

**Board of Selectmen Meeting
May 19, 2011**

*Present: Mark Cullinan, Town Administrator
Lainey Titus, Chairman
Michael Manning, Vice Chairman
Charles Riley*

Not Present: Richard Lombard, Secretary

The meeting convened at 7:30 p.m.

OPENING REMARKS:

Mr. Manning thanked all the townspeople who contributed to the “RUN TO HOME BASE 9K.” Mr. Manning stated that Tara Butler has raised around \$1,400. Mr. Manning explained that the fundraiser was organized by the Red Sox Foundation and the Massachusetts General Hospital Home Base Program. Mr. Manning stated that the funds raised would be used for the care of veterans with combat stress disorders and/or traumatic brain injuries and other services their families may require after returning from Iraq or Afghanistan.

MINUTES APPROVAL:

A motion was made to approve the minutes from the May 5, 2011 Board of Selectmen meeting.

Motion:	Manning
Seconded:	Titus
Voted:	Unanimous in favor.

CONTRACTS:

Mr. Cullinan stated that he has three drafts of contracts, one for each department, DPW, Fire and Police. He suggested the Board review each draft and will answer any questions they may have at the next scheduled selectmen’s meeting. He stated the DPW has no changes except the duration of the contract will be from 2011 to 2014 with a 3% increase each year and an increase in clothing allowance. He stated the Fire Dept. has a 3 % increase each year also and has added two new positions, the Out of Classification stipend will decrease to fund these positions. Mr. Cullinan stated the Police Dept. has a 3%, 2%, 3% increase respectively over the next three years and the 1% difference in the second year will be applied to the Nahant education incentive,

which is in lieu of the defunct Quinn Bill. He also stated some of the language changed but did not affect the budget. Mr. Cullinan thanked the department heads for their cooperation.

FY12 FEES:

A motion was made to accept the Fiscal Year 2012 fees as presented and noted that the Assessor's fees had a minimal change, a Sheet Metal Permit was added at the cost of \$50/Unit for residential with a \$100/Unit for commercial; the maximum for a Building Permit was raised from \$5,000.00 to \$10,000.00. Mr. Manning proposed that the Compost fee for contractors should be doubled due to the increased volume of compost material and the impact on the facility, this money should be treated as a credit toward the trash fee. Ms. Titus explained that this increase is for contractors only and does not apply to town residents. Mr. Cullinan stated the fee for use of the Gazebo at Bailey's Hill will be increased from \$150.00 to \$250.00 for non-residents for repairs and upkeep of area.

Motion: Manning
Seconded: Titus
Voted: Unanimous in favor.

FY11 APPOINTMENTS:

A motion was made to approve the following appointments for Fiscal Year 2012 with terms to expire June 30, 2012 except where noted:

Town Administrator:	Mark P. Cullinan
Town Accountant:	Deborah Waters
Treasurer/Collector:	Kathryn Famulari
Asst. Treasurer/Collector:	Susan Behen
Administrative Assistants:	Mary Lowe Katie Costin
Assistant Assessor:	Sheila Hambleton
ADA Coordinator:	Paul English, Sr.

Alternative Energy Study
Committee:

C. Lawrence Bradley
Nancy Hodgson-Smith
Josh Antrim
Dewitt Brown
Jim Callahan
Matthew Dam
Vacant

Animal Control Officer:

Michael J. Kairevich, Sr.

Beautification Committee:

Nancy Antrim
Allan Bethune
Paula Bethune
Dianne Cadigan
Susan Cadigan
Barbara Deines
Margaret Dragon
Karen Falat
Heidi Fiore
Julia Gallagher
Ted O'Hagan
Christian Howard
Amy Klee
Pam Morse
Roz Puleo
Betty Quinn
Colleen Sainato

Board of Appeals:

William Crawford
Eli Mavros

Associate Member Board of Appeals:

Mark O'Malley

Board of Registrars:

Susan E Branga

Cable TV Advisory Committee:

Michael Billias
Will Letourneau
Bernard Yadoff

Cemetery Committee:

Christopher Meyer
Robert Steeves
Robert Cormier
Nancy Wilson
Calantha Sears
Mary Jane English
Jean Hosker
Francis Barile
Lainey Titus

Coast Guard Housing Design & Development Advisory Committee:
(3 vacancies – ZBA, 2 Selectmen appointments)

Daniel Perepilitza (Abutter)
Dave Doyle (Abutter)
Leonard Frisoli (Land Study Comm)
Richard Snyder (Planning Board)
Lynne Spencer (C.P.C.)
Peter Fitzpatrick (Fin Com)
Mark Cullinan (Ex-Officio)
Susan Bonner (Housing Authority)
Vacant
Vacant
Vacant

Community Preservation Committee:

Jeffrey Musman (B.O.S. appointment)
Paul Spirn (B.O.S. appointment)
Charles DiGrande (B.O.S. appointment)
Tom Famulari (Conservation Commission)
Lynne Spencer (Historical Committee)
Kathy Kougias (Housing Authority)
Carl Easton
Vacant
Vacant

Council on Aging:

Maura Costin Scalise
Susan Maguire
Emily Potts

Sheila Hambleton
Gerri Whittrock-Walton
Nancy Wilson
Sarah Risher
Gertrud Joyce
Linda Peterson, Exec. Dir.
Vacant

Cultural Council:

James Walsh
Robert Anderson
Patty Toomarjian
Linda Landry
Susan Branga
Vacant
Vacant
Vacant

Emergency Management Dir.:

Dennis Ball

Asst. Emergency Mgmt. Dir:

Michael Haley
David Walsh

Golf Course Committee:

Carol Nelson
James O'Connor
Jen McCarthy (Recreation)
Dan Fiore
Joanne Dunn
Peter Fitzpatrick
Linda Pivacek (Open Space)
Vacant

Harbormaster:

Robert Tibbo

Assistant Harbormasters:

Susan Snow
Joshua Mahoney
Joel Marie
Michael Kairevich, Jr.
Andrew Puleo
Roz Puleo

Health Department:

Health Nurse:	Nicole Sanphy
Health Agent:	John Coulon
Health Doctor:	Colleen Collins

Inspectional Services:

Building Inspector:	Wayne Wilson
Asst. Building Inspector:	Thomas J. Walsh, Jr.
Plumbing/Gas Inspector:	Michael F. Cullinan
Asst. P/G Inspector:	Phillip Baldwin
Asst. P/G Inspector:	Francis Cullinan
Wiring Inspector:	Ed Poulin
Asst. Wiring Inspector:	David Doyle

L.W. & S Mgt. Advisory: Mark Cullinan

MBTA Representative: Mark Cullinan

Metropolitan Area Planning: Mark Cullinan

MWRA Advisory Board: Mark Cullinan

Noise Abatement Committee: Joseph Moccia
Jillian Middleton
Vacant
Vacant
Vacant

Open Space Committee: Linda Pivacek
John Benson
Priscilla Fitch
Julie Stoller
Sherry Smith
Diana Brandi

Police Department:

Police Chief: Robert Dwyer (contract)

Public Safety Clerk: Roz Puleo

Police Full-Time: Thomas Hutton, Lt.
J. Paul Manley, Sgt.
Steven Shultz, Sgt.
Michael Waters, Sgt.
Armand Conti
Andrew Constantine
Eugene Spelta
Keith O'Brien
Joseph Lyons
Timothy Furlong
Noah Clark

Reserve Police: Sarah R Furlong
Eric Alpert
Sarah Vincent
Michael Dwyer
William Donnellan
John Hogan
Christopher G. Ward
Robert Desantis
Sean Furlong
J.R. Plourde
Kerri Rowe
Marc Holey
Matthew Morneau
Donald Decker
Chad Doucette

Matrons: Karen Rothwell
Rosamond Puleo
Tawnie Sirois
Eileen Peterson
Susan Cadigan
Beth Holey

Fire Department:

Fire Chief: Edward Hyde

Fire Full-Time: Dean Palombo, Lt.
Austin Antrim
Robert Barreda
David Doyle
Joshua Mahoney
Frank Pappalardo
Jonathan Tibbo

Call Fire Department: Dennis Ball
Patrick Carritte
Scott Frary
Scott Grieves
Richard Leger
David Liscio
Bruce Marshall
David Moore
Keith Olbash
William Rogers
Edward Steriti
Robert Tibbo
Johnny Zimmerman-Ward

Ocean Rescue: Edward Hyde, Director
Dennis Ball
Johnny Zimmerman-Ward
Patrick Carritte
C. Douglas Frauenholz
Rick Leger
David Liscio
Bruce Marshall
Edward Steriti
Robert Tibbo

Public Works Superintendent: Timothy Lowe

Public Works Department: David Wilson
Walter Spinelli
Scott Frary
Christopher Ward
Keith Olbash

Bruce Bennett

Tree Warden: Marc Carbone

Town Counsel: Charles H. Riley, Jr.

Town Owned Land Study
Committee: Leonard Frisoli
Perry Barrasso
Charles DiGrande
Sheila Hambleton
Vacant

Veterans' Agent/Grave Officer: Michael Kairevich, Sr.

Wharfinger: Paul English, Sr.

Asst. Wharfinger: Robert Cormier
Neil Sullivan
Michael Manning (pro bono)

Motion: Manning
Seconded: Titus
Voted: Unanimous in favor.

Mr. Cullinan stated that anyone wishing to fill a vacancy on a board should write a letter to the appropriate person or committee requesting the appointment.

COMPOST AREA RULES & REGULATIONS:

Mr. Cullinan stated that the hours of operation for the compost area will be from 9:00 am to 3:00 pm and no dumping shall occur before or after these hours, and that tree limbs no larger than 8" in diameter will be accepted and acceptance of these items are subject to availability.

Motion: Manning
Seconded: Titus
Voted: Unanimous in favor.

INDEMNIFICATION:

A motion was made to sign the Indemnification forms for the town Treasurer/Collector and the Assistant Treasurer/Collector. Mr. Riley stated that he supports this recommendation because it protects the employees of this department should anyone make a claim against them.

Motion: Manning
Seconded: Titus
Voted: Unanimous in favor.

ANNOUNCEMENTS:

Ms Titus announced a presentation from Chris Swain will be held at the Johnson School on Friday, May 20, 2011 regarding recycling and that an electronic recycling program will be held at the Johnson School Yard Sale on Saturday, May 21, 2011 from 9:00am to 12:30 pm. and a fee of \$1.00 per pound will be charged per item.

Ms Titus also stated that there will be a “Walk for Respect” held on May 22, 2011 at the end of the causeway, a road race fundraiser for children in Uganda will also be held on this date at the Nahant Life Saving Station. Mr. Manning encouraged everyone to support these great causes.

Mr. Cullinan announced the Cemetery Tour will be held on Saturday, May 29, 2011 at 2:00pm with a presentation by Calantha Sears.

ADJOURN:

A motion was made to adjourn the meeting of the Board of Selectmen.

Motion: Manning
Seconded: Titus
Voted: Unanimous in favor.

The meeting was adjourned at 8:29 p.m.

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 2nd day of June 2011.

Board of Selectmen