

**Town of Nahant, MA**  
**Board of Selectmen**

**Meeting Minutes**  
**May 18, 2017 7:30pm**

**Frank Barile, Chairman**  
**Chesley R. Taylor Jr., Vice Chair**  
**Richard J. Lombard, Secretary**  
**Jeff Chelgren, Town Administrator**

**Regularly Scheduled Board of Selectmen meeting**

**7:30 p.m.**

**1. Meeting Opening**

- a. Pledge of Allegiance- Led by Mr. Barile
- b. Opening Comments - None
- c. Approve minutes of 5/4/17 – Mr. Lombard made a motion to approve the minutes. Mr. Taylor seconded the motion. Mr. Barile does not want to approve the minutes because there is information missing. Mr. Lombard withdrew his motion.
- d. Citizen Forum - None

**2. Ongoing Business**

- a. **Harbormaster – recognizing 2 volunteers** – Rob Tibbo, Harbormaster accepted with sadness the resignations of Roz and Andy Puleo as Assistant Harbormasters after 20 years of service. They are the only certified harbormasters. He praised them for their commitment and dedication and presented them with a gift. Mr. Barile gave them golden tickets. Mr. Lombard thanked them for being super citizens. The Board echoed his sentiments.
- b. **Sewer Update & Sewer Advisory Committee** – Mr. Barile stated that three recent sewer breaks will cost approximately \$1.4M. Last meeting the Board voted to form a three member Sewer Committee. Mr. Barile would like to serve, as well as Steve Smith, Mark Cullinan, and Frank McArdle. Consensus was that a four member adhoc committee would be fine and would act as a sounding board for Dennis Ball. Mr. Ball stated that Coughlin Associates has updated the sewer capital plan of 2015 – an extensive study that details all the infrastructure improvements needed. So he has the “map” with plan of action. Mr. Barile stated that Community Compact (CC) funds should have focused on sewer planning. Mr. Chelgren replied that CC funds were granted for IT and Open Space. Mr. Chelgren said technical assistance (not money) was offered for capital planning in October after our plan was in place. We did our capital planning from June – October and did not have a DPW director in place until late October. We have been hindered by having 3 DPW directors, 2 fire chiefs, and 2 library directors. Mr. Barile said that the Town should have focused on sewer improvements sooner and is not happy about it. Mr. Barile respectfully disagrees with Mr. Chelgren and Mr. Chelgren respectfully disagrees with Mr. Barile. Mr. Chelgren stated next step is to go to DOR Finance Board on 5/24 for emergency borrowing, then issue BAN (Bond Anticipation Note), then plan the next reactive and proactive steps. Mr. Chelgren stated that \$662K was transferred from reserves to expense for now and as the process unfolds, we can decide how much to borrow for

past and future repairs. Mr. Ball is in process of scrutinizing invoices. The Board thanked Mr. Ball and his team. Mr. Lombard made a motion to write letters of thanks to Mr. Ball and his employees for their performance. Mr. Taylor seconded the motion. Unanimous vote in favor.

- c. **Wharf Project** – Change Work Order - Mr. Lombard recommended moving the project to mid-July after the 4th of July to take advantage of the Seaport Grant and good weather. Mr. Taylor want to stick to 12/11/17 to 4/15/18 schedule. Mr. Barile doesn't trust that Unified will get it done in July or December and wants Vicky Masone to appear before the Board and Childs Engineering to give weekly reports. Mr. Chelgren stated Unified hasn't signed the current change order yet. Mr. Skrip stated that penalty clauses are illegal in Massachusetts. The change order includes a liquidated damages clause of \$507 a day for defensible charges if there is a delay.

### 3. **Town Administrator Report**

- a. **National Grid** – Joe Muraco – Gas Leaks (Board of Health) – Mr. Chelgren said that Nick Bokron, resident had submitted a citizen gas leak petition at Town Meeting which did not pass. Mr. Chelgren presented a local Board of Health bylaw from Weymouth. Mr. Muraco described the three levels of gas leaks 1) immediate 2) hazard - 12 month lead time 3) not hazard – not repaired just tracked. National Grid is working with Department of Public Utilities to replace all the leak prone pipe – cast iron or unprotected steel in the next 20 years. Nahant has 17 miles of pipe – 11 of which need replacement. Plan is to replace 1 – 1 ½ miles per year which will require coordination with DPW paving plan and residents. He doesn't feel a local BOH by-law would add benefit to the Town. National Grid is regulated by the state – and in the case of two sets of laws – state and local – would follow state regulations. Mr. Barile would like to see a local bylaw for October Special Town Meeting. Mr. Chelgren will work with Mr. Bokron to develop BOH gas leak bylaw.
- b. **Waste Management – 2 day collection process** – Mr. Chelgren presented 2 day a week delivery to start the third week of July – Thursday Little Nahant/Bass Point with Spring Rd the dividing line. Friday Big Nahant. It would allow neater pickup and any missed pickup on Thursday could be picked up Friday. Mr. Barile would like new recycle bins.
- c. **Special Town Meeting** – October 28 or November 4 were tentative dates. Coast Guard Committee needs moderator appointments to start the process. The BOS has appointed Mark Cullinan, Pan Manadee and Mr. Caggiano.
- d. **Coast Guard Housing** – **i.** Review TM Action; and **ii.** Review new committee Mr. Barile stated article 10 motion needs to be fixed. The Board finalizes their own appointments and Moderator finalizes his.
- e. **Town Meeting Follow-up Action Items** Mr. Chelgren presented executive summary list of action items.
- f. **Cemetery: - Revised Policies** Mr. Chelgren presented revised policies – focus on Section 2B – how many cremations in one full lot. Mr. Taylor made a motion to approve the revised cemetery policy. Mr. Lombard seconded for discussion. Mr. Lombard would like to table the discussion until he can see a cost breakdown and

highlighted policy changes. Mr. Chelgren will have that next time. Mr. Barile will charge the cemetery committee to review the policy changes and give their recommendation.

- g. **Approve Event Request – Ellingwood Chapel Concerts** – Mr. Taylor made a motion that the Board of Selectmen approve the Ellingwood Chapel concert series. Mr. Lombard seconded the motion. Unanimous vote. Mr. Jim Walsh said that the money from concert ticket sales goes to musicians, historical society and for cleaning of the Chapel. He explained outdoor lighting needs to bring strung before concert to prevent accidents and asked he be allowed to remove them to prevent breakage. Mr. Taylor recommended cemetery committee allow Mr. Walsh to remove them.
- h. **Approve One-Day Liquor License NPT – Tall Ships Party 6/16/17 5-9:30pm** Tudor Wharf. Mr. Lombard made a motion that the Board of Selectmen approve the One-Day Wine & Malt Liquor License NPT – Tall Ships Party 6/16/17 5-9:30pm Tudor Wharf. Mr. Taylor seconded the motion. Discussion. Mr. Barile thanked Mr. Lazzaro for Tudor Wharf sign. He would like to give a plaque to Commander at Tall Ships Party. Mr. Taylor amended his motion to approve and waive the fee. Mr. Lombard seconded the amended motion. Unanimous vote to approve.
- i. **Approve Women’s Softball League Lowlands –May-Sept 5:30 pm – 8:00pm** Mr. Taylor made a motion that the Board of Selectmen approve the Softball Schedule. Mr. Lombard seconded the motion. Unanimous vote to approve.
- j. **Golf Course Advisory Committee – Trail Fee recommendation** Jennifer McCarthy, Golf Committee Chair said Committee met and recommends eliminating trail fees in calendar year 2018 because of liability issues with private carts on the golf course and street. Trail fees will be grandfathered in this year. Mr. Taylor commended her on her presentation. Mr. Lombard made a motion that the Board of Selectmen approve the recommendation. Mr. Taylor seconded the motion. Unanimous vote to approve.
- k. **Kelley Greens – Lease Close Out MOU** – Mr. Chelgren presented the lease closeout with Michael O’Callaghan. Mr. Taylor made a motion that the Board of Selectmen approve the MOU. Mr. Lombard seconded the motion for discussion. Mr. Barile thanked Michael O’Callaghan for his years of service and taking care of the golf course. Unanimous vote to approve.
- l. **Town Hall closed Memorial Day**
- m. **Summer Schedule** – Third Wednesdays – June 21, July 19, August 16.

**4. Old Business**

**5. New Business**

**6. Closing Announcements**

- a. Nahant Memorial Day Parade Marching Order – 5-29-17 Assemble Lowlands Parking lot by 9:00AM
- b. Metal Recycling – last Sat of month – April – Oct. DPW
- c. Logan Airport Noise Complaints – Open Meeting Next BOS meeting 6/1/17 7:30

- 7. Adjourn** Mr. Taylor made a motion to adjourn. Mr. Lombard seconded the motion. Unanimous vote to adjourn at 9:11 pm.

Meeting Minutes prepared by Mary Ellen Schumann, Administrative Assistant

Minutes approved by the Board of Selectmen on the 19<sup>th</sup> day of July 2017.

  
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Board of Selectmen.