



TOWN OF NAHANT
Advisory and Finance Committee

Members

Robert Vanderslice, Chair
Julie Tarmy, Secretary
Barbara Beatty
Dewitt Brown
Dan McMackin
Dana Sheehan
Deborah Warren
Judy Zahora

Meeting Minutes Wednesday January 26, 2022

Members Present: Tarmy, Beatty, Vanderslice, Sheehan, Brown, Warren, Zahora, McMackin

Members Absent: none

Others Present: M. Capano, A. Nieto, K. Marden, J. Antrim

Called to order: 7:03 p.m.

Welcome to new member, Dan McMackin.

Motion made to approve minutes of January 12, 2022 made by Brown, seconded by Sheehan. Brown, Sheehan, Vanderslice, Warren, Tarmy, Sheehan ayes; Beatty abstain due to not being at the 1/12/22 meeting. Motion passes.

Brief discussion on what should be included with minutes when filed with Town Clerk and posted to FinCom website. D. Sheehan will double check this.

Discussion on creating drop box file to place read-only documents to be looked at by the board, not for deliberation.

Decision made to forego the usual physical notebooks in favor of electronic documents. Hard copies will be provided if requested.

Budget not ready for FinCom. Hope to have by February 15th at the latest. Plan is to start budget discussions by 2/7.

Vanderslice shared screen. Created document to list board liaison assignments and a timeline leading from today to Town Meeting, primarily showing the progression in the creation of the Warrant. **(doc. 1)** A. Nieto and K. Taylor will assist the board in creating the Warrant book. Discussion on responsibilities of committee liaisons. Liaison should become 'expert' on budget for their assigned department(s), meeting with Dept. Head, then report to FinCom and be an active contributor when their department(s) Heads meet with FinCom.

Discussion on items that make up the Warrant.

Citizen Forum: M. Capano stated that Coast Guard Housing, affordable housing, may be presented as a Warrant item. Vanderslice added 'affordable housing' as a line item on the Liaison document. Zahora, who was Liaison to the Coast Guard Housing committee will continue in this role.



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Vanderslice has been talking with Town Moderator about the need to fill the final vacancy on the committee.

A. Nieto informed the committee that there will be two reserve fund transfer requests at our next meeting. Formal request will be submitted on 2/9/22. Vanderslice will include this on next agenda. Brief explanation by Vanderslice on why and how reserve fund transfers work.

Motion made by Brown to adjourn, seconded by Sheehan. Beatty, Brown, Warren, Sheehan, Tarmy, McMackin, Zahora, Vanderslice ayes. Motion passes.

Meeting adjourned at 8:22 p.m.

Next Meeting February 7, 2022.