

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
07, May, 2015 7:30PM

Present:

Michael P. Manning, Chairman Via Skype
Richard J. Lombard, Vice Chairman,
Francis “Enzo” Barile, Secretary
Jeff Chelgren, Town Administrator

Also Present: The Barile Family

Meeting Opened: at 7:30 pm

Mr. Lombard welcomed all to the meeting and led the Pledge of Allegiance.

Reorganization of the Board: Mr. Barile was sworn in as the Secretary of the Board. On a motion by Mr. Manning, Seconded by Mr. Barile it was a unanimous vote in favor to have Mr. Manning serve as Chairman, Mr. Lombard as Vice Chairman and Mr. Barile as Secretary.

Opening Remarks: Mr. Barile thanked everyone for their support and is happy to serve on the Board.

Approval of Prior Meeting Minutes: Mr. Manning made a motion to approve the 4/16/15, seconded by Mr. Barile, it was a unanimous vote in favor, with Mr. Barile abstaining from the vote.

Citizens Forum: None

Town Administrator Report:

Declare Surplus: On a motion by Mr. Barile, Seconded by Mr. Manning it was a unanimous vote in favor to declare the ACO and COA vans as surplus.

Human Resource Study: On a motion made by Mr. Barile, Seconded by Mr. Manning, for discussion. After a brief discussion and a motion by Mr. Lombard, seconded by Mr. Barile it was a unanimous vote in favor to accept the report titled “Humans Resources Study” as prepared by the Edward J Collins Jr Center for Public Management as presented with further review of the Board and Town Administrator.

Lowlands Signage: On a motion by Mr. Barile, seconded by Mr. Manning it was a unanimous vote in favor to install signage related to softball hours and parking at the Lowlands Recreation area in accordance with the submitted map and sign details.

2015 JSSPC: On a motion made Mr. Lombard, seconded by Mr. Manning it was a unanimous vote in favor to appoint Mr. Chelgren and Mr. Barile to the Johnson School Strategic Planning Committee.

MAPC Rep Vacancy: Mr. Chelgren stated there is currently a vacancy on the MAPC for a term of three years. On a motion by Mr. Manning, Seconded by Mr. Barile it was a unanimous vote in favor to have the Town Administrator seek volunteers for this position.

MIA Reward Program: Mr. Chelgren stated the actions of Mary Lowe and Mary Ellen Schumann saved the Town about \$21,000 in insurance costs. On a motion by Mr. Lombard, Seconded by Mr. Manning it was a unanimous vote in favor to extend their gratitude in a letter congratulating them on their efforts.

Summer Schedule: After a brief discussion it was decided to let the Town Administrator schedule the summer meetings.

Paving Master Plan: Mr. Chelgren updated the Board of the revised plan as presented. On a motion by Mr. Manning, Seconded by Mr. Barile, it was a unanimous vote in favor to approve the revised Paving Master Plan, prepared by Fay, Spofford and Thorndike and dated May 4, 2015 and to authorize the Town Administrator to proceed with implementation of the improvements scheduled for calendar year 2015.

New Business:

BANS/RANS: Mr. Chelgren reviewed the spreadsheets as presented.

DPW Super Update: Mr. Chelgren stated the Town reposted the position and received 5 applicants and will report back to the Board at the next meeting.

Solid Waste Contract: Mr. Chelgren stated he worked with Sharon Kashida from the DEP to come up with a Solid Waste Contract and reviewed the details with the Board. On a motion by Mr. Barile, Seconded by Mr. Manning, it was a unanimous vote in favor to award the Solid Waste and Hauling contract to Waste Management Inc of Woburn MA for five years (2016-2020) for a total value of \$1,372,447.00. Further, that the contract is to provide for a 2 year extension option.

FEMA Flood Map Amendments: Mr. Chelgren reviewed the Memo with the Board stating 49 homes have been included in the flood zone and the Town should take action to help them. Mr. Barile stated he would like to form a committee to take a look at the map and talk to different companies to help the residents. It was agreed to have the Town Administrator apply for the Community Rating System and to appoint the committee at the next scheduled meeting.

Memorial Bench Policy: Mr. Lombard stated there was a moratorium on memorial benches and suggested there be a master plan for this and to include different committees in the discussion. Mr. Chelgren stated that there is a proposed policy for private memorials on public property and the CPC has granted \$25,000 to hire a consultant and possibly have it done by October.

Memorial Day: On a motion by Mr. Barile, Seconded by Mr. Manning, it was a unanimous vote in favor to close Town Hall and other Town Buildings on Monday, May 25, 2015 in recognition of Memorial Day.

Housing Authority Appointments: Mr. Chelgren stated the deadline to submit resumes for the vacant housing authority appointment is May 18, 2015 and interviews will be conducted at the May 21, 2015 joint meeting with the Board of Selectmen and the Housing Authority.

Tudor Beach Signs: Mr. Chelgren stated he received complaints regarding the kayaks tied to the railing at Tudor Beach that may cause liability to the Town and the Town's Insurance Company suggested the enclosed wording. Mr. Manning suggested the same signage be placed at the wharf as well. After a brief discussion the Board decided to table this vote to the next scheduled Board of Selectmen's meeting.

Closing Announcements: Mr. Lombard read the closing announcements as presented.

Adjourn: Mr. Manning made a motion to adjourn. Mr. Barile seconded the motion. Meeting adjourned at 8:46PM.

The minutes were prepared by Mary Lowe, Administrative Assistant

The minutes were approved by the Board of Selectmen on the 23rd day of April, 2015.

Board of Selectmen