

**Board of Selectmen Meeting
January 6, 2011**

*Present: Richard Lombard, Chairman
Elaine Titus, Vice Chairman
Michael Manning, Secretary*

Mark Cullinan, Town Administrator

Not Present: Charles Riley, Town Counsel

The meeting convened at 7:30 p.m.

MINUTES APPROVAL:

A motion was made to approve the minutes of the December 9, 2010 Board of Selectmen meeting.

Motion: Titus
Seconded: Manning
Voted: Unanimous in favor.

TOWN WHARF SEAL – DAVE LAZZARO:

Mr. Dave Lazzaro, 87 Willow Road, presented the Board of Selectmen with a woodcarving of the Town Seal that will be placed on the new wharf building. Mr. Lazzaro thanked the Selectmen for allowing him to do this project and stated that he felt very honored being asked. Mr. Lazzaro explained how he had made the seal and that it has a finish that should last a long time. Mr. Lazzaro stated that Carl Goddard, who had carved the original town seal that had been stolen off the wharf building, had given him some pointers and some tools to use for the carving.

Mr. Lombard thanked Mr. Lazzaro for the lovely craftsmanship on the seal and stated that it would be placed on the wharf so that it could not be removed. Ms. Titus stated that it was a gorgeous woodcarving and that it will look beautiful on the building. Ms. Manning stated that he was looking forward to seeing it hang on the building.

TRIATHLON:

Mr. Cullinan stated that Mr. Duncan and the race coordinators had met with the Police, Fire and DPW department heads as instructed by the Board the prior month. Mr. Cullinan stated that he feels Mr. Duncan and the town have all their bases covered and that the race coordinator would be providing the money resources and waiver forms for each racer to sign before they would be allowed to participate in the race.

Mr. Cullinan stated that he had called some of the references of Mr. Duncan and felt comfortable that this race will run without any problems to the town. Ms. Titus stated that she had spoken with a few friends of hers that have run in races in Maine that Mr. Duncan has organized and they were very happy with the organization of the races and that there had been no issues in past races.

Mr. Lombard inquired if Town Counsel had a chance to review the waivers that will be signed by the races, one of which will hold the town harmless and the other to hold town employees harmless. Mr. Cullinan stated that Mr. Riley had reviewed them.

A motion was made to approve the request of Chris Duncan to hold a Triathlon in Nahant, June 11, 2011 as presented provided that Mr. Duncan, along with the race coordinators, keep in close contact with Mr. Cullinan and Chief Dwyer relative to any changes that may take place and subject to final approval on the waivers by Town Counsel.

Motion:	Manning
Seconded:	Titus
Voted:	Unanimous in favor.

Mr. Duncan thanked the Board of Selectmen for allowing him to hold the Triathlon in Nahant.

FY12 PRELIMINARY BUDGET:

Mr. Cullinan presented the Selectmen with preliminary appropriations and estimated revenue for FY12. Mr. Cullinan stated that to date, the budget is balanced. Mr. Cullinan stated that he has included provisions for a 3% increase for Police, Fire, DPW and the Teachers that the unions have been currently getting paid for the past year without an increase. Mr. Cullinan stated that

the school has net school spending plus \$104,000. Mr. Cullinan stated that net school spending will decrease \$311,000 for next year due to six less students.

DRAFT FY12 WARRANT:

Mr. Cullinan presented a draft warrant for the upcoming April 2011 Annual Town Meeting. Mr. Cullinan highlighted some of the articles and stated that the Fire Department was in need of a ladder truck that would cost somewhere between \$700,000 - \$800,000. Mr. Cullinan stated that the 1978 vintage ladder truck used by the fire department presently is structurally sound but they need a new apparatus. Mr. Cullinan stated that Josh Antrim had filed for a grant for a second year in a row and was hoping to hear in February or March if the town had received the grant and if they do the town will have to fund 20% of the cost.

Mr. Cullinan stated that there were four requests for Community Preservation monies for repairs and restoration of the Johnson Memorial gates at Greenlawn, interior water proofing and painting of the Chapel, funding for the Community Garden tree & shrub nursery and the Nahant Preservation Trust would like to apply for a grant for Short Beach restoration plan and landscaping for the life saving station.

Mr. Cullinan stated that the water meters are in need of replacement and are nearing the 20 year old mark. Mr. Cullinan stated that it would cost approximately \$600,000 to replace them and that the water/sewer enterprise fund has a balance of \$450,000. Mr. Cullinan stated that he would like to go for borrowing for the balance because it is time to do it.

Mr. Cullinan stated that the forced sewer main from Lowlands Pump Station to Nahant is in need of replacement. Mr. Cullinan explained that the section of pipe has experienced repeated breaks over the past several years and it would be cost effective to replace it.

Mr. Lombard reminded townspeople that if they had any articles they would like placed on the warrant would need to be brought in to the Selectmen's Office by the close of business on January 31, 2011.

Mr. Manning stated that he would like to have an article inserted with regards to how the trash fee is apportioned. Mr. Manning stated that after all the discussion that had taken place on the trash fee this past year that it would be best to have a discussion on town meeting floor. Ms. Titus stated that the topic had been brought up over the summer and would like to see discussion to see what the people want to support.

GOLF COURSE FEES AND EVALUATION:

Mr. Cullinan stated that the Golf Course Committee had completed the evaluation on the golf course and management team at Kelley Greens. Mr. Cullinan stated that the fees at the golf course are based on a calendar year not a fiscal year. Mr. Cullinan stated that there were no changes from last year's rates. Mr. Cullinan stated that on the evaluation from the Golf Course Committee that based on a "3" being the highest on the evaluation, they gave an overall rating of 2.33. Mr. Cullinan stated that one reason was that there are not as many meetings held but the highest scores were on the day-to-day operation.

A motion was made to approve the golf course fees for calendar year 2011 as presented, with no changes from 2010 fees and to accept the evaluation as presented.

Motion: Manning
Seconded: Titus
Voted: Unanimous in favor.

ASSISTANT HARBORMASTER APPOINTMENTS:

Mr. Cullinan stated that the new Harbormaster, Rob Tibbo has reorganized the office and would like to bring in Ocean Rescue, Police and Fire personnel to the assistant harbormasters who have already been appointed.

A motion was made to approve the appointment of Steve Shultz, Josh Mahoney, Carl Jenkins and John Tibbo as assistant harbormasters with a term to expire on June 30, 2011.

Motion: Titus
Seconded: Manning
Voted: Unanimous in favor.

TREASURER/COLLECTOR:

Mr. Cullinan stated that Treasurer/Collector Joan Bingham was going to retire on February 17, 2011. Mr. Cullinan stated that Joni is a very dedicated employee, wished her all the best and stated that she will be missed. Mr. Cullinan wished Joni a very happy retirement.

A motion was made to accept the resignation of Joan Bingham effective February 17, 2011.

Motion: Manning
Seconded: Titus
Voted: Unanimous in favor.

Mr. Cullinan stated that Assistant Treasurer/Collector Kathy Famulari submitted her resume for the position of Treasurer/Collector. Mr. Cullinan stated that he would like the Board of Selectmen to approve the appointment of Kathy Famulari.

A motion was made to approve the appointment of Kathryn Famulari as Treasurer/Collector effective February 18, 2011.

Motion: Manning
Seconded: Titus

Discussion on the motion: Mr. Manning thanked Joni for her years of service to the town. Mr. Manning stated that the Treasurer/Collector Office has to deal with many different issues and it is nice to see that they are handled in a friendly, neighborly way. Mr. Manning stated that he was happy to see Kathy step up. Ms. Titus wished Joni good luck in her retirement and to Kathy on her appointment. Mr. Lombard stated that Joni stepped up and Joni done an outstanding job. Mr. Lombard stated that Kathy has shown outstanding performance as well and goes above and beyond. Mr. Lombard stated that it was good that the town has people who work hard and as a team.

Voted: Unanimous in favor.

Mr. Cullinan stated that promotions are done internally and that people have been cross trained as recommended by the auditors.

ANNOUNCEMENTS:

Mr. Lombard stated that Christmas trees will be picked up by the DPW and that residents can leave them at the sidewalk for pickup.

ADJOURN:

A motion was made to adjourn the meeting of the Board of Selectmen.

Motion: Manning

Seconded: Titus
Voted: Unanimous in favor.

The meeting adjourned at 8:29 p.m.

The minutes were prepared by Susan J. Behen, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 20th day of January 2011.
