

**Town of Nahant
Joint Meeting
Board of Selectmen and Advisory and Finance Committee
Meeting Minutes
Thursday July 14, 2022 at 3:00PM via ZOOM
Eugene Canty, Chairman
Mark P. Cullinan, Vice Chairman
Joshua A. Antrim, Recording Secretary
Antonio Barletta, Town Administrator**

Attendance: Eugene Canty (GC), Mark P. Cullinan (MC), Antonio Barletta (TA) Joshua A. Antrim (absent)

1. Meeting Opening

GC: Opened the Joint Meeting of the Board of Selectmen and Advisory and Finance Committee on Thursday July 14, 2022 at 3:00pm

Bob Vanderslice (Advisory and Finance Committee): Opened the Advisory and Finance Committee Meeting on Thursday July 14, 2022 at 3:00pm

Attendance (Advisory and Finance Committee): Bob Vanderslice, Dan McMackin, Barbara Beatty, Deborah Warren, Dewitt Brown, Dana Sheehan

2. Advisory and Finance Committee

a. Vote to Approve end of the year budget transfers

TA: The Municipal Modernization Act allows municipalities to meet in a joint meeting of the Board of Selectmen and the Advisory and Finance Committee within 30 days of the end or start of the Fiscal Year to conduct a joint vote to move money between accounts like we do as a transfer article at Town Meeting in order to balance our budget at the end of the year.

Sheila Hambleton (Assessor): I am asking to reduce some small line items that total \$2,474.76 into the one line into the purchase of services. I do have a total of \$7,132.10 that are bills that are outstanding but minus out those transfers leaves a balance of \$4,657.34 and that amount would come from an external fund.

Further discussion on what the purchase of services included which was certification, mapping, copiers and reimbursements.

TA: The Assessors budget is voted on at Town Meeting in two bulk numbers. One is salary and wages, one is general expenses. At this last town meeting the salary/wages was \$99,751.00, the general expenses was \$64,000.00, combined was \$163,751.00. The issue is that the general expenses amount exceeded the \$64K but there is some balance in salary/wages that can cover some of the extra money spent from general expenses and the rest needs to be pulled from an external account.

Tonight you will be voting on the transfer of \$344.66 from assessor salary/wages to assessor general wages and the second vote to transfer \$4, 657.34 from the IT account and transfer to assessors general expenses. If both of those pass it means that the assessors budget only exceeded it's budget by the \$4,657.34 in total.

Motion from Advisory and Finance Committee:

Dana Sheehan: "I would like to make a motion to transfer the \$344.66 from the salaries account to the general services account in the assessors department."

Dan McMackin: "Seconded the motion"

Roll call vote: ***Dana Sheehan:*** yes ***Deborah Warren:*** yes ***Barbara Beatty:*** yes ***Bob Vanderslice:*** yes ***Dan McMackin:*** yes
Dewitt Brown: abstained

Motion from the Board of Selectmen:

TA: Read the motion: "I move to transfer 334.66 from the assessor's salary and wages to assessor's general expenses"

MC: so moved

GC: seconded the motion

Roll call vote: ***GC:*** yes ***MC:*** yes ***JA:*** absent

Motion from Advisory and Finance Committee:

Dana Sheehan: "Motion to transfer \$4,657.34 from the IT budget to the board of assessors to cover purchase of services."

Deborah Warren: seconded the motion

Roll call vote: ***Dana Sheehan:*** yes ***Deborah Warren:*** yes ***Barbara Beatty:*** yes ***Bob Vanderslice:*** yes ***Dan McMackin:*** yes
Dewitt Brown: yes

Motion from the Board of Selectmen:

TA: Read the motion: "I move to transfer \$4,657.34 from informational technology purchase services to assessor general expenses."

MC: "So moved"

GC: "Seconded the motion"

Roll call vote: ***GC:*** yes ***MC:*** yes ***JA:*** absent

Dana Sheehan: "Motion to adjourn at 3:37pm"

Dewitt Brown: "Seconded the motion"

Roll call vote: ***Dana Sheehan:*** yes ***Deborah Warren:*** yes ***Barbara Beatty:*** yes ***Bob Vanderslice:*** yes ***Dan McMackin:*** yes
Dewitt Brown: yes

MC: "Motion to adjourn at 3:38pm"

GC: "Seconded the motion"

Roll call vote: ***MC:*** yes ***GC:*** yes

Meeting Minutes prepared by Administrative Assistant Kristin Taylor on September 28, 2022

Meeting Minutes approved by the Board of Selectmen on the __2nd__ day of _____ November____2022