

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
05, February, 2015 7:30

Present:

Perry Barrasso, Chairman
Michael P. Manning, Vice Chairman
Richard J. Lombard, Secretary
Mark Cullinan, Interim Town Administrator
Charles H. Riley, Town Counsel

Also Present: Kara Kennard, Lynn YMCA

Meeting Opened at 7:40 pm

Mr. Barrasso welcomed all to the meeting.

Opening Remarks: Mr. Manning commended the DPW, Police and Fire departments for their work during the storms. Mr. Barrasso agreed and recognized Chief Dwyer and Dennis Ball. Mr. Lombard thanked Tim Lowe and Town Hall staff as well.

Approval of January 22, 2015 minutes: Mr. Lombard made a motion to approve the minutes. Mr. Manning seconded the motion. Unanimous vote in favor to approve the minutes.

Citizens Forum: None

Town Administrator Report

Approve Lynn YMCA Road Race: Mr. Cullinan asked that this be taken out of order. After discussion, Mr. Lombard made a motion to approve the third annual Lynn YMCA 5K “ Stride Along The Tide” road race. Mr. Manning seconded the motion. Unanimous vote in favor to approve the road race.

Town Administrator Search Committee: Mr. Cullinan stated that the Committee contracted a consultant to aid in their search process. It does not violate the Town Administrator’s Act. MRI was chosen out of three proposals received. The Committee has scheduled interviews 3/6/15. Then the Board of Selectmen will interview 3/12/15. Selection date is 3/19/15.

FY16 Draft Budget Review Continued: Mr. Cullinan stated there are no changes since the last meeting. The Finance and Advisory Committee is reviewing the budget and organization of the Fire Department. Bottom line won’t change but organization will. Mr. Cullinan advised them that using 5% from Water and Sewer Enterprise funds for rates is warranted.

FY16 Warrant Review Continued: Mr. Cullinan stated that there are additional articles and the warrant needed to be open. Mr. Lombard made a motion to open the warrant. Mr. Manning seconded the motion. Unanimous vote in favor to open the warrant. Mr. Cullinan added an article to authorize payment of prior fiscal year bills.

Mr. Cullinan added an article to adopt a new storm water management bylaw to control soil erosion and sedimentation as recommended by National Pollutant Discharge Elimination System.

CPC application submitted for \$20,000 electrical upgrades. CPC application submitted for \$20,000 to install a second platform tennis court at Nahant Country Club. Mr. Riley questioned the private nature of the Nahant Country Club. Mr. Manning asked that Town Administrator write to CPC to express concern about using CPC funds on private club. Mr. Cullinan stated that these are just applications and the CPC will decide which to recommend. Mr. Riley can comment because he owns shares in Nahant Country Club.

Mr. Manning asked for clarification on \$15,000 fire department design CPC. Mr. Cullinan explained it was step one of a three phase process for hiring an architect to upgrade the fire department and devising a capital plan.

New article from Board of Assessors to increase senior abatement to \$1,000 and allow someone to stand in for senior work off if resident is unable.

New article from voters to remove the Nahant Parking Ban.

Mr. Lombard made a motion to approve the amended warrant. Mr. Manning seconded the motion. Unanimous vote in favor.

Mr. Lombard made a motion to close the warrant. Mr. Manning seconded the motion. Unanimous vote in favor.

Massachusetts Department of Revenue Audit: Auditors began interviews at Town Hall this week and it is going well. Mr. Lombard stated it was well worth it. His input was to request procedures such as performance evaluations. Mr. Manning puzzled at their comment that policy and procedures need to be written by Board of Selectmen. He feels it resides with department heads and Town Administrator. Mr. Cullinan asked them to review the Special Act in relation to our bylaws to clear up any conflicts.

Town Counsel Report

Abandoned Properties: 57 Breezy Hill Terrace - Mr. Riley stated that he spoke with Safeguard Properties in Ohio, and if the Town can get a condemnation order to them, they can follow up and tear down. Mr. Lombard wants to expedite the condemnation process and a date sequence to get the property down. Mr. Barrasso stated that there is a procedure in place to condemn a property that must be followed. Mr. Manning made a motion to not discuss the

property until there is a written, actionable plan in place from John Coulon and Wayne Wilson. Mr. Lombard seconded the motion. Unanimous vote in favor.

Old Business:

Agganis Construction: Passed on the discussion

New Business

Mr. Cullinan requested a motion to approve deficit spending for snow and ice removal. Mr. Manning so moved. Mr. Lombard seconded for discussion. Mr. Barrasso read the following motion: "I move to approve the deficit spending under Chapter 44 Section 31D for snow and ice removal in the amount of \$60,000." Mr. Lombard expressed concern that DPW needs additional help from outside. Mr. Cullinan will follow up. Unanimous vote in favor.

Closing Announcements:

Trash pickup will be Saturday instead of Friday.
Happy Valentine's Day.

Mr. Manning made a motion to adjourn. Mr. Lombard seconded the motion. Meeting adjourned at 8:43 PM.

The minutes were prepared by Mary Ellen Schumann, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 19th day of February, 2015.

Board of Selectmen