

Town of Nahant, MA
Board of Selectmen

Meeting Minutes
23 January 2014 7:30pm

Present:

Richard-J. Lombard, Chairman
Perry Barrasso, Vice Chairman
Michael P. Manning, Secretary
Andrew Bisignani, Town Administrator
Charles H. Riley, Jr, Town Counsel

Also present: Capt. Dean Palombo, Emergency Management Director Dennis Ball, and Recent Call Firefighter Academy Graduates: FF I & II-Matthew Canty, Christopher Dent, James Lowe & Steven Scaglione.

Meeting Opened at 7:30 pm

Pledge of Allegiance: Led by Richard Lombard. Mr. Lombard welcomed all.

Opening Remarks: Mr. Manning commented on the good job the DPW did on clean-up during the storm. Traveling from other towns into Nahant, our roads were in much better shape. The Board agreed.

Recognition: On behalf of the Board of Selectmen, Mr. Lombard thanked and congratulated the four recent graduates of the Call Firefighting Academy stating how proud the Board is of them and happy to see such young men taking on a great responsibility for the Town. Capt. Polombo stated that these men should be proud of themselves due to the fact they sacrificed their weekends, continued working and attended school in order to graduate. Mr. Ball agreed and congratulated them on a job well done.

Approval of Minutes: Motion by Mr. Barrasso to approve the 01/09/14 minutes. Seconded by Mr. Manning. Unanimous Vote in Favor.

Ongoing Business:

Double Poles: Mr. Bisignani stated that National Grid representative David Santana will be attending the next scheduled Board of Selectmen's meeting on February 6, 2014. Mr. Lombard suggested we contact the other utilities so they may have a representative attend as well.

Town Administrator Performance Review Form: Mr. Lombard stated he did not care for the form provided in the packet. Mr. Manning agreed and questioned where the old form was that was once used by the previous Town Administrator. Mr. Bisignani stated that form could not be located. Mr. Manning stated he would draw one up for review.

Town Administrator Report

FY15 Warrant and Budget: Motion by Mr. Manning to send the FY15 draft warrant and budget to FinCom for review. Seconded by Mr. Barrasso. Unanimous Vote in Favor.

FY14 Year to Date Budget Expenditure: Mr. Bisignani stated there is nothing outrageous about the year to date budget and most are in line with their spending with the exception of the Fire Department which will be dealt with at the end of the fiscal year. Mr. Lombard stated this document is hard to read and would like to see a more simple spread sheet. Mr. Manning suggested the General Fund and all Enterprise Funds be highlighted.

Revised FEMA Report: Mr. Bisignani explained the spread sheet in the packet stating how much money was applied for, how much was received and what is expected. Mr. Manning questioned where the broader list of storm impacts was and what areas were not allowed or not covered by FEMA. He stated that we need a more open and transparent process for how the priorities are set and approved by the Board of Selectmen. The spreadsheet presented should indicate the above as well as where the money received went. Mr. Bisignani clarified this stating the Town's own resources were used and wanting to keep a reserve in the FEMA account for future use in case another storm occurred. Mr. Manning suggested a project management plan be created identifying all storm damage areas in need of repair.

Town Counsel Report: Mr. Riley stated the Connolly property deed now contains all the restrictions the Board requires and is ready to be accepted. Motion by Mr. Barrasso to notify all parties that the Board approved the Connolly deed as currently presented. Seconded by Mr. Manning. Unanimous Vote in Favor.

Ticket/By Law Violation: Mr. Riley stated he has a copy of the proposed ticket for non criminal violations which needs to be approved through the district court. Once approved, the tickets will then be printed and ready for use. Motion by Mr. Manning to approve and accept the proposed ticket. Seconded by Mr. Barrasso. Unanimous Vote in Favor.

New Business:

Streets and Sidewalks By Law: Mr. Manning stated a copy of another town's streets and sidewalks by law was received from a resident suggesting Nahant incorporate some of them as their own. He went on to say that although the Town already has by laws to that effect it may be wise to request the Planning Board develop a by law to go along with the others to address the issue of tree and brush encroachment. On a motion by Mr. Manning, seconded by Mr., Barrasso there was a Unanimous Vote in Favor to send this request to the Planning Board.

One Day Liquor License St Thomas: On a motion by Mr. Manning, seconded by Mr., Barrasso there was a Unanimous Vote in Favor to approve the one Day Liquor License Application for the Shamrock Shuffle to be held in March at the St. Thomas Aquinas parish.

Mailbox at Town Hall: Mr. Bisignani stated he received a request from a resident asking that a mail slot or other means of drop off be located at the Town Hall. After a brief discussion it was voted Manning and Barrasso Aye, Lombard Nay to deny this request.

Announcements: Mr Lombard read the announcements as presented.

Adjourned at 09:34 pm. On a motion by Mr. Manning, seconded by Mr., Barrasso there was a Unanimous Vote in Favor to adjourn.

The minutes were prepared by Mary Lowe, Administrative Assistant.

The minutes were approved by the Board of Selectmen on the 6th day of February 2014.

Board of Selectmen