

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
07 November 2013 7:30pm

Present:

Richard J. Lombard, Chairman
Perry Barrasso, Vice Chairman
Michael P. Manning, Secretary
Andrew Bisignani, Town Administrator
Charles H. Riley, Town Counsel

Also present: John Coulon, Health Agent, Wayne Wilson, Building Inspector and Zoning Enforcement Agent, Mr. & Mrs. Robert Tibbo, Terry Clark and Mr. Dexter Shultz.

Meeting Opened at 7:30 pm

Pledge of Allegiance was recited by Mr. Lombard.

Mr. Lombard welcomed all to the meeting.

1. **Approved:** prior meeting minutes of October 3, 2013. 1st Barrasso 2nd Manning Unanimous Vote in Favor
2. **Discussed Bed & Breakfast Rules and Regulations:** Mr. Manning suggested the Board of Health adopt the Board of Health Resolution regarding “Bed and Breakfast Regulations”. Mr. Barrasso made a motion to recess as Board of Selectmen and convene as Board of Health. Mr. Manning seconded the motion. Unanimous Vote in Favor. Mr. Manning made a motion to accept the Board of Health Resolution as follows: **“Whereas, the Board of Selectmen, acting as the Board of Health adopted “Bed and Breakfast Regulations” as a Board of Health regulation in 1993, and Whereas, The Planning Board proposed and the Annual Town Meeting considered Article 25, at the Annual Town Meeting of April 30th 1994, proposing changes to the Zoning Bylaws defining “bed and breakfast” and setting forth details for permitting such a use in the Town of Nahant, and Whereas a majority present at that meeting voted to indefinitely postpone such changes, Now, therefore, the Board of Health resolves to consider such permits for use as a “bed and breakfast” only after the Planning Board proposes and the Town Meeting adopts a revision to the Zoning Bylaws defining and permitting such use and setting such limits as the Planning Board and Town Meeting find appropriate.”** Mr. Barrasso seconded the motion for discussion. After a brief discussion it was a Unanimous Vote in Favor to adopt this resolution. Mr. Manning made a motion to close as Board of Health and open as Board of Selectmen. Seconded by Mr. Barrasso. Unanimous Vote in Favor. Mr. Manning made a motion to refer all future correspondence regarding “bed and breakfasts” to Town Counsel. Seconded by Mr. Barrasso. Unanimous Vote in Favor. Mr. Manning made a motion for the Board of Selectmen to write a letter to the Planning Board to consider an Article in the next Town Meeting, including the Resolution, regarding bed and breakfast use in Town. Seconded by Mr. Barrasso. Unanimous Vote in Favor.
3. **Follow Up Items:**
 - a.) **19 Sea View Ave:** Mr. Riley stated that a letter was sent to a potential executor for Shirley Hoffman, deceased, owner of 19 Sea View Ave asking of his intention regarding this property. After a brief discussion, Mr. Manning made a motion to have the Building Inspector hire a

company to secure the property. Seconded by Mr. Barrasso. Mr. Riley stated that there was one other company with a lien on this property to recovering their cost as well. Mr. Manning stated the Town should proceed with caution so the Town does not encounter unrecoverable losses. Mr. Manning withdrew his original motion, and proposed a new one requesting the Town Administrator work with the Building Inspector to find the best way to proceed with securing this property. Seconded by Mr. Barrasso. Unanimous Vote in Favor.

- b.) **Administrator Evaluation Objectives:** Mr. Lombard requested input from the other Board members.
 - c.) **Signs:** Mr. Bisignani stated inventory has been taken throughout Town and all necessary signs will be ordered and replaced.
 - d.) **Calantha Sears:** Mr. Lombard stated he is looking for ideas on how the Board should honor Calantha for her award she recently received. Mr Manning suggested this item be removed from future agendas citing the award was given at a presentation where Mr Barrasso represented the Board an attendee and further Mr. Manning extolled Mrs. Sears at the ensuing Selectmen's meeting to ensure that other townspeople were aware of the award. Mr. Lombard agreed and suggested Calantha Sears be placed on the cover of the Annual Town Report in April.
 - e.) **Various Board Vacancies:** Mr. Lombard stated there is a report listing various board vacancies and if anyone was interested to contact the Town Administrator.
 - f.) **Dune Grass Restoration:** Mr. Bisignani stated there will be another 5,000 more dune grass plants going in next week to finish up the Short Beach Dune Grass Renovation Project.
4. **Solid Waste Management Advisory Committee:** Mr. Bisignani stated he has appointed Mary Lowe and Mary Ellen Schumann, Administrative Assistants, to the Trash/Recycling subcommittee of the Solid Waste Management Advisory Committee. Mr. Manning stated that two more citizens were needed. After a brief supplementary discussion between Mr. Manning and Mr. Lombard, the approval of the Town Administrator's appointments was overlooked.
 5. **New Police Bylaws (as requested by Dexter Shultz):** Mr. Shultz approached the Board and inquired as to how to proceed in filing complaints under the recently enacted revisions to the Police By Laws. After discussion amongst the Board members on who the proper inspector was and how he should be notified, an agreement was reached. Mr. Schultz was advised to summarize his complaints in a letter to the Town Administrator. The Town Administrator was asked to forward appropriate portions of the complaint to the proper inspectors and to check for enforcement.
 6. **Announcements:** Mr. Lombard stated the leaf pick up dates will be November 18 and 25; Dine with the Veteran's will take place on November 9, 2013 at the Nahant Life Saving Station from 6pm to 10 pm.
 7. **Adjourned** at 08:30 pm. On a motion by Mr. Barrasso, seconded by Mr. Manning, Unanimous Vote in Favor

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 21st day of November 2013.