

**Town of Nahant, MA**  
**Board of Selectmen**  
**Meeting Agenda**  
**Wednesday, July 22, 2020 6:00 PM**  
Mark P. Cullinan, Chairman  
Joshua A. Antrim, Vice Chairman  
Eugene Canty, Recording Secretary  
Antonio Barletta, Town Administrator (TA)

**1. Meeting Opening 6:00 pm**

Mr. Cullinan made a motion to open the Wednesday, July 22 BoS meeting at 6pm  
Seconded by Mr. Canty

- a. Coronavirus Update with Health Nurse, Deb Murphy and Health Officer, John Coulon
  - i. Statistics
  - ii. Review of local orders

Health Nurse Deb Murphy- We haven't had a positive case since June 12<sup>th</sup>, but starting this week already we have four new cases. The age group of the residents that are starting to test positive are much younger. As of last Wednesday, July 15<sup>th</sup> we had 557 residents who had been tested. Camps, sports a lot of re-openings during phase three. We have had cases on the golf course, outdoor lessons...this is a good time to remind people of the restrictions and precautions to safely take.

Health Officer John Coulon- provided an update regarding covid and ways to avoid a potential second wave.

**2. Opening Comments**

Mr. Cullinan read aloud the following comments;

- a. Available seat on Board of Assessors and Planning Board. Applications were due July 20, 2020. Vote for interims will take place on August 5, 2020.
- b. The Nahant Fire Department is seeking applicants for the position of Call Firefighter

Mr. Cullinan spoke about hot weather and crowds surfacing. There were two issues; the causeway/parking lot and boats (specifically forty steps and short beach) close to two boats together. Very loud, very noisy.

TA One thing that we need to understand is that the entire state experienced this issue. A lot of it has to do with Covid reasons. No operating summer camps, summer school, sports, people are not going on vacation. This is a contributing factor. Some existing issues is the reconstruction of the causeway and reduction of parking spots. Infrastructure upgrades that would need to happen that takes time and there are policy making processes that we can explore with DCR.

Lietanent Shultz – reiterated what the TA stated. They are doing everything they can to work with these issues. Chief Dwyer will try to reach out to the State police to help out.

Mr. Antrim regarding the boat situation; we are having situations of close to twenty boats tying up. The Harbormaster needs a rule to follow in order to enforce anything. We are looking into limits of number of boats rafting up and number of total boats in a confined cove.

Mr. Cullinan ok, we will follow up with you Tony. Get some input from the Harbormaster and draft a policy for the Board to vote on.

TA Yes, I will also work with Dan and John Coulon. I think under the Covid regulations, we might have some relief.

Jen McCarthy- Is the Town reaching out to DCR and asking for more police presence on the causeway?

TA Yes, we are in communication with State police

Christine Liscio- Can we make sure the Lifesaving lot is locked?

TA I can reach out to Emily Potts and confirm they are locking regularly.

Michelle Capano- would the BoS consider raising the penalty violation for non-resident parking tickets?

TA Dan, Chief Dwyer and himself have been looking into it. We hope to put some type of proposal in front of the BoS.

Colleen O'Neil- can we put barriers between the two lanes so residents can get down the causeway to their homes?

TA We have talked to DCR about it, but we can bring it back up again.

Mr. Canty who has a level of responsibility on the causeway?

TA The Nahant Police has the details and we respond to emergency calls. The State police has jurisdiction as well. DCR runs the causeway and the Police Police and Nahant Police have jurisdiction on issues.

Mr. Antrim- Nahant does not pay for those details.

TA correct, the State pays for those.

### **3. New Business**

#### **a. Assign Temporary Chairman for the month of August**

Mr. Canty made a motion; I move that the Board of Selectmen vote to assign Joshua A. Antrim as the acting chairman while the current chair, Mark Cullinan is on vacation.

Seconded by Mr. Antrim

Roll Call Vote

Mark Cullinan

Josh Antrim

Gene Canty

Unanimous vote in favor

#### **b. Approve March 17, 2020 Board of Selectmen meeting minutes and April 24, 2020 Board of Selectmen meeting minutes**

Mr. Antrim made a motion; I move that the Board of Selectmen vote to approve the meeting minutes from March 17, 2020.

Seconded by Mr. Cullinan

\*Gene, recused yourself from this vote

Roll Call Vote

Mark Cullinan

Josh Antrim

Unanimous vote in favor

Mr. Antrim made a motion; I move that the Board of Selectmen vote to approve the meeting minutes from April 24, 2020.

Seconded by **Mr. Cullinan**

\*Gene, recused yourself from this vote

Roll Call Vote

Mark Cullinan

Josh Antrim

Unanimous vote in favor

c. Approve the event request for the Nahant Little League season

Mr. Canty made a motion; I move that the Board of Selectmen vote to approve the event request for the Nahant Little League season

Seconded by Mr. Antrim

TA The Little League put together a Covid guided plan and it has been approved.

Deb Murphy- John is it stated that the spectators should have masks on?

John Coulon- the State recommends you should have masks if they are within 6' of people or for a period of 15 minutes. It is recommended.

Mr. Cullinan – asked TA to see if president of Little League could send out a request for everyone to wear masks

TA Yes, I will get that out as soon as possible

Josh Antrim-I

Gene Canty-I

Mark Cullinan-I

Unanimous vote in favor

d. 6 Antigo Way easement discussion

Mr. Frank Cardile- as my letter to the Board stated; 1946 all three of our houses on Antiwo Way, my family bought. In 1980, we bought it from our family trust. Around 1980 we applied for a permit and it was granted after non conforming variance, to put an addition on. They referred to a plot plan from 1946 showing plenty of frontage to the property. We proceeded with the improvements. House has not been improved since 1980. Over time we wife and I have seen different maps showing different findings. So we hired Ralph Reed to do a new plot plan which is dated July 2, 2020 showing ~192 sq ft encroaching Antigo Way. It does not impact any of our abutters and it doesn't impact the Town. We are basically asking if we can acquire that piece of land through easement.

Mr. Cullinan asked Town Council; Dan Skrip what the process would be.

Dan Skrip- Town Meeting is required to authorize the BoS to dispose of the property and a Town Meeting vote to discontinue that portion of the right of way. We would then give it to the Town Owned Land Study Committee and they would provide a recommendation. And then its up to the Selectmen with regards to selling this property. This is a lengthy process that we can start.

Mr. Antrim asked if there was was minimum width required of the road?

TA that is something that the Town Owned Land will look at and recommend.

Mr. Antrim I would be in favor of opening the warrant and adding this article

Mr. Cullinan stated that he supports that action and asked Dan Skrip if he could have a draft article for this topic?

Dan Skrip stated yes, we will have it ready by next BoS meeting (August 5<sup>th</sup>).

e. Bayside Function Room: Outside dining premises expansion approval

TA We received a request similar to what we have seen from other businesses in Town. They are looking to utilize the temp. authority to expand their current common vic license and current liquor license premises to the outside area.

John Byrne from the Bayside represented and spoke on behalf of the Bayside Function Room.

A discussion between the Board, John Byrne and Dan Skrip regarding the Bayside Function Room took place.

Mr. Cullinan made a motion as read by Dan Skrip; I move that the Board of Selectmen, Pursuant to Section 4 of Governor Baker's Executive Order Number 35 approve the application submitted by the Bayside Function Room to temporarily expand their license premise as approved in their license application

Seconded by Mr. Canty

Discussion:

Mr. Antrim Please define temporary

Dan Skrip until November 1<sup>st</sup> or if the order is extended by the Governor

From the chat room: Will there be outside music?

Where will the cars park if the tables are in the lot and will the parties shut down at a certain time

John- cars will still park in parking lot. Difference, small area around the seawall to add tables only. Music would be to a minimum. None of these events are weddings. No extra lighting involved. Shut down adhere to normal established business hours.

A discussion regarding this topic continued between the Board and John Byrnes.

Mr. Cullinan withdrew the original motion

Seconded by Mr. Antrim

Roll call vote

Josh Antrim-I

Gene Canty-I

Mark Cullinan-I

Unanimous vote in favor

Mr. Cullinan made a motion as read by Dan Skrip; I move that the Board of Selectmen Pursuant to Section 4 of Governor Baker's Executive Order Number 35 and conditioned upon the Building Inspectors approval of the seawall height approve the application submitted by the Bayside Function Room to temporarily expand their license premise as approved in their original liquor license application.

Seconded by Mr. Antrim

Roll call vote

Josh Antrim-I

Gene Canty-I

Mark Cullinan-I

Unanimous vote in favor

Mr. Cullinan made a motion as read by Dan Skrip; I move that the Board of Selectmen Pursuant to Section 4 of Governor Baker's Executive Order Number 35 and conditioned upon the Building Inspectors approval of the seawall height approve the application submitted by the Bayside Function Room to temporarily expand their license premise as approved in their original common victular application.

Seconded by Mr. Antrim

Roll call vote

Josh Antrim-I

Gene Canty-I

Mark Cullinan-I

Dan Skrip requested a copy of the Bayside Function Room deed from John Byrnes.

#### **4. Ongoing Business**

- a. Vote to approve deficit spending budget for the month of August FY21

Mr. Canty made a motion; I move that the Board of Selectmen vote to approve the deficit spending budget for the month of August FY21

Seconded by Mr. Antrim

Roll call vote

Josh Antrim-I

Gene Canty-I

Mark Cullinan-I

Unanimous vote in favor

- b. Preserving East Point – continuing discussion

Mr. Cullinan - during our last meeting the Board of Selectmen approved the BoS 2<sup>nd</sup> Statement regarding East Point. At the time there were some questions that were discussed but agreed that the Board of Selectmen would respond in its entirety and post them on Town website. The Board is finishing up their responses. Hope to post responses by this Friday at the latest.

- c. Vote to approve MOAs for terms of the FY20 and FY21-23 CBAs with the Department of Public Works

Mr. Canty made a motion; I move that the Board of Selectmen vote to approve the Nahant Department of Public Works Union Memorandum of Agreement for the three fiscal years of 2021-2023 and the one fiscal year of 2020

Seconded by Mr. Antrim

TA This is the final union contract to be approved. This is a one year 0% and then a three year 2%, 3% & 3% increase. The clerical will receive 2%, 2% and 2% starting next year.

Roll call vote

Josh Antrim-I

Gene Canty-I

Mark Cullinan-I

Unanimous vote in favor

#### **5. Town Administrator Report**

- a. Flash Road basketball and tennis court

TA Town meeting approved \$160,000 of CPC money for the project to completely redo the basketball and tennis courts at Flash Road park. We bid it out for construction. The received bids came in higher than our funded amount. We need to figure out a way to find additional funding.

Mr. Cullinan asked Tony if he considered contacting the lowest bidder and asking for them to hold on this project until we go to Town meeting in September to appropriate additional funds.

- b. Upcoming water main work

TA We had a water pressure issue throughout the community yesterday. That was caused by a leak on the causeway in the parking lot (on the causeway). We were able to slowly and carefully restore pressure. We have an emergency repair on the causeway to the 14' main that will take place over the next day or two.

The scheduled water main upgrades on Walton Road, Furbish Road, Mills Terrace and High Rd. These upgrades are funded by MWRA loans (approved at Town Meeting). These are part of the capital plan. This work is scheduled to begin mid-late August and likely take 3-4 weeks. Residents will be notified of this work. They will be replacing a 2" water main along Furbish Road with an 8" main. The section of 2" main on Walton Road will also be replaced and connect with the existing 8" main on Forty Steps Lane. Also adding new fire hydrants in the area. On Howe Road the 6" main is going to be replaced with an 8" main, as well as on Mills Terrace.

c. Castle Road and Fox Hill Road flood mitigation plan

TA There is a citizen's petition warrant article for this Town meeting on this subject. I think the next step should be to schedule a follow up meeting with Zach, one of the Board members, the neighbors in that area of Town and myself. TA provided a recap on some of the work that has been done since I have come on board.

\*A discussion between the Board and TA regarding this topic took place.

Mr. Cullinan believes this is a mitigation issue and that at the very least a short term plan for this quickly approaching hurricane season should be put in place. Mr. Cullinan opened the floor for residents to speak. We need to figure out a way to mobilize those pumps for this fall.

Mr. Antrim agreed that a committee meeting on this specific topic to discuss these details would be ideal.

Christine Liscio- likes the idea of a short term plan being implemented immediately. This is not a neighborhood issue. This is a townwide issue. She really appreciates the town's sense of urgency and support.

d. Status report on vacant boards and committees

TA This topic has fallen through the cracks over the past few years. The goal is to understand exactly where vacancies lie, then announce the collective vacant seats and then how people can apply for those seats. We are also introducing this process to the new Town clerk. This is an ongoing process. We will continue to work on it.

Mr. Cullinan is a little concerned with certain seats being vacant now for over a year. He doesn't believe it is necessary to continue to delay appointments of those seats. I think we can do both. Fill the seats and continue to figure out the whole picture our committees. The remaining Board members agreed with Mr. Cullinan

TA agreed that he needs to make this more of a priority and make progress.

## **6. Citizens Forum**

Resident from the Zoom chat: K Alice- Any movement on handicap accessible beaches and parking? Thought the grant was given in the spring. I can't get my dad, a life time Nahanter, down to any beach. I also have a loved one who has a hard time accessing beaches.

TA That is part of the MVP grant. I'm meeting with Applied Coastal in the next two weeks to see their conceptual plan which then will be broadcasted to the public in a public forum. This grant doesn't include Wharf Beach and Tudor Beach.

Michelle Capano- can you provide an update of when Annual Town Meeting will be held?

TA We are zeroing in on the last Saturday of September. This will be on the agenda at our next BoS meeting.

Candice Cahill stated that there are two openings right now for Boards and wondering why this opportunity can't be announced?

TA We are hoping to make some appointments in the coming days. Covid has been making things a bit challenging but we are working on it.

A brief discussion between Candice and TA occurred.

Mr. Cullinan circled back to the earlier handicap beach access topic. He thinks next year we should think about access at the Marjarom park beach and Tudor Beach.

Deborah Vanderslice- With regards to the boats typing up at Forty Steps and other locations; the state already has laws regarding this topic. She offered to send TA the guidelines.

Ken Carangelo what is the status for Coast Guard Housing?

TA defaulted the question to the Coast Guard Housing Committee. Covid may be causing some delay. A brief discussion between Town Council and TA took place

Michelle Capano asked if BOS 2<sup>nd</sup> Statement could be available at public buildings in Town?  
TA yes for the Town Hall. He will check with the Library to offer as well.

Mr. Cullinan asked TA if we still have an ADA Coordinator in Town?

TA I don't think that they are active but I believe there is someone in that position.

## **7. Adjourn**

Mr. Antrim made a motion to adjourn

Seconded by Mr. Canty

Roll call vote

Josh Antrim-I

Gene Canty-I

Mark Cullinan0I

Unanimous vote in favor

Meeting adjourned 8:24pm

Meeting Minutes prepared by Bobbie-Jo Blair, Administrative Assistant

Minutes approved by the Board of Selectmen on the \_\_\_\_\_ day of \_\_\_\_\_ 2020.

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Board of Selectmen