

**Board of Selectmen Meeting  
August 4, 2011**

*Present: Elaine Titus, Chairman  
Richard Lombard, Secretary*

*Mark Cullinan, Town Administrator  
Charles Riley, Town Counsel*

The meeting convened at 7:30 p.m.

**OPENING REMARKS:**

Ms. Titus welcomed everyone to the meeting. Mr. Lombard commented that the DPW is doing a great job on the roads and sidewalks on Summer and Central streets, and the beaches look great. He also stated that the Police Department is doing a good job keeping the traffic under control at the entrance of town. Ms Titus stated that the recycling bins at the beaches are filling up and the markers in the lowlands lot improves the parking issues.

**MINUTES APPROVAL:**

A motion was made to approve the minutes of the July 7, 2011 Board of Selectmen meeting.

Motion: Lombard  
Seconded: Titus  
Voted: Unanimous in favor.

**DISCLOSURE OF FINANCIAL STATEMENT, FRANK PAPPALARDO:**

Mr Cullinan stated that this is a formality and explained that when a town employee does work for the town outside of his regular employment a disclosure statement must be approved. He also stated that a public bid was placed in the local paper for tree trimming service and that Mr Pappalardo won the bid. He also explained that this is also applicable to electricians, plumbers, and other contractors.

Motion: Lombard  
Seconded: Titus  
Voted: Unanimous in favor

**\$750,000 MWRA BORROWING:**

Mr Cullinan stated that this loan was voted and approved at the Annual Town Meeting and this money will be used to replace the current water meters. He explained that this is an acknowledgement to accept this money at an open public meeting. He stated that the RFP is

now available and is due on August 18, 2011. Mr Cullinan stated that only four or five companies are capable of bidding on this project and Weston & Sampson will help in the evaluation and selection process. Mr Cullinan stated that this money is for the meters and the computer system and does not include installation which will be a separate bid. Mr Lombard stated that this is an interest free loan and there will be no cost to the homeowner. Mr Cullinan stated that the money to pay back the loan will come out of the water/sewer enterprise fund. He also stated that the readings will be more accurate and will provide the homeowner to go online and see actual usage and to check for leaks.

Motion: Lombard  
Seconded: Titus  
Voted: Unanimous in favor

**TWO-ONE DAY LIQUOR LICENSES, DORY CLUB:**

Mr Cullinan stated that the Sailing Program is holding two fundraisers, one at the Fort Rukman Bunker and the other at the wharf and stated that the Dory Club is applying for a liquor license on behalf of the sailing program for each event.

Motion: Lombard  
Seconded: Titus  
Voted: Unanimous in favor.

**COA APPOINTMENT:**

Mr Cullinan requested the Board of Selectmen approve his appointment of Nancy Gallo as a member of the board of the Council on Aging to fill the vacancy of an unexpired term due to the resignation of Bob Steeves. Ms Titus and Mr Lombard stated that she will be a great addition to the board.

Motion: Lombard  
Seconded: Titus  
Voted: Unanimous in favor.

**SEARCH COMMITTEE:**

Ms Titus read the appointments to the Search Committee made by the Town Moderator. Mr Cullinan stated there will be a meeting on August 9<sup>th</sup> and that one of four ads has been placed in the International City and County Newsletter and that the other ads will be placed in the Item, Globe and Beacon. Mr Lombard suggested the Board work together through the interviewing process and maybe the interviews should be conducted on live television.

**SCHEDULE SELECTMENS MEETING:**

The Board of selectmen chose the following dates for their future meetings:

9/8/11, 9/22/11, 10/6/11 and 10/20/11

**NEW BUSINESS:**

Ms Titus stated that there will be a meeting on August 24 at 7pm for the Short Beach Master Plan and suggested everyone to attend so they may have input on the ideas that are suggested and asked Mr Cullinan for an update on the Causeway project. Mr Lombard agreed with Ms Titus and also suggested that everyone attend the public meeting.

**ADJOURN:**

A motion was made to adjourn the meeting of the Board of Selectmen.

Motion: Lombard  
Seconded: Titus  
Voted: Unanimous in favor.

The meeting adjourned at 7:58 p.m.

The minutes were prepared by Mary S Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 8th day of September 2011.

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