

Town of Nahant, MA  
Board of Selectmen

Meeting Minutes  
03 October 2013 7:30pm

Present:

Richard J. Lombard, Chairman  
Perry Barrasso, Vice Chairman  
Michael P. Manning, Secretary  
~~Andrew Bisignani, Town Administrator~~  
Charles H. Riley, Town Counsel

**Meeting Opened** at 7:30 pm

**Pledge of Allegiance** was recited by Mr. Lombard.

Mr. Lombard welcomed all to the meeting and stated that there was no update on the stalled causeway project.

- 1. Approved** prior meeting minutes. On a motion by Mr. Barrasso, and a second by Mr. Manning, the minutes for the meeting on 6/20/13, as presented, were approved by a unanimous vote in favor. On a motion by Mr. Barrasso, and a second by Mr. Manning, the minutes for the meeting on 9/19/13, as presented, were approved by a unanimous vote in favor.
- 2. Discussed:** Administrator Evaluation Objectives: Mr. Manning stated that he has submitted suggested objectives and milestones for use during the evaluation process for the Town Administrator as suggested by Mr. Lombard. He described the objectives and milestones formulated in regards to improvements at the Compost Area/ Lobster Trap Area. Mr. Manning indicated that he added other objectives and milestones in financial areas and would also like to see an annual events calendar outlining routine procedures on a monthly basis. Mr. Lombard indicated he will have his evaluation for the next scheduled Selectmen's meeting.
- 3. Report on parking Signage:** Mr. Manning suggested that the Town Administrator, along with the DPW, Police Department and Selectmen, took a look at all signage around Town especially within two block of a public beach to make sure all signage is legible, appropriate and meets all requirements of the area. Mr. Lombard agreed and also mentioned that other cities have larger stop signs that are more visible and would like a follow up from the Town Administrator. Mr. Manning stated that existing parking signage is one issue and additional new traffic control signage is different and should only be addressed if there is a good reason for doing so. Mr. Barrasso agreed with Mr. Manning but does not agree with requesting public input as Mr. Lombard suggested. Mr. Barrasso believes selectmen should use public safety department heads to help determine what needs to be done.
- 4. Solid Waste Management Advisory Committee:** Mr. Manning stated that since the last Selectmen's meeting, Mr. Bisignani sent appoint letters and made a motion to confirm the following people as members of the Solid Waste Advisory Committee: Michael Manning, Selectman & Gardner, Paul Caira, Nahant Community Garden, Robert Ward, DPW Employee, Thom Donahue, ex DPW Nahant & Somerville, Kristen Kent, environmental consultant & Nahant ConCom, Adam Hatfield, landscaper. Seconded by Mr. Barrasso. Unanimously voted in favor.

- 5. Bed & Breakfast Rules and Regulations:** Mr. Manning stated that some progress has been made regarding the revisions of the Bed & Breakfast Regulations but the actual document has not been located. Mr. and Mrs. Robert Tibbo and Mrs. Terry Clark were also present. Mr. Tibbo spoke against the residence being used as a bed and breakfast and presented a packet he printed on line promoting this business at the property located at 78 Fox Hill Rd. Mr. Tibbo also stated that the 1993 rules and regulations were strict, so although the revised documents of 2004 cannot be found, the previous ones should still be in effect and suggested that when the license hearing does come up for this property the abutters should be notified in a timely fashion in order to attend and be able to voice their concerns. Mr. Manning pointed out that others have also gone through the process and were granted permission so there is no guarantee it won't pass if all requirements are met. Mr. Manning made a motion to have Town Counsel, Charlie Riley follow up on this matter and get back to the Board, seconded by Mr. Barrasso, unanimous vote in favor.
  
- 6. Announcements** – Mr. Lombard stated that Boat Hauling Days will be held on October 9<sup>th</sup> and 18<sup>th</sup>, the fall leaf pick up dates are Mondays, October 7<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup>. Mr. Manning stated that boat storage paperwork, especially insurance certificates, are due before any boat can be placed on the wharf area.
  
- 7. Adjourned** at about 08:30 pm. On a motion by Mr. Manning, seconded by Mr. Barrasso, Unanimous Vote in Favor

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 17th day of October 2013.

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Board of Selectmen