

Pursuant to MGL 30A, S 18-25 all meeting notices must be filed and time stamped in the Town Clerk's office and posted at least 48 hrs prior to a scheduled meeting (excluding Sat, Sun, & holidays)



TOWN CLERK'S STAMP

MEETING NOTICE NAHANT BOARD OF ASSESSORS

MEETING TO BE HELD ON: **THURSDAY, APRIL 28TH, 2016: OPENING AT: 8:00PM**

LOCATION: NAHANT ASSESSOR'S OFFICE-TOWN HALL: **334 NAHANT RD**

SIGNATURE OR AUTHORIZED PERSON & DATE: **SHEILA HAMBLETON, ASST ASSR; 4/22/2016**

AGENDA ITEMS

A. **Roll Call by Chairman:** MSR_____ DPH_____ MCK_____ SKH_____

Guest(s)attendance: _____

B. **Regular Business:** Including Department Of Revenue (DOR)-IGR'S & Bulletins

- **Administrative Responsibilities/ Assistant Assessor's reports:** Meeting Notice; Approve Meeting Minutes Dated March 29, 2016; Interdepartmental & General Correspondence; Emails; Asst Assr Absentee Report; Asst Assr Job description; FY2017 appointments: Asst Assessor & Clerk; New Classification Plan; FY16 inspections and abatement deliberations; Status of FY15 ATB filing; Status of Verizon ATB cases; Vote to approve RE exemptions; abutters list; Town Counsel findings from prior meeting; Assessors qualifications for FY2017 and Gateway; MAAO summer conference update; Tax Title redemption; ECAA Clerk's meeting; ECAA Assessors Spring meeting;
- **Financial Items:** BOA vote to approve Vouchers; Update on FY 2017 Budget; Monthly abatement reports; Vote to approve FY2017 Full, List & Measure project; DOR/DLS Certification report and upcoming new procedures; update on MassGIS grant; update on Town's application for the community grant- land use boards & committees; Annual Town Meeting preparation

C. **Old & Unfinished Business:**

D. **New Business:**

Any unforeseen/unexpected business that comes after the posting of this meeting notice MAY, or MAY NOT, be included as an item to discuss at the B.O.A. meeting. The decision to include any new business after posting rests with Asst. Assr. and/or any member of the B.O.A.

E. **Next BOA Meeting:** expected date is Thursday, May 12, 2016 at 8:00pm

F. **Adjournment:** on completion of business.