

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs. prior to a scheduled meeting (excluding Sat, Sun, & holidays)



MEETING NOTICE
NAHANT BOARD OF ASSESSORS



MEETING TO BE HELD ON: **MONDAY, JUNE 14, 2021: OPENING AT: 1:45PM**
LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: ZOOM

Sheila Hambleton, Town Assessor is inviting you to a scheduled Zoom meeting.

Topic: Board of Assessors Meeting
Time: June 14, 2021 01:45 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/3713752164?pwd=ZIN5Ulg3SEFMMS1NtMkxrOWRKKV0V6dz09>

Meeting ID: 371 375 2164

Passcode: 9Vgkhs

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 929 436 2866 US (New York)

Meeting ID: 371 375 2164

Passcode: 718412

Find your local number: <https://us02web.zoom.us/j/kbF127SIaW>

SIGNATURE OR AUTHORIZED PERSON & DATE: SHEILA K HAMBLETON, TOWN ASSESSOR 6/10/2021

AGENDA ITEMS

A. **Roll Call by Chairman:** PB _____ DPH _____ KMS _____ SKH _____

Guest(s) attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)

Administrative Responsibilities/Town Assessor's reports: Meeting Notice; Approve prior Meeting Minutes; Monthly Absentee report; Payroll-OT vs Comp time; Vacation; Emails & Correspondence; DOR, MAAO, IAAO, ECAA, etc, abutters lists; COVID19 update; office help; SWOP personnel plan; DOR-Omitted/Revised report; Vacancy posting

Financial Items: Vouchers, FY2021 Budget status; Monthly Abatement reports; Commitments

C. **Any Unfinished Business:** HR report findings

D. **New Business:** CAI Added layers; sales, open space etc

Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at this B.O.A. meeting The decision to include any new business after posting rests with Town Assessor and/or B.O.A.

E. **Next BOA Meeting:** to be determined

F. **Adjournment:** on completion of business.