

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

MEETING NOTICE NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: **THURSDAY, JULY 16, 2015**: OPENING AT: **8:00PM**

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: **334 NAHANT RD**

SIGNATURE OR AUTHORIZED PERSON & DATE: _____

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ MCK_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)

Administrative Responsibilities/ Assistant Assessor's reports: Meeting Notice; Approve Meeting Minutes Dated July 9th; Employee Attendance and Performance; Job descriptions; Office hours and appointed office staffing; Clerk position opening & advertising; summer help(youth) in the assessors office; Interdepartmental & General Correspondence; Emails; discuss options for MIIA grant program; Mapping update; Dept head meeting summarized; Town website and website committee update; Nahant Bay Condominium phasing update; CollectPro software for boat excise update; FY 16 progress on Real Estate and Personal Property assessments

Financial Items: BOA vote to approve Vouchers; Outstanding Boat Excise status; Review results of inspections and deliberate on revised assessments for FY2015 abatement applications; FY2015 budget status;

C. **Old & Unfinished Business:** ON GOING- IT Action plan & status; ESRI problems, New appraisal server status

D. **New Business:**

Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at the B.O.A. meeting. The decision to include any new business after posting rests with Asst. Assr. and/or any member of the B.O.A.

E. **Next BOA Meeting:** to be determined at meeting _____

F. **Adjournment:** on completion of business.