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# Meeting Minutes

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## Call to order

A meeting of **Coast Guard Housing Design & Development Advisory Committee** was held at **Nahant Town Hall** on **April 5, 2018** was called to order at 7:30 pm by Peter Barba, Chair. Attendees included **Peter Barba, Wayne Wilson, Ann Marie Passanisi, Steve Viviano, Thomas Hambleton, and Pan Manadee**. Members not in attendance included **Kathleen Marden and Robert Caggiano**.

## Reports

Prior to the committee meeting, committee members toured of the vacant house 296 Castle Road. Tour was conducted by Paul Amirault of the Hall Company.

It was noted that 2 Goddard Drive has an above ground oil tank. 4 & 8 Goddard Drive have been converted to electric heat and currently have 2 abandoned underground oil tanks. There are 9 other underground oil tanks which are currently in use.

Two homes are Section 8 and required annual leases.

Possible issues with the existing structures are the possibility of lead paint on foundations and asbestos tile. Due to the construction of buildings, Wayne Wilson said that 2<sup>nd</sup> floors can not be constructed.

Heating systems are believed to be from the 1970's.

Newer roofs were installed on the buildings by the town prior to rental.

Paul Amirault indicated that it costs between \$3,000- \$10,000 to repair each building every time the residences were turned over. However, many of the renters have been there for a long time.

## Unfinished business

Real appraisal data still needs to be collected by the committee.

## New Business

The next committee meeting is scheduled for April 19, 2017.

## Adjournment

A motion to adjourn was made at 9:15 pm by Pan Manadee and seconded by Peter Barba.