

**Town of Nahant, MA
Board of Selectmen**

**Meeting Minutes
March 17, 2016 7:30pm**

**Michael P. Manning, Chairman, via skype
Richard J. Lombard, Vice Chairman
Frank Barile, Secretary
Jeff Chelgren, Town Administrator**

Also present: Jen McCarthy, Ken Carangelo, and Terry Clark

1. Meeting Opening 7:30 pm

Pledge of Allegiance was led by Mr. Lombard.

- a. Opening Comments- None
- b. **Approve Minutes** of 3/3/16 & 3/7/16 meetings and Executive Session of 2/18/16. On a motion by Mr. Barile, seconded by Mr. Manning it was a unanimous vote in favor to approve the minutes as presented.

2. Ongoing Business

- a. **Citizen's Forum**-None
- b. **July Fourth Fireworks** – Jen McCarthy-Mrs. McCarthy stated she is starting the fundraising for the annual fireworks show and asked the Board where the location will be this year. Mr. Lombard stated the vote was already taken to have the show at Short Beach this year. Mrs. McCarthy stated that the explosives truck arrives around 10:30 am and Short Beach from the Coast Guard station to Spring Rd, Lowland's parking lot and ball fields will be closed most of the day. Mr. Barile did not fully agree. Mr. Lombard stated he will rule in favor of public safety. Mr. Manning stated that the ultimate decision should be the donators. After a brief discussion it was agreed to have Mrs. McCarthy to revisit the location with the fire chief and police chief and to come back to the Board with a recommendation.

3. Town Administrator Report

- a. **Snow and Ice** – Authorization to Exceed-Mr. Chelgren stated the Town has recently exceeded the current expenditure and would like the Board to approve an increase. On a motion by Mr. Barile, seconded by Mr. Manning, it was a unanimous vote in favor to authorize, in accordance with MGL Chapter 44, Section 31D, the deficit spending of the FY2016 snow and ice appropriation by the sum of \$30,000 (for a total appropriation of \$100,000), subject to an affirmative vote of the Finance and Advisory Committee.
- b. **Annual Town Meeting Warrant Article** - Ballot Question – Vote to place on Special Election- On a motion by Mr. Barile, seconded by Mr. Manning, it was a unanimous vote in favor to place a debt exclusion ballot question on the April 30, 2016 election, said question is in regard to the cemetery expansion which appears on the April 30, 2016 annual town meeting warrant as article 26.

- c. **Classification Study**-Mr. Chelgren asked the Board to approve the classification study as presented. On a motion by Mr. Barile, seconded by Mr. Manning for discussion. Mr. Manning suggested the FinCom get a copy. Mr. Chelgren stated they have already received a copy as well as the staff. Mr. Lombard questioned Mr. Chelgren as to what staff means. Mr. Chelgren replied he distributed it amongst department heads. Mr. Barile questioned the positions of purchasing assistant, town engineer and clerk/dispatcher. Mr. Chelgren stated these are not current positions but ask for them to be placed in there for future use. Mr. Barile disagreed and stated his vote will be no since these positions create jobs and the Town is in no position to hire more employees. Mr. Lombard agreed with Mr. Barile. On a motion by Mr. Barile, seconded by Mr. Manning for discussion. Mr. Manning suggested that the updated salaries be put into the standard format as they appeared in last year's FinCom book with an approval of the FinCom. Mr. Chelgren stated that is what will happen. Mr. Lombard stated he will hold off on the motion for two weeks so Mr. Chelgren can present the Board with updated information. Mr. Lombard called the question and moved that the classification plan be moved to a later date, unanimous vote in favor. On a motion by Mr. Manning, seconded by Mr. Barile it was a unanimous vote in favor to have the classification plan formatted to last year's fincom book with approval of the FinCom.
- d. **Field Use Requests**-On a motion by Mr. Barile, seconded by Mr. Manning for discussion. Mr. Manning stated in the past there was conflict between the soccer and little leagues and suggested they work out their differences and that the little league cannot have the day the Hanson Family one pitch is scheduled. It was a unanimous vote in favor to approve the 2016 field use requests for all recreation leagues a copy of which is attached to the minutes of the meeting.
- e. **Fee Schedule**-On a motion by Mr. Barile, seconded by Mr. Manning, it was voted 2 in favor, Barile and Manning, 1 opposed, Lombard, to approve the Inspectional Services and Beach Parking Sticker fee and Wharf fee amendments as proposed with a copy of the amendments attached to the minutes. Further, that the beach sticker fee amendment not go into effect until January 1, 2017.
- f. **Personnel Board discussion**-Mr. Chelgren stated that in his opinion instead of a personnel board there should be a compensation committee comprised of 5 members consisting of the chairman of the board of selectmen, chairman of the FinCom, town administrator, police chief and town accountant. Mr. Lombard stated to Mr. Chelgren that he will give him a couple weeks to think it over. Mr. Barile stated he thinks it should be people from Nahant, noting the town administrator and police chief are not Town residents, should be three people chosen by the moderator and it should be 3-5 people from town, chairman of the selectmen and fincom. Mr. Manning agreed with Enzo. Mr. Lombard stated this will be revisited and to advise the moderator to appoint members to the personnel committee.
- g. **Abandoned Buildings and Tax Title Properties** – Update- Mr. Chelgren stated that the process is moving along nicely.
- h. **Approve Poulin Electric agreement-Ellingwood Chapel**-On a motion made by Mr. Barile, seconded by Mr. Manning, it was a unanimous vote in favor to authorize the Town Administrator to award a contract for installation of new lighting at the Ellingwood Chapel to Poulin Electric, Irving Way, Nahant MA of the amount of \$15,800.

4. Old Business-None

5. New Business

- a. **Commendation** – Police Department (Sgt. Steve Schultz)-Mr. Lombard requested Sgt Shultz attend the next Board of Selectmen's meeting to receive his citation.

b. **Summer Activities** – beach fires and one-day parking stickers-After a brief explanation by Mr. Chelgren, Mr. Manning suggested to leave as is, Mr. Barile would like to see the permits come from the Fire Department and Mr. Lombard would like to see the banned. On a motion by Mr. Manning to strike Tudor Beach from the list, seconded by Mr. Barile for discussion. Mr. Barile suggested the Fire Department have some say in this. Mr. Lombard agreed with Mr. Barile and asked Mr. Chelgren have council review this and get a recommendation from the Fire Chief as how to proceed.

c. **Executive Session** – Contract Negotiations-After the closing announcements were read as presented, it was a unanimous vote in favor to enter into executive session not to return to regular session.

6. Closing Announcements-

- a. Chief John Quinn – Note recent passing.
- b. Bob Steeves Memorial
- c. Scholarship Overview and public information
- d. Nahant Mooring Permits Available

7. Adjourn-8:45pm

Meeting minutes prepared by: Mary Lowe, Administrative Assistant

Minutes approved by vote of the Board of Selectmen on the 31st day of March, 2016.

Board of Selectmen