

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

## MEETING NOTICE

### NAHANT PLANNING BOARD

MEETING TO BE HELD ON: **TUESDAY, AUGUST 1, 2017**: OPENING AT: **7:30PM**

LOCATION: PLANNING ROOM, BASEMENT LEVEL-TOWN HALL: **334 NAHANT RD**

SIGNATURE OR AUTHORIZED PERSON & DATE: **SHANNON BIANCHI, RECORDING SEC. 7/21/17**

### **AGENDA ITEMS**

A. **Roll Call by Chairman:** RJS\_\_\_\_ CH\_\_\_\_ SH\_\_\_\_ MM\_\_\_\_ JSB\_\_\_\_ SV\_\_\_\_ GC\_\_\_\_

Guest(s) attendance: \_\_\_\_\_

B. **Regular Business:**

#### **Administrative Responsibilities:**

- Meeting Notice
- Approve any prior Meeting Minutes
- Review any Emails & Correspondence
- Review 1 ZBA application for zoning relief: 19 Irving Way

#### **Financial Items:**

C. **Any Unfinished Business:**

D. **New Business:**

*Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss. The decision to include any new business after posting rests with the chairman.*

E. **Next Planning Board Meeting:** to be determined at meeting

F. **Adjournment:** on completion of business.