

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

**MEETING NOTICE
NAHANT BOARD OF ASSESSORS**

MEETING TO BE HELD ON: THURSDAY, MAY 19TH, 2016: OPENING AT: 8:00PM

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD

SIGNATURE OR AUTHORIZED PERSON & DATE: SHEILA HAMBLETON, ASST ASSR; 5/13/2016

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ MCK_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)-IGR'S & Bulletins

- **Administrative Responsibilities/ Assistant Assessor's reports:** Meeting Notice; Approve Meeting Minutes Dated April 28, 2016; Interdepartmental & General Correspondence; Emails; Assessors qualifications/DOR requirement; Asst Assr Absentee Report; Vacation updates for Asst Assr & Clerk; Asst Assr Job description; FY2017 appointment; FY16 inspections and abatement deliberations/update; Status of FY15 ATB filing; Status of Verizon ATB cases; Vote to approve RE exemptions; abutters lists; Town Counsel findings from prior meeting; Assessors qualifications for FY2017 and Gateway; MAAO summer conference update; Tax Title redemption; ECAA Clerk's meeting; ECAA Assessors Spring meeting;
- **Financial Items:** BOA vote to approve Vouchers; Request for reimbursement for FY16 real estate exemptions; 2016 ATM results including update on FY 2017 Budget; FY2016 budget status; Boat excise update; Monthly abatement reports; Vote to approve FY2017 Full, List & Measure project; DOR/DLS Certification report and upcoming new procedures; update on MassGIS grant; update on Town's application for the community grant- land use boards & committees;

C. **Old & Unfinished Business:**

D. **New Business:**

Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at the B.O.A. meeting. The decision to include any new business after posting rests with Asst. Assr. and/or any member of the B.O.A.

E. **Next BOA Meeting:** expected date is Thursday, June 2, 2016 at 8:00pm

F. **Adjournment:** on completion of business.