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# Meeting Minutes

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## Call to order

A meeting of **Coast Guard Housing Design & Development Advisory Committee** was held at **Nahant Town Hall** on **May 17, 2018** and was called to order at 7:21 pm by Peter Barba, Chair. Attendees included **Peter Barba, Ann Marie Passanisi, Thomas Hambleton, Judy Zahora, and Pan Manadee**. Members not in attendance included **Wayne Wilson, Steve Viviano, and Robert Caggiano**.

## Approval of Minutes

Minutes from April 19, 2018 were accepted by Peter Barba, Ann Marie Passanisi, Thomas Hambleton, and Pan Manadee.

## Reports

Judy Zahora joined the committee as the new member from the Advisory & Finance Committee.

Peter Barba synopsized the committee work to date for Judy Zahora.

The committee discussed inviting real estate experts, Linda Jenkins and Lisa Scourtas, in to provide opinions on the houses as is or as lots.

Thomas Hambleton will contact Gerry Perry to ask about funding a survey and procurement policy.

## Motions

Ann Marie Passanisi moved to strike Townhomes #9 from the Option List. The motion was defeated by a vote of 4 to 1. Peter Barba, Thomas Hambleton, Judy Zahora and Pan Manadee voted nay. Ann Marie Passanisi voted yea.

## Unfinished business

Real appraisal data still needs to be collected by the committee.

An updated survey of the property needs to be completed.

## New Business

The next committee meeting is scheduled for June 6, 2018.

## Adjournment

A motion to adjourn was made at 9:01 pm by Pan Manadee and seconded by Peter Barba.