

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
19 September 2013 7:30pm

Present:

Richard J. Lombard, Chairman
Perry Barrasso, Vice Chairman
Michael P. Manning, Secretary
Andrew Bisignani, Town Administrator
~~Charles H. Riley, Town Counsel~~

Meeting Opened at 7:30 pm

Pledge of Allegiance was said and a moment of silence observed for the shootings in Washington DC.

Mr. Lombard welcomed all to the meeting. In opening comments, Mr. Manning congratulated Calantha Doane Sears as the 2013 Award of Merit recipient from the American Association for State and Local History Leadership in History Awards. The award which had been announced at a recent local gathering was in recognition of her lifelong commitment to preserving the history of Nahant, MA. The award program, now in its 68th year, is the most prestigious recognition for achievement in the preservation and interpretation of state and local history.

- 1. Approved** prior meeting minutes. On a motion by Mr. Barrasso, and a second by Mr. Manning, the minutes for the meeting on 8/22/13, as presented, were approved by a unanimous vote in favor. On a motion by Mr. Barrasso, and a second by Mr. Manning, the minutes for the meeting on 9/5/13, as presented, were approved by a unanimous vote in favor.
- 2. Recognized:** Mr. Lombard recognized Officer Furlong for saving the life of a part time employee of the DPW stating that due to the officer's attentive and skillful action the gentleman was stabilized and transported to a local hospital for treatment. The Board agreed with Mr. Lombard.
- 3. Discussed:** Administrator Evaluation Objectives: Mr. Manning stated that he has submitted suggested objectives and milestones for use during the evaluation process for the Town Administrator as suggested by Mr. Lombard. He described the objectives and milestones formulated in regards to improvements at the Compost Area/ Lobster Trap Area. Mr. Manning indicated that he will add other objectives and milestones in additional evaluation areas as the process proceeds.
- 4. Discussed:** FEMA Warrant Article: Mr. Manning stated he has drafted an article for the next town meeting regarding the proposed FEMA Map changes. The proposed article was
ARTICLE XX. (Zoning) To see if the Town will vote to amend the Nahant Town By Laws, Article 15 "Zoning By Laws", Section 10, Flood Plain District, to incorporate additional language and revised map to ensure compliance and eligibility under the National Flood Insurance Program as requested the Federal Emergency Management Agency and as may be recommended by the Nahant Planning Board.
- 5. FY14 Tax Classification Hearing** – Mr. Bisignani stated that the FY14 Tax Classification Hearing will be held now, on September 19, 2013 at 7:45 pm at the regularly scheduled Selectmen's Meeting. Assistant Assessor, Sheila Hambleton, Mr. David Hunt and Mr. Mark Reenstierna of the Board of Assessors were present and stated that they have set the tax rate for next year and suggested

the Board approve the tax classification as a Residential Factor of 1. On a motion by Mr. Barrasso, and a second by Mr. Manning, the Board approved a residential factor of 1.0, did not adopt a residential or small business exemption for 2014 and authorized the Assistant Assessor to electronically sign the LA5 Form for submission to DOR, by a unanimous vote in favor. The Board commended the Board of Assessors, especially Mrs. Hambleton for all she does for the elderly and veterans of the Town.

6. **Canoe Beach Parking**-Stacey, O'Brien, a resident acting on behalf of some others, requested additional parking at Canoe Beach. After a lengthy discussion on both sides, a motion was made by Mr. Barrasso to deny the request of additional parking at Canoe Beach. Seconded by Mr. Lombard. Unanimous Vote in Favor. The Board agreed to talk to Northeastern University about possibly allowing the gates to be open for the sole purpose of turning around in the area.
7. **Dune Grass Planting** – Mr. Barrasso made a motion to start preparing the Little Nahant Playground Area for the dune grass planting by removing the basketball court tomorrow, September 20, 2013. Seconded by Mr. Manning. Unanimous Vote in Favor
8. **Water/Sewer Liens** –Mr. Manning explained that this list was in essence previously voted on, but small entry and totaling errors had been found, and, thus, the current clean copy should be revoted and signed again before legal filing. On a motion by Mr. Manning, and a second by Mr. Barrasso, the liens were approved, as presented, by a unanimous vote in favor.
9. **Declared: Surplus Equipment.** Mr. Barrasso made a motion to declare the following equipment as surplus: 2002 New Holland TN65 Utility Tractor and 1992 For Super Wagon Van. Mr. Manning seconded. Unanimous Vote in Favor
10. **Approved** - On a motion by Mr. Manning, seconded by Mr. Barrasso the **Appointment** of Police Officer David Driscoll to the Reserve Police Roster was approved. Unanimous Vote in Favor
11. **Food permit Application Revision**-Mr. Manning made a motion to take under consideration the revised Food Permit Application. Seconded by Mr. Barrasso. Voted: Unanimous Vote in Favor.
12. **Solid Waste Management Advisory Committee** - Mr. Manning stated that he has requested Mr. Bisignani to appoint the following to the Solid Waste Advisory Committee which was approved at the Annual Town Meeting: Michael Manning, Selectman & Gardner, Paul Caira, Nahant Community Garden, Robert Ward, DPW Employee, Thom Donahue, ex DPW Nahant & Somerville, Kristen Kent, environmental consultant & Nahant ConCom, Adam Hatfield, landscaper. Mr. Manning stated that he expected confirmation at a subsequent meeting.
13. **Report on parking Signage**-Mr. Manning suggested the Town Administrator take a look at all signage around Town especially within two block of a public beach to make sure all signage is legible, appropriate and meets all requirements of the area.
14. **Bed & Breakfast Rules & Regs**-Mr. Manning stated that some progress has been made regarding the revisions of the Bed & Breakfast Regulations but the actual document has not been located.
15. **Announcements** – Mr. Lombard stated that Boat Hauling Days will be held on October 9th and 18th, the Flu Clinic will be held at the Town Hall on Wednesday, September 25th & Thursday, September

26th from 3pm – 7pm. Mr. Lombard also stated that a parade to honor all Veterans will be held in Lynn on September 22, 2013. Mr. Manning and Mr. Bisignani stated that they will keep the public informed of the causeway issues in regards to the bankruptcy filing of the contractor.

10 **Adjourned** at 9:15 pm. On a motion by Mr. Manning, seconded by Mr. Barrasso, Unanimous Vote in Favor

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 3rd day of October 2013.

Board of Selectmen