

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

## MEETING NOTICE NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: **THURSDAY, JUNE 9TH, 2016: OPENING AT: 8:00PM**

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: **334 NAHANT RD**

SIGNATURE OR AUTHORIZED PERSON & DATE: **SHEILA HAMBLETON, ASST ASSR; 6/6/2016**

### **AGENDA ITEMS**

A. **Roll Call by Chairman:** MSR\_\_\_\_\_ DPH\_\_\_\_\_ MCK\_\_\_\_\_ SKH\_\_\_\_\_

Guest(s)attendance: \_\_\_\_\_

B. **Regular Business:** Including Department Of Revenue (DOR)-IGR'S & Bulletins

- **Administrative Responsibilities/ Assistant Assessor's reports:** Meeting Notice; Approve Meeting Minutes Dated May 19, 2016 and April 28, 2016; Interdepartmental & General Correspondence; Emails; Asst Assr Absentee Report; Vacation updates for Asst Assr & Clerk; Asst Assr Job description; FY2017 appointment; Status of Verizon ATB cases; Vote to approve RE exemptions; abutters lists; Assessors qualifications for FY2017 and Gateway; MAAO summer conference update; Tax Title redemption; ECAA Clerk's meeting; A guide to the Massachusetts Public Records Law; Tax mapping updates; MAAO 61<sup>st</sup> annual school; Flooring update for office
- **Financial Items:** BOA vote to approve Vouchers; Quote for Dell Extended Services Details; Status of Property at 12 Furbush Rd.; Request to DOR for reimbursement for FY16 real estate exemptions; FY2016 budget status; Boat excise update; Monthly abatement reports; Commitments; FY2017 Full, List & Measure project status; DOR/DLS Certification report and upcoming new procedures; update on Town's application for the community grant- land use boards & committees; Proposed 2016 Equalized Valuations;

C. **Old & Unfinished Business:**

D. **New Business:**

*Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at the B.O.A. meeting. The decision to include any new business after posting rests with Asst. Assr. and/or any member of the B.O.A.*

E. **Next BOA Meeting:** expected date is **Thursday, June 2, 2016 at 8:00pm**

F. **Adjournment:** on completion of business.