

Board of Selectmen Meeting

October 27, 2011

Present: *Elaine Titus, Chairman* *Mark Cullinan, Town Administrator*
 Michael Manning, Vice Chairman *Charles Riley, Town Counsel*
 Richard Lombard, Secretary

The meeting convened at 7:30 p.m.

OPENING REMARKS:

Ms. Titus welcomed everyone to the meeting. Mr. Manning and Ms Titus welcomed Mr. Lombard back to the Board after a brief illness. Mr. Lombard thanked the Town Departments, Town Hall staff and the Town's people for the cards, gifts and well wishes and stated he is on the road to recovery.

MINUTES APPROVAL:

A motion was made to approve the minutes of the October 13, 2011 Board of Selectmen meeting.

Motion: Manning
Seconded: Lombard
Voted: Unanimous vote in favor.

TOWN ADMINISTRATOR UPDATE:

Ms Titus stated that the Search Committee is working diligently reviewing resumes and conducting interviews and will then give their recommendations to the Board who in turn will conduct interviews on November 9, 2011. Ms. Titus thanked the search committee for their hard work.

BILL SUPPORT HB1972:

Mr. Cullinan stated that he received information from the Town Clerk regarding the passage of a new bill to combine the presidential and primary elections in to one election in order to make it easier for people overseas to vote and asked the board to take this under advisement.

Motion: Manning
Seconded: Lombard
Voted: Unanimous vote in favor to take this under advisement.

QUATERLY FINANCIAL REPORT:

Mr. Cullinan stated that most departments are at or near the 25% with building permits and rentals showing an increase, with unemployment increasing Mr. Cullinan suggested that be monitored closely.

FY13 BUDGET:

Mr. Cullinan stated that he is meeting with the FinCom on Wednesday to review the draft of the FY13 budget. He went on to explain the increases and decreases in each department and the only major differences would be to set up a Trash Enterprise Fund and to build up a reserve fund to plan for unforeseen emergencies.

FY13 WARRANT:

Mr. Cullinan stated the first eight articles on the warrant are standard. Article 9 is to appropriate \$800,000.00 to purchase a new ladder truck, Article 10 is to adopt a rubbish enterprise fund, Article 17 to accept provisions of MGL Chapter 40, S 57 to allow the Town to deny, revoke or suspend a permit or license of any person who has neglected to pay the Town any and all fees due, Article 18 is for real estate exemption for seniors, Article 19 to establish a Town Charter and By Law Committee, and Article 20 is regarding insurance.

BOS MEETING SCHEDULE:

Ms Titus stated that the board will meet on the 9th of November instead of the 3rd with a back up date of the 17th in case they need to finish interviews. Mr. Lombard stated that unless there is an emergency that all other business be scheduled at a later date. Mr. Cullinan stated that he is officially retiring on November 4th but is willing to stay on a part time basis for the remainder of the year.

CLOSING REMARKS:

Mr. Lombard stated that the Town should rent a shred truck so the people can bring their old documents to be shredded. Mr. Manning told Mr. Lombard that the Town Hall did that while he was in the hospital.

Ms Titus stated that the birthday party for Calantha Sears was a huge success, Mr. Lombard agreed stating she is a wonderful lady, fantastic volunteer and it was a great tribute.

ADJOURN:

A motion was made to adjourn the meeting of the Board of Selectmen.

Motion: Manning

Seconded: Lombard

Voted: Unanimous in favor.

The meeting adjourned at 8:20 p.m.

The minutes were prepared by Mary S Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 27th day of October 2011.
