

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
09, July, 2015 7:30PM

Present:

Michael P. Manning, Chairman
Francis “Enzo” Barile, Secretary
Jeff Chelgren, Town Administrator

Also Present: Sue Snow, Chairman of the Cemetery Commission, Nancy Wilson, Calantha Sears, Dave Wilson, Perry Barrasso – all representing the Cemetery Commission, and Susan Bonner representing the Housing Authority.

Meeting Opened: at 7:30 pm

Mr. Manning welcomed all to the meeting and led the Pledge of Allegiance.

Meeting Schedule: Mr. Manning noted that because of the July 4th holiday, the Selectmen would be meeting on July 9th and 23rd this month.

July 4th Update: Jen McCarthy, Chairman of the Fireworks Committee, thanked all Town personnel and volunteers involved in the successful Firework Display occurring on July 4th. Ms. McCarthy provided an overview of the funding, noting that all costs were covered and that a small amount remained in the account after the invoices were paid.

Ice Cream Vendor After discussion of request for license for an ice cream truck at Flash Road program it was decided that the Town bylaws prohibit food vendors, including ice cream, in town and as such the Selectmen do not support allowing the requested vendor use. The Selectmen went on to explain that local businesses would benefit from business from events such as this.

Citizen’s Forum:

Kayak Storage discussion - Tom Walsh, resident, spoke representing a group of townspeople who were also in attendance – with a signed petition. Mr. Walsh requested that the Selectmen vote to ban kayak storage down at Tudor Beach be rescinded for the rest of the season and that an article be placed for the upcoming Town Meeting to allow the residents to vote on the matter. Mr. Manning re-iterated the need for kayaks to be identifiable, especially if they come loose and are found afloat in the water. Mr. Barile identified that MIIA, our insurance company, advised that the practice was not advisable and if permitted it should be so with related regulations. The Selectmen finally agreed that a process needs to be in place that it would be on next year’s Town Meeting in April and that notices would be put up informing people that kayaks cannot be stored at the beaches.

Cemetery Commission: Sue Snow addressed the Board regarding expansion plans, timing and priorities. After a discussion of some of the repairs and upgrades that need to be done including repairing the Shed and the stairs in Greenlawn Cemetery, it was decided that Mr. Chelgren and Ms. Snow would meet to further discuss the expansion process and come back with a recommendation for the Selectmen to consider.

Coast Guard Housing Design and Development Committee Update: Perry Barrasso, Committee Chairman, addressed the Board regarding the Committee's recommendation on how to proceed with the on-going RFP. Mr. Chelgren stated that the committee has received a property assessment report from Landvest and that they would be attending the July 13, 2015 meeting to formally present the document.

Town Administrator Report:

BANs/Bonding: Mr. Chelgren explained that each year the town borrows for bond anticipation notes (BANs) and revenue anticipation notes (RANs). This year the town will be going out for both and a motion has been provided which authorizes the Town to proceed. Mr. Barile motioned that the Board of Selectman adopt the votes as written in the Vote Certificate provided by Bond Counsel in connection with the Town's Bond Anticipation Notes and Revenue Anticipation Notes each dated July 17, 2015; and further that the text of such votes be incorporated into the minutes of this meeting which was seconded by Mr. Manning. The Board of Selectman adopted the votes as written in the Vote Certificate provided by Bond Counsel in connection with the Town's Bond Anticipation Notes and Revenue Anticipation (a copy of which is attached to the minutes).

Fire Chief Services Bid Award - Mr. Chelgren stated that the Fire Chief consulting bid was just closed and Municipal Resources Inc. (MRI) was the winning bid. Mr. Chelgren went on to explain that the annual cost for the service was under \$89,000 and that the amount would be paid for through the use of the Fire Chief salary line. In his absence, Mr. Lombard provided a letter in support of this contracted service going forward. Mr. Barile made the following motion: I move that the Board of Selectmen award the contract for Fire Chief Consulting Services to **Municipal Resources, Inc. of Meredith, New Hampshire** at a cost of \$85/hour, said services to comply with the request for proposal issued on June 24, 2015. Mr. Manning seconded the motion and then expressed some reservation but the motion passed 2-1, recording Mr. Lombard's vote as a proxy, with a re-affirmation of the vote at the next Selectman's meeting.

Compost Area Preliminary Discussion: Mr. Chelgren explained that he has met with both Mr. Manning and Mr. Barile regarding the compost area plan and has prepared a plan and timeline that document what was discussed in both meetings. He went on to state that both of these documents will be passed onto the new DPW Director and he will use that to develop an annual maintenance program for the site. It was agreed by all that this was a 60%-70% plan and that further modifications would be necessary at some later time.

Trash Fee Discussion Mr. Chelgren identified that the Selectmen set the annual trash fees at their last meeting, at which time there was a request to see how the fees were developed. Mr. Chelgren went on to state that he has provided the Board with a spreadsheet that explains the math related to development of the new fees and that Mr. Manning had asked for more specifics on the user breakout. Mr. Chelgren stated that he was still working on the break out and would provide that at the next meeting.

New Business:

North Shore Riders Road Race – Sunday, September 27 , 2015 – 7 am- 12:30 p.m. - On a motion by Mr. Barile and seconded by Mr. Manning the motion to authorize the North Shore Striders 30K road race on September 27, 2015 from 7 a.m. to 12:30 p.m. was tabled in order to review a second race planned for the event. Specifically, how many races were to occur and what were the routes. The item was tabled to the next Selectmen meeting. Vote: 2-0.

Approve July 26, 2015 as ADA Day On a motion by Mr. Barile and seconded by Mr. Manning, it was a unanimous vote to proclaim July 26, 2015 as ADA Day and that a proclamation be sent to the Independent Living Center Commemorating the designation.

Closing Announcements

Adjourn: Mr. Manning made a motion to adjourn. Mr. Barile seconded the motion. Meeting adjourned at 9:00 PM.

Meeting minutes prepared by: Donna Bagarella, Temporary Administrative Assistant

Minutes approved by vote of the Board of Selectmen on the 13th day of August, 2015.

Board of Selectmen