

Town of Nahant, MA  
Board of Selectmen

Meeting Minutes  
18 July 2013 7:30pm

Present:

Richard J. Lombard, Chairman  
Perry Barrasso, Vice Chairman  
Michael P. Manning, Secretary  
Andrew Bisignani, Town Administrator  
Charles H. Riley, Town Counsel

**Meeting Opened** at 7:30 pm

a. **Pledge of Allegiance** was said.

b. **Opening Comments** – Mr. Manning thanked the Recreation Committee, Robyn Howard and Jen McCarthy along with the DPW, Police Department and Fire Department for their outstanding job during the July 4<sup>th</sup> holiday events. The Board agreed. Mr. Barrasso made a motion to send each department head a thank you letter on behalf of the Board. The motion was seconded by Mr. Manning and passed with a unanimous vote in favor.

1<sup>st</sup> Barrasso 2<sup>nd</sup> Manning Unanimous Vote in Favor

- 1. Causeway Update** – Mr. Jim Caputo, Project Manager, stated that the causeway construction is progressing but there was a slight delay in completion of the utilities. He stated the road is 100% complete and the work on the islands has begun which should be complete by October or November. Mr. Caputo also stated that the beach parking lot will be closed on Labor Day allowing for construction in that area to proceed on a rock garden, shrubs, a new pathway, and sand dunes. He also stated the drainage is 99% done and plans to redesign the parking lot is in progress in order to fit more vehicles. Mr. Caputo thanked the Board for their time and the Board thanked him for the update.
- 2. Triathlon Request** – Ms Ashley Steeves of B & S Event Management presented the Board with her request to hold the Second Annual Sprint Triathlon on 9/15/13 at 8:00am. After a lengthy discussion the Board decided not to approve this initial request due to complaints last year about noise and street closures and advised Ms Steeves that if she wished to sway the Board's opinion she should meet with Chief Dwyer again regarding their concerns and return to the Board if the Chief felt secure in allowing this race.

1<sup>st</sup> Barrasso 2<sup>nd</sup> Manning Unanimous Vote in Favor to Disapprove this request

- 3. Performance Evaluation** – Mr. Lombard stated that the Performance Evaluation Forms are in the beginning stages.
- 4. Schedule EOY Audit Review** – The Board agreed that a joint meeting should be scheduled with the Fin Com and School Committee to review the End Of Year Audit Report which is usually received sometime in August.
- 5. Dune Grass & Compost Timeline** – Mr. Manning stated that plans are being developed for planting the dune grass as recommended in part by Stantec and approved by Town Meeting. Discussions with

the provider are underway and planting for September and/or October is expected. Mr. Manning suggested the Town Administrator arrange to have equipment brought in to clean up the compost area and screen this compost so it may be used by Town residents.

6. **One Day Misc. License Requirements** – Mr. Manning suggested the Board review their forms and instructions regarding requirements for miscellaneous one day licenses so that the Town can improve on the licensing process for liquor special permits, food and entertainment licenses.
7. **Handicap Parking at Library** – Mr. Manning stated that this handicap spot at the library has been delineated. He thanked the DPW for their efforts in clearly marking the area including curb cuts.
8. **DPW Superintendent Contract** – Mr. Bisignani suggested the Board approve the DPW Superintendent’s contract as presented.

1<sup>st</sup> Barrasso 2<sup>nd</sup> Manning Unanimous Vote in Favor

9. **NLSS Special Permit Request** – Mr. Manning made a motion to take this request out of order on the agenda. 2<sup>nd</sup> Barrasso, Unanimous Vote in Favor. Mr. Jeffrey Musman of the Nahant Preservation Trust was present and discussed changes made to date. After a brief discussion, it was voted to review these changes and to meet again on July 24, 2013 at 7:00pm.

1<sup>st</sup> Barrasso 2<sup>nd</sup> Manning Unanimous Vote in Favor

10. **Approved the Following Appointments - Margaret Dragon** to Coast Guard Design & Development Advisory Committee, **Paul G. Smith** to Board of Registrars, **Steve Hanley** to Golf Course Committee , **Dr. Edward Tarlov** as Town Physician.

1<sup>st</sup> Barrasso 2<sup>nd</sup> Manning Unanimous Vote in Favor

11. **North Eastern University P.I.L.O.T.** – Mr. Manning suggested that John Tobin of the University be invited to attend the Selectmen’s meeting on August 22, 2013.

12. **National Grid Road Work** – Mr. Bisignani stated that National Grid is now permanently paving the Nahant Road between Little Nahant and Castle Rd to mitigate repairs after gas main work they did last year.

13. **Easement for Tudor Barn on Town Owned Land** - Mr. Manning made a motion to offer an easement to the owner, Jack Ryder, of 64 Spring Rd so the existing accessory building would no longer encroach on Town property. Mr. Barrasso seconded the motion for discussion. Mr. Riley questioned Mr. Manning asking why the Town should grant him an easement after years of fighting him in court and finally winning the suit. Mr. Lombard and Mr. Barrasso agreed with Town Counsel.

Voted: - Manning – Aye, Lombard – Nay, Barrasso – Nay. The motioned failed.

14. **Recognition of July 4<sup>th</sup> Events** – On behalf of the Board, Mr. Lombard thanked Robyn Howard, Jen McCarthy and Britte Roossien for their hard work during the 4<sup>th</sup> of July Holiday celebrations at the Flash Road Playground Area.

15. **FY & Q1 Budget Review** – Mr. Manning suggested this be heard at another meeting when other budgetary matters are discussed.

**16. Adjourned** at 9:25 pm.

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 5th day of September 2013.

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Board of Selectmen