

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

**MEETING NOTICE
NAHANT BOARD OF ASSESSORS**

MEETING TO BE HELD ON: THURSDAY, AUGUST 20, 2015: OPENING AT: 8:00PM

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: 334 NAHANT RD

SIGNATURE OR AUTHORIZED PERSON & DATE: _____

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ MCK_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)-IGR'S & Bulletins

- **Administrative Responsibilities/ Assistant Assessor's reports:** Meeting Notice; Approve Meeting Minutes Dated July 30TH; Summer help update; Interdepartmental & General Correspondence; Emails; RFP status of Building Permit software; FY16 Boat Excise status; FY 16 progress on Real Estate (NBHD outliers)and Personal Property assessments, FY16 Tax Classification Hearing status; Approve MVExcise abatement application; Upcoming IAA seminar in December; Town Hall employee training; Website subcommittee update- meeting with designer 8/25/15; ECAA- Board openings.
- **Financial Items:** BOA vote to approve Vouchers; Vote to amend voucher approved 7/30/15; CPC form 1; Free Cash status

C. **Old & Unfinished Business:** ON GOING- IT Action plan & status; ESRI problems, New appraisal server & publiccounter terminal status

D. **New Business:**

Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at the B.O.A. meeting. The decision to include any new business after posting rests with Asst. Assr. and/or any member of the B.O.A.

E. **Next BOA Meeting:** to be determined at meeting _____

F. **Adjournment:** on completion of business.