus				60,000	60,000	63,000	
Free Cash - Omnibus				621,922	555,111	1,000,191	
Free Cash - Article #13 - OPEB Stabilization Fund					25,000	25,000	
Free Cash - Article #14 - Stabilization Fund					125,000	250,000	
Free Cash - Article #15 - Paving					100,000	100,000	
Free Cash - Article #24 - Public Safety Building Study						125,000	
Snow and Ice - Raise on Recap				(27,126)			
Variance over (short)				469,673	24,821	253	
<u>AVAILABLE SOURCES - GENERAL FUND</u>						Available	
Estimated Overlay Surplus		63,000				0	
Free Cash, certified FY21 for FY23 use		1,500,191				0	
TOTAL ESTIMATED		1,563,191				0	

**Town of Nahant
Fiscal Year 2023 Projected Revenues**

LINE #		2019 ACTUAL REVENUES	2020 ACTUAL REVENUES	2021 ACTUAL REVENUES	2022 ESTIMATED REVENUES	2023 ESTIMATED REVENUES	% Change FY22 vs. FY23
Rubbish Enterprise Fund							
47	Rubbish/Recycling Fees	456,637	450,020	494,221	566,927	588,716	3.8%
48	Tax Title Redeemed	0	0	0	0	0	0.0%
49	Utility Liens	5,912	7,341	8,875	0	0	0.0%
50	Earnings on Investment	1,104	1,826	249	200	200	0.0%
51	Other Charges for Services	2,247	2,290	1,840	0	0	0.0%
52	Total Rubbish Enterprise Fund	465,900	461,477	505,185	567,127	588,916	3.8%
	Estimated Appropriations					(588,916)	
	Estimated Capital - Compost Area					(60,000)	
	Retained Earnings					60,000	
	Variance over (short)					0	
	AVAILABLE SOURCES - RUBBISH ENTERPRISE FUND					Available	
	Retained Earnings, certified FY21 for FY23 use	101,577				41,577	
W/S Enterprise Fund							
53	Water Usage Charges	926,625	885,331	1,053,998	991,818	1,007,901	1.6%
54	Sewer Usage Charges	734,887	839,813	990,287	1,098,000	926,009	-15.7%
55	Water Meters	1,475	650	2,465	0	0	0.0%
56	Tax Title Liens	0	0	19,768	0	0	0.0%
57	Utility Liens	44,465	56,791	76,469	0	0	0.0%
58	Earnings on Investment	669	1,504	772	600	600	0.0%
59	Other Charges for Services	250	900	1,300	0	0	0.0%
60	Penalties & Interest	10,491	10,675	11,700	0	0	0.0%
61	Transfers-In Capital (Rescind)	0	0	0	0	0	0.0%
62	Transfers-In Debt Shift	862,033	830,318	811,264	793,807	864,589	8.9%
63	Total W/S Enterprise Fund	2,580,896	2,625,982	2,968,024	2,884,225	2,799,099	-3.0%
	Estimated Appropriations					(3,204,099)	
	Estimated Capital (Paving, new Dump Truck and Loader)					(290,000)	
	Retained Earnings					695,000	
	Variance over (short)					0	
	AVAILABLE SOURCES - RUBBISH ENTERPRISE FUND					Available	
	Retained Earnings, certified FY21 for FY23 use	795,337				100,337	

**Town of Nahant
Article 6 - Omnibus Budget
Appropriations**

Line #		FY20 Actual Expenses	FY21 Actual Expenses	FY22 Budgeted Budget	FY23 Recommended Budget	% Change from FY22
General Government						
	<u>Moderator</u>					
1	General Expenses	0	0	60	60	0.00 %
	<u>Selectmen</u>					
2	Salaries/Wages	0	0	3	3	0.00 %
3	General Expenses	142,409	183,457	142,400	153,700	7.94 %
	<u>Public Health</u>					
4	Salaries/Wages			87,500	97,740	11.70 %
5	General Expenses			30,000	30,000	0.00 %
	<u>Town Administrator</u>					
6	Salaries/Wages	219,857	225,169	231,117	241,464	4.48 %
7	Health Inspector	10,654	0	0	0	0.00 %
8	Public Health Nurse	3,463	3,533	0	0	0.00 %
9	Asst. Health Inspector	0	0	0	0	0.00 %
10	Town Physician	0	0	0	0	0.00 %
11	ADA Coordinator	0	500	500	500	0.00 %
12	General Expenses	9,398	15,758	31,300	33,650	7.51 %
13	Capital Outlay-Copier	0	0	2,900	2,000	-31.03 %
	<u>Finance Committee</u>					
14	General Expenses	6,365	20,160	9,960	10,160	2.01 %
	<u>Town Accountant</u>					
15	Salaries/Wages	169,248	180,288	172,659	176,032	1.95 %
16	General Expenses	9,147	4,997	9,217	9,417	2.17 %
	<u>Assessors</u>					
17	Salaries	90,185	89,072	99,751	109,223	9.50 %
18	General Expenses	54,768	51,997	64,000	65,200	1.88 %
	<u>Treasurer/Collector</u>					
19	Salaries/Wages	124,302	125,832	129,285	132,097	2.18 %
20	General Expenses	45,092	36,525	63,400	64,573	1.85 %
21	Capital Outlay-Copier	1,395	1,397	1,400	1,400	0.00 %
	<u>Town Counsel</u>					
22	Annual Fee	55,000	70,000	55,000	75,000	36.36 %
	<u>Town Hall</u>					
23	Salaries/Wages	29,139	30,429	31,580	32,471	2.82 %
24	General Expenses	47,224	44,162	47,500	51,000	7.37 %
25	Capital Outlay	1,400	9,171	10,000	90,000	800.00 %
	<u>Data Processing</u>					
26	Salaries/Wages/General Expenses	201,367	180,922	199,836	202,000	1.08 %
	<u>Town Clerk</u>					
27	Salaries/Wages	58,354	69,032	70,778	72,194	2.00 %
28	General Expenses	9,825	7,368	15,800	15,800	0.00 %
29	Capital Outlay-Copier	1,395	1,278	1,400	1,400	0.00 %
	<u>Election/Registration</u>					
30	Salaries/Wages/General Expenses	13,160	11,453	15,559	19,360	24.43 %
	<u>Conservation Commission</u>					
31	General Expenses	760	513	1,260	1,260	0.00 %
	<u>Planning Board</u>					
32	General Expenses	1,924	1,804	2,650	2,650	0.00 %
	<u>Zoning/Board of Appeals</u>					
33	General Expenses	2,673	2,899	2,900	2,900	0.00 %
Total General Government		1,308,503	1,367,715	1,529,715	1,693,254	10.69 %

Town of Nahant
Article 6 - Omnibus Budget
Appropriations

Line #		FY20 Actual Expenses	FY21 Actual Expenses	FY22 Budgeted Budget	FY23 Recommended Budget	% Change from FY22
Public Safety						
<u>Police Department</u>						
34	Police Salaries/Wages	1,305,886	1,347,863	1,369,268	1,424,341	4.02 %
35	General Expenses	147,381	145,688	151,564	179,912	18.70 %
36	Capital Outlay	39,900	60,750	65,875	85,000	29.03 %
37	Public Safety - Debt Service	0	0	0	0	0.00 %
38	Total Police Department	1,493,168	1,554,301	1,586,707	1,689,253	6.46 %
<u>Fire Department</u>						
39	Fire Salaries/Wages	871,691	876,312	1,023,785	1,055,793	3.13 %
40	General Expenses	139,781	150,775	177,300	184,806	4.23 %
41	Capital Outlay	12,729	29,773	25,000	75,000	200.00 %
42	Total Fire Department	1,024,202	1,056,860	1,226,085	1,315,599	7.30 %
	Total Police and Fire	2,517,369	2,611,161	2,812,792	3,004,852	6.83 %
Other Public Safety						
<u>Inspectional Services Department</u>						
43	Salaries/Wages/General Expenses	17,459	17,703	18,165	45,358	149.70 %
<u>Health</u>						
44	Salaries/Wages	0	10,867	0	0	0.00 %
<u>Building Inspection</u>						
45	Salaries/Wages	16,806	17,142	18,446	18,795	1.89 %
46	General Expenses	6,110	6,031	7,000	7,450	6.43 %
<u>Plumbing/Gas Inspection</u>						
47	Salaries/Wages	6,629	6,595	7,064	7,195	1.85 %
48	General Expenses	748	453	950	950	0.00 %
<u>Wiring Inspection</u>						
49	Salaries/Wages	6,549	6,515	7,064	7,195	1.85 %
50	General Expenses	1,503	868	950	950	0.00 %
<u>Emergency Management</u>						
51	Salaries/Wages	6,366	6,637	11,820	14,497	22.65 %
52	General Expenses	3,118	3,937	3,928	4,500	14.56 %
53	Capital Outlay	0	0	0	40,000	100.00 %
<u>Animal Control</u>						
54	Salaries/Wages	9,787	9,983	10,183	10,386	1.99 %
55	General Expenses	2,490	2,223	3,990	4,003	0.33 %
<u>Parking Clerk</u>						
56	Salaries/Wages	0	0	6,750	6,750	100.00 %
57	General Expenses	12,844	13,184	14,240	14,985	5.23 %
<u>Harbormaster</u>						
58	Salaries/Wages	3,295	3,323	3,391	3,459	2.01 %
59	General Expenses	5,082	6,388	7,280	8,909	22.38 %
60	Capital Outlay	0	0	0	0	0.00 %
<u>Wharfinger</u>						
61	Salaries/Wages	1,905	1,941	1,982	2,022	2.02 %
62	General Expenses	1,376	1,266	1,752	2,104	20.09 %
63	Capital Outlay	0	0	8,000	13,200	65.00 %
<u>Ocean Rescue</u>						
64	Training Wages	0	0	0	0	0.00 %
65	General Expenses	0	0	0	0	0.00 %
	Total Other Public Safety	102,066	115,056	132,955	212,708	59.98 %
	Total Public Safety	2,619,435	2,726,217	2,945,747	3,217,560	9.23 %

**Town of Nahant
Article 6 - Omnibus Budget
Appropriations**

Line #		FY20 Actual Expenses	FY21 Actual Expenses	FY22 Budgeted Budget	FY23 Recommended Budget	% Change from FY22
Education System						
School Department						
66	Tuition - SPED	328,839	293,020	446,574	457,738	2.50 %
67	Tuition - Swampscott	1,449,647	1,507,633	1,567,938	1,607,136	2.50 %
68	Salaries/Wages/General Expenses	1,695,040	1,727,321	1,824,282	1,860,133	1.97 %
69	Total School Appropriation	3,473,526	3,527,974	3,838,794	3,925,007	2.25 %
Transportation						
70	Transportation/Regular	121,373	144,588	167,508	171,696	2.50 %
71	Transportation/SPED	26,606	29,117	51,440	67,726	31.66 %
72	Total Transportation	147,978	173,705	218,948	239,422	9.35 %
73	School - Debt Service	377,683	365,600	353,600	341,600	-3.39 %
74	Essex North Shore Agri. And Tech.	152,731	185,150	188,428	193,139	2.50 %
Total Education System						
		4,151,917	4,252,429	4,599,770	4,699,168	2.16 %

**Town of Nahant
Article 6 - Omnibus Budget
Appropriations**

Line #		FY20 Actual Expenses	FY21 Actual Expenses	FY22 Budgeted Budget	FY23 Recommended Budget	% Change from FY22
Public Works Department						
<u>Public Works Administration</u>						
75	Salaries/Wages	6,700	7,026	7,379	7,730	4.76%
76	General Expenses	2,300	22,955	23,160	23,910	3.24%
77	Capital Outlay	0	11,566	12,500	12,750	2.00%
	Total Administration	9,000	41,548	43,039	44,390	3.14%
<u>Highways and Streets</u>						
78	Salaries/Wages	107,653	111,091	114,075	120,115	5.29%
79	General Expenses	147,450	127,544	169,187	178,050	5.24%
80	Capital Outlay	0	21,945	24,000	57,000	137.50%
	Total Highways and Streets	255,103	260,580	307,262	355,165	15.59%
81	Snow & Ice Services	57,126	183,487	30,000	30,000	0.00%
82	Emergency Services	0	0	0	0	0.00%
<u>Beaches & Parks</u>						
83	Salaries/Wages	50,871	56,334	67,163	68,559	2.08%
84	General Expenses	24,526	17,683	22,786	23,146	1.58%
85	Capital Outlay	0	0	0	62,000	0.00%
	Total Beaches & Parks	75,397	74,016	89,949	153,705	70.88%
<u>Cemetery</u>						
86	Salaries/Wages	33,459	33,211	35,235	35,808	1.63%
87	General Expenses	8,254	9,632	10,050	10,150	1.00%
88	Capital Outlay	0	0	1,000	50,000	4900.00%
	Total Cemetery	41,713	42,843	46,285	95,958	107.32%
<u>Overhead Operations</u>						
89	General Expenses	10,117	0	0	0	0.00%
90	Capital Outlay	1,338	0	0	0	0.00%
91	Public Works - Debt Service	10,060	8,165	80,619	75,330	-6.56%
	Total Overhead Operations	21,516	8,165	80,619	75,330	-6.56%
Total Public Works Department		459,855	610,639	597,154	754,548	26.36%

**Town of Nahant
Article 6 - Omnibus Budget
Appropriations**

Line #		FY20 Actual Expenses	FY21 Actual Expenses	FY22 Budgeted Budget	FY23 Recommended Budget	% Change from FY22
Culture/Recreation						
	<u>Council on Aging</u>					
92	Salaries/Wages	36,617	24,857	42,652	50,099	17.46%
93	General Expenses	16,062	19,048	15,950	16,705	4.73%
94	Capital	0	0	0	0	0.00%
	<u>Veteran's Agent</u>					
95	Salaries/Wages	8,000	8,240	8,405	8,574	2.01%
96	General Expenses	21,301	23,637	38,575	33,000	-14.45%
	<u>Library</u>					
97	Salaries/Wages	139,926	133,059	185,927	187,287	0.73%
98	General Expenses	72,845	64,269	70,734	69,370	-1.93%
99	Capital	0	0	0	0	0.00%
	<u>Recreation -General</u>					
100	Salaries/Wages/General Expenses	3,090	0	3,152	3,215	2.00%
	<u>Recreation-Sailing</u>					
101	Salaries/Wages/General Expenses	3,605	5,000	5,650	5,950	5.31%
	<u>Recreation-Tennis</u>					
102	Salaries/Wages/General Expenses	2,880	720	2,880	2,937	1.98%
	<u>Historical Commission</u>					
103	General Expenses	0	0	0	0	0.00%
	<u>Memorial Day Committee</u>					
104	General Expenses	2,855	240	7,500	7,500	0.00%
	<u>Fourth of July Committee</u>					
105	General Expenses	330	0	2,300	2,300	0.00%
	<u>Beautification Committee</u>					
106	General Expenses	1,327	1,564	2,150	2,150	0.00%
	<u>Personnel Committee</u>					
107	General Expenses	0	0	0	0	0.00%
	<u>Military Housing</u>					
108	General Expenses	90,976	60,751	86,320	21,000	-75.67%
Total Culture/Recreation						
		399,815	341,385	472,195	410,087	-13.15%

**Town of Nahant
Article 6 - Omnibus Budget
Appropriations**

Line #	FY20 Actual Expenses	FY21 Actual Expenses	FY22 Budgeted Budget	FY23 Recommended Budget	% Change from FY22
General Debt Service					
109 Debt Service	44,853	33,217	293,641	334,588	13.94 %
110 Military Housing Debt Service	36,000	46,261	48,000	50,000	4.17 %
111 Short Term Debt	15,150	21,181	40,000	40,000	0.00 %
Total Debt Service	96,003	100,659	381,641	424,588	11.25 %
Total Operation Cost	9,035,527	9,399,044	10,526,222	11,199,205	6.39 %
Intergovernmental					
Cherry Sheet					
112 State Assessments	101,596	110,292	112,429	110,806	-1.44 %
113 County Assessments	0	0	0	0	0.00 %
114 School Choice Assessment	10,267	12,241	10,436	12,363	18.46 %
115 Charter School Assessment	105,413	129,772	136,574	174,820	28.00 %
Total Intergovernmental	217,276	252,305	259,439	297,989	14.86 %
Other Expenses					
116 Pension/Annuity Expenses	0	0	0	0	0.00 %
117 Essex County Retirement Expenses	876,067	886,992	965,000	980,000	1.55 %
118 Unemployment Compensation	0	0	25,000	25,000	0.00 %
119 Health Insurance	766,114	825,873	960,762	975,000	1.48 %
120 Life Insurance	1,312	1,346	2,000	1,500	-25.00 %
121 Medicare Expenses	78,169	84,513	89,760	92,004	2.50 %
122 Insurance Committee Expenses	215,752	240,430	303,528	317,598	4.64 %
123 Retirement Account	5,374	50,000	50,000	50,000	0.00 %
Total Other Expenses	1,942,788	2,089,154	2,396,050	2,441,102	1.88 %
Total Before Reserve Fund and Articles	11,195,592	11,740,504	13,181,711	13,938,296	5.74 %
Reserve Funds					
124 Base Appropriation	115,000	285,271	250,000	250,000	0.00 %
125 Reserve	0	0	0	0	0.00 %
Total Reserve Funds	115,000	285,271	250,000	250,000	0.00 %
Total General Funds	11,310,592	12,025,774	13,431,711	14,188,296	5.63 %

**Town of Nahant
Article 6 - Omnibus Budget
Appropriations**

Line #		FY20 Actual Expenses	FY21 Actual Expenses	FY22 Budgeted Budget	FY23 Recommended Budget	% Change from FY22
Interfund Transfers-Out						
126	Transfer to W/S Enterprise Fund Debt Shift	830,318	811,264	793,807	864,589	8.92%
127	Transfer to Capital Projects	324,234	16,600	0	0	0.00%
128	Transfer to Wharf Insurance	25,000	25,000	0	0	0.00%
129	FEMA - Storm Damage	425,000	0	0	0	0.00%
130	Stabilization Fund	100,000	100,000	125,000	250,000	100.00%
131	OPEB Stabilization Fund	25,000	25,000	25,000	25,000	0.00%
Total Interfund Transfers Out		1,729,552	977,864	943,807	1,139,589	20.74%
TOTAL APPROPRIATIONS		13,040,144	13,003,638	14,375,518	15,327,885	6.62%

Estimated Revenue	13,989,947
Funded from Overlay Surplus	63,000
Funded from Free Cash	1,275,191
Surplus or (Shortage)	253

APPENDIX 1

One Time Sources & Uses

This Appendix shows what money is available to spend, its source, and what the Board of Selectmen recommend spending it on.

*Disbursements from Available Funds
From Free Cash and Other Sources of Funds*

Current Available Sources-General Fund	
Available Article Transfers	0
Available Free Cash	1,500,191
Overlay Surplus	63,000
Total Available Sources	1,563,191
Uses of Sources-General Fund	
FY 23 (Art 6 ATM 5/22) - Town Hall Capital	90,000
FY 23 (Art 6 ATM 5/22) - Police Capital	85,000
FY 23 (Art 6 ATM 5/22) - Fire Capital	75,000
FY 23 (Art 6 ATM 5/22) - Emergency Management Capital	40,000
FY 23 (Art 6 ATM 5/22) - Wharfinger Capital	13,200
FY 23 (Art 6 ATM 5/22) - DPW Administrative Capital	12,750
FY 23 (Art 6 ATM 5/22) - Beaches and Parks Capital	62,000
FY 23 (Art 6 ATM 5/22) - Highway and Streets Capital	57,000
FY 23 (Art 6 ATM 5/22) - Cemetery Capital	50,000
FY 23 (Art 6 ATM 5/22) - Debt Payments	578,241
FY 23 (Art 13 ATM 5/22) - OPEB-Stabilization Fund	25,000
FY 23 (Art 14 ATM 5/22) - Stabilization Fund	250,000
FY 23 (Art 15 ATM 5/22) - Paving	100,000
FY 23 (Art 24 ATM 5/22) - Public Safety Building study	125,000
Total Uses of Sources	1,563,191
Balance Remaining-General Fund	0

Current Available Sources-W/S Enterprise Fund	
Available Retained Earnings	795,337
Total Available Sources	795,337
Uses of Sources-W/S Enterprise Fund	
FY 23 (Art 7 ATM 5/22) - Water/Sewer Capital	80,000
FY 23 (Art 7 ATM 5/22) - Water/Sewer Debt Payments	325,000
FY 23 (Art 8 ATM 5/22) - Water/Sewer Paving	30,000
FY 23 (Art 18 ATM 5/22) - Water/Sewer Capital	260,000
Total Uses of Sources	695,000
Balance Remaining-W/S Enterprise Fund	100,337

Current Available Sources-Rubbish Enterprise Fund	
Available Retained Earnings	101,577
Total Available Sources	101,577
Uses of Sources-Rubbish Enterprise Fund	
FY 23 (Art 10 ATM 5/22) - Compost Site	60,000
Total Uses of Sources	60,000
Balance Remaining-Rubbish Enterprise Fund	41,577

APPENDIX 2

Town of Nahant Five Year Financial Plan

A previous Town Meeting vote required the Town Administration and the School Department to prepare five-year financial projections for inclusion in the Report and Recommendations of the Advisory and Finance Committee.

This five year plan has been structure using the budget that the Town Administrator and the Board of Selectmen deem appropriate to operate the Town departments properly. Important and necessary capital improvement programs are incorporated to identify the equipment/physical needs of the Town along with the cost estimates to pay for these needs. Also included are water and sewer rates projected through FY 2027.

As needs and finances change, we will review all information necessary to update this plan or recommend a new plan based upon priorities.

Operating Budgets Vs Revenue Projections

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>	<u>FY 26</u>	<u>FY27</u>
Operating Budgets	14,842,935	15,598,682	15,938,922	16,203,243	16,085,165
Revenue Projections	13,989,947	14,762,309	15,209,726	15,681,723	15,693,310
Use of Available Funds (Overlay&Free Cash)	853,241	836,373	729,196	521,520	391,855
Surplus/(Shortage)	253	0	0	0	0

Capital Budgets Vs Capital Revenue Projections

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>	<u>FY 26</u>	<u>FY27</u>
Capital Budgets	2,702,425	701,550	887,550	642,775	573,050
Less: Capital through General Fund	(74,475)	(117,800)	(101,800)	(137,025)	(67,300)
Cost of Capital Budgets	2,627,950	583,750	785,750	505,750	505,750
Revenue Projections/Grants/Chapter 90	535,500	90,000	92,000	92,000	92,000
Use of Available Funds (Free Cash)	709,950	243,750	243,750	263,750	263,750
CPA Funding	132,500	50,000	50,000	50,000	50,000
CPA Borrowing	350,000				
Borrowings	900,000	200,000	400,000	100,000	100,000
Capital Using Other Sources	0	0	0	0	
Surplus/(Shortage)	0	0	0	0	0
Total Operating and Capital Shortage	253	0	0	0	0

Water/Sewer Enterprise Fund

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>	<u>FY 26</u>	<u>FY27</u>
Operating Budgets	2,799,099	3,340,772	3,520,988	3,728,914	3,743,597
Revenue Projections	2,799,099	3,340,772	3,520,988	3,728,914	3,743,597
Surplus/(Shortage)	0	0	0	0	0

W/S Enterprise Fund Capital Budgets Vs Capital Revenue Projections

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>	<u>FY 26</u>	<u>FY27</u>
Capital Budgets	18,882,500	426,500	426,500	426,500	426,500
Less: Capital through W/S Rates	(12,500)	(102,500)	(102,500)	(102,500)	(102,500)
Cost of Capital Budgets	18,870,000	324,000	324,000	324,000	324,000
Use of Available Funds (Retained Earnings)	370,000	90,000	90,000	90,000	90,000
Borrowings	18,500,000	234,000	234,000	234,000	234,000
Surplus/(Shortage)	0	0	0	0	0
Total W/S Enterprise Operating and Capital	0	0	0	0	0

Rubbish Enterprise Fund

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>	<u>FY 26</u>	<u>FY27</u>
Operating Budgets	588,916	609,954	631,784	654,435	677,940
Revenue Projections	588,916	609,954	631,784	654,435	677,940
Use of Available Funds (Retained Earnings)	0	0	0	0	0
Surplus/(Shortage)	0	0	0	0	0

Rubbish Enterprise Fund Capital Budgets Vs Capital Revenue Projections

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>	<u>FY 26</u>	<u>FY27</u>
Capital Budgets	60,000	50,000	50,000	50,000	50,000
Use of Available Funds	60,000	50,000	50,000	50,000	50,000
Borrowings	0	0	0	0	0
Surplus/(Shortage)	0	0	0	0	0

This five year plan has been structured using the budgets that the Town Administrator and Board of Selectmen deem appropriate to operate the Town departments properly. Important and necessary capital improvement programs are incorporated to identify the equipment/physical needs of the Town along with the cost estimates to pay for these needs. Also included are water and sewer rates projected through FY2027.

In cases where projected expenses are not covered by projected revenues, the Town Administrator and Board of Selectmen will be review other sources of funds. Any Capital Plan Shortages will be funded through grants and other financing sources as they become available. If the funds are not available, the Town Administrator and Board of Selectmen will make necessary cuts to balance the budget. As needs and finances change, we will review all information necessary to update this plan or recommend a new plan based upon priorities.

Town of Nahant
PROJECTED APPROPRIATIONS

	<i>FY 23</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 24</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 25</i> <i>Appropriation</i> <i>Budget</i>	<i>FY26</i> <i>Appropriation</i> <i>Budget</i>	<i>FY27</i> <i>Appropriation</i> <i>Budget</i>
General Government					
Moderator					
General Expenses	60	60	60	60	60
Selectmen					
Salaries/Wages	3	3	3	3	3
General Expenses	153,700	156,774	159,909	163,108	166,370
Public Health					
Salaries/Wages	97,740	99,695	101,689	103,722	105,797
General Expenses	30,000	30,600	31,212	31,836	32,473
Town Administrator					
Salaries/Wages	241,464	246,293	251,219	256,244	261,368
Health Inspector	0	0	0	0	0
Public Health Nurse	0	0	0	0	0
Health Assistant	0	0	0	0	0
Asst. Health Inspector	0	0	0	0	0
Town Physician	0	0	0	0	0
ADA Coordinator	500	510	520	531	541
General Expenses	33,650	34,323	35,009	35,710	36,424
Capital Outlay	2,000	2,900	2,900	2,900	2,900
Finance Committee					
General Expenses	10,160	10,363	10,570	10,782	10,998
Town Accountant					
Salaries/Wages	176,032	179,553	183,144	186,807	190,543
General Expenses	9,417	9,605	9,797	9,993	10,193
Assessors					
Salaries/Wages	109,223	111,407	113,636	115,908	118,226
General Expenses	65,200	66,504	67,834	69,191	70,575
Treasurer/Collector					
Salaries/Wages	132,097	134,739	137,434	140,182	142,986
General Expenses	64,573	65,864	67,182	68,525	69,896
Capital Outlay-Copier	1,400	1,400	1,400	1,400	1,400
Town Counsel					
Annual Fee	75,000	76,500	78,030	79,591	81,182
Town Hall					
Salaries/Wages	32,471	33,445	34,114	34,796	35,492
General Expenses	51,000	52,020	53,060	54,122	55,204
Capital Outlay	90,000	10,000	10,000	10,000	10,000
Data Processing					
Salaries/General Expenses	202,000	206,040	210,161	214,364	218,651
Town Clerk					
Salaries/Wages	72,194	73,638	75,111	76,613	78,145
General Expenses	15,800	16,116	16,438	16,767	17,102
Capital Outlay	1,400	1,400	1,400	1,400	1,400
Election/Registration					
Salaries/Wages	8,160	8,323	8,490	8,659	8,833
General Expenses	11,200	11,424	11,652	11,886	12,123
Capital Outlay	0	0	0	0	0
Conservation Commission					
General Expenses	1,260	1,285	1,311	1,337	1,364
Planning Board					
General Expenses	2,650	2,703	2,757	2,812	2,868
Zoning/Board of Appeals					
General Expenses	2,900	2,958	3,017	3,078	3,139
Total General Government	1,693,254	1,646,447	1,679,060	1,712,326	1,746,258

Town of Nahant
PROJECTED APPROPRIATIONS

	FY 23	FY 24	FY 25	FY26	FY27
	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation
	Budget	Budget	Budget	Budget	Budget
Public Safety					
Police Department					
Police Salaries/Wages	1,424,341	1,467,071	1,496,413	1,526,341	1,556,868
General Expenses	179,912	183,510	187,180	190,924	194,743
Capital Outlay	85,000	50,000	50,000	50,000	50,000
Public Safety - Debt Service	0	0	0	0	0
<i>Total Police Department</i>	<i>1,689,253</i>	<i>1,700,581</i>	<i>1,733,593</i>	<i>1,767,265</i>	<i>1,801,610</i>
Fire Department					
Fire Salaries/Wages	1,055,793	1,087,467	1,109,216	1,131,400	1,154,028
General Expenses	184,806	188,502	192,272	196,118	200,040
Capital Outlay	75,000	25,000	25,000	25,000	25,000
<i>Total Fire Department</i>	<i>1,315,599</i>	<i>1,300,969</i>	<i>1,326,488</i>	<i>1,352,518</i>	<i>1,379,068</i>
<i>Total Public Safety</i>	<i>3,004,852</i>	<i>3,001,550</i>	<i>3,060,081</i>	<i>3,119,783</i>	<i>3,180,679</i>
Inspectional Services Department					
Part Time Assistant for Inspectors	45,358	46,265	47,190	48,134	49,097
Health Inspector	0	0	0	0	0
Building Inspection					
Salaries/Wages	11,986	12,226	12,470	12,720	12,974
Assistant	5,849	5,966	6,085	6,207	6,331
Certification Training	960	960	960	960	960
General Expenses	7,450	7,599	7,751	7,906	8,064
Plumbing/Gas Inspection					
Salaries/Wages	4,416	4,504	4,594	4,686	4,780
Assistant	2,279	2,325	2,371	2,418	2,467
Certification Training	500	500	500	500	500
General Expenses	950	969	988	1,008	1,028
Wiring Inspection					
Salaries/Wages	4,416	4,504	4,594	4,686	4,780
Assistant	2,279	2,325	2,371	2,418	2,467
Certification Training	500	500	500	500	500
General Expenses	950	969	988	1,008	1,028
Emergency Management					
Salaries/Wages	14,497	14,787	15,083	15,384	15,692
General Expenses	4,500	4,590	4,682	4,775	4,871
Capital Outlay	40,000	10,000	10,000	10,000	10,000
Animal Control					
Salary	10,386	10,594	10,806	11,022	11,242
General Expenses	4,003	4,083	4,165	4,248	4,333
Training	0	0	0	0	0
Parking Clerk					
Salaries	6,750	6,885	7,023	7,163	7,306
General Expenses	14,985	15,285	15,590	15,902	16,220
Harbormaster					
Salaries/Wages	1,514	1,544	1,575	1,607	1,639
Assistant	1,945	1,984	2,024	2,064	2,105
General Expenses	8,909	9,087	9,269	9,454	9,643
Capital Outlay	0	0	15,000	15,450	15,914
Wharfinger					
Salaries/Wages	1,514	1,544	1,575	1,607	1,639
Assistant	508	518	529	539	550
General Expenses	2,104	2,146	2,189	2,233	2,277
Capital Outlay	13,200	5,000	5,000	5,000	10,000
Ocean Rescue					
Training Wages	0	0	0	0	0
Professional Services	0	0	0	0	0
<i>Total Other Pub. Saf.</i>	<i>212,708</i>	<i>177,659</i>	<i>195,873</i>	<i>199,601</i>	<i>208,409</i>
Total Public Safety	3,217,560	3,179,209	3,255,954	3,319,384	3,389,087

Town of Nahant
PROJECTED APPROPRIATIONS

	FY 23	FY 24	FY 25	FY26	FY27
	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation
	Budget	Budget	Budget	Budget	Budget
Education System					
School Department					
Tuition - SPED	457,738	464,604	471,573	478,647	485,826
Tuition - Swampscott	1,607,136	1,583,957	1,623,556	1,664,145	1,705,749
Johnson School Budget	1,860,133	1,954,946	1,988,448	2,022,457	2,056,979
<i>School Appropriation</i>	<i>3,925,007</i>	<i>4,003,507</i>	<i>4,083,577</i>	<i>4,165,249</i>	<i>4,248,554</i>
Transportation/Regular	171,696	175,130	178,633	182,205	185,849
Transportation/SPED	67,726	69,081	70,462	71,871	73,309
<i>Total Transportation</i>	<i>239,422</i>	<i>244,210</i>	<i>249,095</i>	<i>254,077</i>	<i>259,158</i>
School - Debt Service	341,600	329,600	317,600	295,800	0
School - Proposed Debt	0	0	0	0	0
Essex North Shore Agi & Tech	193,139	197,002	200,942	204,961	209,060
Total Education System	4,699,168	4,774,319	4,851,214	4,920,086	4,716,772

Town of Nahant
PROJECTED APPROPRIATIONS

	FY 23	FY 24	FY 25	FY26	FY27
	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation
	Budget	Budget	Budget	Budget	Budget
Public Works Department					
Public Works Operations					
Administration					
Salaries/Wages	7,730	7,962	8,121	8,284	8,449
General Expenses	23,910	24,388	24,876	25,373	25,881
Capital Outlay	12,750	12,750	12,750	12,750	12,750
<i>Subtotal DPW Administration</i>	<i>44,390</i>	<i>45,100</i>	<i>45,747</i>	<i>46,407</i>	<i>47,080</i>
Highways/Streets					
Salaries/Wages	120,115	123,718	126,193	128,717	131,291
General Expenses	178,050	181,611	185,243	188,948	192,727
Capital Outlay	57,000	30,000	30,000	50,000	50,000
<i>Subtotal Highways/Streets/B/P</i>	<i>355,165</i>	<i>335,329</i>	<i>341,436</i>	<i>367,665</i>	<i>374,018</i>
Snow & Ice					
Snow & Ice Services	30,000	30,000	30,000	30,000	30,000
Beaches & Parks					
Salaries/Wages	68,559	70,616	72,028	73,469	74,938
General Expenses	23,146	23,609	24,081	24,563	25,054
Capital Outlay	62,000	10,000	10,000	10,000	10,000
<i>Subtotal Beaches & Parks</i>	<i>153,705</i>	<i>104,225</i>	<i>106,109</i>	<i>108,031</i>	<i>109,992</i>
Cemetery					
Salaries/Wages	35,808	36,882	37,620	38,372	39,140
General Expenses	10,150	10,353	10,560	10,771	10,987
Capital Outlay	50,000	1,000	1,000	1,000	1,000
<i>Subtotal Cemetery</i>	<i>95,958</i>	<i>48,235</i>	<i>49,180</i>	<i>50,144</i>	<i>51,126</i>
Overhead Operations					
General Expenses	0	0	0	0	0
Capital Outlay	0	0	0	0	0
DPW - Debt Service	75,330	71,601	67,749	24,916	23,617
<i>Subtotal DPW Overhead</i>	<i>75,330</i>	<i>71,601</i>	<i>67,749</i>	<i>24,916</i>	<i>23,617</i>
Total Public Works Dept	754,548	634,490	640,221	627,163	635,834

Town of Nahant
PROJECTED APPROPRIATIONS

	<i>FY 23</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 24</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 25</i> <i>Appropriation</i> <i>Budget</i>	<i>FY26</i> <i>Appropriation</i> <i>Budget</i>	<i>FY27</i> <i>Appropriation</i> <i>Budget</i>
Culture/Recreation					
Council on Aging					
Salaries/Wages	50,099	51,101	52,123	53,165	54,229
General Expenses	16,705	17,039	17,380	17,727	18,082
Capital Outlay	0	0	0	0	0
Veteran's Agent					
Salaries/Wages	8,574	8,745	8,920	9,099	9,281
General Expenses	33,000	33,660	34,333	35,020	35,720
Library					
Salaries/Wages	187,287	191,033	194,853	198,750	202,725
General Expenses	69,370	70,734	70,734	70,734	70,734
Capital Outlay	0	0	0	0	0
Recreation					
General Recreation	3,215	3,279	3,345	3,412	3,480
Sailing Recreation	5,950	6,069	6,190	6,314	6,440
Tennis Recreation	2,937	2,996	3,056	3,117	3,179
Memorial Day Committee					
General Expenses	7,500	7,650	7,803	7,959	8,118
Fourth of July Committee					
General Expenses	2,300	2,346	2,393	2,441	2,490
Beautification Committee					
General Expenses	2,150	2,193	2,237	2,282	2,327
Personnel Committee					
General Expenses	0	0	0	0	0
Military Houses					
General Expenses	21,000	0	0	0	0
Total Culture/Recreation	410,087	396,845	403,368	410,020	416,806
General Debt Service					
Debt Service	424,588	569,975	540,864	453,095	404,753
Total Debt Service	424,588	569,975	540,864	453,095	404,753
Total Operation Cost	11,199,205	11,201,286	11,370,681	11,442,075	11,309,509

Town of Nahant
PROJECTED APPROPRIATIONS

	FY 23	FY 24	FY 25	FY26	FY27
	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation
	Budget	Budget	Budget	Budget	Budget
Intergovernmental					
Cherry Sheet					
State Assessments	110,806	113,022	115,283	117,588	119,940
Charter School Assessments	174,820	178,316	181,883	185,520	189,231
County Assessments	12,363	12,610	12,862	13,120	13,382
School Choice Assessment	0	0	0	0	0
<i>Total Intergovernmental</i>	<i>297,989</i>	<i>303,949</i>	<i>310,028</i>	<i>316,228</i>	<i>322,553</i>
Other Expenses					
Unemployment Compensation	25,000	25,500	26,010	26,530	27,061
Life Insurance	1,500	1,530	1,561	1,592	1,624
Health Insurance	975,000	994,500	1,014,390	1,034,678	1,055,371
Medicare Taxes					
Expenses	92,004	93,844	95,721	97,635	99,588
Essex County Retirement					
Expenses	980,000	999,600	1,019,592	1,039,984	1,060,784
Insurance Committee					
General Expenses	317,598	323,950	330,429	337,038	343,778
Retirement Buyback Account					
General Expenses	50,000	50,000	50,000	50,000	50,000
<i>Total Miscellaneous</i>	<i>2,441,102</i>	<i>2,488,924</i>	<i>2,537,703</i>	<i>2,587,457</i>	<i>2,638,206</i>
Total Before Reserve Fund & Article	13,938,296	13,994,159	14,218,412	14,345,759	14,270,268
Reserve Funds					
Base Appropriation	250,000	250,000	250,000	250,000	250,000
<i>Total Reserve Fund</i>	<i>250,000</i>	<i>250,000</i>	<i>250,000</i>	<i>250,000</i>	<i>250,000</i>
Total General Funds	14,188,296	14,244,159	14,468,412	14,595,759	14,520,268
Interfund Transfers-Out OPEB	25,000	25,000	25,000	25,000	25,000
Interfund Transfers-Out Stabilization	250,000	125,000	125,000	125,000	125,000
Interfund Transfers-Out FEMA	0	0	0	0	0
Interfund Transfers-Out W/S	864,589	1,358,273	1,489,260	1,646,684	1,609,561
Subtotal Appropriations	15,327,885	15,752,432	16,107,672	16,392,443	16,279,829
Debt	841,518	971,176	926,213	773,811	428,370
Debt as % of Budget	5.49%	6.17%	5.75%	4.72%	2.63%

Town of Nahant

PROJECTED APPROPRIATIONS

	FY 23	FY 24	FY 25	FY26	FY27
	Appropriation	Appropriation	Appropriation	Appropriation	Appropriation
	Budget	Budget	Budget	Budget	Budget
Drainage/Walls/Erosion					
Drainage and Dredging	550,000	0	20,000	0	20,000
<i>Sub Total</i>	<i>550,000</i>	<i>0</i>	<i>20,000</i>	<i>0</i>	<i>20,000</i>
Vehicles/Equipment					
DPW Pick Up Truck		60,000		60,000	
Cemetery Tractor		60,000			
DPW Equipment	27,000	30,000	30,000	50,000	50,000
DPW Mower	12,000				
DPW Dump Truck			60,000		60,000
COA Van		70,000			
Police Vehicle	55,000	50,000	50,000	50,000	50,000
Police Motorcycle				21,050	
Police Monitor Trailer			24,500		
Police Radio Upgrade			50,000		50,000
Police Portable Radios		15,500			
New Fire Truck	700,000				
Fire Ford Pickup		55,000			
Fire Ford Explorer (Chief's car)				45,000	
Fire Ambulance			300,000		
Fire Hydraulic Extrication Tools	47,000			10,000	
Firefighter PPE Turn out Gear	10,000	10,000	10,000	10,000	10,000
Fire Dispatch Capital	5,000	5,000	5,000	5,000	5,000
Fire Hose	5,000	5,000	5,000	5,000	5,000
Fire Radios		5,000	5,000	5,000	5,000
Fire Breathing Air Compressor				53,000	
<i>Sub Total</i>	<i>861,000</i>	<i>365,500</i>	<i>539,500</i>	<i>314,050</i>	<i>235,000</i>
Misc					
Wetlands Zoning Bylaw		25,000			
Computers/Network	22,000	22,000	22,000	22,000	22,000
DPW Overhead-Small Equipment	12,750	12,750	12,750	12,750	12,750
Beaches and Parks Fences/Misc	50,000	10,000	10,000	10,000	10,000
Cemetery & Chapel Upgrades		1,000	1,000	1,000	1,000
Re-set Cemetery Gravestones	50,000				
Wharf Parking Lot Re-lining	1,500				
Wharf Painting Metal Railings	2,200				
Wharf Concrete Piers	9,500				
Replace Harbormaster Boat Collar			15,000		
Emergency Mgmt-Small Equipment/Capital	40,000	10,000	10,000	10,000	10,000
Bailey's Hill Restoration	25,000				
Street Sign and Sidewalk Repairs	30,000				
<i>Sub Total</i>	<i>242,950</i>	<i>80,750</i>	<i>70,750</i>	<i>55,750</i>	<i>55,750</i>
Roads and Sidewalks					
All Roads Chapter 90	88,500	90,000	92,000	92,000	92,000
Non-Chapter 90	100,000	100,000	100,000	100,000	100,000
<i>Sub Total</i>	<i>188,500</i>	<i>190,000</i>	<i>192,000</i>	<i>192,000</i>	<i>192,000</i>

Town of Nahant

PROJECTED APPROPRIATIONS

	<i>FY 23</i>	<i>FY 24</i>	<i>FY 25</i>	<i>FY26</i>	<i>FY27</i>
	<i>Appropriation</i>	<i>Appropriation</i>	<i>Appropriation</i>	<i>Appropriation</i>	<i>Appropriation</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
Town Hall Capital					
Town Hall Various Repairs	10,000	10,000	10,000	10,000	10,000
Town Treasurer Copier	1,400	1,400	1,400	1,400	1,400
Town Clerk Copier	1,400	1,400	1,400	1,400	1,400
Municipal Finance Software	44,000	44,000	44,000	44,000	44,000
COA Kitchen Remodel	50,000				
Generator & Repair Flag Pole	57,500				
ADA-Audio/Visual Improvements	100,000				
DAVCO Keyless Entry System	30,000				
<i>Sub Total</i>	<i>294,300</i>	<i>56,800</i>	<i>56,800</i>	<i>56,800</i>	<i>56,800</i>
Public Safety Buildings					
Feasibility Study - New Building	125,000				
Police Station Misc		3,500	3,500	3,500	3,500
Police Women's Locker Room	20,000				
Police Bulletproof vests	5,675			5,675	
Police Defibs	10,000			10,000	
Fire Station Roof/Windows	55,000				
<i>Sub Total</i>	<i>215,675</i>	<i>3,500</i>	<i>3,500</i>	<i>19,175</i>	<i>3,500</i>
Other Town Buildings					
Building Envelope work - Town Hall and Library	350,000				
Town Wharf		5,000	5,000	5,000	10,000
<i>Sub Total</i>	<i>350,000</i>	<i>5,000</i>	<i>5,000</i>	<i>5,000</i>	<i>10,000</i>
Total Capital Improvement	2,702,425	701,550	887,550	642,775	573,050
Less: Free Cash	(709,950)	(243,750)	(243,750)	(263,750)	(263,750)
Less: CPA Revenue	(132,500)	(50,000)	(50,000)	(50,000)	(50,000)
Less: CPA Reserves					
Less: CPA Borrowing	(350,000)				
Less: Borrowing	(900,000)	(200,000)	(400,000)	(100,000)	(100,000)
Less: Chapter 90	(88,500)	(90,000)	(92,000)	(92,000)	(92,000)
Less: Other Available Funds	(447,000)				
Subtotal Capital Improvement	74,475	117,800	101,800	137,025	67,300

Town of Nahant

PROJECTED APPROPRIATIONS

Water/Sewer Enterprise Fund

	<i>FY 23</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 24</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 25</i> <i>Appropriation</i> <i>Budget</i>	<i>FY26</i> <i>Appropriation</i> <i>Budget</i>	<i>FY27</i> <i>Appropriation</i> <i>Budget</i>
Reserves	40,350	41,157	41,980	42,820	43,677
Sewer Division					
Salaries/Wages	230,803	235,419	240,127	244,930	249,829
General Expenses	204,859	208,956	213,135	217,398	221,746
Lynn Water & Sewer	350,000	360,500	371,315	382,454	393,928
Capital Outlay	50,000	45,000	45,000	45,000	45,000
Sewer - Debt Service	742,773	1,248,578	1,380,080	1,544,074	1,506,951
Indirect Costs	117,494	119,843	122,240	124,685	127,178
<i>Subtotal Sewer</i>	<i>1,695,929</i>	<i>2,218,296</i>	<i>2,371,897</i>	<i>2,558,541</i>	<i>2,544,632</i>
Water Division					
Salaries/Wages	206,440	210,569	214,780	219,076	223,457
General Expenses	87,071	88,812	90,589	92,400	94,248
MWRA Assessment	580,000	597,400	615,322	633,782	652,795
Capital Outlay	30,000	45,000	45,000	45,000	45,000
Water - Debt Service	121,816	109,695	109,180	102,610	102,610
Indirect Costs	117,494	119,843	122,240	124,685	127,178
<i>Subtotal Water</i>	<i>1,142,821</i>	<i>1,171,319</i>	<i>1,197,111</i>	<i>1,217,553</i>	<i>1,245,288</i>
Total Water and Sewer	2,879,099	3,430,772	3,610,988	3,818,914	3,833,597
W/S Debt	864,589	1,358,273	1,489,260	1,646,684	1,609,561
W/S Debt as % of W/S Budget	30.03%	39.59%	41.24%	43.12%	41.99%
W/S Without Debt	2,014,510	2,072,499	2,121,728	2,172,230	2,224,036

Town of Nahant
PROJECTED APPROPRIATIONS

**PROJECTED CAPITAL
W/S IMPROVEMENTS**

	<i>FY 23</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 24</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 25</i> <i>Appropriation</i> <i>Budget</i>	<i>FY26</i> <i>Appropriation</i> <i>Budget</i>	<i>FY27</i> <i>Appropriation</i> <i>Budget</i>
	<i>FY 23</i>	<i>FY 24</i>	<i>FY 25</i>	<i>FY26</i>	<i>FY27</i>
Water					
Hydrants/Mains	500,000	134,000	134,000	134,000	134,000
Paving/Patch Work	15,000	15,000	15,000	15,000	15,000
Pick Up Truck		60,000		60,000	
Dump Truck	80,000				
Emergency Repairs & Inventory	30,000	45,000	45,000	45,000	45,000
<i>Sub Total</i>	<i>625,000</i>	<i>254,000</i>	<i>194,000</i>	<i>254,000</i>	<i>194,000</i>
Sewer					
Sewer Infrastructure & Pump Stations	18,000,000	100,000	100,000	100,000	100,000
Loader	180,000				
Professional Services	12,500	12,500	12,500	12,500	12,500
Paving/Patch Work	15,000	15,000	15,000	15,000	15,000
Pick Up Truck			60,000		60,000
Emergency Repairs & Inventory	50,000	45,000	45,000	45,000	45,000
<i>Sub Total</i>	<i>18,257,500</i>	<i>172,500</i>	<i>232,500</i>	<i>172,500</i>	<i>232,500</i>
Total W/S Capital Improvement	18,882,500	426,500	426,500	426,500	426,500
Less: Retained earnings	(370,000)	(90,000)	(90,000)	(90,000)	(90,000)
Less: Borrowing	(18,500,000)	(234,000)	(234,000)	(234,000)	(234,000)
Subtotal W/S Capital	12,500	102,500	102,500	102,500	102,500

Town of Nahant

PROJECTED APPROPRIATIONS

	<i>FY 23</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 24</i> <i>Appropriation</i> <i>Budget</i>	<i>FY 25</i> <i>Appropriation</i> <i>Budget</i>	<i>FY26</i> <i>Appropriation</i> <i>Budget</i>	<i>FY27</i> <i>Appropriation</i> <i>Budget</i>
Rubbish Enterprise Fund					
Salaries/Wages	63,266	64,531	65,822	67,138	68,481
General Expenses	62,650	63,903	65,181	66,485	67,814
Household Trash Collection/Disposal	463,000	481,520	500,781	520,812	541,645
Debt	0	0	0	0	0
Total Rubbish Enterprise Fund	588,916	609,954	631,784	654,435	677,940
Rubbish Debt	0	0	0	0	0
Rub. Debt as % of Rub. Budget	0.00%	0.00%	0.00%	0.00%	0.00%
All Debt	1,706,107	2,329,449	2,415,473	2,420,495	2,037,931
All Debt as % of All Budget	9.08%	11.77%	11.87%	11.60%	9.80%

PROJECTED CAPITAL

RUBBISH IMPROVEMENTS

	<i>FY 22</i>	<i>FY 23</i>	<i>FY 24</i>	<i>FY 25</i>	<i>FY 25</i>
Rubbish					
Compost Site	60,000	50,000	50,000	50,000	50,000
<i>Sub Total</i>	<i>60,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>
Total Rubbish Capital Improvement	60,000	50,000	50,000	50,000	50,000
Less: Retained earnings	(60,000)	(50,000)	(50,000)	(50,000)	(50,000)
Less: Borrowing	0	0	0	0	0
Subtotal Rubbish Capital	0	0	0	0	0

Town of Nahant
PROJECTED REVENUES

	FY 23 Revenue Budget	FY 24 Revenue Budget	FY 25 Revenue Budget	FY 26 Revenue Budget	FY 27 Revenue Budget
General Funds					
Personal Property Taxes	338,438	346,899	355,571	364,461	373,572
Personal Property Tax Refunds	0	0	0	0	0
Real Estate Taxes	9,947,021	10,211,072	10,481,724	10,759,141	11,043,496
Real Estate Tax Refunds	0	0	0	0	0
School Override	341,600	329,600	317,600	295,800	0
General Override	0	0	0	0	0
W/S Debt Shift	864,589	1,358,273	1,489,260	1,646,684	1,609,561
New Growth	15,000	15,000	15,000	15,000	15,000
Levy Limit	11,506,648	12,260,844	12,659,155	13,081,086	13,041,629
Overlay Reserve	(180,000)	(184,500)	(189,113)	(193,840)	(198,686)
Property Revenue	11,326,648	12,076,344	12,470,043	12,887,246	12,842,943
Motor Vehicle Excises	540,855	551,672	562,706	573,960	585,439
Motor Vehicle Excise Refund	(10,605)	(10,817)	(11,033)	(11,254)	(11,479)
Boat Excise Taxes	5,151	5,254	5,359	5,466	5,576
Boat Excise Refund	(101)	(103)	(105)	(107)	(109)
Interest on Taxes/Excises	25,199	25,703	26,217	26,741	27,276
Penalty - Demand Payments	6,282	6,408	6,536	6,667	6,800
Payment In Lieu of Taxes	1,556	1,587	1,619	1,651	1,684
Meals Tax Revenue	50,000	51,000	52,020	53,060	54,122
Rooms Tax Revenue	75,000	76,500	78,030	79,591	81,182
Ambulance Fees	183,007	186,667	190,400	194,208	198,093
Other Charges For Services	5,139	5,242	5,347	5,454	5,563
Police Detail Admin Fee	25,000	25,500	26,010	26,530	27,061
Fees	36,857	37,594	38,346	39,113	39,895
Cemetery Fees	4,293	4,379	4,466	4,556	4,647
Rentals	191,900	195,738	199,653	203,646	207,719
Military Housing Rentals	30,000	0	0	0	0
Alcoholic Beverage Licenses	8,787	8,963	9,142	9,325	9,511

Town of Nahant
PROJECTED REVENUES

	<i>FY 23 Revenue Budget</i>	<i>FY 24 Revenue Budget</i>	<i>FY 25 Revenue Budget</i>	<i>FY 26 Revenue Budget</i>	<i>FY 27 Revenue Budget</i>
Other Licenses	13,130	13,393	13,660	13,934	14,212
Permits	118,266	120,631	123,044	125,505	128,015
Beach Stickers	12,600	12,852	13,109	13,371	13,638
State Education Dist/Reimb					
Chapter 70	538,963	549,742	560,737	571,952	583,391
Charter Tuition Reimbursement	51,724	52,758	53,814	54,890	55,988
Unrestricted Aid	426,476	435,006	443,706	452,580	461,631
Veteran's Benefits	20,679	21,093	21,514	21,945	22,384
Exemptions Veteran's & Elderly	23,353	23,820	24,296	24,782	25,278
State Owned Land	1,439	1,468	1,497	1,527	1,558
Medicaid Reimburse	0	0	0	0	0
State Other Revenues	0	0	0	0	0
Fines & Forfeits	40,800	41,616	42,448	43,297	44,163
Sale of Inventory	0	0	0	0	0
Earnings on Investments	2,562	2,613	2,666	2,719	2,773
Other Misc Revenue	0	0	0	0	0
Interfund Transfer-In (Enterprise)	234,987	239,687	244,480	249,370	254,357
Total Revenues	13,989,947	14,762,309	15,209,726	15,681,723	15,693,310
W/S Enterprise Fund					
Water Usage Charges	1,007,901	1,078,865	1,105,523	1,132,892	1,160,994
Sewer Usage Charges	926,008	993,034	1,015,606	1,038,737	1,062,443
Water Meters	0	0	0	0	0
Earnings on Investments	600	600	600	600	600
Transfers-In for Debt Shift	864,589	1,358,273	1,489,260	1,646,684	1,609,561
Total W/S Enterprise Fund	2,799,098	3,430,772	3,610,988	3,818,914	3,833,597
Rubbish Enterprise Fund					
Rubbish/Recycling Fees	588,716	609,754	631,584	654,235	677,740
Earnings on Investments	200	200	200	200	200
Total Rubbish Enterprise Fund	588,916	609,954	631,784	654,435	677,940

FY24-27 Est local receipts based on 2% increase from prior year

FY24-27 state aid based on 2% increase from prior year

**FIVE YEAR PROJECTED WATER/SEWER
FY23**

Water Rates									
		<i>FY20 act</i>	<i>FY21 act</i>	<i>FY22 bud</i>	<i>FY23 est</i>	<i>FY24</i>	<i>FY25</i>	<i>FY26</i>	<i>FY27</i>
Direct Costs:									
MWRA Water Assessment		457,190	514,383	539,122	580,000	597,400	615,322	633,782	652,795
Town's Debt Service									
	Principal	0	0	0	0	0	0	0	0
	Interest	0	0	0	0	0	0	0	0
	Proposed	0	0	0	0	0	0	0	0
	<i>Subtotal Debt</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Capital Program		30,000	0	30,000	30,000	45,000	45,000	45,000	45,000
Capital Encumbered									
Meters		0	0	0	0	0	0	0	0
Public Works									
	Labor	178,202	186,854	199,002	206,440	210,569	214,780	219,076	223,457
	Expense	107,907	87,734	91,475	87,071	88,812	90,589	92,400	94,248
Less: Usage of Available Funds		0	0	0	(30,000)	0	0	0	0
Less: Interest Revenue		(300)	(300)	(300)	(300)	(300)	(300)	(300)	(300)
Subtotal Direct Cost		772,999	788,671	859,299	873,211	941,481	965,391	989,958	1,015,201
Indirect Costs:									
Administrative/Clerical									
Allowance for Uncollectible		17,197	17,197	17,541	17,197	17,541	17,892	18,250	18,615
	Clerical Wages (12.5%)	13,435	13,838	14,115	14,397	14,685	14,979	15,279	15,584
	Acct./Billing (5%)	9,016	9,287	9,473	9,662	9,855	10,052	10,253	10,458
	Benefits	68,307	70,356	71,764	73,199	74,663	76,156	77,679	79,233
	Audit	2,213	2,280	2,326	2,373	2,420	2,468	2,518	2,568
	Insurance (Property)	16,693	17,169	17,513	17,863	18,220	18,584	18,956	19,335
Subtotal Indirect Cost		126,861	130,127	132,730	134,690	137,384	140,132	142,934	145,793
Total Cost for Water		899,860	918,798	992,029	1,007,901	1,078,865	1,105,523	1,132,892	1,160,994
Estimated Usage		9.76	9.81	10.00	10.15	10.15	10.15	10.15	10.15
(millions/cubic ft.)									
Projected Rate/100 cu.ft.		9.22	9.37	9.92	9.93	10.63	10.89	11.16	11.44
Total Billing Commitment		954,917	1,114,917	992,029	1,007,901	1,078,865	1,105,523	1,132,892	1,160,994
Water & Sewer Rate Comparison:									
		FY 20 act	FY 21 act	FY 22 act	FY 23 est	FY 24	FY 25	FY 26	FY 27
Water rate		9.22	9.37	9.92	9.93	10.63	10.89	11.16	11.44
Sewer rate		10.99	11.99	14.08	11.58	12.41	12.70	12.98	13.28
Combined rate		20.22	21.36	24.00	21.51	23.04	23.59	24.15	24.72
% Increase/(Decrease)		13.53%	5.64%	12.36%	-10.40%	7.15%	2.36%	2.37%	2.37%
1 CF=7.48 Gallons									

**FIVE YEAR PROJECTED WATER/SEWER
FY23**

Sewer Rates									
		<i>FY20 act</i>	<i>FY21 act</i>	<i>FY22 bud</i>	<i>FY23 est</i>	<i>FY24</i>	<i>FY25</i>	<i>FY26</i>	<i>FY27</i>
Direct Costs:									
Lynn Water & Sewer Charges		310,792	288,069	526,400	350,000	360,500	371,315	382,454	393,928
Town's Debt Service									
	Principal	0	0	0	325,000	0	0	0	0
	Interest	0	0	0	0	0	0	0	0
	Proposed	0	0	0	0	0	0	0	0
	<i>Subtotal Debt</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>325,000</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Capital Program		23,868	0	0	50,000	45,000	45,000	45,000	45,000
Meters		0	0	0	0	0	0	0	0
Public Works									
	Labor	201,923	204,679	224,101	230,803	235,419	240,127	244,930	249,829
	Expense	175,240	193,693	209,589	204,859	208,956	213,135	217,398	221,746
Less: Usage of Available Funds		0	0	0	(375,000)	0	0	0	0
Less: Interest Revenue		(300)	(300)	(300)	(300)	(300)	(300)	(300)	(300)
Subtotal Direct Cost		711,523	686,141	959,790	785,362	849,575	869,278	889,482	910,203
Indirect Costs:									
Administrative/Clerical									
Allowance for Uncollectible		23,153	23,153	23,616	23,153	23,616	24,088	24,570	25,062
Clerical Wages (12.5%)		13,435	13,838	14,115	14,397	14,685	14,979	15,279	15,584
Acct./Billing (5%)		9,016	9,287	9,473	9,662	9,855	10,052	10,253	10,458
Benefits		68,307	70,356	71,764	73,199	74,663	76,156	77,679	79,233
Audit		2,213	2,280	2,326	2,373	2,420	2,468	2,518	2,568
Insurance (Property)		16,693	17,169	17,513	17,863	18,220	18,584	18,956	19,335
Subtotal Indirect Cost		132,817	136,083	138,806	140,646	143,459	146,328	149,255	152,240
Total Cost for Sewer		844,340	822,224	1,098,596	926,008	993,034	1,015,606	1,038,737	1,062,443
Estimated Usage		7.68	6.86	7.80	8.00	8.00	8.00	8.00	8.00
(millions/cubic ft.)									
Projected Rate/100 cu.ft.		10.99	11.99	14.08	11.58	12.41	12.70	12.98	13.28
Total Billing Commitment		902,266	1,040,601	1,098,596	926,008	993,034	1,015,606	1,038,737	1,062,443
	FY23	FY23	FY23						
	Water	Sewer	Total						
Indirect Costs	134,690	140,646	275,337						
Less Uncollectible	(17,197)	(23,153)	(40,350)						
Voted Indirect Costs	117,493	117,493	234,987						
Debt Shift	121,816	742,773	864,589						

Water & Sewer Rate Comparison:

	FY 23 est	FY 24	FY 25	FY 26	FY 27
Water rate	9.93	10.63	10.89	11.16	11.44
Sewer rate	<u>11.58</u>	<u>12.41</u>	<u>12.70</u>	<u>12.98</u>	<u>13.28</u>
Combined rate	<u>21.51</u>	<u>23.04</u>	<u>23.59</u>	<u>24.14</u>	<u>24.72</u>
% Increase/(Decrease)	-10.40%	7.15%	2.37%	2.37%	2.37%

APPENDIX 3

School Department Proposed Budget

In the following section you'll find the proposed line item budget prepared by the School Superintendent and the School Committee.

By law, Town Meeting will adopt a bottom line budget for the School Department and the School Committee will determine the line item allocations within the actual budget. A previous Town Meeting vote requires that the School Department's line item budget be published in the Report and Recommendations of the Advisory and Finance Committee.

**Town of Nahant
FY23 Budget Worksheet**

	2021 Department Budget	2021 Actual Expenses	2022 Department Budget	2023 Department Request
School				
<u>School Committee</u>				
Purchase of Services	0.00	0.00	0.00	0.00
Capital Program Consultant	0.00	0.00	0.00	0.00
Auditing Services	4,000.00	2,700.00	4,000.00	4,100.00
Legal	2,500.00	0.00	2,500.00	2,500.00
General Supplies & Materials	3,500.00	3,760.00	3,850.00	3,946.00
Dues/Memberships	0.00	0.00	0.00	0.00
<i>SUBTOTAL</i>	10,000.00	6,460.00	10,350.00	10,546.00
<u>Superintendent's Office</u>				
Salaries Regular Full Time	109,982.00	115,725.44	111,800.00	114,595.00
Longevity	950.00	0.00	950.00	974.00
Purchased Services	500.00	887.60	500.00	513.00
Supplies	2,000.00	761.89	2,000.00	2,050.00
Dues/Memberships	0.00	300.00	0.00	0.00
<i>SUBTOTAL</i>	113,432.00	117,674.93	115,250.00	118,132.00
<u>Principal's Office</u>				
Salaries Regular Full Time	161,263.00	162,227.72	169,326.00	173,559.00
Longevity	750.00	0.00	750.00	769.00
Attendance Officer	180.00	180.00	180.00	185.00
Scheduler Stipend	0.00	0.00	0.00	0.00
Supplies	1,500.00	1,832.89	1,500.00	1,538.00
<i>SUBTOTAL</i>	163,693.00	164,240.61	171,756.00	176,051.00
<u>School Health Services</u>				
Salaries Regular Full Time	75,174.00	72,174.00	77,053.00	78,979.00
Purchase of Services	300.00	800.00	300.00	308.00
Purchase of Supplies	1,000.00	1,171.47	1,000.00	1,025.00
<i>SUBTOTAL</i>	76,474.00	74,145.47	78,353.00	80,312.00
<u>Teaching & Materials</u>				
Salary Professional Development	0.00	0.00	0.00	0.00
Regular Full-Time Employees	630,226.00	627,855.37	635,990.00	651,890.00
Regular Part-Time Employees	0.00	0.00	0.00	0.00
Substitutes/Lunch Room Aide	11,000.00	27,105.00	12,000.00	12,300.00
S.P.E.D. Teachers' Salaries	91,184.00	61,254.80	66,232.00	67,888.00
S.P.E.D. Aides	72,580.00	81,646.80	94,556.00	96,920.00
S.P.E.D. Admin	0.00	0.00	0.00	0.00
Aides Salaries	24,179.00	0.00	19,900.00	20,398.00
Longevity	10,500.00	11,875.00	10,500.00	10,763.00
Technology Specialist	14,620.00	13,673.77	15,351.00	15,735.00
Foreign Language	0.00	0.00	0.00	0.00
Stipends-Asst Principal	0.00	0.00	0.00	0.00
Technology Services	12,500.00	3,438.00	12,500.00	12,813.00
Purchased Services	0.00	0.00	0.00	0.00
S.P.E.D. Contract Services	0.00	0.00	0.00	0.00
Foreign Language Services	0.00	0.00	0.00	0.00
Purchase of Supplies	14,000.00	17,719.46	14,000.00	14,350.00
Software	5,400.00	9,986.38	5,400.00	5,535.00
Hardware	10,000.00	13,465.54	10,000.00	10,250.00
S.P.E.D. Supplies	5,000.00	6,278.66	6,000.00	6,150.00
Professional Development	9,000.00	4,202.02	10,000.00	10,250.00
<i>SUBTOTAL</i>	910,189.00	878,500.80	912,429.00	935,242.00
<u>School Textbooks</u>				
Regular Education Books	10,000.00	12,858.33	10,000.00	10,250.00
Special Education Books	1,000.00	0.00	1,000.00	1,025.00
<i>SUBTOTAL</i>	11,000.00	12,858.33	11,000.00	11,275.00
<u>School Library</u>				
Library Salaries	4,957.00	0.00	4,957.00	5,081.00
Library Supplies	4,000.00	0.00	4,000.00	4,100.00
<i>SUBTOTAL</i>	8,957.00	0.00	8,957.00	9,181.00

**Town of Nahant
FY23 Budget Worksheet**

	2021 Department Budget	2021 Actual Expenses	2022 Department Budget	2023 Department Request
School				
<u>School Audio/Visual</u>				
Purchase of Supplies	0.00	0.00	0.00	0.00
<u>SUBTOTAL</u>	0.00	0.00	0.00	0.00
<u>School Athletics</u>				
Purchase of Services	0.00	0.00	0.00	0.00
<u>SUBTOTAL</u>	0.00	0.00	0.00	0.00
<u>School Student Body</u>				
Salaries Stipends	4,558.00	4,967.13	4,786.00	4,906.00
Purchase of Services	2,000.00	0.00	2,000.00	2,050.00
Supplies	0.00	0.00	0.00	0.00
<u>SUBTOTAL</u>	6,558.00	4,967.13	6,786.00	6,956.00
<u>School Guidance</u>				
Salaries	40,457.00	40,457.00	42,480.00	42,480.00
Services	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	0.00	0.00
<u>SUBTOTAL</u>	40,457.00	40,457.00	42,480.00	42,480.00
<u>School Psych/SPED</u>				
Salaries - Psychologist	0.00	0.00	0.00	0.00
Salaries - Speech	67,128.00	67,128.00	70,485.00	72,247.00
Occupational Therapist Salary	23,400.00	19,002.00	26,300.00	26,957.00
Contracted Services	61,875.00	54,626.00	61,875.00	63,422.00
Contracted Services-Speech	0.00	0.00	0.00	0.00
Hearings	0.00	0.00	0.00	0.00
Tutoring	3,500.00	500.00	3,500.00	3,588.00
Evaluations	7,850.00	3,000.00	8,600.00	8,815.00
<u>SUBTOTAL</u>	163,753.00	144,256.00	170,760.00	175,029.00
<u>School Custodial Department</u>				
Regular Full Time Employees	93,895.00	92,935.38	96,711.00	99,129.00
Longevity	900.00	0.00	900.00	923.00
O/T F/T Employees	0.00	0.00	0.00	0.00
Purchase of Services	0.00	0.00	0.00	0.00
Purchase of Supplies	5,000.00	1,953.12	30,500.00	31,263.00
<u>SUBTOTAL</u>	99,795.00	94,888.50	128,111.00	131,315.00
School				
<u>School Heating</u>				
Heating Gas	50,600.00	38,114.10	50,600.00	51,865.00
<u>SUBTOTAL</u>	50,600.00	38,114.10	50,600.00	51,865.00
<u>School Utilities</u>				
Electrical Services	41,500.00	50,436.21	43,250.00	34,331.00
Natural Gas	0.00	0.00	0.00	0.00
Telephone Services	10,700.00	9,443.43	10,700.00	10,968.00
<u>SUBTOTAL</u>	52,200.00	59,879.64	53,950.00	45,299.00

Town of Nahant
FY23 Budget Worksheet

	2021 Department Budget	2021 Actual Expenses	2022 Department Budget	2023 Department Request
School				
<u>School Grounds Maintenance</u>				
Purchase of Services	1,000.00	578.92	1,000.00	1,025.00
SUBTOTAL	1,000.00	578.92	1,000.00	1,025.00
<u>School Bldg Maintenance</u>				
Purchased Services	32,500.00	43,848.19	32,500.00	34,675.00
Supplies	12,000.00	5,153.10	12,000.00	12,300.00
SUBTOTAL	44,500.00	49,001.29	44,500.00	46,975.00
<u>School Equip Maintenance</u>				
Oper Equip-Rprs/Main	10,000.00	35,232.45	11,000.00	11,275.00
SUBTOTAL	10,000.00	35,232.45	11,000.00	11,275.00
<u>School Rental/Lease</u>				
Rent/ Lease Equipment	7,000.00	6,065.90	7,000.00	7,175.00
SUBTOTAL	7,000.00	6,065.90	7,000.00	7,175.00
<u>Tuition-Jr/Sr High School</u>				
Public Schools	1,507,633.00	1,507,633.00	1,567,938.00	1,607,136.00
SUBTOTAL	1,507,633.00	1,507,633.00	1,567,938.00	1,607,136.00
<u>Tuition S.P.E.D.</u>				
Tuition-Private Schools	436,574.00	283,020.27	436,574.00	447,488.00
Tuition-Collaborative	10,000.00	10,000.00	10,000.00	10,250.00
SUB TOTAL	446,574.00	293,020.27	446,574.00	457,738.00
TOTAL SCHOOL (NSS)	3,723,815.00	3,527,974.34	3,838,794.00	3,925,007.00
<u>Transportation Jr/Sr High</u>				
S.P.E.D. Transportation	64,579.00	29,117.05	51,440.00	67,726.00
Public Schools	152,280.00	144,587.70	167,508.00	171,696.00
SUB TOTAL	216,859.00	173,704.75	218,948.00	239,422.00
<u>Vocational School Assessment</u>				
Essex North Shore Agi & Tech	188,428.00	185,150.00	188,428.00	193,139.00
Essex Agricultural	0.00	0.00	0.00	0.00
SUB TOTAL Non NSS	405,287.00	358,854.75	407,376.00	432,561.00
Capital Outlay-Various	0.00	0.00	0.00	0.00
TOTAL SCHOOL	4,129,102.00	3,886,829.09	4,246,170.00	4,357,568.00

APPENDIX 4

School Share of Town Expenses

In Massachusetts, each town and city must expend a certain amount of money on its education system each year. This amount is referred to as “net school spending” and is established via a formula determined by the Massachusetts Department of Elementary and Secondary Education. A community’s net school spending must equal or exceed the requirements established annually by the Department of Education. The net school spending amount is largely comprised of the school budget (excluding transportation, debt, and vocational school expenses), the net charter school assessment, any circuit breaker funds expected to be expensed during the fiscal year, as well as certain town expenditures.

The information that follows in this Appendix 4 outlines expenditures made by the Town of Nahant on behalf of the school that aren’t included within the school budget. These are assigned to the school budget from non-school municipal line items such as the Town Accountant or Town Treasurer’s Offices. This “charge back” system is intended to represent the percentage of time those departments spend on school matters such as account or payroll, etc. Each year there is an estimated cost for these items when the budget is developed and at the end of the fiscal year actual costs for these line items are reflected in the School Department End of Year Report that is conveyed to the Massachusetts Department of Education.

Schedule 1
FY 21 School Portion of Town's Expenses

ADMINISTRATIVE EXPENSES

Actual FY21

Town Expenses

	<i>Town Expense</i>	<i>Allocated Town Costs</i>	<i>Town Costs Schedule 1</i>	<i>Basis for Allocation</i>
<u>Town Administrator</u>				
salary	225,169	6,755		3.00%
benefits/health	31,297	939		3.00%
expenses	15,758	473		3.00%
other/benefits	70,298	2,109		3.00%
			10,276	
<u>Town Accountant</u>				
salary	139,067	40,329		29.00%
benefits/health	17,323	5,024		29.00%
expenses	4,997	1,449		29.00%
other/benefits	40,261	11,676		29.00%
			58,478	
<u>Accountant/Clerical</u>				
salaries	41,221	11,954		29.00%
benefits/health	27	8		29.00%
expenses	53,332	15,466		29.00%
other/benefits	19,681	5,708		29.00%
			33,136	
<u>Treasurer/Collector</u>				
salaries	125,832	31,458		25.00%
benefits/health	27,132	6,783		25.00%
expenses	37,922	9,481		25.00%
other/benefits	40,838	10,210		25.00%
			57,931	
<u>Unemployment</u>				
expenses	0	0	0	actual
<u>Data Processing</u>				
salaries	40,748	13,581		33.33%
benefits/health	0	0		33.33%
expenses	140,174	46,720		33.33%
other/benefits	0	0		33.33%
			60,301	
<u>Town Audit</u>				
expenses	30,935	10,311	10,311	33.33%
<u>Crossing Guard</u>				
salaries	4,950	4,950	4,950	100.00%
Eligible Salaries	576,987	109,028		
Eligible Benefits	246,857	42,455		
Eligible Expenses	283,119	83,899		
TOTAL	1,106,962	235,382	235,382	

Schedule 1
FY 21 School Portion of Town's Expenses

ANALYSIS: TOWN COSTS/SCHEDULE 1

Actual FY21

Town Expenses

	<i>Town Expense</i>	<i>Allocated Town Costs</i>	<i>Basis for Allocation</i>	<i>Town Costs Schedule 1</i>
Administrative				
payrolls	576,987	109,028	see	109,028
benefits	246,857	42,455	attached	42,455
supplies/expenses	283,119	83,899	schedule	83,899
	<u>1,106,962</u>	<u>235,382</u>		<u>235,382</u>
Public Works				
payroll	704,800	35,240	5.00%	35,240
benefits/health	76,526	3,826	5.00%	3,826
other/benefits	168,117	8,406	5.00%	8,406
supplies/expenses	680,208	34,010	5.00%	34,010
utilities	2,019,915	20,199	1.00%	20,199
	<u>3,649,566</u>	<u>101,682</u>		<u>101,682</u>
	21.24%			
Employee Benefits				
non-teaching retire	886,992	87,074	Actual	87,074
health & life	807,915	190,148	Actual	190,148
taxes/FICA	84,513	21,919	Actual	21,919
	<u>1,779,421</u>	<u>299,141</u>		<u>299,141</u>
		\$77,961.49	Retiree not included	
Transportation				
MBTA assessment	78,932	0		0
Community Services				
police & fire	2,611,161	0		0
recreation	5,960	0		0
	<u>2,617,121</u>	<u>0</u>		<u>0</u>
Insurance				
workmen's comp	31,854	8,341	Actual	8,341
property/equipment	202,594	19,073	Actual	19,073
school liability	1,289	1,289	Actual	1,289
school accident	3,524	3,524	Actual	3,524
principal's bond	0	0	Actual	0
	<u>239,261</u>	<u>32,227</u>		<u>32,227</u>
Regional Schools				
Essex Northshore Agi & Tech	185,150	0		0
	0	0		0
School Assessments				
Special Education	16,130			
Charter School Assessment	129,772			
Assessment School Choice	12,241			
Reimbursement	(42,217)	115,926		115,926
Total Town Costs		784,358		784,358
Including Essex Northshore Agi & Tech Assessments				185,150
Principal School Borrowings (Long-Term)				300,000
Interest School Borrowings (Long-Term)				65,600
Principal School Borrowings (Short-Term)				0
Interest School Borrowings (Short-Term)				0
Fixed Assets				0
Per Schedule 1				1,335,108

School Retirees Insurance

77,961

Schedule 19
FY 22 Budget

ADMINISTRATIVE EXPENSES

Projected FY22

Town Budget

	<i>Town Budget</i>	<i>Allocated Town Costs</i>	<i>Town Costs Schedule 19</i>	<i>Basis for Allocation</i>
<u>Town Administrator</u>				
salary	231,767	6,953		3.00%
benefits/health	40,973	1,229		3.00%
expenses	33,550	1,007		3.00%
other/benefits	72,358	2,171		3.00%
			11,359	
<u>Town Accountant</u>				
salary	114,680	33,257		29.00%
benefits/health	20,473	5,937		29.00%
expenses	9,217	2,673		29.00%
other/benefits	33,200	9,628		29.00%
			51,495	
<u>Accountant/Clerical</u>				
salaries	57,979	16,814		29.00%
benefits/health	5,757	1,669		29.00%
expenses	57,500	16,675		29.00%
other/benefits	27,685	8,029		29.00%
			43,187	
<u>Treasurer/Collector</u>				
salaries	129,285	32,321		25.00%
benefits/health	28,139	7,035		25.00%
expenses	64,800	16,200		25.00%
other/benefits	41,953	10,488		25.00%
			66,044	
<u>Unemployment</u>				
expenses	6,250	3,125	3,125	50.00%
<u>Data Processing</u>				
salary	0	0		33.33%
benefits/health	0	0		33.33%
expenses	199,836	66,605		33.33%
other/benefits	0	0		33.33%
			66,605	
<u>Town Audit</u>				
expenses	32,000	10,666	10,666	33.33%
<u>Crossing Guard</u>				
salaries	6,000	6,000	6,000	100.00%
Eligible Salaries	539,711	95,345		
Eligible Benefits	270,537	46,186		
Eligible Expenses	403,153	116,950		
TOTAL	1,213,401	258,482	258,482	

Schedule 19
FY 22 Budget

ANALYSIS: TOWN COSTS/SCHEDULE 19

Projected FY22

Town Budget

	<i>Town Budget</i>	<i>Allocated Town Costs</i>	<i>Basis for Allocation</i>	<i>Town Costs Schedule 19</i>
Administrative				
payrolls	539,711	95,345	<i>see</i>	95,345
benefits	270,537	46,186	<i>attached</i>	46,186
supplies/expenses	403,153	116,950	<i>schedule</i>	116,950
	<u>1,213,401</u>	<u>258,482</u>		<u>258,482</u>
Public Works				
payroll	725,549	36,277	5.00%	36,277
benefits/health	79,333	3,967	5.00%	3,967
other/benefits	173,043	8,652	5.00%	8,652
supplies/expenses	704,699	35,235	5.00%	35,235
utilities	2,618,258	26,183	1.00%	26,183
	<u>4,300,883</u>	<u>110,314</u>		<u>110,314</u>
Employee Benefits				
non-teaching retire	965,000	94,763	estimated	94,763
health & life	960,762	204,425	estimated	204,425
taxes/FICA	89,760	23,338	estimated	23,338
	<u>2,015,522</u>	<u>322,525</u>		<u>322,525</u>
	Reirees not included		\$80,833.50	
Transportation				
MBTA assessment	79,563	0		0
Community Services				
police & fire	2,812,792	0		0
recreation	18,182	0		0
	<u>2,830,974</u>	<u>0</u>		<u>0</u>
Insurance				
workmen's comp	29,258	6,997	estimated	6,997
property/equipment	267,461	19,855	estimated	19,855
school liability	1,439	1,439	estimated	1,439
school accident	3,523	3,523	estimated	3,523
principal's bond	0	0	estimated	0
	<u>301,681</u>	<u>31,814</u>		<u>31,814</u>
Regional Schools				
Essex Northshore Agi & Tech	188,428	0	Schedule 19	0
	0	0	Schedule 19	0
School Assessments				
Assessment School Choice	10,436			
SPED Assessment	17,347			
Charter School Assessment	136,574		Schedule 19	
	0			
Reimbursement	(17,913)	146,444		146,444
Total Town Costs		869,579		869,579
Including Essex Northshore Agi & Tech Assessments				188,428
Principal School Borrowings (Long-Term)				300,000
Interest School Borrowings (Long Term)				53,600
Fixed Assets				0
Per Schedule 19				1,411,607

School Retirees Insurance

80,834

APPENDIX 5

Debt Service Schedule

This schedule was prepared by the Town Accountant at the request of the Finance Committee. We believe this information is useful to the Townspeople and helpful in planning.

**DEBT SERVICE INCLUDING ESTIMATED
AUTHORIZED DEBT**

**FY23
Budget**

Description	Reference	Borrowings	Issue Date	Interest Rate	Terms Years	Maturity Date	Proj Balance 6/30/2022	FY23 Principal	FY23 Interest	FY24 Principal	FY24 Interest	FY25 Principal	FY25 Interest	FY26 Principal	FY26 Interest
Sewer Project (Nov. 1982)	#23-80	\$1,300,000	11/15/1982	5.00%	40	11/15/2022	\$32,500	\$32,500.00	\$812.50						
Sewer Project - Phase II	#8-81	\$290,100	6/28/1985	5.00%	40	11/18/2025	\$16,300	\$7,400.00	\$815.00	\$7,400.00	\$445.00	\$1,500.00	\$75.00		
Sewer Project - Phase III	#8-81	\$376,400	2/7/1986	5.00%	40	2/7/2026	\$37,640	\$9,410.00	\$1,882.00	\$9,410.00	\$1,411.50	\$9,410.00	\$941.00	\$9,410.00	\$470.50
Sewer Emergency RANS*	FY18 MFOB	\$1,000,000	6/30/2017	1.55%	10		\$434,955	\$86,991.00	\$23,488.00	\$22,964.00					
Sewer Phase 1*	#23-19	\$218,500	7/13/2018	6.00%	10		\$188,972	\$31,495.00	\$10,394.00						
Sewer Phase 2*	#23-19	\$1,542,000	7/13/2018	6.00%	20		\$1,344,194	\$84,013.00	\$78,132.00	\$57,265.00	\$30,923.00	\$57,265.00	\$27,488.00	\$57,265.00	\$24,052.00
Sewer Phase 3**	#23-19	\$2,330,000	7/13/2018	6.00%	20		\$2,032,336	\$127,021.00	\$118,130.00	\$108,393.00	\$46,346.00	\$108,393.00	\$43,113.00	\$108,393.00	\$40,783.00
WS Truck F450 50%	#22-19	\$32,500	7/13/2018	6.00%	5		\$19,375	\$6,500.00	\$975.00	\$6,500.00	\$585.00	\$6,375.00	\$195.00		
Silverado Truck 25%*	#22-19	\$10,500	7/13/2018	6.00%	5		\$3,229	\$3,229.00	\$485.00						
Sewer Lymway Project	#14-21	\$4,600,000		2.15%	20		\$4,600,000	\$80,475.00	\$230,000.00	\$96,427.50	\$230,000.00	\$91,482.50	\$230,000.00	\$86,537.50	
Sewer Lymway Project	#1-22 STM	\$3,000,000		2.15%	20		\$3,000,000	\$38,625.00	\$150,000.00	\$62,887.50	\$150,000.00	\$59,662.50	\$150,000.00	\$56,437.50	
Ward Rd Pump Station	2023	\$5,320,000		3.00%	20		\$5,320,000		\$266,000.00	\$151,620.00		\$266,000.00	\$147,630.00	\$266,000.00	\$139,650.00
Willow Rd Force Main	2023	\$2,300,000		3.00%	20		\$2,300,000					\$115,000.00	\$65,550.00	\$115,000.00	\$63,825.00
Gravity I/I	2023	\$2,500,000		3.00%	20		\$2,500,000							\$125,000.00	\$71,250.00
Causeway Force Main	2023	\$8,500,000		3.00%	20		\$8,500,000								
Interest & Principal									\$742,772.50		\$1,248,577.50		\$1,380,080.00		\$1,544,073.50
Total Sewer Projects		\$33,320,000					\$30,329,501	\$388,559.00	\$354,213.50	\$857,932.00	\$390,645.50	\$943,943.00	\$436,137.00	\$1,061,068.00	\$483,005.50
Water Mains/Hydrants MWRA	#12-14	\$175,000	8/26/2013	0.00%	10	2/15/2023	\$17,500	\$17,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	#26-16+20-17	\$258,100	8/15/2016	0.00%	10	8/15/2026	\$129,050	\$25,810.00	\$0.00	\$25,810.00	\$0.00	\$25,810.00	\$0.00	\$25,810.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	#11-18	\$134,000	5/18/2020	0.00%	10	2/15/2030	\$107,200	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	#8-19	\$134,000	5/18/2020	0.00%	10	2/15/2030	\$107,200	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00	\$13,400.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	#22-20	\$50,000	5/18/2020	0.00%	10	2/15/2030	\$40,000	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
Hydrants/Water Mains*	#24-19	\$105,100	7/13/2018	0.00%	10		\$15,517	\$15,517.00	\$0.00						
WS Truck F450 50%	#22-19	\$32,500	7/13/2018	6.00%	5		\$19,375	\$6,500.00	\$975.00	\$6,500.00	\$585.00	\$6,375.00	\$195.00	\$0.00	\$0.00
Silverado Truck 25%*	#22-19	\$10,500	7/13/2018	6.00%	5		\$3,229	\$3,229.00	\$485.00						
MWRA Pipeline Asst Loan 0% Interest	#23-22	\$200,000		0.00%	10		\$200,000	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	2023	\$500,000		0.00%	10		\$500,000		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00
Interest & Principal									\$121,816.00		\$109,695.00		\$109,180.00		\$102,610.00
Total Water Projects		\$1,599,200					\$1,139,071	\$120,356.00	\$1,460.00	\$109,110.00	\$585.00	\$108,985.00	\$195.00	\$102,610.00	\$0.00
School Renovations	#2-06 STM&2-05 ATM	\$5,693,580	9/1/2006	4.00%	19	9/1/2025	\$1,190,000	\$300,000.00	\$41,600.00	\$300,000.00	\$29,600.00	\$300,000.00	\$17,600.00	\$290,000.00	\$5,800.00
Interest & Principal									\$341,600.00		\$329,600.00		\$317,600.00		\$295,800.00
Total School Projects		\$5,693,580					\$1,190,000	\$300,000.00	\$41,600.00	\$300,000.00	\$29,600.00	\$300,000.00	\$17,600.00	\$290,000.00	\$5,800.00
DPW Truck*	#24-16	\$213,334	7/17/2015	6.00%	10		\$14,612	\$14,612.00	\$2,192.00						
DPW Truck Silverado 50%*	#22-19	\$10,500	7/13/2018	6.00%	5		\$6,500	\$6,500.00	\$975.00						
Drainage Ward Rd/Bear Pond	#32-19	\$175,000	7/13/2018	6.00%	10		\$130,000	\$21,667.00	\$7,150.00	\$21,667.00	\$5,850.00	\$21,666.00	\$4,550.00	\$21,666.00	\$3,250.00
Kabota Tractor*	#24-20	\$58,000	7/12/2019	6.00%	5		\$38,001	\$19,334.00	\$2,900.00	\$18,667.00	\$0.00				
Interest & Principal									\$75,330.00		\$46,184.00		\$26,216.00		\$24,916.00
Total Other DPW		\$456,834					\$189,113	\$62,113.00	\$13,217.00	\$40,334.00	\$5,850.00	\$21,666.00	\$4,550.00	\$21,666.00	\$3,250.00
Coast Guard Houses	#1-04 STM	\$2,100,000	1/1/2005	1.50%	10	1/1/2025	\$1,866,000		\$50,000.00		\$50,000.00	\$1,866,000.00	\$50,000.00		
Paving	#21-16	\$250,000	7/17/2015	6.00%	10		\$32,000	\$32,000.00	\$8,640.00						
Roads and Sidewalks*	#17-17	\$100,000	7/15/2016	6.00%	10		\$10,000	\$10,000.00	\$3,300.00						
Ambulance*	#24-17	\$205,000	7/15/2016	6.00%	7		\$7,200	\$7,200.00	\$1,944.00						
Fire Radio Upgrade	#25-17	\$67,000	7/15/2016	6.00%	5		\$8,500	\$8,500.00	\$255.00						
Roads and Sidewalks*	#19-18	\$80,000	7/14/2017	6.00%	10		\$10,286	\$10,286.00	\$4,012.00						
Police Heating System*	#25-18	\$46,000	7/14/2017	6.00%	5		\$7,250	\$7,250.00	\$653.00						
40 Steps Revetment*	#32-18	\$138,700	7/14/2017	6.00%	5		\$60,701	\$18,925.00	\$3,975.00	\$20,888.00	\$1,254.00	\$20,888.00	\$0.00		
Fire Temporary Struction*	#21-19	\$75,000	7/13/2018	6.00%	5		\$16,667	\$16,667.00	\$2,500.00						
Fire Truck (Town's Share)*	#20-19	\$54,600	7/13/2018	6.00%	10		\$38,600	\$9,650.00	\$2,027.00						
Paving*	#15-19	\$80,000	7/13/2018	6.00%	10		\$10,000	\$10,000.00	\$4,500.00						
Paving	#21-20	\$80,000	7/12/2019	6.00%	10		\$7,008	\$7,778.00	\$3,967.00	\$7,778.00	\$3,500.00	\$7,778.00	\$3,034.00	\$7,779.00	\$2,567.00
FEMA Storm Damage	FY19	\$1,613,000	6/29/2018	6.00%	10		\$583,000	\$72,875.00	\$32,794.00	\$72,875.00	\$28,422.00	\$72,875.00	\$24,049.00	\$72,875.00	\$19,677.00
LED Streetlights	#25-20	\$70,000	6/25/2020	6.00%	10		\$70,000	\$7,000.00	\$3,990.00	\$7,000.00	\$3,570.00	\$7,000.00	\$3,150.00	\$7,000.00	\$2,730.00
Paving	#12-21	\$100,000		6.00%	10		\$100,000	\$10,000.00	\$5,700.00	\$10,000.00	\$5,100.00	\$10,000.00	\$4,500.00	\$10,000.00	\$3,900.00
Municipal Finance Software	#17-22	\$350,000		6.00%	5		\$350,000	\$10,500.00	\$16,800.00	\$70,000.00	\$12,600.00	\$70,000.00	\$12,600.00	\$70,000.00	\$8,400.00
Police 2-way radios	#18-22	\$190,000		6.00%	5		\$190,000	\$5,700.00	\$38,000.00	\$9,120.00	\$38,000.00	\$6,840.00	\$38,000.00	\$4,560.00	
Coast Guard House Demolition	#20-22	\$300,000		6.00%	10		\$300,000	\$9,000.00	\$16,200.00	\$30,000.00	\$14,400.00	\$30,000.00	\$14,400.00	\$30,000.00	\$12,600.00
Lowlands Drainage	#39-22	\$100,000		6.00%	10		\$100,000	\$3,000.00	\$10,000.00	\$5,400.00	\$10,000.00	\$4,800.00	\$10,000.00	\$4,200.00	
Fire Truck	2023	\$350,000		6.00%	15		\$350,000		\$23,333.34	\$20,300.00	\$23,333.34	\$18,900.00	\$23,333.34	\$17,500.00	
Dredging	2023	\$550,000		6.00%	10		\$550,000		\$27,500.00	\$32,175.00	\$27,500.00	\$30,525.00	\$27,500.00	\$28,875.00	
Climate Change Preparedness	2023	\$500,000		6.00%	10		\$500,000		\$50,000.00	\$28,500.00	\$50,000.00	\$25,500.00	\$50,000.00	\$22,500.00	
Interest & Principal									\$384,588.00		\$587,715.34		\$2,431,672.34		\$473,996.34
Total General Projects		\$7,399,300					\$5,230,212	\$228,131	\$156,457	\$367,374	\$220,341	\$2,233,374	\$346,487	\$127,509	\$127,509
Short Term Interest - RANS									\$40,000.00		\$40,000.00		\$40,000.00		\$40,000.00
TOTAL ALL							\$38,077,897	\$1,099,159	\$606,948	\$1,674,750	\$687,022	\$3,607,968	\$696,780	\$1,821,831	\$659,565
CPA Debt															
CPA Library Renovations*	#16C-4/19	\$400,000	7/7/2022	6.00%	10		\$257,202	\$38,578.00	\$19,675.00	\$27,328.00	\$11,478.00	\$27,328.00	\$9,838.00	\$27,328.00	\$8,198.00
CPA Town Buildings	#21E-5/21	\$500,000		4.00%	10		\$500,000	\$50,000.00	\$20,000.00	\$50,000.00	\$18,000.00	\$50,000.00	\$16,000.00	\$50,000.00	\$14,000.00
CPA East Point	#21V-5/21	\$1,500,000		4.00%	30		\$1,500,000		\$50,000.00	\$60,000.00	\$50,000.00	\$58,000.00	\$50,000.00	\$50,000.00	\$56,000.00
CPA Town Hall, Library, Cemetery	2023	\$350,000		6.00%	10		\$350,000	\$35,000.00	\$19,950.00	\$35,000.00	\$17,850.00	\$35,000.00	\$15,750.00	\$35,000.00	\$13,650.00
Interest & Principal									\$183,203.00		\$269,656.00		\$261,916.00		\$254,176.00
Total CPA Debt							\$2,607,202	\$123,578.00	\$59,625.00	\$162,328.00	\$107,328.00	\$162,328.00	\$99,588.00	\$162,328.00	\$91,848.00
*Assume principal pay down in FY23															
**\$2,167,852 of borrowing to be used for Lymway project and paid off with MA Clean Water Trust funds; then bonded long term															
Issued as short-term RANS; principal and interest payments in above schedule reflect if debt was issued long-term															

**DEBT SERVICE INCLUDING ESTIMATED
AUTHORIZED DEBT**

**FY 23
Budget**

Description	Reference	Borrowings	Issue Date	Interest Rate	Term Years	FY27 Principal	Interest	FY Thereafter Principal	Interest	Totals	Principal	Interest
Sewer Project (Nov. 1982)	#23-80	\$1,300,000	11/15/1982	5.00%	40			\$0.00	\$0.00	\$33,312.50	\$32,500.00	\$812.50
Sewer Project - Phase II	#8-81	\$290,100	6/28/1985	5.00%	40			\$0.00	\$0.00	\$17,635.00	\$16,300.00	\$1,335.00
Sewer Project - Phase III	#8-81	\$376,400	2/7/1986	5.00%	40			\$0.00	\$0.00	\$42,345.00	\$37,640.00	\$4,705.00
Sewer Emergency BANS*	FY18 MFOB	\$1,000,000	6/30/2017	1.55%	10			\$0.00	\$0.00	\$133,443.00	\$109,955.00	\$23,488.00
Sewer Phase 1*	#23-19	\$218,500	7/13/2018	6.00%	10			\$0.00	\$0.00	\$41,889.00	\$31,495.00	\$10,394.00
Sewer Phase 2*	#23-19	\$1,542,000	7/13/2018	6.00%	20	\$57,265.00	\$20,616.00	\$343,590.00	\$51,539.00	\$889,413.00	\$656,663.00	\$232,750.00
Sewer Phase 3**	#23-19	\$2,130,000	7/13/2018	6.00%	20	\$108,393.00	\$38,452.00	\$1,734,288.00	\$298,317.00	\$2,880,022.00	\$2,294,881.00	\$585,141.00
W/S Truck F450 50%	#22-19	\$32,500	7/13/2018	6.00%	5			\$0.00	\$0.00	\$21,130.00	\$19,375.00	\$1,755.00
Silverado Truck 25%*	#22-19	\$10,500	7/13/2018	6.00%	5			\$0.00	\$0.00	\$3,714.00	\$3,229.00	\$485.00
Sewer Lymway Project	#14-21	\$4,600,000		2.15%	20	\$230,000.00	\$81,592.50	\$3,680,000.00	\$632,960.00	\$5,669,475.00	\$4,600,000.00	\$1,069,475.00
Sewer Lymway Project	#1-22 STM	\$3,000,000		2.15%	20	\$150,000.00	\$53,212.50	\$2,400,000.00	\$412,800.00	\$3,683,625.00	\$3,000,000.00	\$683,625.00
Ward Rd Pump Station	2023	\$5,320,000		3.00%	20	\$266,000.00	\$131,670.00	\$4,256,000.00	\$1,021,440.00	\$6,912,010.00	\$5,320,000.00	\$1,592,010.00
Willow Rd Force Main	2023	\$2,300,000		3.00%	20	\$115,000.00	\$60,375.00	\$1,955,000.00	\$498,525.00	\$2,988,275.00	\$2,300,000.00	\$688,275.00
Gravity VI	2023	\$2,500,000		3.00%	20	\$125,000.00	\$69,375.00	\$2,250,000.00	\$607,500.00	\$3,248,125.00	\$2,500,000.00	\$748,125.00
Causeway Force Main	2023	\$8,500,000		3.00%	20			\$8,500,000.00	\$2,543,625.00	\$11,043,625.00	\$8,500,000.00	\$2,543,625.00
Interest & Principal							\$1,506,951.00		\$31,185,584.00			
Total Sewer Projects		\$33,320,000				\$1,051,658.00	\$455,293.00	\$25,118,878.00	\$6,066,706.00	\$37,608,038.50	\$29,422,038.00	\$8,186,000.50
Water Mains/Hydrants MWRA	#12-14	\$175,000	8/26/2013	0.00%	10	\$0.00	\$0.00	\$0.00	\$0.00	\$17,500.00	\$17,500.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	#26-16+20-17	\$258,100	8/15/2016	0.00%	10	\$25,810.00	\$0.00	\$0.00	\$0.00	\$129,050.00	\$129,050.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	#11-18	\$134,000	5/18/2020	0.00%	10	\$13,400.00	\$0.00	\$40,200.00	\$0.00	\$107,200.00	\$107,200.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	#8-19	\$134,000	5/18/2020	0.00%	10	\$13,400.00	\$0.00	\$40,200.00	\$0.00	\$107,200.00	\$107,200.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	#22-20	\$50,000	5/18/2020	0.00%	10	\$5,000.00	\$0.00	\$15,000.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00
Hydrants/Water Mains*	#24-19	\$105,100	7/13/2018	0.00%	10			\$0.00	\$0.00	\$15,517.00	\$15,517.00	\$0.00
W/S Truck F450 50%	#22-19	\$32,500	7/13/2018	6.00%	5	\$0.00	\$0.00	\$0.00	\$0.00	\$21,130.00	\$19,375.00	\$1,755.00
Silverado Truck 25%*	#22-19	\$10,500	7/13/2018	6.00%	5			\$0.00	\$0.00	\$3,714.00	\$3,229.00	\$485.00
MWRA Pipeline Asst Loan 0% Interest	#23-22	\$200,000		0.00%	10	\$20,000.00	\$0.00	\$100,000.00	\$0.00	\$200,000.00	\$200,000.00	\$0.00
MWRA Pipeline Asst Loan 0% Interest	2023	\$500,000		0.00%	10	\$25,000.00	\$0.00	\$400,000.00	\$0.00	\$500,000.00	\$500,000.00	\$0.00
Interest & Principal							\$102,610.00		\$595,400.00			
Total Water Projects		\$1,599,200				\$102,610.00	\$0.00	\$595,400.00	\$0.00	\$1,141,311.00	\$1,139,071.00	\$2,240.00
School Renovations	#2-06 STM&2-05 ATM	\$5,693,580	9/1/2006	4.00%	19	\$0.00	\$0.00	\$0.00	\$0.00	\$1,284,600.00	\$1,190,000.00	\$94,600.00
Interest & Principal							\$0.00		\$0.00			
Total School Projects		\$5,693,580				\$0.00	\$0.00	\$0.00	\$0.00	\$1,284,600.00	\$1,190,000.00	\$94,600.00
DPW Truck*	#24-16	\$213,334	7/17/2015	6.00%	10			\$0.00	\$0.00	\$16,804.00	\$14,612.00	\$2,192.00
DPW Truck Silverado 50%*	#22-19	\$10,500	7/13/2018	6.00%	5			\$0.00	\$0.00	\$7,475.00	\$6,500.00	\$975.00
Drainage Ward Rd/Bear Pond	#32-19	\$175,000	7/13/2018	6.00%	10	\$21,667.00	\$1,950.00	\$21,667.00	\$650.00	\$153,400.00	\$130,000.00	\$23,400.00
Kabota Tractor*	#24-20	\$58,000	7/12/2019	6.00%	5			\$0.00	\$0.00	\$40,901.00	\$38,001.00	\$2,900.00
Interest & Principal							\$23,617.00		\$22,317.00			
Total Other DPW		\$456,834				\$21,667.00	\$1,950.00	\$21,667.00	\$650.00	\$218,580.00	\$189,113.00	\$29,467.00
Coast Guard Houses	#1-04 STM	\$2,100,000	1/11/2005	1.50%	10			\$0.00	\$0.00	\$2,016,000.00	\$1,866,000.00	\$150,000.00
Paving	#21-16	\$250,000	7/17/2015	6.00%	10			\$0.00	\$0.00	\$40,640.00	\$32,000.00	\$8,640.00
Roads and Sidewalks*	#17-17	\$100,000	7/15/2016	6.00%	10			\$0.00	\$0.00	\$13,300.00	\$10,000.00	\$3,300.00
Ambulance*	#24-17	\$205,000	7/15/2016	6.00%	7			\$0.00	\$0.00	\$9,144.00	\$7,200.00	\$1,944.00
Fire Radio Upgrade	#25-17	\$67,000	7/15/2016	6.00%	5			\$0.00	\$0.00	\$8,755.00	\$8,500.00	\$255.00
Roads and Sidewalks*	#19-18	\$80,000	7/14/2017	6.00%	10			\$0.00	\$0.00	\$14,298.00	\$10,286.00	\$4,012.00
Police Heating System*	#25-18	\$46,000	7/14/2017	6.00%	5			\$0.00	\$0.00	\$7,903.00	\$7,250.00	\$653.00
40 Steps Revetment*	#32-18	\$138,700	7/14/2017	6.00%	5			\$0.00	\$0.00	\$65,930.00	\$60,701.00	\$5,229.00
Fire Temporary Struction*	#21-19	\$75,000	7/13/2018	6.00%	5			\$0.00	\$0.00	\$19,167.00	\$16,667.00	\$2,500.00
Fire Truck (Town's Share)*	#20-19	\$54,600	7/13/2018	6.00%	10			\$0.00	\$0.00	\$11,677.00	\$9,650.00	\$2,027.00
Paving*	#15-19	\$80,000	7/13/2018	6.00%	10			\$0.00	\$0.00	\$14,500.00	\$10,000.00	\$4,500.00
Paving	#21-20	\$80,000	7/12/2019	6.00%	10	\$7,779.00	\$2,100.00	\$31,116.00	\$3,735.00	\$88,911.00	\$70,008.00	\$18,903.00
FEMA Storm Damage	FY19	\$1,613,000	6/29/2018	6.00%	10	\$72,875.00	\$15,304.00	\$218,625.00	\$19,678.00	\$722,924.00	\$583,000.00	\$139,924.00
LED Streetlights	#25-20	\$70,000	6/25/2020	6.00%	10	\$7,000.00	\$2,310.00	\$35,000.00	\$5,250.00	\$91,000.00	\$70,000.00	\$21,000.00
Paving	#12-21	\$100,000		6.00%	10	\$10,000.00	\$3,300.00	\$50,000.00	\$7,500.00	\$130,000.00	\$100,000.00	\$30,000.00
Municipal Finance Software	#17-22	\$350,000		6.00%	5	\$70,000.00	\$4,200.00	\$70,000.00	\$0.00	\$402,500.00	\$350,000.00	\$52,500.00
Police 2-way radios	#18-22	\$190,000		6.00%	5	\$38,000.00	\$2,280.00	\$38,000.00	\$0.00	\$218,500.00	\$190,000.00	\$28,500.00
Coast Guard House Demolition	#20-22	\$300,000		6.00%	10	\$30,000.00	\$10,800.00	\$180,000.00	\$27,000.00	\$390,000.00	\$300,000.00	\$90,000.00
Lowlands Drainage	#39-22	\$100,000		6.00%	10	\$10,000.00	\$3,600.00	\$60,000.00	\$9,000.00	\$130,000.00	\$100,000.00	\$30,000.00
Fire Truck	2023	\$350,000		6.00%	15	\$23,333.34	\$16,100.00	\$256,666.74	\$84,700.00	\$507,500.10	\$350,000.10	\$157,500.00
Dredging	2023	\$550,000		6.00%	10	\$27,500.00	\$27,225.00	\$440,000.00	\$211,200.00	\$880,000.00	\$550,000.00	\$330,000.00
Climate Change Preparedness	2023	\$500,000		6.00%	10	\$50,000.00	\$19,500.00	\$300,000.00	\$54,000.00	\$650,000.00	\$500,000.00	\$150,000.00
Interest & Principal							\$453,206.34		\$2,101,470.74			
Total General Projects		\$7,399,300				\$346,487	\$106,719	\$1,679,408	\$422,063	\$6,432,649	\$5,201,262	\$1,231,387
Short Term Interest - RANS							\$40,000.00			\$200,000.00		\$200,000.00
TOTAL ALL						\$1,522,422	\$603,962	\$27,415,353	\$6,489,419	\$46,885,179	\$37,141,484	\$9,743,695
CPA Debt												
CPA Library Renovations*	#16C-4/19	\$400,000	7/7/2022	6.00%	10	\$27,328.00	\$6,539.00	\$109,312.00	\$9,839.00	\$322,789.00	\$257,202.00	\$65,587.00
CPA Town Buildings	#21E-5/21	\$500,000		4.00%	10	\$50,000.00	\$12,000.00	\$250,000.00	\$30,000.00	\$610,000.00	\$500,000.00	\$110,000.00
CPA East Point	#21V-5/21	\$1,300,000		4.00%	30	\$50,000.00	\$34,000.00	\$1,300,000.00	\$702,000.00	\$2,430,000.00	\$1,300,000.00	\$2,430,000.00
CPA Town Hall, Library, Cemetery	2023	\$350,000		6.00%	10	\$35,000.00	\$17,550.00	\$175,000.00	\$26,250.00	\$455,000.00	\$350,000.00	\$105,000.00
Interest & Principal							\$246,437.00		\$2,602,401.00			
Total CPA Debt						\$162,328.00	\$84,109.00	\$1,834,312.00	\$768,089.00	\$3,817,789.00	\$2,607,202.00	\$1,210,587.00
*Assume principal pay down in FY23												
**\$2,167,852 of borrowing to be used for Lymway project and paid off with MA Clean Water Trust funds; then bonded long t												
Issued as short-term BANS; principal and interest payments in above schedule reflect if debt was issued long-term												

APPENDIX 6

Reserve Fund Transfers

This shows the transfers made from the Advisory and Finance Committee's Reserve Fund in FY 22 as of the publication of this report.

Reserve Fund Activity
Fiscal Year 2022

Reserve Fund Beginning Balance				\$250,000.00
	Total Available			\$250,000.00
	Reserve Fund Transfers			
FinCom Approval				
Date	Account	Account Number	Amount	
2/9/2022	Selectmen Purchased Services - Electrical Work	01-122-520-520000-00	\$18,500.00	
2/9/2022	Sewer Purchased Services - Generator	60-440-520-520000-00	\$40,000.00	
	Approved			<u>\$58,500.00</u>
	Reserve Fund Balance			\$191,500.00

APPENDIX 7

Updated Dog By-Law

Following is the new language for the updated Dog By-Law if approved by Town Meeting through Article 26.

Nahant Police By-Laws – Section 13. Control of Dogs

Section A

No person shall permit a dog owned or kept by him beyond the confines of the property of the owner or keeper, unless the dog is held firmly on a leash. No person shall permit a dog, owned or kept by him, to enter on or remain on any part of Johnson School property. (rev.4-27-02) Article 37.

No person shall permit a dog, owned or kept by him, to enter on or remain on any Town beach from May 1 through September 30 each year; except that the beach known as Doggie Beach on Castle Road, opposite the Coast Guard Station may be used year round for the exercise of dogs not on a leash. For the purposes of this section, Doggie Beach on Castle Road, opposite of the Coast Guard Station, does not extend to the beach behind the residential area of Castle Road.

Section B

Enforcement of this Section 13 shall follow the procedures set forth in Section C (below) with these specific penalties:

1. For the first offense, a twenty-five dollar (\$25) fine
2. For the second offense in any twelve-month period, a fifty dollar (\$50) fine
3. For the third offense in any twelve-month period, a seventy-five dollar (\$75) fine
4. For each subsequent offense in any twelve-month period, a hundred dollar (\$100) fine

Section C

1. The Town Administrator shall annually appoint a Dog Control Clerk, whose duties shall be to supervise and co-ordinate the processing of all violations of this Section 13. Said Clerk shall have the authority, subject to the approval of the Town Administrator, and to appropriation of funds therefor, to hire such personnel as may be necessary for the purpose of carrying out such duties.
2. The issuance of a citation by a police officer or the Dog Officer, for a violation of this Section 13, shall serve to give the owner of the dog notice to appear before the Dog Control Clerk, at any time during regular office hours, not later than twenty-one days after the date of such violation. A copy of the citation shall be given to the Dog Control Clerk, who shall maintain a docket of all such persons notified to appear.
3. Any person so notified to appear before said Clerk may appear before him or his designee and admit to the offense charged, either personally or through an agent duly authorized in writing or by mailing to said Clerk the citation, accompanied by the fine imposed, such payment to be made only by postal note, money order or check payable to the Town of Nahant. Payment of the fine established shall operate as a final disposition of the case.
4. A citation given as herein provided, shall be deemed a sufficient notice and a certificate of the officer giving such citation that it was given to the person charged in accordance with this by-law, shall be deemed prima facie evidence thereof and shall be admissible in any judicial or administrative proceedings as to the facts contained therein.

5. Should any person notified to appear hereunder fail to appear, or, having appeared, fail to pay the fine imposed or request a hearing on the matter, the Dog Control Clerk shall forthwith schedule the matter before a person, hereinafter referred to as a hearing officer, said hearing officer to be the Dog Control Clerk or such other person or persons as said Clerk may designate. Written notice of the date, time and place of said hearing shall be sent by first class mail to the person notified to appear hereunder. Said hearing shall be informal, the rules of evidence shall not apply and the decision of the hearing officer shall be final, subject to judicial review, as provided by Section 14 of Chapter 301 of the Massachusetts General Laws.
6. All fines received by the Town, pursuant to sub-section B hereof, shall be paid into the Town treasury. This section 13 was revised on April 26, 1986; April 29, 1995; and May 21, 2022.

Section D. Disposal of Feces.

1. Duty to Dispose. It shall be the duty of each person who owns, possesses, or controls a dog to remove and dispose of any feces left by his/her dog on any sidewalk, street or other public area. It shall further be the duty of each person who owns, possesses, or controls a dog to remove and dispose of any feces left by his/her by such dog.
2. Duty to Possess Means of Removal. No person who owns, possesses or controls a dog shall appear with such dog on any sidewalk, street, park or other public area without the means of removal of any feces left by such dog. Furthermore, no person who owns, possesses or controls a dog shall appear on any private property neither owned nor occupied by said person without means of removal of any feces left by such dog.
3. Method of Removal and Disposal. For the purpose of this subsection, the means of removal shall be any tool, implement, or other device, including but not limited to bags or other suitable containers, carried for the purpose of picking up and containing such feces. Disposal shall be accomplished by transporting such feces to such person's private trash container, a public trash container, or any other suitable place designated as appropriate by the Nahant Board of Health. Disposal in the storm drains is prohibited.
4. The provisions of this subsection D shall not apply to a physically handicapped person in sole custody of a dog.

Appendix 8

Report of the Community Preservation Committee

Community Preservation Report — Spring 2022

An Introduction to the Community Preservation Act in Nahant

The Community Preservation Act (the “CPA” or the “Act”, M.G.L. 44B) allows any city or Town in The Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (and state matching funds) devoted to open space, historic preservation, affordable housing, and recreation. The first three of these areas must receive an allocation of at least 10% of each year's revenues. Open Space includes land for recreation, and as of July 2012 revenues may be appropriated for rehabilitation and capital improvements on land designated for recreational use.

Nahant was the sixty-second (62nd) community to accept the CPA at a Special Town Election in April 2004. The Act passed by a vote of 374 - 270. This action added a 3% surcharge to Town property taxes, with an exemption for the first \$100,000 of assessed value and with a further exemption for property owners who would qualify for low-income housing or low or moderate-income senior housing. The surcharge went into effect at the beginning of Fiscal Year 2005 (i.e. July 1, 2004-June 30, 2005). 175 communities have adopted CPA, 50% of the Commonwealth's cities and towns.

Consistent with the terms of the CPA and with a bylaw adopted at Nahant's 2004 Annual Town Meeting, a Community Preservation Committee (the “CPC”) was formed to study and recommend how Nahant's CPA revenues should be spent. One of the CPC's first acts was to develop a Mission Statement.

Mission Statement

The primary mission of the Community Preservation Committee (CPC) is to protect and enhance Nahant's unique character as a coastal residential community by facilitating efforts to preserve historic places and structures, to retain and protect open spaces, to increase and/or develop lands available for recreational use and to seek creative solutions to the problem of affordable housing in Nahant.

The CPC's process is consistent with the terms of the CPA. The Committee was formed to study and recommend to Town Meeting plans and proposals regarding the expenditure of Nahant's CPA revenues. The committee serves as a reliable, predictable, and flexible clearing house for community preservation ideas, plans and activities recognizing its responsibility to represent the common interests and greater good of the Town.

In line with this, the CPC views itself as facilitator, advisor, and agent for funding recommendations. Town departments, civic organizations and property owners will be solicited for funding proposals. The committee, in turn, will provide plans and recommendations to the Town Meeting incorporating ideas and proposals that appear to best serve Nahant's community preservation needs.

This Year's Committee

The Community Preservation Committee for 2021-22, appointed by the Selectmen currently consisted of four at-large members (Paul Spirn, Ellen Goldberg, Austin Antrim, Jimmy Dolan) and representatives of the Historical Commission (Lynne Spencer), Housing Authority (David Wilson), Open Space Committee (Nancy Cantelmo). There are two vacancies for representation by the Conservation Commission and the Planning Board. Lynne Spencer was elected Chair in 2018, succeeding Carl Easton who served as chair with dedication through December 31, 2017. Paul Spirn serves as Vice Chair/Clerk while Ellen Goldberg serves as financial administrator for the Committee. We are grateful for the administrative support by Kristin Taylor, Administrative Assistant, Town of Nahant; the financial acumen by Alison Nieto, Finance Director/Town Accountant; and the Tony Barletta, Town Administrator, who attends our meetings faithfully, offering insight and guidance. We also recognize with appreciation Julie Tarmy of the Advisory and Finance Committee who regularly joins us as the liaison with that committee.

We recognize with deep appreciation the service of Ellen Steeves, who sadly passed away January 16, 2022. She had served on this committee faithfully for many years -- always a voice of reason, always thoughtful, always steadfast. She is missed and will never be forgotten.

In preparation for the 2022 Annual Town Meeting, the CPC held numerous meetings, first to review and analyze the Town's resources as well as to identify the needs and possibilities for community preservation activities to enhance open space, affordable housing, historic preservation, and recreation in the Town (described in Section III) and then to develop its recommendations for projects to be funded. This year's recommendations are listed in the last section of this report. The Committee's recommendations will be presented to the Annual Town Meeting on May 14 for approval.

This document, the *Community Preservation Report Spring 2022*, is a summary of the CPC's work during the eleven-month period following the 2021 Annual Town Meeting. It contains the assessment of future needs, the process by which projects are evaluated, a history of appropriations (Appendix A), an update on previously funded projects (Appendix B), the Committee FY' 23 recommendations and estimates of impacts on reserves (Appendix C), and Bond Recommendations (Appendix D).

We are currently in the nineteenth (19th) Fiscal Year since the acceptance of the Community Preservation Act by the Town of Nahant in 2004 and at this spring's Annual Town Meeting we will be making recommendations to appropriate the anticipated Fiscal Year 2023 CPA funds. The following summary therefore represents CPA activity for Nahant through the FY2021 - 2022 approved articles for funding.

The Surtax and State Matching Funds

Since adoption and through the current fiscal year, FY'22, the Town will have raised through its CPA surtax the sum of \$3,394,676.33.

This past November (2021) the Town of Nahant received a **79%** match from the State CPA Fund to conclude FY 22. This latest reimbursement rate was slightly less than our average over the years (65%) from inception through FY 2020 for which we have actual numbers, while FY 23 is still estimated. In other words, the **Town has enjoyed a most favorable sixty-five percent return** on its monies raised by the surtax during the fifteen years of Community Preservation in Nahant.

The Source of Community Preservation Funds is set forth below. Inclusive of matches provided by applicants, and exclusive of borrowings and through the coming fiscal year, the CPA will have provided the Town with \$12,502,176 to use for Community Preservation Act purposes.

Source of Nahant's CPA Funds

	Nahant Surtax	State Match	Interest	Initial Principal Amount of Outstanding Borrowings	Total Funds
FY 05	\$128,654.25		\$880.92		\$129,535.17
FY 06	\$135,637.19	\$129,606.00	\$4,577.99		\$269,821.18
FY 07	\$142,738.27	\$137,073.00	\$21,348.54	\$450,000.00	\$751,159.81
FY 08	\$169,723.82	\$142,839.00	\$22,820.51		\$335,383.33
FY 09	\$169,296.31	\$171,436.00	\$8,461.80	\$625,000.00	\$974,194.11
FY 10	\$166,560.64	\$130,283.00	\$1,488.04		\$298,331.68
FY 11	\$168,141.27	\$101,543.00	\$1,280.31		\$270,964.58
FY 12	\$172,137.48	\$101,495.00	\$622.12		\$274,254.60
FY 13	\$175,869.40	\$103,780.00	\$591.78	\$150,000.00	\$430,241.18
FY 14	\$179,599.76	\$176,692.00	\$687.08		\$356,978.81
FY 15	\$187,852.49	\$131,607.00	\$882.09		\$320,341.58
FY 16	\$196,926.35	\$127,418.00	\$906.24		\$325,250.59
FY 17	\$207,429.05	\$93,525.00	\$2,115.77		\$303,069.82
FY 18	\$207,719.79	\$80,951.00	\$5,043.51		\$293,714.30
FY 19	\$228,738.77	\$104,916.00	\$6,856.73		\$340,511.50
FY 20	\$249,909.09	\$135,572.00	\$4,194.31	\$400,000	\$789,675.40
FY 21	\$220,938.00	\$175,243.00	\$1,000.00		\$397,181.00
FY 22	\$286,804.40	\$252,178.00	\$570.35	\$500,000.00	\$1,039,552.75
To date	\$3,394,676.33	\$2,296,157.00	\$84,328.09	\$2,125,000.00	\$7,900,161.42
FY 23*	\$265,688.00	\$185,982.00	\$1,000.00	\$350,000.00	\$802,670.00
TOTAL	\$3,660,364.33	\$2,482,139.00	\$85,328.09	\$2,475,000.00	\$8,702,831.42

* estimates for FY '23

The Outlook for Next Year

For the coming fiscal year, FY' 23, it is estimated that the Town of Nahant will receive \$185,982 as a state match against the estimated FY '23 CPA surcharge revenues of the town, \$265,888, as provided by the Assessor. This represents an estimate of approximately seventy percent (70%) as a state match. Recent communiques from the Community Preservation Coalition describe the substantial increase in the Community Preservation Trust Fund because of the legislation passed in 2019 which essentially doubled the Registry of Deeds recording fees which are the basis of the state match. The CPA Trust Fund now has \$3.40 million available for matching purposes; in contrast, the CPA fund in February 2019 was \$1.76 million. This is an increase of 1.9 x. While the number of participating communities has continued to grow, the outlook for Community Preservation to benefit the participating communities remains strong.

The Leverage of CPA Grants

In addition to receiving the state match each year, the Town has leveraged additional multiples of private and public monies with its use of CPA funds. Much of this money would not have been spent if the CPA were not there to fill funding gaps and to stimulate qualifying projects. Since adoption of the CPA, of the 81 projects approved (through FY 22), 15 have had conditions for matching funds. One, the American Legion Porch Repair Grant, was not accepted. One, the Little League Study was not completed and the money re-appropriated. The FY'14 appropriation for repair of the Town Wharf from the ramp to Marjoram Park was rescinded and replaced by a new appropriation at last town meeting to provide matching funds of \$233,820 against the award of \$410,000 to complete the \$643,820 boat ramp and wharf project.

Of the project cost for the ninety-two (92) remaining approved projects with a total project cost of \$12,502,176, the Town's share (raised by the surtax) of the awards for those projects, \$3,905,332 represents approximately 31% of the total cost of the approved projects. In other words, the Town has been able to achieve a leverage of 3:1 from its local CPA surtax, which means the Town only has to provide approximately 31 cents of every dollar needed for funded projects.

<u>Projects FY 21-22</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant (60.6%)</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total Cost</u>
Total Eighteen Years	\$12,502,176	\$7,111,350	\$3,905,332	\$4,704,830	\$458,720	-31%

The entire Leverage report is detailed in Appendix A.

The Status of Funded Projects

Appendix B lists the projects approved in each of the prior Fiscal Years, showing the applicant, the category, or categories under CPA that the grant was made, a brief description of the project, the original amount of the grant, the amount of the grant expended to date and a brief description of the status of the project.

The Assessment Process

To evaluate the Town's community preservation needs and make decisions on which projects should be funded, the Community Preservation Committee gathers information and ideas from Nahant citizens and groups who are knowledgeable about each of the community preservation areas. For instance, members of the CPC, if not the entire Committee, regularly consult with members of the Planning Board, the Historic Commission, the Conservation Commission, the Open Space and Recreation Commission, and the Nahant Housing Authority.

Based on the information gathered, the CPC each year develops an assessment of Nahant's goals and needs in each of the community preservation areas. Some projects are ready for immediate action and are being recommended by the CPC, while others are still being considered and developed. The process itself is a valuable one as it allows the CPC and the Town to balance priorities and plan, not only for current projects and needs, but for years ahead.

This Year's Needs Assessment

As part of this year's process, the CPC held a public informational hearing on November 22, 2021, for potential FY23 grants. CPC publicized the hearing through an article in the *Lynn Daily Item* plus a direct mailing to town committees, board chairpersons and non-profit organizations in Nahant.

The following items were made available to the members of the CPC via prior distribution, and to the general public via paper handouts at this meeting and by posting on the Town's web site:

- Town of Nahant Community Preservation Committee, Grant Application Package & Project Submission Form
- Chart of Community Preservation Fund Allowable Spending Purposes.

This was an informational session to answer questions and to gather information for the assessment of the Town's community preservation needs.

At the public hearing the Chair put forth a history of the CPA, its basic funding mechanism, the appropriations mechanism and the Committee's (CPC) history over the years in Nahant, that we were the 42nd municipality to adopt and that there are now 172 adopting municipalities. The Committee pointed out that although the CPC makes recommendations (to both the Finance Committee and Town Meeting), all projects are voted on and approved (or not) by Town Meeting. The four purposes of the Act were described: Housing, Historic Preservation, Open Space, and Recreation as eligible projects and that the Act specifically excludes maintenance expenditures. The required 10% requirements for Housing, Historic, and Open Space funding were discussed.

A public discussion, led by Lynne Spencer, solicited questions, ideas, and comments from the audience of participating citizens, to which, she, other members of the CPC and the Town Administrator responded.

It was communicated that the deadline for applications for FY23 was January 28, 2022.

Methodology & Results for FY23

I. Public meeting held on December 18, 2021:

The hearing was duly advertised by an article in *Lynn Daily Item*, augmented by direct mailing to town boards and organizations, as well as postings on the Town's roadside Electronic Notice Display and on the Town web site. The hearing resulted in discussions with citizens on the various CPA categories.

Open Space & Recreation

Improvement to playgrounds

Management plan for Lodge Park

Historic Preservation

Town Hall Assembly Room improvements

Concerns for the on-going building repair and rehabilitation needs of historic structures owned by the Town.

II. Resulting Applications received:

<u>Applicant</u>	<u>Project</u>
Nahant Historical Society	Document Conservation
Nahant Preservation Trust	Lifesaving Station, Boat Room Doors
Nahant Village Church	Universal access to entrances
Johnson School	Heritage Trail improvements
Town of Nahant	Housing Production Plan
Town of Nahant	Town Hall, Assembly Room improvements
Town of Nahant	Town Hall and Greenlawn Cemetery Entrance Arch
Town of Nahant	Playground improvements
Town of Nahant	Bailey's Hill improvements
Town of Nahant	Lodge Park maintenance plan
Town of Nahant	Town Hall Flagpole restoration

The Selection Process

The applications were reviewed according to the grant guidelines developed by the Committee and according to the standards set forth in the Community Preservation Act legislation. During the application review period, applicants were invited to meet with the Committee to clarify their proposals and answer questions. In evaluating proposed projects committee used criteria set forth below. As the law requires, Town Meeting must approve all Community Preservation Committee funding recommendations.

The Community Preservation Committee requires that all proposed projects be eligible for CPA funding according to the requirements described in the CPA legislation. Funds collected under the Community Preservation Act can only be spent for four community preservation areas: open space, historic preservation, affordable housing, and recreational uses. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation, affordable housing). The remaining 70% of each year's funds can be spent in any of the four areas, as determined by the needs of the community. Funding may include acquisitions of ownership interests in real estate, acquisitions of easements and rights of way, acquisitions of land use restrictions (affordable housing, historic preservation and conservation), leases, studies (architectural, engineering, environmental, legal and other technical assistance). Funds also may be appropriated for the creation or support of affordable housing or for preservation or restoration purposes. However, CPA funds cannot be spent on maintenance, i.e. non-capital expenditures for ongoing upkeep of building or landscapes. Up to 5% of annual Community Preservation revenues can be spent on administrative and operating expenses of the Community Preservation Committee.

Projects are then evaluated with consideration of the Selection Criteria adopted by the Town of Nahant CPC. That criteria used to assess proposed projects are:

Selection Criteria

- How will the proposed project contribute to the preservation of Nahant's unique character and enhance Nahant's quality of life?
- Is the proposed project consistent with town planning documents that have received wide input and scrutiny?
- What is the feasibility of the proposed project?
- How "time sensitive" is the project? Is it urgent?
- Is the cost of this project proportionate to its objectives?
- In general, will the project serve multiple needs?
- Specifically, will the project serve more than one CPA category (*i.e.* affordable housing, open space, historic preservation or recreation)?
- Does the project have demonstrated community support?
- Will the project preserve currently owned town assets?
- Will the project involve the acquisition and/or protection of threatened resources?
- Will the project involve multiple sources of funding, or will it leverage other public and/or private funding sources or in-kind services?
- If multiple sources of funding are involved, are commitments from other sources documented?
- Will this project stimulate other public/private projects in Nahant

Grant Acceptance

All grant recipients must fulfill obligations and are required to formally accept the Grant and to sign the Grant Contract, the form of which, together with Grant Requirements and Procurement Guidelines are detailed in the Grant Application Package that is found on the CPC's web page on the Town's web site

http://www.nahant.org/townhall/cpc.shtml#gpm1_5

Solicitation of Proposals

The Community Preservation Committee welcomes new project proposals that may contribute to community preservation in Nahant. Please contact the CPC with any suggestions or questions.

Respectfully Submitted,
Lynne Spencer, Chair
April 19, 2022

<u>Projects FY 06</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Life-Saving Station	\$135,000	\$135,000	\$62,500	None \$300,000 spent previously		50%
Bailey's Hill Gazebo	\$18,000	\$10,000	\$5,000	\$8,000	\$1,000	28%
Building Study	\$1,500	\$1,500	\$750	None		50%
Master Plan Phase 1(both grants)	\$20,000	\$10,000	\$5,000	None	\$10,000	25%
Totals FY 06	<u>\$174,500</u>	<u>\$156,500</u>	<u>\$73,250</u>	<u>\$8,000</u>	<u>\$11,000</u>	<u>42%</u>

<u>Projects FY 07</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Live-Saving Station	\$1,085,000	\$450,000	\$225,000	\$450,000	\$185,000	21%
Generator	\$19,000	\$19,000	\$9,500	None		50%
Master Plan Phase 2	\$30,000	\$15,000	\$7,500	None	\$15,000	25%
Cemetery	\$30,000	\$15,000	\$7,500	None	\$15,000	25%
Playgrounds	\$44,000	\$20,000	\$10,000	\$20,000	\$4,000	23%
Dory Club Phase 1	\$130,000	\$40,000	\$20,000	\$40,000	\$50,000	15%
Village Church	\$138,000	\$50,000	\$25,000	\$50,000	\$38,000	18%
Totals FY 07	<u>\$1,476,000</u>	<u>\$609,000</u>	<u>\$304,500</u>	<u>\$560,000</u>	<u>\$307,000</u>	<u>21%</u>
Totals 2 Years	<u>\$1, 651,500</u>	<u>\$765,500</u>	<u>\$376,750</u>	<u>\$568,000</u>	<u>\$318,000</u>	<u>22.9%</u>

<u>Projects FY 08</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Forty Steps Beach	\$150,000	\$150,000	\$75,000			50%
Military Housing Study	\$17,500	\$17,500	\$8,750			50%
Nahant LL Study	\$2,000	\$2,000	\$1,000			50%
Heritage Trails	\$53,500	\$23,500	\$11,750		\$30,000	22%
Totals FY 08	<u>\$223,000</u>	<u>\$193,000</u>	<u>\$96,500</u>		<u>\$30,000</u>	<u>43%</u>
Totals 3 Years	<u>\$1,874,500</u>	<u>\$958,500</u>	<u>\$474,250</u>	<u>\$568,000</u>	<u>\$348,000</u>	<u>25.3%</u>

<u>Projects FY 09</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Chairlift and Housing Improvements	\$24,0000	\$24,0000	\$12,0000			50%
Library, Chapel and Town Hall	\$200,000	\$200,000	\$100,000			50%
Heritage Trails	\$40,0000	\$20,0000	\$10,0000		\$20,000	25%
Town Wharf	\$700,000	\$700,000	\$350,000			50%
Total FY '09	\$964,000	\$944,000	\$472,000		\$20,000	49%
Total 4 Years	<u>\$2,838,500</u>	<u>\$1,902,500</u>	<u>\$946,250</u>	<u>\$568,0000</u>	<u>\$368,000</u>	<u>33.3%</u>

<u>Projects FY 10</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Housing Authority Windows and Storm Doors	\$100,000	\$60,000	\$33,708		\$40,000	35%
Community Garden	\$10,000	\$10,000	\$5,618			56%
Public Way Study	\$12,500	\$12,500	\$7,022			56%
Total FY '10	\$122,500	\$82,500	\$46,348		\$40,000	38%
Total 5 Years	<u>\$2,961,000</u>	<u>\$1,985,000</u>	<u>\$992,598</u>	<u>\$568,000</u>	<u>\$408,000</u>	<u>33.5%</u>

<u>Projects FY 11</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Roof Replacement	\$40,000	\$40,000	\$25,157			63%
Library	\$45,000	\$45,000	\$28,302			63%
Dune Restoration	\$5,000	\$5,000	\$3,145			63%
Town Wharf	\$40,000	\$40,000	\$25,157			63%
Public Way Study	\$10,000	\$10,000	\$6289			63%
Total FY '11	\$140,000	\$140,000	\$88,050			63%
Total 6 Years	<u>\$3,101,000</u>	<u>\$2,025,000</u>	<u>\$1,080,648</u>	<u>\$568,000.00</u>	<u>\$408,000.00</u>	<u>34.8%</u>

<u>Projects FY 12</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Public Way Study	\$11,240	\$11,2400	\$7,025			60%
Community Garden	\$15,000	\$15,000	\$9,375			60%
Ellingwood Chapel	\$5,000	\$5,000	\$3,145			60%
Cemetery	\$4,000	\$4,000	\$2,500			60%
Master Plan and NLSS	\$190,000	\$190,000	\$118,750		\$50,000	60%
Total FY '12	\$225,240	\$225,240	\$140,775		\$50,000	60%
Total 7 Years	<u>\$3,326,240</u>	<u>\$2,250,240</u>	<u>\$1,221,423</u>	<u>\$568,000</u>	<u>\$458,000</u>	<u>36.7%</u>

<u>Projects FY 13</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Spindrift Chair Lift	\$12,710	\$12,710	\$7,875.00 0			63%
Public Way Study	\$12,500	\$12,500	\$8,007.30			63%
Total FY '13	\$25,210	\$25,210	\$15,882.30			63%
Total 8 Years	<u>\$3,351,450</u>	<u>\$2,275,450</u>	<u>\$1,237,305.30</u>	<u>\$568,000</u>	<u>\$458,000</u>	<u>36.5%</u>

<u>Projects FY 14</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Nahant Town Library; windows, loggia, skylight	\$30,000	\$30,000	\$15,000			50%
Recreation Study	\$25,000	\$25,000	\$12,500			50%
Town Wharf (ramp to Marjoram Hill Park)	\$500,000	100,000	\$100,000	\$400,000		20%
Town Wharf (Dory Club around and ramp wall)	\$65,000	\$65,000	\$32,500			50%
Town Hall Auditorium Windows Weather strip	\$10,000	\$10,000	\$5,000			50%
Ellingwood Chapel Electrical Upgrades	\$10,000	\$10,000	\$5,000e			50%
Total FY '14	\$640,000	\$240,000	\$170,000	\$400,000		26.6

Total 9 Years	<u>\$3,991,450</u>	<u>\$2,315,450</u>	<u>\$1,407,305</u>	<u>\$968,000</u>	<u>\$458,000</u>	35.3%
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Projects FY 15	Total Project Cost	Grant	Town share of Grant	Required Grant Match	Additional Investment	Town's share as % of Total cost
Town Records Preservation, year 1 of 5	\$31,319	\$31,319	\$19,502			62.3%
Town Hall Interior Stair Case Rehabilitation	\$15,000	\$15,000	\$9,342			62.3%
Town Hall HVAC lower level	\$45,74	\$45,745	\$28,485			62.3%
Town Hall Preserve Exterior Balcony	\$15,000	\$15,000	\$9,342			62.3%
Total FY '15	\$107,064	\$107,064	\$170,064			62.3
Total 10 Years	<u>\$4,098,514</u>	<u>\$2,422,514</u>	<u>\$1,577,369</u>	<u>\$968,000</u>	<u>\$458,000</u>	38.5%

Projects FY 16	Total Project Cost	Grant	Town share of Grant (58.8%)	Required Grant Match	Additional Investment	Town's share as % of Total cost
Town Records Preservation, year 2 of 5	\$28,373	\$28,373	\$16,690			58.8%
Town Hall Flag Pole Preservation	\$15,000	\$15,000	\$8,823.53			58.8%
Fire Station Study	\$15,000	\$15,000	\$8,823.53			58.8%
Wharf Ramp and Sea Wall Study	\$25,000	\$25,000	\$14,705.88			58.8%
Cemetery Records DB	\$16,500	\$16,500	\$9,705.88			58.8%
Platform Tennis at NCC	\$60,000	\$20,000	\$11,764.71	\$40,000		19.5%
Ellingwood Electric	\$20,000	\$20,000	\$11,764.71			58.8%
Library Building Study	\$20,000	\$20,000	\$11,764.71			58.8%
NLSS Site Plan and Stairs	\$100,000	\$95,000	\$55,882.35	5,000		55.9%
Cross index Building Dept. records	\$5,000	\$5,000	2,941.18			58.8%
Total FY '16	\$304,873	\$259,873	\$152,866.47	\$55,000		50.1%
Total 11 Years	<u>\$4,403,387</u>	<u>\$2,682,387</u>	<u>\$1,730,235.47</u>	<u>\$1,023,000</u>	<u>\$458,000</u>	39.2%

<u>Projects FY 17</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant (60.6%)</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Town Records Preservation, year 3 of 5	\$27,030	\$27,030	\$1,6380.18			60.6%
Cross Index Building Department Records	\$5,000	\$5,000	\$3,030.00			60.6%
Preserve Town Hall Cupola	\$90,000	\$90,000	\$54,540			60.6%
Library Art, Furnishings, and Artifact Preservation	\$21,000	\$21,000	\$12,726			60.6%
Town Wharf Rehabilitation, match for Seaport Advisory Grant	\$643,820	\$233,820	\$141,694.92	\$410,000		22%
Total FY '17	\$786,850	\$376,850	\$228,371.10	\$410,000		29%
Total 12 Years	<u>\$5,190,237</u>	<u>\$3,239,237</u>	<u>\$1,958,606.57</u>	<u>\$1,433,000</u>	<u>\$458,0000</u>	<u>37.7%</u>

<u>Projects FY 18</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant (61%)</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Comprehensive building envelope assessment for Town Hall, Public Library & Ellingwood Chapel	\$35,000	\$35,000	\$21,350			61%
Town Records Preservation, year 4 of 5	\$26,634	\$26,634	\$16,002.74			61%
Town Hall – Masonry repairs	\$30,000	\$30,000	\$18,300			61%
Town Hall – Handicapped Access Study	\$10,000	\$10,000	\$6,100			61%
Public Library – Exterior and Interior Repairs	\$85,000	\$85,000	\$51,850			61%
Ellingwood Chapel – Restoration of 3 sets of doors	\$30,000	\$20,000	\$12,200			61%
Lifesaving Station – roof run-off control at north entries	\$10,000	\$10,000	\$6,000			61%
25 Furbush Road – acquisition and site restoration	\$30,650	\$20,650	\$12,596.50	\$10,000		39%
Total FY '18	\$257,284	\$247,284	\$150,843.24	\$10,000		58%
Total 13 Years	<u>\$5,453,521</u>	<u>\$3,486,521</u>	<u>\$2,103,005.81</u>	<u>\$1,443,000</u>	<u>\$458,720</u>	<u>40%</u>

<u>Projects FY 19</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant (54%)</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Town Records Preservation year 5 of 5	\$27,020	\$27,020	14,509.80			54%
Nahant Historical Society Artifacts Cataloging	\$5,685	\$5,685	3,069.90	In-kind services		54%
Ellingwood Chapel	\$162,000	\$112,000	\$60,480.00	\$50,000		39.8%
Nahant Public Library	\$25,000	\$25,000	\$12,500.00			54%
Town Hall	\$45,000	\$45,000	\$24,300.00			54%
Community Center	\$30,000	\$20,000	\$10,800.00	\$10,000		36%
Wharf Gangway	\$7,750	\$7,750	\$4,185.00			54%
Wetlands Mapping	\$10,000	\$10,000	\$5,400.00			54%
Total FY '19	\$305,455	\$252,455	135,244.70	\$60,000		<u>49.97%</u>
Total 14 Years	<u>\$5,758,976</u>	<u>\$3,738,976</u>	<u>\$2,218,152.01</u>	<u>\$1,503,000</u>	<u>\$458,720</u>	<u>38.5%</u>
<u>Projects FY 20</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant (50%)</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Nahant Public Library	\$519,000	\$400,000	200,000	70,000		38.5%
Tennis & Basketball Courts, Flash Road	\$160,000	\$160,000	80,000			50%
Johnson School Basketball Court	\$5,000	\$5,000	2,500			50%
Softball Field, Nahant Road	\$15,000	\$15,000	7,500			50%
Council on Aging Kitchen, Town Hall	\$100,000	\$50,000	25,000	\$50,000		25%
Tudor Beach stairs	\$20,000	\$20,000	10,000			50%
Open Space Master Plan	\$30,000	\$30,000	15,000			50%
Total FY '20	\$849,000	\$680,000	\$340,000	\$120,000		<u>37.64%</u>
Total 15 Years	<u>\$6,607,976</u>	<u>\$4,418,975</u>	<u>2,558,152.01</u>	<u>\$1,623,000</u>	<u>\$458,720</u>	<u>38.7%</u>

<u>Projects FY 21 – FY 22</u>	<u>Total Project Cost</u>	<u>Grant</u>	<u>Town share of Grant (50%)</u>	<u>Required Grant Match</u>	<u>Additional Investment</u>	<u>Town's share as % of Total cost</u>
Nahant Little League	\$47,375	\$32,375	16,187.50	15,000		34%
American Legion	\$4,000	\$4,000	2,000			50%
Flash road Tennis & Basketball Court	\$120,000	\$120,000	60,000			50%
Public Library: 10-year bond	\$620,000	\$500,000	250,000			50%
Ellingwood Chapel	\$50,000	\$50,000	25,000			50%
Wharf floating dock and gangway	\$83,830	\$17,000	8,500	66,830		10%
Window replacement, 41-53 & 75-77 Spring Road	\$45,000	\$45,000	22,500			50%
Envelope Restoration, 155 Greystone Road	\$155,000	\$155,000	77,500			<u>50%</u>
Bailey's Hill Park, Fort Ruckman area	\$41,000	\$41,000	20,500			<u>50%</u>
Lowlands Softball Fields	\$27,000	\$27,000	13,500			<u>50%</u>
Town Hall: Handicapped Access Improvements	\$165,000	\$165,000	82,500			<u>50%</u>
Little Nahant Playground	\$24,000	\$24,000	12,000			<u>50%</u>
Basketball Court, Spring Road	\$12,000	\$12,000	6,000			<u>50%</u>
East Point, Conservation Restriction: 30-year bond	\$4,500,000	1,500,000	750,000	\$3,000,000		<u>17%</u>
Total FY '21-22	<u>\$5,894,205</u>	<u>\$2,692,375</u>	<u>\$1,346,187</u>	<u>\$3,081,830</u>		<u>23%</u>
Total 18 Years	<u>\$12,502,176</u>	<u>\$7,111,350</u>	<u>3,905,332</u>	<u>\$4,704,830</u>	<u>\$458,720</u>	<u>31%</u>

<u>Projects FY 2006</u>	<u>Applicant</u>	<u>CPA Category and Project Description</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Status and Comments</u>
Nahant Life-Saving Station	Town of Nahant Life-Saving Station Committee	Historic: Exterior renovations to station building	\$135,000.00	(\$135,000.00)	Completed
Bailey's Hill Gazebo	Women's Club	Historic: Construction of historic gazebo at Bailey's Hill	\$10,000.00	(\$10,000.00)	Completed
Building Study	American Legion	Historic: Existing conditions study of Legion building	\$1,500.00	(\$1,482.00)	Completed \$18 returned to CPA General Reserve
Legion Porch Repair	American Legion	Historic: Porch replacement and structural repairs Legion building	\$7,500.00	\$0.00	Not accepted \$7,500 returned to CPA General Reserve
Master Plan	Planning Board	Housing: Master Plan-community housing aspects	\$5,000.00	(\$3,404.20)	Unexpended balance \$1595.80 transferred for Public Ways Study
Master Plan	Planning Board	Open Space: Master Plan-open space elements	\$5,000.00	(\$5,000.00)	Expended entirely
Administrative	CPC	Annual administrative costs of the committee	\$5,000.00	(\$1,810.13)	\$3,189.87 not used and returned to CPA Reserve

<u>Projects 2007</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Nahant Life-Saving Station	Town of Nahant Life-Saving Station Committee	Historic Renovations to station and garage building and grounds; construction of community bathrooms and showers	\$450,000 by Borrowing	(\$450,000.00)	Funds expended
Housing Generator	Housing Authority	Housing Emergency generator	\$19,000.00	(\$19,000.00)	Completed
Master Plan	Planning Board	Housing and Open Space Master Plan	\$15,000.00	(\$1,734.00)	\$8,266 transferred to Public Ways Study in FY11; \$5000 recommended to be transferred to Public Ways Study in FY12
Greenlawn Cemetery	Town of Nahant	Historic Improvements to Greenlawn Cemetery	\$15,000.00	(\$15,000.00)	Completed
Playgrounds	Swing With Me	Recreation Construction of two new playground areas	\$20,000.00	(\$20,000.00)	Completed
Dory Club Building	Dory Club	Historic Exterior renovations to Dory Club clubhouse building	\$40,000.00	(\$40,000.00)	Completed
Village Church	Village Church	Historic Roof and window restoration	\$50,000.00	(\$50,000.00)	Completed
Administrative	CPC	Annual administrative costs	\$5,000.00	(\$3,449.65)	1550.35 not used and returned to CPC General Reserve

<u>Projects 2008</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Forty Steps Beach Stairs	Town of Nahant	Open Space Provide stairway access to beach	\$150,000.00 by Borrowing	(\$150,000.00)	Completed
Military Housing Study	Town of Nahant Military Housing Committee	Housing Study of military housing property utilization	\$17,500.00	(\$17,500.00)	Completed
Nahant Little League Study	Nahant Little League	Recreation Study of Facilities	\$2,000.00	\$0.00	\$2,000 transferred to Community Preservation Act General Reserves
Heritage Trails	Nahant Open Space Committee	Open Space Improvements to Heritage Trail	\$23,500.00	(\$23,500.00)	Phase I completed
Administrative	CPC	Annual Administrative Costs	\$5,000.00	(\$3,414.40)	\$1,585.60 not used and returned to CPC General Reserve

<u>Project 2009</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Chairlift Improvement	Nahant Housing Authority	Housing Chairlift and other housing improvements	\$24,000. 00	(\$23,145.13)	Work completed; \$854.87 transferred to Roof Replacement
Town Hall, Library, Chapel	Town of Nahant	Historic	\$200,000.00	(\$200,000.00)	Completed
Heritage Trails	Nahant Open Space Committee	Open Space Improvements to Heritage Trail	\$20,000.00	(\$19,282.00)	\$718.00 available
Town Wharf Debt	Town of Nahant	Recreation, Open Space Historic Preservation Wharf Preservation	\$700,000.00 \$625,000.00 by Borrowing	(\$700,000.00)	\$625,000.00 borrowed. Work completed and bond paid off
Administrative	CPC	Annual Administrative Costs	\$5,000.00	(\$2,854.47)	\$2,145.53 not used and returned to CPC General Reserve

<u>Projects FY 2010</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Windows/Doors	Nahant Housing Authority	Housing Replace Windows and Doors	\$60,000.00	(\$60,000.00)	Complete
Community Garden	Town of Nahant	Open Space	\$10,000.00	(\$10,000.00)	Complete
Public Way Study	Nahant Planning Board Committee	Open Space	\$12,500.00	(\$12,500.00)	Complete
Administrative	CPC	Annual Administrative Costs	\$5,000.00	(\$2,701.78)	Unused portion of \$2,298.22 to be returned to CPC General Reserve

<u>Projects FY 2011</u>	<u>Applicant</u>	<u>CPA Category and Project Description</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Roof Replacement	Nahant Housing Authority	Housing Replace Roof	\$40,000.00	(\$20,338.40)	Completed; unexpended transferred to Housing Reserve
Dune Restoration	Town of Nahant	Open Space	\$5,000.00	(\$5,000.00)	Completed
Public Way Study	Nahant Planning Board Committee	Open Space	\$10,000.00	(\$775.78)	Continuing effort, balance \$9,244.42 for use
Town Wharf Preservation	Town of Nahant	Recreation, Open Space, Historic	\$40,000.00	(\$40,000.00)	Work completed
Library Renovations	Nahant Library	Historic Preservation	\$45,000.00	(\$43,917.50)	\$1082.50 balance. Available for Library architectural fees
Administrative	CPC	Annual Administrative Costs	\$5,000.00	(\$2,345.17)	\$2,654.83 returned to CPC General Reserve

<u>Projects 2012</u>	<u>Applicant</u>	<u>CPA Category and Project Description</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Public Way Study	Nahant Planning Board	Open Space	\$11,240.00	(\$11,240)	Complete
Community Garden	Town of Nahant	Open Space	\$15,000.00	(\$15,000)	Complete
Ellingwood Chapel Repairs	Town of Nahant	Historic Preservation	\$5,000.00	4,924.50	Completed; unexpended transferred to 2014 article

<u>Projects 2012</u> <u>(Cont.)</u>	<u>Applicant</u>	<u>CPA Category and</u> <u>Project Description</u>	<u>Appropriation</u> <u>Amount</u>	<u>Expended</u>	<u>Comments</u>
Cemetery Gates	Town of Nahant/Cemetery Committee	Historic Preservation	\$4,000	(\$1,600)	Complete. \$2,400 transferred to General Reserves.
Short Beach: Master Plan and Nahant Life Saving Station Site Improvements	Town of Nahant Nahant Preservation Trust	Historic Preservation	\$190,000.00 \$95,000.00	(\$274,710.22)	Additional funding from FY 2016. Balance of \$6,794.78
Administrative Fund	CPC	Annual administrative costs	\$5,000	(\$2,430.14)	\$2,569.86 returned to CPC General Reserve

<u>Projects 2013</u>	<u>Applicant</u>	<u>CPA Category and</u> <u>Description of Project</u>	<u>Appropriation</u> <u>Amount</u>	<u>Expended</u>	<u>Comments</u>
Chairlift Improvement	Nahant Housing Authority	Housing: Chairlift and other housing improvements	\$12,710.40	(\$12,410.85)	Work completed; \$295.55 unspent, to be transferred to reserve
Public Ways Study	Nahant Planning Board	Open Space	\$12,500.00	(\$8,532.50)	Surveys and title research of Little Nahant Completed, some bounds placed; title research commenced Big Nahant. Balance of \$3,967.50 for continuing effort.

<u>Projects 2014</u>	<u>Applicant</u>	<u>CPA Category and</u> <u>Description of Project</u>	<u>Appropriation</u> <u>Amount</u>	<u>Expended</u>	<u>Comments</u>
Library Preservation	Library Trustees	Historic	\$30,000.00	(\$30,000)	Complete
Recreation Study	Town of Nahant	Recreation	\$25,000.00	(\$21,002.57)	Study complete. Balance of \$3,809.93 returned to General Reserve.
Emergency Wharf Repairs	Town of Nahant	Historic Preservation	\$65,000.00	(\$55,470.29)	Completed. Balance of \$9,529.71 to be returned to General Reserve with May 2022 Town Meeting approval.
Wharf Preservation	Town of Nahant	Historic Preservation	\$100,000.00	0	Rescinded in FY 17
Ellingwood Electrical Rehabilitation	Town of Nahant	Historic Preservation	\$10,000.00	\$10,000.00	Complete
Town Hall Auditorium Window	Town of Nahant	Historic Preservation	\$10,000.00	(9,571.75)	Complete. Balance returned to General reserve

<u>Projects 2014 (Cont.)</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Spindrift Site Work: Parking lot	Housing Authority	Housing	\$50,000.00	(\$50,000)	Completed

<u>Projects 2015</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Town Records Preservation, year 1 of 5	Town of Nahant	Historic Preservation	\$31,319.00	(\$31,319)	Phase 1 complete
Town Hall Interior Stair Case Rehabilitation	Town of Nahant	Historic Preservation	\$15,000.00	(\$6,000)	\$9,000 transferred to the General Reserves
Town Hall HVAC lower level	Town of Nahant	Historic Preservation	\$45,745.00	(\$32,957.50)	\$12,787 transferred to General Reserves.
Town Hall Preserve Exterior Balcony	Town of Nahant	Historic Preservation	\$15,000.00	(\$15,000)	Completed

<u>Projects 2016</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Town Records Preservation, year 2 of 5	Town of Nahant	Historic Preservation	\$28,373	(\$28,073)	Complete
Town Hall Flag Pole Preservation	Town of Nahant	Historic Preservation	\$15,000.00	(\$15,000)	Complete
Fire Station Study	Town of Nahant	Historic Preservation	\$15,000.00	(\$15,000)	Complete
Wharf Ramp and Sea Wall Study	Town of Nahant	Historic Preservation	\$25,000.00	(\$14,787.44)	Complete. \$10,212.46 transferred to General Reserves.
Cemetery Records DB	Town of Nahant	Historic Preservation	\$16,500	(\$16,500)	Complete
Platform Tennis at NCC	Nahant Country Club	Recreation	\$20,000	(\$20,000)	Complete
Ellingwood Electric	Town of Nahant and Cemetery Committee	Historic rehabilitation	\$20,000	(\$20,000)	Additional private funds \$6,000

<u>Projects 2016</u> <u>(Cont.)</u>	<u>Applicant</u>	<u>CPA Category and</u> <u>Description of</u> <u>Project</u>	<u>Appropriation</u> <u>Amount</u>	<u>Expended</u>	<u>Comments</u>
Library Building Study	Library Trustees	Historic rehabilitation	\$20,000.00	(\$19,507.50)	\$492.50 balance pending
NLSS Site Plan and Stairs	Nahant Preservation Trust	Historic Preservation	\$95,000	(\$88,205.22)	Balance of \$6,794.78
Cross index Building Dept. records	Assessor's and Planning Board	Historic Preservation	\$5,000	(\$4,976.25)	Complete. Balance of \$23.75 to be transferred to General Reserve May 2022 Town Meeting.
<u>Projects 2017</u>	<u>Applicant</u>	<u>CPA Category and</u> <u>Description of</u> <u>Project</u>	<u>Appropriation</u> <u>Amount</u>	<u>Expended</u>	<u>Comments</u>
Town Records Preservation, year 3 of 5	Town of Nahant	Historic Preservation	\$27,030	(\$27,073)	Phase 3 complete.
Town Hall Cupola Preservation	Town of Nahant	Historic Preservation	\$90,000.00	(\$81,916)	Complete. Balance of \$7,985.56 for weathervane.
Town boat ramp and wharf repairs	Town of Nahant	Open Space and Historic	\$233,000.00	(223,470.29)	\$9,529.71 to be transferred to the General Reserve May 2022 Town Meeting.
Cemetery Records DB	Town of Nahant	Historic Preservation	\$16,500	(\$16,500)	Complete
Ellingwood Electric	Town of Nahant and Cemetery Committee	Historic rehabilitation	\$20,000	(\$5,783.69)	Designed and bid. Additional private funds of \$6,000 procured to finish project this spring.
Library Artifact Cataloguing	Library Trustees	Historic rehabilitation	\$20,000.00	(\$9,408.21)	Work in progress. \$10,591.79 balance.
Cross index Building Dept. records	Assessor's and Planning Board	Historic Preservation	\$5,000	(\$5,000)	Software installed, additional funding to update records.

<u>Projects 2018</u>	<u>Applicant</u>	<u>CPA Category and</u> <u>Description of</u> <u>Project</u>	<u>Appropriation</u> <u>Amount</u>	<u>Expended</u>	<u>Comments</u>
Comprehensive envelope assessment for Town Hall, Public Library & Ellingwood Chapel	Town of Nahant	Historic Preservation	\$35,000	(\$34,970.55)	Complete. \$29.45 transferred to General Reserves FY21.
Town Records Preservation, year 4 of 5	Town of Nahant	Historic Preservation	\$26,634	(\$26,634)	Complete

<u>Projects 2018</u> <u>(Cont.)</u>	<u>Applicant</u>	<u>CPA Category and</u> <u>Description of</u> <u>Project</u>	<u>Appropriation</u> <u>Amount</u>	<u>Expended</u>	<u>Comments</u>
Town Hall -- Masonry Repairs	Town of Nahant	Historic Preservation	\$30,000	(\$24,497)	Complete. \$5053 balance pending.
Town Hall – Handicap access study	Town of Nahant	Historic Preservation	\$10,000	(\$9,675)	Complete, \$325 balance to be transferred to General Reserves FY21.
Public Library – Exterior and Interior Repairs	Town of Nahant	Historic Preservation	\$85,000.00	(\$55,666.67)	In progress. \$29,333.33 available for more repairs.
Ellingwood Chapel Restoration of three sets of doors	Town of Nahant	Historic Preservation	\$30,000.00	(\$25,236.57)	Complete. \$4,763.43 balance transferred to General Reserve.
Lifesaving Station – roof run-off control at north entries	Nahant Preservation Trust & Veterans Association	Historic Preservation	\$10,000.00	(\$10,000)	Complete
25 Furbush Road – acquisition & site restoration	Nahant Preservation Trust & SWIM	Open Space	\$20,650.00	(\$19,864)	In progress. \$786balance pending.

<u>Projects 2019</u>	<u>Applicant</u>	<u>CPA Category and</u> <u>Description of</u> <u>Project</u>	<u>Appropriation</u> <u>Amount</u>	<u>Expended</u>	<u>Comments</u>
Catalog Historic Items	Nahant Historical Society	Historic Preservation	\$5,685.00	(\$5,685)	Complete
Public Library Building Repairs	Town of Nahant/Library Trustees	Historic Preservation	\$25,000.00	(\$4,864.00)	\$20,136 Balance pending. To be allocated to work in 2022
Town Hall Building Repairs	Town of Nahant	Historic Preservation	\$45,000.00	(\$45,000)	Complete
Ellingwood Chapel Masonry Repairs	Town of Nahant	Historic Preservation	\$112,000.00	(\$112,000)	Complete. \$112,000 + \$64,680 MPPF matching grant expended 2019
Town Wharf Gangway	Town of Nahant	Recreation	\$7,750.00	(\$7,750)	Complete
Wetlands delineation map	Town of Nahant	Open Space	\$10,000.00	(\$3,500.00)	\$6,500 balance pending

<u>Projects 2019 (Cont.)</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Community Center front walkway replacement	Nahant Preservation Trust	Historic Preservation	\$20,000.00	(\$20,000)	Complete
Town Records Preservation, year 5 of 5	Town of Nahant	Historic Preservation	\$27,020	(\$27,020)	Complete.

<u>Projects 2020</u>	<u>Applicant</u>	<u>CPA Category and Description of Project</u>	<u>Appropriation Amount</u>	<u>Expended</u>	<u>Comments</u>
Tudor Beach Stairs	Town of Nahant	Recreation	\$20,000	(\$16,859.88)	Balance \$3,140.12 to be returned to the General Reserve May 2022 Town Meeting.
Johnson School Basketball Courts	Town of Nahant	Recreation	\$5,000	(\$5,000)	Complete
Nahant Road Softball Field	Town of Nahant	Recreation	\$15,000	(\$9,875)	Balance \$5,125 to be completed Spring 2020
Town Hall, Council on Aging Kitchen	Town of Nahant	Historic Preservation	\$50,000		Planning in progress
Open Space Masterplan	Town of Nahant	Open Space	\$30,000		Open Space Committee has been formed & is beginning their analysis
Public Library	Town of Nahant	Historic Preservation	\$400,000	(\$395,895.35) (\$9,916.67))	10 year borrowing. Terrace construction completed 2020 + Bond payment. Balance of \$187.98
Flash Road Tennis & Basketball Courts	Town of Nahant	Recreation	\$160,000	(\$4,810.50)	Low bid has been held pending additional funding. Balance of \$155,189.50 to join FY21 grant of \$120,000 for the total project cost.

Projects 2021-22	Applicant	CPA Category and Description of Project	Appropriation Amount	Expended	Comments
Nahant Little League ball fields	Nahant Little League	Recreation	\$32,375	(\$32,372)	Complete matched by \$15,000 by the Little League
American Legion sign	American Legion Post 215	Historic preservation	\$4,000	(\$4,000)	Complete
Flash road Tennis & Basketball Courts	Town of Nahant	Recreation	\$120,000	(\$223,998.24)	Balance \$29,816.36 pending completion spring 2022. Note that \$155,189.50 carried over into this project from FY19.
Public Library	Town of Nahant	Historic Preservation	\$500,000	0	10 year borrowing.
Public Library	Town of Nahant	Historic Preservation	\$400,000	(\$61,250)	Year 2 of 10-year bond
Ellingwood Chapel	Town of Nahant	Historic Preservation	\$50,000	0	
Wharf floating docks and gangway	Nahant Dory Club	Recreation	\$17,000	(\$17,000)	Complete matched by \$66,830 by Dory Club
Window replacement at 41-53 and 75-77 Spring Road	Housing Authority	Community Housing	\$45,000	(\$45,000)	Complete
Building envelope restoration	155 Greystone Road	Community Housing	\$155,000		In progress
Bailey's Hill Park – Fort Ruckman, east slope	Town of Nahant	Open Space	\$41,000	(\$140.00)	In progress
Lowlands Softball Fields	Town of Nahant	Recreation	\$27,000	(\$26,155.00)	In progress
Town Hall: Handicap Access Improvements	Town of Nahant	Historic Preservation	\$165,000		
Little Nahant Playground	Town of Nahant	Recreation	\$24,000		
Basketball Court, Spring Road	Town of Nahant	Recreation	\$12,000	(\$12,000)	Complete
East Point: Conservation Restriction	Town of Nahant	Open Space, Recreation, Historic Preservation	\$1,500,000		30 year bond toward total budget of \$4,500,000, \$3,000,000 provided by private donation. No action at this time.

RECOMMENDATIONS – Spring 2021

Community Preservation Report — Spring 2022

**The Community Preservation Committee has approved the following recommendations
for the FY 2023 Advisory and Finance Committee's Consideration
April 4, 2022**

ARTICLE 22. (Community Preservation) To see whether the Town shall vote to spend, or set aside for later spending, not less than 10 per cent of the annual revenues in the Community Preservation Fund for open space, not less than 10 per cent of the annual revenues for historic resources, and not less than 10 per cent of the annual revenues for community housing or to take any other action as may be allowed under the Community Preservation Act as requested by the Community Preservation Committee.

FY 2023 Grant Recommendations:

- A. To appropriate the sum of \$10,000 from Fiscal Year 2023 Community Preservation Fund estimated revenues for administrative and operating expenses of the Community Preservation Committee.

Supporting Statement – In addition to annual expenses such as dues, help with printing the warrant, etc., these monies are available to assist applicants with professional help in the application process.

- B. To appropriate the sum of \$18,464 from the FY 2023 Community Preservation estimated revenues for document conservation and digitizing of historic Johnson School records now in the care of the Nahant Historical Society, consistent with the application for CPA funding by the Nahant Historical Society, including all incidental and related costs.

Category: Historic Preservation

Supporting Statement – Nine volumes of records from the Johnson Elementary School that are in the collection of the Nahant Historical Society were found to be affected by a mold bloom. The records were separated from the rest of the collection and stabilized to stop the mold growth. These documents now need to be preserved and digitized so they can remain a resource available to future generations of Nahant residents and visitors. This funding will address four of the volumes. It is expected that there will be a subsequent application from the Nahant Historical Society next year to address the remaining five volumes.

- C. To appropriate the sum of \$64,000 from the FY 2023 Community Preservation revenues for the replication of the two pairs of Boat Room doors facing Short Beach in the Nahant Lifesaving Station, consistent with the application for CPA funding by the Nahant Preservation Trust.

Category: Historic Preservation

Supporting Statement – The application in the Historic Preservation by the Nahant Preservation Trust documents the deteriorated conditions of these door which face the brunt of wind and weather. These massive doors once opened the Boat Room for the rapid evacuation of the surf boats stored there by the lifesavers who braved the elements for rescue efforts. Hanging from massive hinges with reinforcing straps and anchoring bolts, the doors are now warped, weathered, and deteriorated, and very hard to open and close.

Today the Station is enjoyed for meetings and social functions and opening these doors is part of the attraction of the place in warm months. And in the cold season, they are a necessary protection. To extend the life of the new doors, exact replicas of the original, they will be made of mahogany and carefully jointed to be as durable as possible. While still very large doors, they will be easier to manage and a handsome feature of this important historic structures.

- D. To appropriate the sum of \$40,000 from the FY 2023 Community Preservation estimated revenues for the purpose of modifying both Cliff Street entrances of the Nahant Village Church to make the church universally accessible to the public, doing so in a manner that complies with standards of rehabilitation of historic properties.

Category: Historic Preservation

Supporting Statement: The beautiful and historic Nahant Village Church, constructed in 1868 is a living expression of the history of Nahant, both religious and civic. Statewide, CPA funds have been used for the preservation and rehabilitation of dozens of historic church buildings, court-sanctioned on the basis that such funding promotes civic purposes, including both historical preservation and active use by the public, and does not promote religious purposes or support liturgical parts of the building. The Nahant Village Church invites the public to meetings, concerts, breakfasts, lectures, flea markets, crafts fairs etc., held in the Church complex. As such, the Church extends a welcome to the community without sectarian or philosophic restrictions. It now intends to make itself a venue equally welcoming to people of all abilities, embarking on an ambitious plan for modifications inside and out to ensure universal access beginning with reconfiguring both the main and companionway entrances on Cliff Street. At both entries the landings will be made flush with the thresholds and the companionway threshold will be enlarged. The existing, centered walkway at each entrance will be regraded to be flush with its landing and reconstructed using historically acceptable material like cement, preferably with an exposed aggregate finish. At the main entrance, two new circular walkways will replicate the original design, and importantly be long enough to have the gentle slope necessary for wheelchair access.

The project, already professionally designed and specified, has an estimated total cost of \$50,000 including a 20% contingency. It seeks public support with \$40,000 of CPC funds and will contribute the first \$10,000 from Church funds. Any unexpended funds will be retained by the Nahant CPC.

- E. To appropriate the sum of \$11,000 from FY 2023 Community Preservation estimated revenues for the purpose of promoting recreation and for the preservation and enjoyment of open space by formulating a professional design, with specifications and cost estimates, for the modification and construction of a partially rerouted section of the Nahant Heritage Trail between Flash Road and the Community Garden behind Johnson School, for improvements to grassed areas along the Trail, and for new signage.

Category: Open Space/Recreation

Supporting Statement: Currently, the section of the Nahant Heritage Trail between Flash Road and the Johnson School is delineated only by dilapidated signage. It runs through mowed grass by the fence along Flash Road, squeezes through a narrow, poorly drained gap between a ballfield backstop and the gates and fences to the DPW and Fire Department parking areas, and shares the narrow, crumbling driveway to the Castle Road school parking lot, before ending at the community garden behind Johnson School. The aspiration of Johnson School Principal, Kevin Andrews with the support of the Nahant Education Foundation is to transform the current Trail into one for the recreation and transit of walkers, hikers, and joggers, school age and older, that is safe, navigable in all weather, adorned for some of its length, with attractive, self-sustaining, native plantings that will create a habitat that is both pleasing and educational. The first stage in achieving those goals is to have a registered landscape architect help formulate and specify a new route for the Trail, presenting the proposal to the Nahant Open Space and Recreation Committee for their consideration. A new route might run from Flash Road along the soccer field, then between the soccer, baseball, and Little

League fields and Kelley Greens Golf Course to the existing community and pollinator gardens behind the Johnson School. The next stage will be for the landscape architect to help formulate and then specify and estimate the necessary regrading, a drainage plan, and the materials for the Trail, for a planting plan along the trail, and for signage, both demarcating and educational. The total cost of the professional planning stage is estimated at \$12,000. The co-sponsors, the Johnson School and Town of Nahant, are requesting \$11,000 of CPC funds and the Nahant Education Foundation will provide \$1,000. It is anticipated that with plans in hand the sponsors will be able to raise more matching funds as part of a submission to the Nahant CPC for funding to construct this portion of the Heritage Trail in in FY 2024.

- F. To appropriate the sum of \$45,167 from the FY 2023 Community Preservation estimated revenues and \$29,833 from the Community Housing reserve in order to provide for professional technical assistance services to support the Town with understanding housing needs, establishing housing goals, and identifying housing strategies, which may include development of a Housing Production Plan or other housing strategy, the drafting of new zoning, and other deliverables.

Category: Community Housing

Supporting Statement: These funds will help the Town make significant progress towards our housing needs and goals. The funds can be used for professional services to help understand where the Town stands regarding our affordable housing requirements. With a professional housing consultant, the Town can conduct public processes that might include, but are not limited to, a housing zoning by law review, an aging-in-place study, review and potential inclusion of accessory dwelling units to the Town's by laws, analysis and recommendations regarding a potential future required multi-family zoning district as an MBTA community, and the development of a Housing Production Plan.

- G. To appropriate the sum of \$100,000 from the FY 2023 Community Preservation estimated revenues for acoustic and lighting improvements in the assembly room of Nahant Town Hall, consistent with the application for CPA funding by the Town of Nahant, including all incidental and related costs.

Category: Historic Preservation

Supporting Statement: The Town of Nahant applied for funds to improve the acoustic and lighting qualities in the assembly room of Town Hall so that the assembly room can effectively continue to serve its historic purpose. The work that will be completed as a result of this funding is based upon recommendations of consultants who analyzed the deficiencies of the sound quality and lighting in the space. The \$100,000 requested will fund a new stage curtain and curtains for the windows in the assembly room as well as new historically accurate lighting fixtures. The curtains were recommended for their sound absorption qualities to reduce the echo inside the assembly room. The light fixtures, in addition to being historically accurate, will improve the lighting in the space with energy efficient fixtures.

- H. To authorize the Treasurer, with the approval of Board of Selectmen, to borrow the sum of \$350,000 pursuant to G.L. c.44B, §11, G.L. c.44, §§7 or 8, the State Public Library Bond program, or any other enabling authority, for the preservation of the two historic town-owned structures: the Town Hall, located at 334 Nahant Road; and Greenlawn Cemetery, located at 195 Nahant Road consistent with the Town's application for CPA funding, including all incidental and related costs, and, as appropriate, to issue bonds and notes of the Town therefor, and further, that any premium received upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; and/or to authorize the Board of Selectmen to apply for, accept and expend any monies that may be made available to the Town for such purposes from any public or private source; and further, to appropriate the sum of \$20,160 from FY 2023 Community

Preservation estimated annual revenues and \$34,790 from the General Reserves to pay debt service (principal and interest) on the first year of such borrowing.

Category: Historic Preservation

Supporting Statement – The Town of Nahant is graced by public structures of architectural significance: The Town Hall, 1906, designed by Jacques & Rantoul in the Colonial Revival style; and the Ellingwood Chapel, 1918, and the ceremonial entry arch and stone walls of Greenlawn Cemetery, all designed by the internationally renowned Ralph Adams Cram. Comprehensive building envelope assessments of these structures were conducted in 2018, funded by a FY 2018 Community Preservation grant. The assessment recommendations were divided into critical (within 1 – 3 years), short term (3 – 5 years) and long term (7 – 10 years). The aggregate needs were – Town Hall \$335,000; Ellingwood Chapel \$280,000; Greenlawn Cemetery entry arch and wall \$750,000.

In the past three years progress has been realized. The Ellingwood Chapel had a substantial restoration of the north elevation of the tower along with other work, funded with a Massachusetts Preservation Projects Fund grant of \$77,566 and FY 2019 \$112,500 CPA grant. The immediate needs for the Town Hall, which had been less demanding than the other structures, have been addressed with a small CPA grant.

The expected deterioration of major masonry structures after their first century of use is the root cause of the major preservation needs of these buildings. Deferring that maintenance or applying inadequate or inappropriate measures greatly increases the ultimate cost of repairing the deterioration and entails secondary damage that can be catastrophic. Tackling pressing needs with small grants over several years, even if successful in avoiding major damage is more expensive in the long run than aggregating several like projects into a single contract, designed and administered by a qualified preservation architect, bid and contracted to a qualified preservation contractor. For these reasons, Town Administrator Anthony Barletta has applied for funds to be allocated to the coordinated repairs to the Town Hall and Greenlawn Cemetery Entry Arch.

The costs of delaying or ignoring repairs or proceeding piecemeal dwarf the expense of borrowing to meet these pressing needs. Interest rates for municipal debt are now still near historic lows, comparable to or exceeded by annual inflation in the costs of the proposed projects. Therefore, we recommend funding the coordinated projects with a ten-year, \$350,000 bond, allocated roughly as follows: Town Hall -- \$250,000; Greenlawn Cemetery Entry arch -- \$100,000. Recognizing the need to protect the building from further deterioration by attending to these most urgent issues, we strongly recommended the funding of these preservation repairs with a 10-year bond.

- I. To appropriate a sum of \$60,000 from the FY 2023 Community Preservation estimated revenues for the planning, and upgrade and replacement of the Little Nahant/Short Beach Playground (\$40,000) and for planning the restoration of the five additional playgrounds in Nahant (\$20,000).

Category: Recreation

Supporting Statement: The Little Nahant Playground is most in need of work, in part due to its exposure to Short Beach. The dune restoration work funded by a FEMA grant is now sufficiently completed to permit work on the playground upgrade. The Town Administrator has met with neighbors in this area, who are eager to participate in the planning and fund raising for this project. The proposal is for \$40,000 to be applied to the Little Nahant Playground restoration from 2023 CPA funds, in addition to the \$24,000 already granted but not appropriated from the 2022 CPA funds for a high-quality centerpiece jungle gym.

The Town of Nahant initially requested \$100,000 for all Nahant Playgrounds (Little Nahant, Pleasant Street, Flash Road and 3 areas of the Johnson Elementary School. This grant proposal specifically designates work on the most in need Little Nahant Playground for \$40,000, and proposes \$20,000 to develop plans for the remaining playgrounds. It is hoped that donations of both money and time

from the community will supplement the costly but much needed reconstruction of all the playgrounds of Nahant.

- J. To appropriate a sum of \$25,000 from FY 2023 Community Preservation estimated revenues for the removal of invasive species and pathway restoration on Bailey's Hill (south hill), as requested by the Town of Nahant.

Category: Open Space

Supporting Statement: Consistent with "Master Plan for Bailey's Hill" in the 2008 Open Space and Recreation Plan, this proposal seeks to fund removal of invasive undergrowth, destructive vines and dead debris. Selective pruning of native staghorn sumac and selective pruning of trees are included. Fence fragment removal and repair and restoration of existing pathways is proposed. This work is to be performed on the southern hill, as distinct from the more northern of Fort Ruckman/Trimountain section of Bailey's Hill.

The FY 2022 Community Preservation Fund had previously granted \$41,000 for restoration of the east slope of Fort Ruckman/Trimountain section of Bailey's Hill. Work has begun on this project, but funds have not been dispersed.

- K. To appropriate a sum of \$4,500 from FY 2023 Community Preservation estimated revenues for the preparation of a blueprint plan with best practices, principles, and strategies to ensure the successful maintenance and sustainability of two Nahant parks located on East Point, Nahant.

Category: Open Space

Supporting Statement: This proposal builds upon a prior generation's efforts to restore the highlands of East Point. Over the past decades, sectors of the Lodge Park and Memorial Point have become threatened by aggressive, invasive growth. The current generation has now become aware of the subtle changes to our environment as a results of climate change.

This proposal seeks to develop a timely, professional plan that will help the parks flourish for the long term and ensure their viability, sustainability, and availability to all

- L. To appropriate the sum of \$7,500 from the FY 2023 Community Preservation estimated revenues for the restoration work on the flagpole located outside Town Hall, consistent with the application for CPA funding by the Town of Nahant, including all incidental and related costs.

Category: Historic Preservation

Supporting Statement: In 2016, \$15,000 of Community Preservation revenues was approved at Town Meeting for the repair, restoration, and painting of the flagpole in front of Town Hall. Since that work was completed there has been additional damage to the wood of the historic flagpole. This \$7,500 in funding will be used to repair and preserve the flagpole. The Town of Nahant will use other funding to complete painting of the flagpole.

- M. To appropriate for the payment of debt service of principal and borrowing on the \$500,000 Public Library Bonding authorized by the 2021 Annual Town Meeting (Article 21E), the sum of \$45,879 from FY 2023 Community Preservation estimated revenues and \$24,121 from Community Preservation Fund General Reserves for the first year of the bond payments.

Category: Historic Preservation

Supporting Statement: This represents second year of a ten-year bond supporting repairs to the Public Library.

- N. To appropriate for the payment of debt service of principal and borrowing on the \$400,000 Public Library Bonding authorized by the 2019 Annual Town Meeting (Article 16C), the sum of \$51,695 from Community Preservation Fund General Reserves for the third year of the bond payments.

Category: Historic Preservation

Supporting Statement: This represents second year of a ten-year bond supporting repairs to the Public Library.

- O. To recommend that the Town transfer \$9,529.71 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2014 Community Preservation funds for the Wharf Sea Wall to the Community Preservation General Reserve.
- P. To recommend that the Town transfer \$23.75 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2016 Community Preservation funds for the Building Department Permitting Software to the Community Preservation General Reserve.
- Q. To recommend that the Town transfer \$383.97 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2018 Community Preservation funds for the Town Hall Records Preservation Project to the Community Preservation General Reserve.
- R. To recommend that the Town transfer \$698.00 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2019 Community Preservation funds for the Wharf Gangway Project to the Community Preservation General Reserve.
- S. To recommend that the Town transfer \$3,140.12 from the unexpended funds appropriated to the Town of Nahant by the Annual Town Meeting from FY 2019/20 Community Preservation funds for the Tudor Beach Stairs to the Community Preservation General Reserve.
- T. To recommend the Town set aside from Fiscal Year 2022 Community Preservation Fund revenues for later appropriation any other amount not otherwise set aside or appropriated as aforesaid to be maintained in the Community Preservation Fund General Reserves Account for later appropriation.

For information only:

To appropriate through borrowing the sum of \$1,500,000 to pay a portion of the costs to acquire the fee simple or a lesser interest in all or a portion of the land located at 430 Nahant Road, Nahant, [shown on Assessors Map/Lot as 1B-0-1,] and described in a deed recorded with the Essex South District Registry of Deeds in Book 5344, Page 142, for open space, recreation, conservation and/or historic preservation purposes and an easement to use certain portions for beach purposes as shown on a plan on file with the Town Clerk, including the payment of all costs incidental or related thereto, [the expenditure of which is] subject to:

- (i) a vote of the Town to acquire the above-described property, and
- (ii) the receipt by the Town of grants or gifts in the amount of at least \$3,000,000 or such larger amount as shall be required, together with the amount appropriated at this Town Meeting, to pay the purchase price or pro tanto amount, as the case may be, of acquiring such interest in the above-described property,

and, further, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the sum of \$1,500,000 under G.L. c. 44B, G.L. c. 44, §7, 8, or any other enabling authority, and to issue bonds or notes of the Town therefor, and any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, as amended, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, and to take any other action relative thereto.

Supporting Statement – No action currently on the bonding for this article.

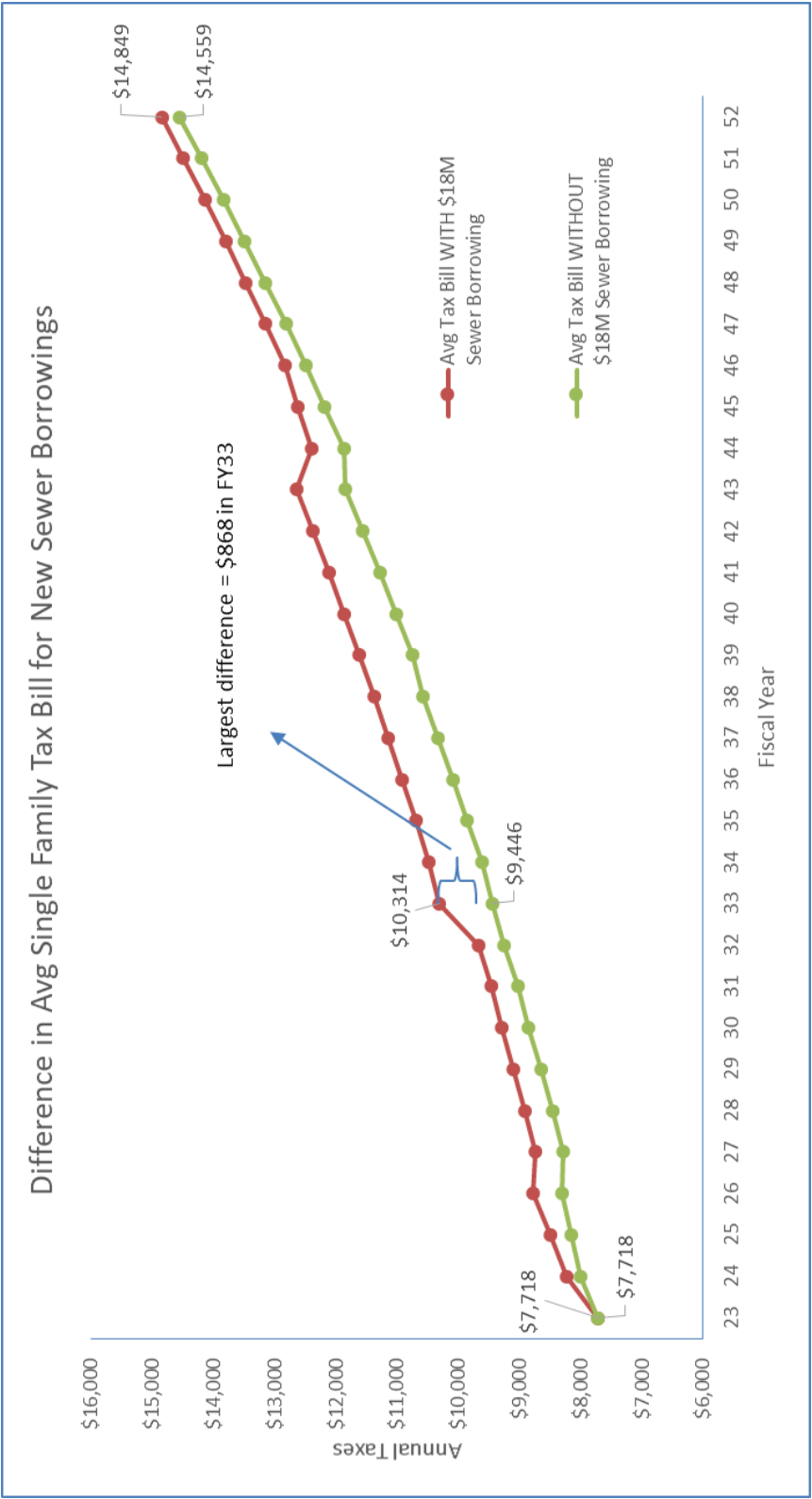
**Fiscal Year 2023 CPC Appropriation Recommendations by CPA Category
And Projected Impact on CPA Reserves March 30th, 2022**

From Community Preservation Fund		<u>Authorization</u>	<u>Open Space Reserves</u>	<u>Historic Reserves</u>	<u>General Reserves</u>	<u>Transfers</u>	<u>Housing Reserves</u>	<u>CP Revenues</u>
A. Administration	Admin	10,000						(10,000.00)
B. Nahant Historical Society - Document Restoration	Historic	18,464						(18,464.00)
C. Nahant Preservation Trust - NLSS Boat Room doors	Open Space/Rec	64,000						(64,000.00)
D. Village Church - Universal access to entrances	Historic	40,000						(40,000.00)
E. Johnson School/Town of Nahant - Heritage Trail enhancement	Open Space	11,000						(11,000.00)
F. Town of Nahant - Housing Production Plan	Housing	75,000					(29,833.00)	(45,167.00)
G. Town of Nahant - Town Hall Acoustic and Lighting Improv	Historic	100,000						(100,000.00)
H. Town of Nahant - Town Hall & Greenlawn Cemetery Walls/Arch	Historic	350,000			(34,790.00)			(20,160.00)
I. Town of Nahant - Playground Equipment	Recreation	60,000						(60,000.00)
J. Town of Nahant - Bailey's Hill Restoration	Open Space	25,000						(25,000.00)
K. Town of Nahant and SWIM - Maintenance Plan Lodge Park	Open Space/Historic	4,500						(4,500.00)
L. Town of Nahant - Flag Pole Rehab	Historic	7,500						(7,500.00)
M. Town of Nahant - Year 2 bond pmt for Library, Town Hall, Cemetery	Historic	70,000			(24,121.00)			(45,879.00)
N. Nahant Library - Year 3 bond payment for exterior work	Historic	51,695			(51,695.00)			-
O. Close Wharf Seawall FY14	Reserves				9,529.71			
P. Close Building Dept Permitting Software FY16	Reserves				23.75			
Q. Close Town Hall Records Preservation FY18	Reserves				383.97			
R. Close Wharf Gangway FY19	Reserves				698.00			
S. Close Tudor Beach Stairs FY20	Reserves				3,140.12			
T. General Reserves	Reserves							
Total Community Preservation Fund		887,159	-	-	(96,830)	-	(29,833)	(451,670)
Current CPA Reserves			-	-	266,494		35,650	302,144
Total CPA Reserves if Votes Approved Above			-	-	169,664	-	5,817	175,480

Appendix 9
Sewer Infrastructure

The following pages contain supplemental information for Article 17 (Sewer Infrastructure).

Project	Amount	Timeframe			
		Design	Bid	Construction	Start Debt Service
Ward Rd Pump Station	\$5.32 M	2022	Fall 2022	Fall 2022 to Spring 2023	FY25
Willow Rd Force Main	\$2.3 M	2022	2023	Spring to Fall 2023	FY26
Gravity I/I	\$1.7 M - \$2.5 M	Design Phase 1 Complete	Spring 2022	2022 to 2024	FY26
Causeway Force Main	\$8.5 M	2027 to 2033	2027 to 2033	2027 to 2033	FY35



Appendix 10

Storm Water By-Law Amendment

The following pages contain the proposed amendments to the Storm Water By-Law as presented in Article 28.

ARTICLE XVI STORMWATER BYLAW

PART I: STORMWATER GENERAL PROVISIONS

- SECTION 1. PURPOSE
- SECTION 2. DEFINITIONS
- SECTION 3. AUTHORITY
- SECTION 4. RESPONSIBILITY FOR ADMINISTRATION
- SECTION 5. WAIVERS
- SECTION 6. RULES AND REGULATIONS
- SECTION 7. ENFORCEMENT
- SECTION 8. SEVERABILITY

PART II: LAND DISTURBANCE

- SECTION 1. APPLICABILITY
- SECTION 2. REVIEW OR PERMIT
- SECTION 3. CONSENT TO ENTRY ONTO PROPERTY
- SECTION 4. INSPECTION AND SITE SUPERVISION
- SECTION 5. SURETY
- SECTION 6. FINAL REPORTS
- SECTION 7. CERTIFICATE OF COMPLETION

PART III: DISCHARGES TO THE MUNICIPAL SEPARATE STORM SEWER SYSTEM

- SECTION 1. APPLICABILITY
- SECTION 2. PROHIBITED ACTIVITIES AND EXEMPTIONS
- SECTION 3. ADDITIONAL PROHIBITED POLLUTANTS
- SECTION 4. EMERGENCY SUSPENSION OF STORM DRAINAGE SYSTEM ACCESS
- SECTION 5. NOTIFICATION OF SPILLS

PART I: STORMWATER GENERAL PROVISIONS

SECTION 1. PURPOSE

~~Regulation of activities that result in the disturbance of land and the creation of storm water runoff is necessary for the protection of the Town of Nahant.~~ The purpose of this Bylaw is to safeguard the health, safety, and welfare of the general public and protect the natural resources of the Town of Nahant, including the water bodies and groundwater. ~~The purpose of this Bylaw is by regulating illicit connections and discharges to prevent or diminish these impacts the storm drain system, and by controlling the adverse effects of~~ runoff and preventing soil erosion and sedimentation resulting from site construction and development.

A. The harmful impacts of soil erosion and sedimentation from stormwater runoff are:

1. Impairment of water quality and flow in lakes, ponds, streams, rivers, coastal waters, wetlands ~~and~~, groundwater, and drinking water supplies;
2. Contamination of drinking water supplies;
3. Contamination of downstream coastal areas;
- 3.4. Alteration or destruction of aquatic and wildlife habitat;

~~4.5.~~ Flooding; and

~~5.6.~~ Overloading or clogging of municipal catch basins and storm drainage systems.

B. The objectives of this bylaw are:

1. To require practices that eliminate soil erosion and sedimentation and control the volume and rate of ~~storm-water~~stormwater runoff resulting from land disturbance activities;
2. To ensure that soil erosion and sedimentation control measures and ~~storm-water~~stormwater runoff control practices are incorporated into the site planning and design process and are implemented and maintained;
3. To require practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at the construction site that may cause adverse impacts to water quality;
4. To require practices to control the flow of ~~storm-water~~stormwater from new and redeveloped sites into the Town of Nahant storm drainage system ~~in~~ order to prevent flooding and erosion;
5. To protect ground water and surface water from degradation;
6. To promote groundwater recharge;
7. To prevent ~~and reduce~~ pollutants from entering the Town of Nahant municipal separate storm sewer system (MS4) and to minimize discharge of pollutants from the MS4;
8. To prohibit illicit connections and unauthorized discharges to the MS4 and require their removal;
- ~~8.9.~~ To ensure adequate long-term operation and maintenance of structural ~~storm-water~~stormwater best management practices so that they work as designed;
- ~~9.10.~~ To comply with the state and federal statutes and ~~deregulations relating to storm-water discharges;~~ regulations relating to stormwater discharges including total maximum daily load (TMDL) requirements and with the General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts, issued by the U.S. Environmental Protection Agency and the Massachusetts Department of Environmental Protection (“MS4 Permit”);
- ~~10.11.~~ To establish the Town of Nahant legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement;
- ~~11.12.~~ To establish decision-making processes surrounding the land development activities that protect the integrity of the watershed and preserve the health of wetland and water resources;
- ~~12.13.~~ To require that new development, redevelopment and all land conversion activities maintain the after-development runoff characteristics equal to or less than predevelopment runoff characteristics to provide recharge and to reduce flooding, stream bank erosion,

siltation, nonpoint source pollution, property damage, and to maintain the integrity of stream, channels and aquatic habitats;

~~13.14.~~ To establish construction/alteration and post-development ~~storm-water~~stormwater management standards and design criteria for the regulation and control of ~~storm~~water~~stormwater~~ runoff quality and quantity;

~~14.15.~~ To establish design criteria for measures to minimize nonpoint source pollution from ~~storm-water~~stormwater runoff which would otherwise degrade water quality;

~~15.16.~~ To establish design and application criteria for the construction and ~~to~~-use of structural ~~storm-water~~stormwater control facilities that can be used to meet minimum construction/alteration and post-development ~~storm-water~~stormwater management, ~~storm~~water~~stormwater~~ site design practices or "low impact development" practices, such as reducing impervious cover and the preservation of open space and other natural areas, to the maximum extent practicable;

~~16.17.~~ To establish provisions for the long-term responsibility for and maintenance of structural ~~storm-water~~stormwater control facilities and nonstructural ~~storm-water~~stormwater management practices to ensure that they continue to function as designed, are maintained, and pose no threat to public safety;

~~17.18.~~ To establish provisions to ensure that there is an adequate funding mechanism, including surety, for the proper review, inspection, and long-term maintenance of ~~storm~~water~~stormwater~~ facilities implemented as part of this bylaw; and

~~18.19.~~ To establish administrative procedures and fees for the submission, review, approval, or disapproval of ~~storm-water~~stormwater management plans, and for the inspection of approved active projects and long-term follow-ups.

SECTION 2. DEFINITIONS

ABUTTER: The owner(s) of land directly abutting the activity.

ADMINISTRATIVE LAND DISTURBANCE APPROVAL: Review and approval by the Town of Nahant Conservation Commission of a land disturbance activity that does not require a Land Disturbance Permit because of its size, location, and/or scope.

AGRICULTURE: The normal maintenance or improvement of land agricultural or aqua cultural use, as defined by the Massachusetts Wetlands Protection Act G.L. c. 131, § 40, and its implementing regulations.

APPLICANT: Any person, individual, partnership, association, firm, company, corporation, trust, authority, agency, department, or political subdivision of the Commonwealth or the Federal government to the extent permitted by law requesting a ~~soil erosion and sediment control perm~~ itLand Disturbance Permit or Administrative Land Disturbance Approval for proposed land disturbance activity.

~~AUTHORIZED ENFORCEMENT AGENCY: The Planning Board its employees or agents designated to enforce this bylaw.~~

AS-BUILT DRAWING: Drawings that completely record and document applicable aspects and features of conditions of a project following construction using Stormwater Management Plans derived from a Land Disturbance Permit.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of ~~storm-water~~stormwater runoff.

CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL (CPESC): A certified Specialist in soil erosion and sediment control. This certification program, sponsored by the Soil and Water Conservation Society in cooperation with the American Society of Agronomy, provides the public with evidence of professional qualifications.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

CLEARING: Any activity that removes the vegetative surface cover.

COMMON PLAN OF DEVELOPMENT: - A "larger common plan of development or sale" is a contiguous area where multiple separate and distinct construction activities may be taking place at different times on different schedules under one plan.

CONSTRUCTION AND WASTE MATERIALS: Excess or discarded building or site materials, including but not limited to concrete truck washout, chemicals, litter and sanitary waste at a construction site that may adversely impact water quality.

~~CLEARING: Any activity that removes the vegetative surface cover.~~

DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISTURBANCE OF LAND: Any action that causes a change in the position, location, or arrangement of soil, sand, rock, gravel ~~or~~ similar earth material.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details developed by a qualified professional engineer (PE) or a Certified Professional in Erosion and Sedimentation Control (CPESC), which includes best management practices, or equivalent measures designed to control surface runoff, erosion and sedimentation during pre-construction and construction related land disturbing activities.

ESTIMATED HABITAT OF RARE WILDLIFE AND CERTIFIED VERNAL POOLS. Habitats Delineated for state-protected rare wildlife and certified vernal pools for use with the Wetlands Protection Act Regulations (310 CMR 10.00) and the Forest Cutting Practices Act Regulations (304 CMR 11.00).

GRADING: Changing the level or shape of the ground surface.

GRUBBING: The act of clearing land surface by digging up roots and stumps

ILLCIT CONNECTION: A surface or subsurface drain or conveyance which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this by-law.

ILLCIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system that is not composed entirely of stormwater, except as exempted in Part III, §2D. The term does not include a discharge in compliance with an NPDES stormwater discharge permit or resulting from fire-fighting activities and other activities exempted pursuant to Part III, §2D(1) of this bylaw.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water in filtering the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and roof tops.

LAND DISTURBANCE PERMIT: A permit issued by the Stormwater Authority pursuant to this bylaw prior to commencement of Land Disturbing Activity.

LAND DISTURBING ACTIVITY: Any activity that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing, grading, or excavating, including grubbing; or results in an alteration of drainage characteristics.

LOW IMPACT DEVELOPMENT or LID: Site planning and design strategies that use or mimic natural processes that result in the infiltration, evapotranspiration or use of stormwater in order to protect water quality and associated aquatic habitat. LID employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that treat stormwater as a resource rather than a waste product. LID practices include but are not limited to bioretention facilities, rain gardens, vegetated rooftops, rain barrels and permeable pavement.

MASSACHUSETTS ENDANGERED SPECIES ACT: (G.L. c. 131 A) and its implementing regulations at (321 CMR 10.00) which prohibit the "taking" of any rare plant or animal species listed as Endangered, Threatened, or of Special Concern.

MASSACHUSETTS STORMWATER MANAGEMENT POLICY. The Policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 §. 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The Policy addresses ~~storm water~~stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or municipal storm drain system: The system of conveyances designed or used for collecting or conveying ~~storm water~~stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Nahant.

MS4 PERMIT: General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems in Massachusetts, issued by the U.S. Environmental Protection Agency and the Massachusetts Department of Environmental Protection.

NEW DEVELOPMENT: Any construction activities or land alteration on an area that has not previously been developed to include impervious cover.

NONPOINT SOURCE POLLUTION: Pollution from many diffuse sources caused by rainfall or snowmelt moving over and through the ground. As the runoff moves, it picks up and carries away natural and man-made pollutants finally depositing them into a water resource area.

NON-STORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of stormwater.

OPERATION AND MAINTENANCE PLAN: A plan setting up the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a ~~storm-water~~stormwater management system to ~~insure~~ensure that it continues to function as designed.

OUTFALL: The point at which ~~storm-water~~stormwater flows out from a point source discernable, confined and discrete conveyance into waters of the Commonwealth.

OUTSTANDING RESOURCE WATERS (ORWs): Waters designated by Massachusetts Department of Environmental Protection as ORWs. These waters have exceptional sociologic, recreational, ecological and/or aesthetic values and are subject to more stringent requirements under both the Massachusetts Water Quality Standards (314 CMR 4.00) and the Massachusetts ~~Storm water~~Stormwater Management Standards. ORWs include vernal pools certified by the Natural Heritage Program of the Massachusetts Department of Fisheries and Wildlife and Environmental Law Enforcement, all Class A designated public water supplies with their bordering vegetated wetlands, and other waters specifically designated.

OWNER: A person with a legal or equitable interest in property.

PERSON: An individual partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POINT SOURCE: Any discernable confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, or container from which pollutants are or may be discharged.

POLLUTANT: Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, chemical waste, biological materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, construction waste and residues including discarded building materials, concrete truck wash out, chemicals, litter, and sanitary waste and industrial, municipal and agricultural waste discharged into water.

PRE-CONSTRUCTION: All activity in preparation for construction.

PRIORITY HABITAT OF RARE SPECIES: Habitats delineated for rare plant and animal populations protected pursuant to the Massachusetts Endangered Species Act and its regulations.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface or increase the impervious area on previously developed sites.

RUNOFF: Rainfall, snowmelt, or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE: The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

SOIL: Any earth, sand, rock, gravel, or similar material.

STABILIZATION: The use, singly or in combination, of mechanical, structural, or vegetative methods, to prevent or retard erosion.

STORMWATER: ~~Storm water~~Stormwater runoff, snow melt runoff, and surface water runoff and drainage.

STORMWATER AUTHORITY: The Town of Nahant Planning Board, its employees, or agents designated to enforce this bylaw unless another entity is specifically designated in this bylaw.

STORMWATER MANAGEMENT PLAN: A plan required as part of the application for a ~~Storm water Management~~Land Disturbance Permit. ~~See Section 7.~~ A document containing narrative, drawings ~~and~~ details, and reporting requirements developed by a qualified professional engineer (PE) ~~or a Certified Professional in Erosion and Sedimentation Control (CPESC)~~, which ~~includes~~describes structural and non-structural best-management practices, ~~or equivalent measures~~ designed to control the discharge of pollutants from impervious surfaces and onsite activities as well as the volume and peak rate of surface runoff, erosion and sedimentation during pre- from a site on an ongoing basis after construction and construction related land disturbance activities has been completed.

STRIP: Any activity which removes the vegetative ground surface cover, including tree removal, clearing, grubbing, and storage or removal of topsoil.

TOTAL MAXIMUM DAILY LOAD or TMDL: Section 303(d) of the Clean Water Act authorizes the EPA to assist states, territories and authorized tribes in listing impaired waters and developing Total Maximum Daily Loads (TMDLs) for these waterbodies. A TMDL establishes the maximum amount of a pollutant that a waterbody can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of those waters for drinking, swimming, recreation, and fishing. A TMDL includes Waste Load Allocations for point source discharges, Load Allocations for nonpoint sources and/or natural background and must include a margin of safety and account for seasonal variations.

TSS: Total Suspended Solids.

VERNAL POOLS: Temporary bodies of freshwater which provide critical habitat for a number of vertebrate and invertebrate wildlife species.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook, or underground stream.

WETLAND RESOURCE AREA. Areas specified in the Massachusetts Wetlands Protection Act G.L. c. 131, § 40 and in the Town of Nahant ~~wetland bylaw/ordinance.~~ Wetlands Protection Bylaw.

SECTION 3. AUTHORITY

This bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34

Nothing in this Bylaw is intended to replace the requirements of any other bylaw that has been made or may be adopted by the Town of Nahant.

SECTION 4. ~~APPLICABILITY~~ RESPONSIBILITY FOR ADMINISTRATION

~~This bylaw shall apply to all activities that result in disturbance of one or more acres of land that drains to the municipal separate storm sewer system. Except as authorized by the Planning Board in a The Stormwater Management Permit or as otherwise provided in this bylaw, no person shall perform any activity that results in disturbance of an acre or more of land. Normal maintenance and improvement of land in Agricultural or aqua cultural use, as defined by the Wetlands Protection Act regulation 310 CMR 10.4, are exempt. In addition, as authorized in the Phase II Small MS4 General Permit for Massachusetts, storm water discharges resulting from the above activities that are subject to jurisdiction under the Wetlands Protection Act and demonstrate compliance with the Massachusetts Storm Water Management Policy as reflected in an Order of conditions issued by the Conservation Commission are exempt from compliance with this bylaw.~~

~~No person may undertake a construction activity, including clearing, grading and excavation that results in a land disturbance that will disturb equal to or greater than one acre of land or will disturb less than one acre of land but part of a larger common plan of development or sale that will ultimately disturb equal to or greater than one acre of land draining in to the Town of Nahant municipal storm sewer system without a permit from the Planning Board. Construction activity does not include routine maintenance that is performed to maintain the original line and grade, hydraulic capacity or the original purpose of the site.~~

~~A. Construction activities that are exempt are:~~

- ~~1. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act regulations 310 CMR 10.04 and MGL Chapter 40A, section 3;~~
- ~~2. Maintenance of existing landscaping gardens, or lawn areas associate with a single family dwelling provided such maintenance does not include the addition of more that 100 cubic yards of soil material, or alteration of drainage patterns;~~
- ~~1. The construction of fencing that will not substantially alter existing terrain or drainage patterns;~~
- ~~3. Normal maintenance of Town owned public land, ways, and appurtenances;~~

Authority

4. ~~Maintenance, reconstruction or resurfacing of any public way; and the installation of drainage structures or utilities within or associated with public ways that have been approved by the appropriate authorities provided that written notice be filed with the Planning Board fourteen (14) days prior to commencement of activity; and~~
- A. ~~Activities that are subject to jurisdiction under the Wetlands Protection Act and demonstrate compliance with the Massachusetts Storm Water Management Policy as reflected in an Order of Condition issued by the Conservation Commission. A. The Planning Board shall administer, implement, and enforce this bylaw; unless another entity is specifically designated in this bylaw. Any powers granted to or duties imposed upon the Planning Board~~Stormwater Authority may be delegated in writing by the ~~Planning Board~~Stormwater Authority to its employees or agents.

SECTION 5. PERMIT WAIVERS

- A. Any person seeking a permit waiver must submit a written waiver request to the Stormwater Authority through the Town Clerk. Such a request shall be accompanied by an explanation or documentation supporting the waiver request and demonstrating that strict application of the bylaw does not further the purposes or objectives of this bylaw. All waiver requests shall require a public hearing.

The Stormwater Authority, or its authorized agent,

SECTION 5. RESPONSIBILITY FOR ADMINISTRATION

- B. ~~The Planning Board shall administer, implement, and enforce this bylaw. Any powers granted to or duties imposed upon the Planning Board may be delegated in writing by the Planning Board to its employees or agents.~~

- A.B. WAIVER ~~The Planning Board~~ may waive strict compliance with any requirement of this bylaw or the rules and regulations promulgated hereunder, where such action is:

1. ~~Such action is allowed~~Allowed by federal, state and local statutes and/or regulations; and the MS4 Permit, and
2. ~~Is in~~In the public interest, and
3. ~~Is not~~Not inconsistent with the purpose and intent of this bylaw.

- B.C. Public Hearing. The ~~Permit~~Stormwater Authority shall hold a public hearing within sixty-five (65) days of the receipt by Town Clerk of a complete ~~application~~waiver request and shall take final action within ninety (90) days from the time of the close of the hearing unless such time is extended by agreement between the applicant and the ~~Permit~~Stormwater Authority. If, in the opinion of the Stormwater Authority or its authorized agent, additional time or information is required for review of a waiver request, the Stormwater Authority may continue a hearing to a date certain, as announced at the meeting. In the event the applicant objects to a continuance or fails to provide the requested information, the waiver request shall be denied. Notice of the public hearing shall be given by publication ~~and~~, posting, and by certified mail at the applicant's expense to abutters at least fourteen

(14) days prior to the hearing. The ~~Permit~~Stormwater Authority shall make the ~~application~~waiver request available for inspection by the public during business hours at the Nahant Town Hall.

~~C.A. Information requests. The applicant shall submit all additional information requested by the Permit Authority to issue a decision on the application~~

~~D. Actions by the Permit Authority may include:~~

- ~~1. Approve the Storm water Management Permit (Storm water Management Permit) Application and issue a permit if it finds that the proposed plan will protect water resources and meets the objectives and requirements of this bylaw;~~
- ~~2. Approve the Storm water Management Permit application and issue a permit with conditions, modifications or restrictions that the Permit Authority determines are required to ensure that the project will protect water resources and meets the objectives and requirements of this bylaw; or~~
- ~~3. Disapprove the Storm water Management Permit Application and deny the permit if it finds that the proposed plan will not protect water resources or fails to meet the objectives and requirements of this bylaw.~~

~~E. Failure of the Permit Authority to take final action. Failure of the Permit Authority to take final action upon an Application within the time specified above shall be deemed to be approval of said application. Upon certification by the Town Clerk that the allowed time has passed without the permit authority's action, the Storm water Management permit shall be issued by the Town Clerk.~~

SECTION 6. RULES AND REGULATIONS

~~The Planning Board may Except with regard to Administrative Land Disturbance Approvals, the Stormwater Authority shall adopt; and periodically amend rules; and regulations to effectuate the purposes of this bylaw. Failure by the Planning Board, terms, conditions, definitions, enforcement, fees, procedures, and administration of this bylaw. With regard to Administrative Land Disturbance Approvals, the Conservation Commission shall adopt and periodically amend rules and regulations to effectuate the purposes, terms, conditions, definitions, enforcement, fees, procedures, and administration of this bylaw. Failure by the Stormwater Authority or the Conservation Commission to promulgate such rules and regulations shall not have the effect of suspending or invalidating this bylaw. The Rules and Regulations shall include Permits and Procedure; Storm water Management Plan identify requirements for Administrative Land Disturbance Approval and Land Disturbance Permit procedures; Stormwater Management Plans; Operation and Maintenance Plans, etc. as required by this bylaw and consistent with or more stringent than the relevant requirements of the most recent MS4 Permit.~~

SECTION 7. SURETY

~~The Planning Board may require the permittee to post before the start of land disturbance activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by town counsel and be in an amount deemed sufficient by the Planning Board to ensure that~~

~~the work will be completed in accordance with the permit. If the project is phased, the Planning Board may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the Planning Board has received the final report as required by Section 10 and issued a certificate of completion.~~

SECTION 8. FINAL REPORTS

~~Upon completion of the work, the permittee shall submit a report (including certified as built construction plans, as outlined in Subdivision Regulations, Section IV.B.8.a, from a Professional Engineer (P.E.), surveyor, or Certified Professional in Erosion and Sediment Control (CPESC), certifying that all erosion and sediment control devices, and approved changes and modification, have been completed in accordance with the conditions of the approved permit. Any discrepancies should be noted in the cover letter.~~

SECTION 9. ENFORCEMENT

A. ~~The Planning Board~~ Unless another entity is specifically designated in this by-law, the Stormwater Authority or an authorized agent of the ~~Planning Board Stormwater Authority~~ shall enforce this bylaw; and any associated regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

B. Orders

- ~~1. The Planning Board or an authorized agent of the Planning Board may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include:~~
1. Except with regard to Administrative Land Disturbance Approvals, the Stormwater Authority or an authorized agent of the Stormwater Authority may issue a written order to enforce the provisions of Part II of this bylaw or any associated regulations or permit. With regard to Administrative Land Disturbance Approvals, the Conservation Commission or an authorized agent of the Conservation Commission may issue a written order to enforce the provisions of Part II of this bylaw or any associated regulations or permit. A violation includes, without limitation, failure to obtain a Land Disturbance Permit or Administrative Land Disturbance Approval for an activity subject to this bylaw, or failure to follow the requirements of such Approval or Permit and the related Stormwater Management Plan, Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this bylaw or regulations issued hereunder. The written order may require the violator to remediate the non-compliance and/or any adverse impact caused by it, including without limitation:
 - (a) A requirement to cease and desist from the land-disturbing activity until there is compliance with the bylaw and provisions of the land-disturbance permit;
 - (b) Maintenance, installation or performance of additional erosion and sediment control measures;
 - (c) Monitoring, analyses, and reporting of control measure performance;
 - (d) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;

- (e) Construction, reconstruction, repair or maintenance of stormwater BMPs or any other aspect of the post-construction stormwater management system.
 - (f) Remediation of adverse impacts resulting from improper construction or operation of the post-construction stormwater management system.
 - (g) A requirement to eliminate discharges, directly or indirectly, into the MS4, a watercourse or into the Waters of the Commonwealth.
2. The ~~Conservation~~ Commission or its authorized agent may issue a written order to enforce the provisions of Part III of this bylaw or any associated regulations, which may include:
- (a) Elimination of illicit connections or discharges to the MS4;
 - (b) Performance of monitoring, analyses, and reporting;
 - (c) Cessation of unlawful discharges, practices, or operations;
 - (d) Implementation of measures to minimize the discharge of pollutants until such time as the illicit connection or discharge shall be eliminated; and
 - (e) Remediation of any adverse impacts of an illicit discharge or connection.
- ~~2.~~ If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline the Town of Nahant may, at its ~~option~~ discretion, undertake such work, and the property owner shall reimburse the Town of Nahant for expenses.
3. ~~9(B) (3) (Special Assessment)~~ incurred.
- (a) Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner shall be notified of the costs incurred by the Town of Nahant, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the ~~Planning Board~~ Stormwater Authority within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the ~~Planning Board~~ Stormwater Authority affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the cost shall become a municipal charges lien against the property owner pursuant to G.L.Ch. 40§58 for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate, as provided in G.L. Ch. 59, § 57, after the thirty first day following the day on which the costs were due. ~~Rev. 3/6/2017 by Town Counsel and TA. Due to the defects the AG found then later voted corrections at ATM 2017. Article 36 (Storm water bylaw)~~
- C. **Criminal Penalty.** Any person who violates any provision of this bylaw, regulation, order or permit issued ~~there under~~ thereunder, shall be punished by a fine of not more than \$100.00 per offense. Each day or part thereof that such violation occurs or continues shall constitute a separate offense. The

Stormwater Authority or the Conservation Commission, where appropriate, may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

D. **Non-Criminal Penalty.** As an alternative to criminal prosecution or civil action, the Town of Nahant may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch.40, § 21 D. and Article XIII (Non-Criminal Disposition of Violations) within the Police ~~ByLaws~~ Bylaws of the Town of Nahant, in which case the ~~Planning Board of Stormwater Authority or the Town of Nahant~~ Conservation Commission, where appropriate, shall be the enforcing person. ~~The penalty for the 1st violation shall be \$25.00. The penalty for the 2nd violation shall be \$50.00. The penalty for the 3rd and subsequent violations shall be \$100.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense. Rev. 3/6/2017 by Town Counsel and TA.~~

E. **Entry to perform duties under this bylaw.** To the extent permitted by local, state, or federal law, or if authorized by the owner or other party in control of the property, the Stormwater Authority, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations, and may make or cause to be made such examinations, surveys, or sampling as the Stormwater Authority deems reasonably necessary.

~~E.F.~~ **Appeals.** The decisions or order of the ~~Planning Board~~ Stormwater Authority or the Conservation Commission shall be final. Further relief shall be to a court of competent jurisdiction.

~~F.G.~~ **Remedies Not Exclusive.** The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

SECTION 8. SEVERABILITY

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.

PART II: LAND DISTURBANCE

SECTION 1. APPLICABILITY

A. Part II of this bylaw shall apply to all construction activity or land disturbance that individually or as part of a Common Plan of Development result in disturbance of land in excess of the thresholds below.

1. Administrative Land Disturbance Approval from the Nahant Conservation Commission is required for any project disturbing between 600 and 43,559 square feet of land.
2. A Land Disturbance Permit from the Stormwater Authority is required for any project disturbing of one or more acres of land.

B. Construction activities that are exempt are:

1. Normal maintenance and improvement of land in agricultural or aquacultural use as defined by the Massachusetts Wetlands Protection Act regulations 310 CMR 10.04 and MGL Chapter 40A, section 3;
2. Maintenance of existing landscaping gardens, or lawn areas associated with a single family dwelling provided such maintenance does not include the addition of more than 100 cubic yards of soil material, or alteration of drainage patterns;
3. The construction of fencing that will not substantially alter existing terrain or drainage patterns;
4. Normal maintenance of Town-owned public land, ways, and appurtenances;
5. Maintenance, reconstruction, or resurfacing of any public way; and the installation of drainage structures or utilities within or associated with public ways that have been approved by the appropriate authorities provided that written notice be filed with the Stormwater Authority fourteen (14) days prior to commencement of activity;
6. Routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or the original purpose of the site; and
7. Activities that are subject to jurisdiction under the Wetlands Protection Act and demonstrate compliance with the Massachusetts Stormwater Management Policy and compliance with the MS4 Permit requirements as reflected in an Order of Condition issued by the Town of Nahant Conservation Commission.

SECTION 2. APPROVAL OR PERMIT

A. Administrative Land Disturbance Approval or a Land Disturbance Permit must be obtained prior to the commencement of any construction activity or land disturbance for which such a approval or permit is required. An applicant seeking an approval shall file an appropriate application with the Conservation Commission in a form and containing information as specified in this bylaw and in regulations adopted by the Conservation Commission. An applicant seeking a permit shall file an

appropriate application with the Stormwater Authority in a form and containing information as specified in this bylaw and in regulations adopted by the Stormwater Authority.

- B. Each permit application must be accompanied by the appropriate application fee as established by the Stormwater Authority. Applicants shall pay the application fee before the review process commences. The Stormwater Authority is authorized to retain a Registered Professional Engineer (PE) or other professional consultant to advise the Stormwater Authority on any or all aspects of the application and/or the project's compliance with conditions of a Review or Permit. The Stormwater Authority may require the applicant to pay reasonable costs to be incurred by the Stormwater Authority for the employment of outside consultants pursuant to Stormwater Authority regulations as authorized by G.L. c. 44, § 53G.
- C. Required submittals to obtain a Land Disturbance Permit shall include (without limitation) an Erosion and Sedimentation Control Plan, a Stormwater Management Plan, and an Operation and Maintenance Plan. To obtain a Land Disturbance Permit, the applicant must show that site design, construction site stormwater runoff control and post-construction stormwater management will meet the standards set by the Stormwater Authority in its regulations, rules and/or guidance, which shall be at least as stringent as the relevant requirements of the Massachusetts Stormwater Policy and the MS4 Permit and may also address relevant environmental considerations including (without limitation) protection of aquifers and sensitive water bodies, climate resilience, and prevention of flooding.
- D. The Land Disturbance Permit shall include measures to ensure adequate long-term operation and maintenance of stormwater management design features and BMPs. The Stormwater Authority may impose requirements including (without limitation) the following:
1. A requirement that funds for future operation and maintenance be set aside in a dedicated fund or escrow account;
 2. A permanent permit condition requiring compliance with an Operation and Maintenance Plan;
 3. A permanent permit condition requiring that the property owner submit an annual report or certification regarding operation and maintenance;
 4. A requirement to record the Operation and Maintenance Plan (or notice thereof);
 5. A requirement that a legal instrument be put in place establishing responsibility for operation and maintenance of a stormwater BMP serving more than one lot; and
 6. A requirement that an easement be recorded allowing the Town to access a stormwater BMP to remedy any operational failure or maintenance problem.
- D. Information requests. The applicant shall submit all additional information requested by the Stormwater Authority to issue a decision on the application.
- E. Actions by the Stormwater Authority may include:
1. Approve the Land Disturbance Permit Application and issue a permit if it finds that the proposed plan will protect water resources and meets the objectives and requirements of this bylaw;

2. Approve the Land Disturbance Permit application and issue a permit with conditions, modifications or restrictions that the Stormwater Authority determines are required to ensure that the project will protect water resources and meets the objectives and requirements of this bylaw; or
3. Disapprove the Land Disturbance Permit Application and deny the permit if it finds that the proposed plan will not protect water resources or fails to meet the objectives and requirements of this bylaw.

F. Failure of the Stormwater Authority or the Conservation Commission to take final action upon an Application within the time specified above shall be deemed to be approval of said application. Upon certification by the Town Clerk that the allowed time has passed without the Stormwater Authority's or the Conservation Commission's action, the Land Disturbance permit shall be issued by the Town Clerk.

SECTION 3. CONSENT TO ENTRY ONTO PROPERTY

By signing the approval or permit application, an applicant consents to the entry of members of the Stormwater Authority (or the Conservation Commission, where appropriate) or its authorized agents in or on the site while the application is under review to verify the information in the application, and at any time after a Review or Permit is issued to inspect for compliance with Review or Permit conditions.

SECTION 4. INSPECTION AND SITE SUPERVISION

The Conservation Commission or its designated agent shall make inspections to verify and document compliance with the Administrative Land Disturbance Approval. The Stormwater Authority or its designated agent shall make inspections to verify and document compliance with the Administrative Land Disturbance Permit.

SECTION 5. SURETY

The Stormwater Authority may require the permittee to post before the start of land disturbance activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by town counsel and be in an amount deemed sufficient by the Stormwater Authority to ensure that the work will be completed in accordance with the permit. If the project is phased, the Stormwater Authority may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the Stormwater Authority has received the final report as required by Section 6 and issued a certificate of completion.

If the permittee defaults on any obligations imposed by the Land Disturbance Permit, the Stormwater Authority may (after notification of the permittee) inform the holder of the security (and the municipal treasurer if the treasurer is not holding the funds) of the default, in which event the Town shall be entitled to the security funds.

SECTION 6. FINAL REPORTS

Upon completion of the work and no later than two (2) years after completion of construction, the permittee shall submit a report (including certified as-built construction plans), as outlined in Subdivision Regulations, Section IV.B.8.a, from a Professional Engineer (P.E.) surveyor, or Certified Professional in Erosion and Sediment Control (CPESC), certifying that all erosion and sediment control devices, and approved changes and modifications, have been completed in accordance with the conditions of the approved permit. The as-built drawings must depict all on site controls, both structural and non-structural, designed to manage the stormwater associated with the completed site (post construction stormwater management). Any discrepancies should be noted in the cover letter.

SECTION 7. CERTIFICATE OF COMPLETION

The issuing authority will issue a letter certifying completion upon receipt and approval of the final reports and/or upon otherwise determining that all work of the permit has been satisfactorily completed in conformance with this bylaw.

PART III: DISCHARGES TO THE MUNICIPAL SEPARATE STORM SEWER SYSTEM

SECTION 11. SEVERABILITY-1. APPLICABILITY

~~If any provision, paragraph, sentence, or clause of this bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.~~

A. Part III of this bylaw shall apply to all direct or indirect discharges to the municipal storm drain system and to any activities that might obstruct the municipal storm drain system.

SECTION 2. PROHIBITED ACTIVITIES AND EXEMPTIONS

A. Illicit discharges. No person shall commence, allow, conduct, or continue any illicit discharge to the municipal storm drain system.

B. Illicit connections. No person shall construct, use, allow, maintain, or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation, or custom at the time of connection.

C. Obstruction of municipal storm drain system. No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior consent from the Conservation Commission.

D. Exemptions and Special Considerations.

1. Discharge or flow resulting from fire-fighting activities, unless the Conservation Commission determines that such discharge or flow is a significant source of pollutants to Waters of the United States;

2. The following categories of non-stormwater discharges are allowed unless the Conservation Commission, EPA, or the MassDEP identifies any category or individual discharge of non-stormwater discharge below as a significant contributor of pollutants to the MS4; then that category or individual discharge is not allowed, but rather constitutes an “illicit discharge”:

(a) Water line flushing

(b) Landscape irrigation

(c) Diverted stream flows

(d) Rising groundwater

(e) Uncontaminated groundwater infiltration (as defined at 40 CFR § 35.2005(20))

(f) Uncontaminated pumped groundwater

(g) Discharge from potable water sources

(h) Foundation drains

(i) Air conditioning condensation

(j) Irrigation water, springs

(k) Water from crawl space pumps

(l) Footing drains

(m) Lawn watering

(n) Individual resident car washing

(o) Flows from riparian habitats and wetlands

(p) De-chlorinated swimming pool discharges (i.e., having less than one ppm chlorine by, for example, letting the water stand for seven (7) days) provided the pool is drained in such a way as not to cause a nuisance.

(q) Street wash waters

(r) Residential building wash waters without detergents

3. Special Considerations for Discharges from Sump Pumps and Other Pumped Discharges from Flooded Basements. It is recognized that, as a practical matter, sump pumps and pumped discharges from flooded basements are discharged indirectly to the municipal storm drain system. Such discharges to the sanitary sewer are prohibited under the Town of Nahant Sewer Bylaws. Direct connection of such discharges to the municipal storm sewer will only be allowed under exceptional circumstances upon written application to the Conservation Commission and written approval by the Conservation Commission. The application must demonstrate that other options, such as dry wells, are not feasible. Indirect discharges must not contain a pollutant, cause excessive depth of water on a street or sidewalk, or cause icing or other nuisance. The Conservation Commission is hereby empowered to prohibit such indirect discharges.

A. Inspections. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Conservation Commission or its designee may enter upon privately owned property for the purpose of making or causing to be made such examinations, surveys or sampling as the Conservation Commission deems reasonably necessary to ensure compliance with this bylaw.

SECTION 3. ADDITIONAL PROHIBITED POLLUTANTS

B. Pet Waste: The Town of Nahant is subject to a Pathogen TMDL, and because dog feces are a major component of stormwater pollution, it shall be the duty of each person who owns, possesses, or controls a dog to remove and properly dispose of any feces left by the dog on any public or private property neither owned nor occupied by said person. It is prohibited to dispose of dog feces in any

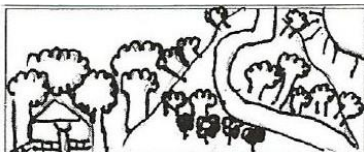
public or private storm drain, catch basin, wetland or water body or on any paved or impervious surface. However, this provision shall not be applicable to a person using a helping dog or other helping animal registered as such. Persons walking dogs must carry with them a device designed to properly dispose of dog feces including, but not limited to, a bag or “pooper scooper.” For specific requirements and penalties for violations see the Nahant Police By-Laws, Section 13. Control of Dogs.

SECTION 4. EMERGENCY SUSPENSION OF STORM DRAINAGE SYSTEM ACCESS

The Conservation Commission or its authorized agent may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, the Conservation Commission may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

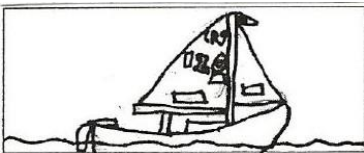
SECTION 5. NOTIFICATION OF SPILLS

Notwithstanding other requirements of local, state, or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system, the person shall take all necessary steps to ensure containment and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments and MassDEP if necessary. In the event of a release of nonhazardous material, the reporting person shall notify the authorized enforcement agency no later than the next business day. The reporting person shall provide to the Conservation Commission written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on site a written record of the discharge and the actions taken to address it and prevent its recurrence. Such records shall be retained for at least three years.



Under the scorching hot sun of summer lies **Bailey's Hill** overflowing with trees and filled with remembrance of bikes rides long ago. While in winter, sledding is engraved in its history.

- Cole West



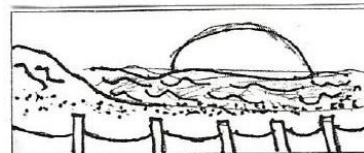
Setting off the coast of Nahant with the **Nahant Sailing Program** in the bright blue water on a white speck of a boat teaches you the skills needed to enjoy a day of sailing. There is nothing better than when the hot sun spills on your back, the salt water splashes you playfully, and the wind takes you places to explore.

-Fiona Flebbe



The **Heritage Trail** and its long windy path is full of adventures to unfold. The trees and their branches wrap around each other above the ground that is covered in memories. As you walk along the path and breathe in the fresh air, you truly feel connected to nature.

-Julia Muser



Visit **40 Steps** to see the bright sun reflecting on the clear water. Climb the jagged rocks and look at the never ending horizon. Once in the water, you'll see amazing creatures underneath the blue water.

-Quinn Palmer



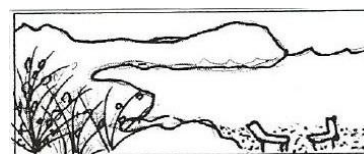
The misty sparkling water running under the colorful sky, vibrant sun, the sand blowing through the air, and the fresh smell of the ocean makes **Tudor Beach** a special place.

-Anthony Michaud



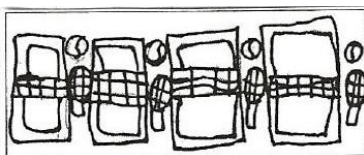
By the ocean where the sun sets sits a building. This beautiful building full of life where people go to save lives. The **Life Saving Station** is amazing in every single way.

-Juliana Marino



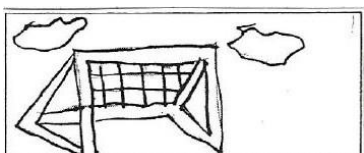
By the vast ocean, a beautiful beach unfolds. **Canoe Beach**, the place where never-ending swim days and picnics of your lifetime are held. The place where brightly-colored sunsets gleam over the horizon; the place where unforgettable memories are always made.

-Nikki Carr



The **Paddle Tennis Courts**, a place for tennis matches and tournaments. People swing at the ball hoping it will go over the net. When a tennis match unfolds, everyone is a winner.

-Lilly Carr



Bright green grass crumbles as you run on the amazing **Soccer Field**. The goal swishes when you score and birds chirp in applause. This magical field can prepare you for a lifetime of adventures.

-Emma Flaherty

**Nahant Town Hall
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